

Indiana University of Pennsylvania
Student Conduct Appeal Request Form

Name: _____ Banner ID: _____

IUP Email: _____ Phone Number: _____

Appeal Request Directions

Submit this form, along with a typed explanation of your appeal, to the Office of the Vice President for Student Affairs in Sutton Hall, Room 211 or via email to universitystudentaffairs-vpsa@iup.edu within 10 calendar days of your hearing decision notification. The appeal request is reviewed by the Vice President for Student Affairs, his/her designee, or directed to be heard by an Appeal Review Board.

Step 1: Identify the components of your appeal:

I am appealing based on the following (must check at least one):

- There was a procedural error that likely impacted the hearing outcome.** Provide a typed and detailed description identifying the error(s) that took place and why you believe those impacted the conduct hearing outcome.

- There is new information (applies only when there is an acceptable reason to explain why the information could not be presented at the original hearing).** The new information must be significant enough to have had a potential impact on the outcome. Provide a typed and detailed description of why you believe the new information would significantly change the conduct hearing outcome.

- The sanctions remove the privilege of living in University-Owned/Operated Housing or impose a suspension and/or expulsion.** Provide a typed and detailed statement explaining why you believe the sanction(s) imposed is/are not appropriate.

Step 2: Attach your appeal letter to this form:

Provide a written explanation of your appeal and include with this form. Dissatisfaction with the decision of the Student Conduct Board or Administrative hearing officer to find you in violation of a student behavioral regulation is not grounds for an appeal.

I hereby confirm that all submitted information I have provided is accurate to the best of my knowledge. I understand that once my appeal is reviewed and a decision rendered, the appeal process ends.

Signature: _____ Date: _____

For Office Use Only: Hearing Date: _____ Appeal Deadline: _____ Initials: _____ Date _____