



DOCTORAL COORDINATOR Minutes

HUB, Susquehanna Room

October 15, 2014, 12:30 – 1 p.m.

Doctoral Coordinators Present: Sharon Deckert, David Downing, Mary Jalongo, Kelli Jo Kerry-Moran, Joe Kovaleski, Dave LaPorte, Bob Millward, Zack Stiegler,

Graduate School Staff Present: Dolores Brzycki, Hilliary Creely, Eric Litzinger, Tim Mack, Autumn Shannon, Paula Stossel

- I. Discussion: PASSHE Proposal for Tracks within Existing Doctoral Programs
 - a. Mary Jalongo: Tim Mack had mentioned previously; would like some additional info
 - i. Things do not take a long time to get through PASSHE
 - New Chancellor says 90 days max once proposals reach PASSHE
 - ii. Track or concentrations need local approval only
 - Much shorter document to get things rolling tracks/concentrations do not get separately marketed
 - iii. A lot of stuff being approved by PASSHE
- II. Discussion: Procedures When Paid Dissertation Advisor Retires/Leaves IUP
 - a. Joe Kovaleski shares a situation that occurred within his department
 - b. How often does it occur that the dissertation process gets started, one advisor gets paid & then retires or leaves, and then someone else picks it up?
 - Happens all the time: Downing, Deckert and Jalongo all concurred
 - c. Responsible chairs are having someone else named if they know the student probably won't finish before they leave/retire
 - d. Hilliary discusses the need for checks and balances
 - i. Students signing up for 6 or 9 needed credits because advisor is planning to retire.
 - ii. Some faculty taking doctoral students within one year of retirement, knowing that they won't be here to finish the student.
 - e. Some departments have developed internal ethical guidelines that define dates after which a faculty member cannot accept a doctoral students, such as within one year of retirement.
 - f. Receptivity to paying a 2nd dissertation advisor
 - g. Creative solution:
 - i. Committee members agree in writing that the compensation will be split
 - h. Joe just wanted feedback from group; that was his intent with bringing the issue forward
 - i. November?
 - i. Interested in seeing what departments might have as guidelines
 - ii. Coordinators to check with colleagues in their departments for their feedback on the topic
 - iii. Revisit
- III. Adjournment