

**Indiana University of Pennsylvania**  
**Recognized Organization Appeal Request Form**

Organization: \_\_\_\_\_ President: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
IUP Email of Student Organization Member submitting appeal: \_\_\_\_\_

**Appeal Request Directions**

Submit this form, along with a typed explanation for the appeal, to the Office of the Vice President for Student Affairs in Sutton Hall, Room 211 or via email to [universitystudentaffairs-vpsa@iup.edu](mailto:universitystudentaffairs-vpsa@iup.edu) within 10 calendar days of the hearing decision notification. The Vice President for Student Affairs may deny the appeal or direct the appeal to be heard by an appellate committee chaired by the Vice President for Student Affairs or her/his designee and consisting of one member of the Student Government Rules Committee and one member of the SCOSA.

**Step 1: Identify the components of the appeal:**

This appeal is based on the following (must check at least one):

- Denial of a fair and reasonable hearing.** Provide a typed and detailed explanation of why you believe due process was not provided.
  
- New evidence (applies when there is an acceptable reason to explain why the evidence could not be presented at the original hearing)** The new information must be significant enough to have had a potential impact on the outcome. Provide a typed and detailed description of why you believe the new information would significantly change the RORB hearing outcome.
  
- Inappropriate sanction.** Provide a typed and detailed statement explaining why you believe the sanction(s) imposed is/are not appropriate.

---

**Step 2: Attach the appeal letter to this form:**

Provide a written explanation of the appeal and include with this form. Dissatisfaction with the decision of the Recognized Organization Review Board to find the recognized student organization in violation of a university policy or regulation(s) is not grounds for an appeal.

\*\*\*\*\*

I hereby confirm that all submitted information I have provided is accurate to the best of my knowledge. I understand that once the appeal is reviewed and a decision rendered, the appeal process ends.

Student Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

on behalf of \_\_\_\_\_  
(Name of Organization)

For Office Use Only: Hearing Date: \_\_\_\_\_ Appeal Deadline: \_\_\_\_\_ Initials: \_\_\_\_\_ Date \_\_\_\_\_