

# Jenna Keppel

Email: jennakeppel4@gmail.com

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## EDUCATION

**Bachelor of Science, Biology and Sustainability**  
St. John Fisher College, Rochester, NY

May 2019  
GPA: 3.66

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## PROFESSIONAL EXPERIENCE

**First Year Immersion Program Assistant**

July 2019- Present

Adams State University, Alamosa, CO

- Aids in the execution of major programs including New Student Orientation, Homecoming, Grizzly Persist Peer Mentoring Program, Family Programming, Leadership Awards Banquet and all First Year Immersion Programs
- Advised 14 orientation leaders, 4 peer mentors and 16 student employees throughout the year
- Coordinate and facilitate different retreats and training sessions for student leaders year round
- Collaborate and develop relationships with different campus partners to implement first year programming
- Serve, celebrate and support the advancement of all students at the Federal Hispanic Serving Institution through programs, interactions, community engagement and assessment tools

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## UNDERGRADUATE EXPERIENCE

**New Student Orientation Peer Mentor**

June 2017- June 2019

- Led 20-30 first year students through Summer Great Beginnings Orientation and Freshman Orientation over the summer and at the start of the fall semester
- Mentored students throughout the fall 2018 semester within a freshman seminar class where I co-created and facilitated lessons on different subjects that would provide students with information, support and resources needed to become successful college students
- Created a positive, inclusive atmosphere to help students learn and develop through transitional periods

**Student Activities Executive Board Member**

January 2018- May 2019

- Programmed events both individually and collaboratively with other executive board members and entertainment vendors
- Conducted weekly committee meetings to keep students updated on upcoming events and how to get involved
- Trained student leaders on event programming

**Campus Center Manager**

September 2018- May 2019

- Acted as a primary and visible public relations agent for the Office of Campus Life
- Monitored and maintained the community atmosphere and appearance of the Donald E. Bain Campus Center
- Developed intercultural proficiency as well as written and verbal communication skills while answering questions and emails from a variety of students, faculty, alumni and parents
- Utilized critical thinking to assist 60+ student clubs and organizations with marketing, budgeting, planning and personal concerns

**Leadership Council Emerging Leaders Coordinator**

September 2018- May 2019

- Planned and led a 6-week workshop focused on leadership development with topics that included: personality assessment, values, emotional intelligence, active listening, teamwork and diversity
- Facilitated open discussion between workshop attendees on various topics
- Designed a personalized action plan with each student participant

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## OTHER RELATED EXPERIENCES AND AWARDS

**Safe Zone Certification**

September 2019

**Diversity Advocate Training**

July 2019

**Most Spirited Cardinal Award**

April 2019

**NACA Regional Conference**

October 2018

**Leadershape Catalyst Participant**

October 2018