STUDENT PLANNING GUIDE

Master of Arts in Adult and Community Education
Indiana University of Pennsylvania

Name_____

Directions: Please review the rotation of courses below. Note that this rotation of courses is repeated every two years. Consider the following items when developing your academic plan:

1. Refer to the *ACE Student Handbook* (http://www.iup.edu/ace/grad/students/adult-community-education-courses) for complete details about the program and the academic requirements.
2. A total of Thirty-Six semester hours is required for graduation. The ACE program is designed to be completed in two years by taking 6 credit hours per semester for six consecutive semesters. Master's students at IUP have a total of five years to complete their degree.
3. Six credit hours of electives and/or internship are required for graduation. Students may take 6 credits of electives, 6 credits of internship, or 3 credits of each. ACE 650, Current Issues in Adult and Community Education, is a special topics course and the content of the course changes each time it is offered. ACE 650 is an elective for the ACE program and can be taken more than once to fulfill the elective requirement. Students may also take other graduate courses at IUP to fulfill the elective requirement, or in some cases, transfer courses from other institutions to fulfil the elective requirement. Students wishing to do an internship should register for ACE 698 for either 3 or 6 credits and should consult the *ACE Internship Handboo*k at http://www.iup.edu/ace/grad/students/adult-community-education-courses/. The internship can be completed during any semester.
4. Students may take the thesis or non-thesis options. Students taking the non-thesis option must complete a Portfolio. See the Guidelines for the Portfolio at http://www.iup.edu/ace/grad/students/adult-community-education-courses/ for details about the Portfolio. The Portfolio is typically submitted during the last semester of enrollment. Student taking the thesis option should substitute ACE 795 (Thesis) for ACE 745 or one of the electives. ACE 795 can be taken any semester.
5. The student Planning Guide is only a plan. You may change your academic plan but should check with your advisor before doing so.

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ACE Course Offerings Beginning Fall 2016

First Semester	Fall 2016	ACE 623, Organizational Leadership in ACE ACE 735, Analysis of the Professional Literature in ACE
Second Semester	Spring 2017	ACE 625, Teaching Adults ACE 745, Practical Research in ACE
Third Semester	Summer 2017	ACE 650, Current Issues in ACE (Elective) or ACE 698, Internship ACE 635, Issues in Distance Education
Fourth Semester	Fall 2017	ACE 620, Introduction to ACE ACE 621, The Adult Learner
Fifth Semester	Spring 2018	ACE 622, Program Planning in ACE GSR 615, Elements of Research
Sixth Semester	Summer 2018	ACE 650, Current Issues in ACE (Elective) or ACE 698, Internship ACE 640, Community-Based Education

Please check one of the two options below and sign and return this form to the ACE Office. Please keep a copy for your records.

____ I plan to complete the ACE program as outlined above.

____ I wish to complete the ACE program differently than outlined above. My Alternate Academic Plan is described below. Contact Dr. Gary Dean (724-357-2470 or gjdean@iup.edu) if you want to discuss your ideas for completing the program before submitting this form.

Signature:_____

Date:_____

☐ By checking this box I certify my signature and that all information presented is accurate.

Alternate Academic Plan

Semester/Year	Course

Please return form via email or regular mail.
If using email, please send to:
gjdean@iup.edu

Mailing address:
Department of Adult and Community Education
Davis Hall, Room 104
570 South Eleventh Street
Indiana, PA 15705
Phone: (724) 357-2470
Fax: (724) 357-3085