

STUDENT ACADEMIC RECORD RELEASE FORM

IUP Geoscience Department

This form authorizes a faculty member to discuss FERPA-protected academic information such as student grades, GPA, class attendance, class participation, research work, or extra-curricular activities in any references, letters of recommendation or employer/government interviews that students have requested them to complete.

Submission of this form does not entitle a student to a reference.



Please submit one copy of this release form for each faculty member you have asked to serve as a reference. According to FERPA regulations, a printed copy of this release must be on file in the main Geoscience office in order for referees to discuss protected information.

Students should request references directly from faculty in person or via email or letter. We strongly recommend using the fillable PDF form on our website to list your reference needs and provide background information about your academic accomplishments at IUP.

Authorization:

I hereby authorize (check one or more of the following):

Yvonne Branan

Karen Rose Cercone

Ken Coles

Nick Deardorff

Katie Farnsworth

Steve Hovan

Jon Lewis

Greg Mount

John Taylor

Jonathan Warnock

Other: _____

to discuss information such as my grades, attendance record, academic work or GPA in *(check one or more of the following)*:

a letter of recommendation for an educational institution, scholarship, or employment

a form required for employment, scholarship, award or other professional application

a phone discussion or interview with a potential employer or government official

Other (please specify) _____

I hereby consent to the release and discussion of all relevant FERPA-protected information for the purposes of the recommendation, evaluation or interview I have requested from this faculty member.

Student Name: _____

Banner ID: _____

Student Signature: _____

Date: _____

For Minors Only:

Parent or Guardian Signature: _____

Date: _____

LIST OF REFERENCES

Please list all employers / grad schools / government agencies that you plan to request references for.

OPTIONAL STUDENT INFORMATION

This section of the form allows you to provide your professor with additional information about your professional goals, work history, and/or educational accomplishments. You can also attach a resume.

1. What are your professional goals in applying to this academic program or employer? What research program or specialty in earth science are you planning to pursue?

2. Do you have any previous work experience that helped prepare you for this job or program? This can include non-geology jobs that required specific skills or job duties that relate to your professional goals.

3. Have you done any extra-curricular activities relevant to this job or program such as internships, REU fellowships, summer research projects with professors, professional workshops in your field, etc.?

4. What experience do you have with presenting or publishing the results of scientific projects?

5. What service projects have you carried out during your education at IUP? This can include serving as an officer in the Geological Society of IUP or other student organizations, as well as volunteer work.

6. Have you won any academic awards at IUP or elsewhere? Do you expect to graduate cum laude or higher?