

# Emily Morgan

132 N 5th St, Newport, PA 17074 | (717-)649-5027 | emilylynnmorgan@hotmail.com | She/Her/Hers

## EDUCATION

**Indiana University of Pennsylvania, 1011 South Dr, Indiana, PA 15705**

*Bachelor of Arts in International Studies*

**Anticipated Graduation May 2020**

*Minor in Sociology*

G.P.A. - 4.00/4.00

**Jagiellonian University, Grodzka 64, 31-004 Kraków, Poland**

*European Jewish Experience, History of Architecture*

**Summer 2019**

## WORK EXPERIENCE

**National Association of College and University Residence Halls Inc. - Central Atlantic**

*Coordinating Officer for Bidding, Recognition, and Service*

**May 2019 - Present**

- Oversee all recognition activities within the region by reviewing all award bids, organizing review from regional representatives, and sending out feedback after conferences
- Direct and supervise the regional philanthropy by organizing a regional taskforce and providing resources to local organizations that align with the philanthropy direction
- Support the Associate Director for NRHH in all capacities, such as recording minutes at meetings and assisting in boardroom
- Re-organize all bidding resources by maintaining the regional Google Drive including a Bidding Handbook and record of past bids
- Collaborating with students from multiple institutions to submit awards

**Office of Residence Life - Head Resident Assistant**

*Resident Assistant*

**August 2019 - Present**

**August 2018 - May 2019**

- Oversee a staff of 14 Resident Assistants and building of 700 students
- Serve as a mentor and resource to 60+ residents each semester
- Support international students and student athletes through our Living-Learning Community by tailoring activities to their specific experiences
- Provide academic and emotional guidance to residents
- Manage conflicts and ensure safety of residents through duty rounds, roommate mediations, conflict resolutions, and meetings with students
- Promote awareness and inclusivity through active and passive programming

**Cook Honors College - Student Development Staff**

*Head Summer Honors Program Counselor*

**April 2017 - Present**

**Summer 2018, 2019**

- Correspond with potential students via email, phone, letter, and in person
- Create weekly admissions reports and file all new applications
- Design the annual commencement booklet for Honors Graduation
- Data entry and use of IUP services for application review (banner, iReports, imail)
- Created wrap-up video for Camp used for recruitment
- Worked as the Head Orientation Leader for first year students (August 2017)

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## **Carson Long Military Academy - Admissions Assistant**

**Summer 2016, Summer 2017**

- Corresponded with potential students and parents throughout their application and admissions process
- Gave tours to prospective students and parents on visits and open houses
- Organized open house events through set-up, recruitment, conducting interviews, and participating in question & answer sessions
- Managed all office duties including phone calls, emails, filing academic records, and creating accounts for prospective students

## **EXTRACURRICULAR ACTIVITIES**

### **National Residence Hall Honorary**

**Spring 2017 - Present**

- Recognize leadership in the residence halls through Of The Month awards
- Complete multiple annual community service projects
  - *Cardboard Village* to raise awareness and support for people who are homeless
  - *Pulsera Project* to support workers in Latin America and ensure they earn fair wages
- Member of the Community of the Year Committee (Spring 2019)
  - Responsible for organizing the group processes, interviews with communities, events for judging, and scoring methods used

### **Gamma Sigma Sigma National Service Sorority**

**Fall 2016 - Present**

- 25 hours of community service each semester
- Participate in campus and community projects to promote service, raise awareness, and support our national service partnerships
- Promote values of service and sisterhood through group activities, service projects, and partnerships with other organizations on campus

### **Residence Hall Association - President**

**April 2017 - April 2019**

- Created agendas and led weekly general and executive board meetings
- Chaired and revamped multiple large scale, annual events
  - *Halls of Horror* (2016-2018) a campus wide Haunted House in the residence Halls
  - *Get Real Barbie* (2017-2019) a self-love event focused on body positivity
  - *Pizza and Police* (2017-2019) an event for students to meet and interact with university police in a casual setting
- Created new partnerships with other organizations on campus to improve outreach
- Attended 7 regional and national conferences as a boardroom delegate and presenter
- Revised RHA constitution, presenting over 30 content based amendments to improve the effectiveness of the organization

### **Diversity Peer Educators**

**Spring 2017 - Spring 2019**

- Promoted diversity around campus and the community
- Presented programs and hosted facilitations with other organizations
- Discussed current issues and news involving diversity and inclusion