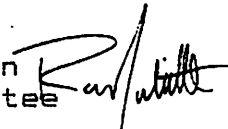


DATE: September 21, 1988

SUBJECT: Certification Requirements

TO: Dr. John Butzow, Acting Dean
College of Education

FROM: Dr. Ron Juliette, Co-chairperson
Undergraduate Curriculum Committee



In the next few months, the Curriculum Committee anticipates receiving a number of proposals from departments seeking a revision to their teacher certification programs; we already have two such proposals before us at this time. We request that you provide us with a very clear statement that describes all certification requirements and standards imposed by the state, or any other external agency, so that we might use these standards to assist in the evaluation of programs revisions for certification programs.

At some later date, it is the wish of the Committee to meet with a representative of the College of Education who is sufficiently familiar with these standards we will be able to clarify their intent. I will be contacting you later to set up that meeting.

Thank you for your cooperation in this matter.

cc Dr. Richards

Indiana University of Pennsylvania
HOME ECONOMICS EDUCATION DEPARTMENT
113 Ackerman Hall

April 12, 1988

TO: Dr. Ronald Juliette, Chair
Committee B₂

FROM: Home Economics Education Department Faculty
Ruth Browning, Chair *R.B.* Helen Hovis *H.H.*
Eleanor Gallati *E.G.* Linda Nelson *L.N.*
Philip Gordon *P.G.*

SUBJECT: Clarification of Course Numbers and Titles

Each semester during registration as we work with advisees in helping them schedule for the following semester, we have become increasingly aware of what we consider to be a growing problem. It appears as if more and more departments are identifying various sections of one course, which has one course name and number, as being "for majors only," "for non-majors only," "for education majors," "for non-education majors," etc. Examples of such courses are EP 302, Educational Psychology; FN 212, Nutrition; SC 105, Physical Science I; and SC 106, Physical Science II.

Our concern is twofold. First, it is confusing to students who often schedule for the wrong section, then must go through drop/add or stay in a section inappropriate for them. Secondly, if there is a basic difference in the content of the course from section to section, it is not, in all reality, the same course.

We are urging Committee B₂ to ask departments to check their course listings and to make course name and number changes when necessary to reflect the differences that are currently identified only by section designation in the registration tabloid. Otherwise, students and faculty should assume a course with one name and one number would be similar from section to section.

Thank you for the Committee's prompt attention to this request.

ss

cc: Dr. Mark Staszkievicz

Learning Center/Act 101
Indiana University of Pennsylvania
203 Pratt Hall
Indiana, Pennsylvania 15705-1087

(412) 357-2729



November 18, 1988

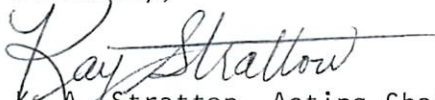
Dr. Ron Juliette, Chairman
Curriculum Committee - IUP
Communications Media
G 118 Stouffer Hall
IUP

Dear Dr. Juliette:

Will you please withdraw the three courses offered by the Learning Center from your Curriculum Committee agenda for November 22, 1988.

Thank you.

Sincerely,


K. A. Stratton, Acting Chairwoman
Learning Center Department - IUP

DATE: September 21, 1988

SUBJECT: Action Taken by the Undergraduate Curriculum Committee

TO: Mr. Thomas Cunningham, Chairperson
Department of Computer Science

FROM: Dr. Ron Juliette, Co-chairpoerson
Undergraduate Curriculum Committee'

At its September 21, 1988 meeting, the Curriculum Committee approved the following curriculum changes proposed by the Computer Science Department.

A. Revision in the B.S. Degree in Computer Science

This change included adding these two minor options to an existing list of three options:

1. Minor in Geography for Computer Science Majors
2. Minor in Economics for Computer Science Majors

B. Revision in the B.A. Degree in Computer Science

Add EN 322 Technical Writing as a requirement of all students in the degree program. In order to add this requirement the number of free electives available to students will be reduced from 37 to 34 credits.

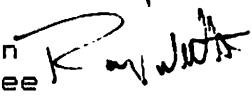
These changes will be on the October 11 agenda of the Senate. The Curriculum Committee requests that you have a representative present at that meeting who is sufficently informed about the proposed changes to answer questions from the floor of the Senate. Please let me know in advance who that representative will be so that I can call on them if the need arises.

DATE: September 21, 1988

SUBJECT: Action Taken by the Undergraduate Curriculum Committee

TO: Dr. Robert Whitmer, Chairperson
French Department

FROM: Dr. Ron Juliette, Co-chairpoerson
Undergraduate Curriculum Committee



At its September 21, 1988 meeting, the Curriculum Committee approved the following curriculum changes proposed by the French Department:

Course Revision: FR 254 Business French to FR 254
Civilization of Modern France

New Course: FR 354 Business French

These changes will be on the October 11 agenda of the Senate. The Curriculum Committee requests that you have a representative present at that meeting who is sufficuently informed about the proposed changes to answer questions from the floor of the Senate. Please let me know in advance who that representative will be so that I can call on them if the need arises.

DATE: September 21, 1988

SUBJECT: Action Taken by the Undergraduate Curriculum Committee

TO: Dr. John Butzow, Acting Dean
College of Education

FROM: Dr. Ron Juliette, Co-chairperson
Undergraduate Curriculum Committee

At its September 20, 1988 meeting, the Undergraduate Curriculum Committee took the following action on the proposed curriculum changes proposed by the College of Education:

1. ED 499 Multi-cultural/Multi-ethnic Education 2 sh

This new course was approved by the committee with the following changes as discussed with you:

The prerequisite will read: One methods course must be taken prior to, or concurrently with, ED 499.

Grading for the course will be weighted 1/3 class participation, 1/3 tests, and 1/3 assigned papers.

2. HI 104 will be eliminated as a College of Education requirement beginning with the Fall 1988 Freshman class.
3. FE 202 American Education in Theory and Practice 3 sh

This name and number change was approved with the following prerequisite added to the course:

Student must be enrolled in a certification program and be of sophomore status.

These curriculum changes will appear on the October 11 agenda of the Senate. The Committee requests your presence at this meeting to answer any questions that might arise.


Please be sure that the changes noted above are reflected in any catalog copy or other materials distributed by the College of Education. Also, please notify all certification programs that they may recommend, but not require, students to take the ED 499 multicultural course.

cc Dr. Richards

DATE: October 28, 1988

SUBJECT: Appearance Before Undergraduate Curriculum Committee

TO: Dr. Grace Ryan
Department of Management and Marketing

FROM: Dr. Ron Juliette, Co-chairperson 
Undergraduate Curriculum Committee

The Undergraduate Curriculum Committee has made an effort over the past several years to encourage faculty with concerns about the curriculum to appear before us to discuss those concerns. It is especially important that we allow wide input into the Liberal Studies Program since the program is likely to be with the University as it enters the next century.

Our policy has been to listen to faculty concerns, to ask questions, and to seek clarification where necessary. Our purpose is never to call into question the motives of the presenter or to challenge the position taken by the presenter.

Unfortunately, we violated the protocol of those discussions in your case. The attack on you, your colleagues, and your program was unwarranted and unjustified, and for that I want to extend an apology to you on behalf of the committee. As co-chairperson of the committee I take responsibility for not exerting more control over the discussion and for allowing the discussion to get out of hand.

I hope that in the future you will not be discouraged from bringing your questions and concerns before the curriculum committee. Although we are not perfect, we do listen and we are committed to maintaining the academic integrity of the curriculum.

cc. Dr. Richards