

**REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE  
COUNCIL OF TRUSTEES  
Indiana University of Pennsylvania  
May 8, 2025**

The Administration and Finance Committee reviewed and discussed the items appearing on pages 168 through 191 in the Docket Report and in Exhibits 1 through 5, which depict the highlights of the Administration and Finance Division.

**PRESENTATION: Comments by Vice President**

Larry Wakefield, interim vice president, presented action and discussion items related to the Administration and Finance Committee. He provided comments related to the general business, administrative, and financial operations of the university. Highlights included updates on the Employee Service Awards recognition ceremony on March 26, 2025; the Facilities Inspection Presentation and Tour, to be held June 5, 2025; and the Summer Utilities Savings Program, to take place May 12 through August 15, 2025.

**FY2025-26 and FY2026-27 Proposed Culinary Arts and Baking and Pastry Arts Lab Fee**

The committee reviewed distributed materials about the FY2025-26 and FY2026-27 proposed Culinary Arts and Baking and Pastry Arts lab fee.

The following motion is recommended for approval:

**THAT THE CULINARY ARTS AND BAKING AND PASTRY ARTS LAB FEE  
INCREASES FOR FY2025-26 and FY2026-27, DETAILED IN THE  
DISTRIBUTED MATERIALS, BE APPROVED.**

**CPP Update**

An overview of the Comprehensive Planning Process was presented.

**This concludes my report.**

**Tim Cejka, Chair  
Administration and Finance Committee**