

Eberly College of Business and Information Technology

APPLICATION FOR DUAL BACCALAUREATE DEGREE

ECOBIT Departmental Offices: If a student wishes to apply for the dual baccalaureate degree program **and the major of the secondary degree is housed in the Eberly College**, this application form must be completed by the student and departmental office and submitted to the Assistant Dean for Academics. If the student's major of the secondary degree is housed in another college, they must contact that college for an application form.

Student: If you have **earned a minimum of 28 undergraduate credits from IUP, and you are in good academic standing**, you may apply to pursue a second baccalaureate degree concurrently with the first. You must designate one of the degree programs to be primary and one to be secondary. If your major of the secondary degree is housed in the Eberly College of Business and Information Technology, please complete this application and submit it to the departmental office that houses the major.

To receive both degrees at graduation, you must earn at least 30 credits beyond the requirements of the designated primary program of study - a minimum of 150 credits. In addition, the following criteria must be met:

- You may not be graduated until both degrees are completed
- All requirements for the curriculum of each degree must be satisfied
- A course required in both degree programs does not have to be repeated for the second degree
- All university requirements such as minimum GPA and number of residency credits taken at IUP in the major must be met for each degree separately
- A student who elects to discontinue the pursuit of receiving dual baccalaureate degrees simultaneously and who applies for graduation with one degree, will be bound to the Second Baccalaureate Degree requirements if a later return to IUP is desired to pursue another undergraduate degree.

Name _____ Banner ID @ _____

IUP Email Address _____ Cell No. _____

Current Primary Major _____

Major Desired for Simultaneous Second Degree _____

Concentration Desired (if applicable) _____ **Degree** _____

My signature below verifies that I have reviewed and understand the criteria for receiving dual baccalaureate degrees and that I wish to apply for the degrees.

Student Signature _____ Date _____

Do not write below this line.

Academic Record: IUP Earned Credits _____ Grade Point Average _____ Transfer Credits _____

Advisor Assigned for Major of Second Degree _____

Banner ID for Advisor for Major of Second Degree _____

___ Approved _____
___ Denied Dept. Chairperson for Major of Secondary Degree _____ Date _____

___ Approved _____
___ Denied Assistant Dean, College of Major of Secondary Degree _____ Date _____

Distribution: Eberly College Chairperson of secondary degree (to chairpersons of both secondary and primary degree, if both business)
Dean of College of primary degree (if outside of Eberly College)