

Center/Institute Annual Report

July 1, 2010 – June 30, 2011

Center/Institute:	Center for Teaching Excellence		
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1. Describe any continuing activities conducted during the 2009-2010 fiscal year (July 1, 2010 – June 30, 2011):

As per the current charter the CTE Advisory Board has one member from each of the colleges, a co-director from Reflective Practice, 1 administrator, one student. Following is the composition for 2009-2010:

#	Unit Represented	Representative
1	Distance Learning and Continuing Education	David Porter
2	Eberly College of Business and IT	Pankaj
3	Education and Educational Technology	Kelli Jo Moran
4	Fine Arts	Jason Chimonides
5	Graduate Studies and Research	Shari Robertson
6	Health and Human Services	John Lewis
7	Humanities and Social Sciences	Rosalee Stilwell
8	Natural Sciences and Mathematics	Edel Reilly
9	Reflective Practice Codirector	Stephanie Taylor-Davis
10	Undergraduate Student Member	Bethany Banaszewski
11	Provost Representative	Lynann Mocek
12	Graduate Student Member	Jenna Sitosky

Faculty Recognition Awards:

The CTE Advisory Committee evaluated and ranked the eighteen submissions for the 2010-2011 Annual Faculty Recognition Awards. The following faculty members were recognized for their teaching and advising and presented with a \$500.00 monetary award at the Annual Teaching Excellence Awards Dinner on April 28, 2011:

Justin Fair

Department: Chemistry, College of Natural Sciences and Mathematics

Award Category: Content Pedagogy

Kate Hanrahan

Department: Criminology, College of Health and Human Services

Award Category: Content Pedagogy

Jin Su

Department: Human Development and Environmental Studies, College of Health and Human Services
Award Category: Diversity

Michelle Bruno & Kirsten Murray

Department: Counseling, College of Education and Educational Technology
Award Category: General Practice

Thomas Lord

Department: Biology, College of Natural Sciences and Mathematics
Award Category: Pedagogical Research

Charles Shubra

2011 Heiges-Lamberski Award

Department: Computer Science, College of Natural Sciences and Mathematics
Award Category: Experiential Education

The Reflective Practice (RP) Project



Reflective Practice Co-Directors:

Large Group Meeting Directors: Mark Palumbo and Michelle Papakie

Teaching Circles Coordinator: Stephanie Taylor-Davis

Special Project Director: Kelli Jo Kerry-Moran

Portfolio and Evaluation: John Woolcock

The CTE Director is the standing Co-Director for Weekend Workshops and is responsible for overall management of RP Co-Directors.

Each Co-Director receives \$500.00 toward professional development for his/her annual service to the Reflective Practice Project.

Faculty Participants in The Reflective Practice Project 2010-2011:

Total: Ninety-five (95) members in 26 of 40 departments. (57 Active and 38 Active-Plus Members)

Rank: Full Professor 10%, Associate 23%, Assistant 46%, All Others 19%.

Gender: Male 27%, Female 73%

Teaching Circles 2010-2011: 18 Total - 9 Cross-Disciplinary and 9 Departmental (95 participants)

9 Cross-Disciplinary Teaching Circles

(Total: 36 members)

Distance Education (5)
Enduring Questions (3)
Hands On Exercises for Teaching Intro. Statistics (3)
New/Newer Faculty (4)
Nonverbal Teaching & Learning (6)
Punxsutawney Regional Campus Faculty (5)
RP Portfolio (3)
Teaching Circle on Language (5)
Writing for Publication (2)

9 Departmental Teaching Circles

(Total: 59 members)

Amazing Anthropology (3)
Criminology (17)
General Chemistry (4)
Information Access and Evaluation: Library (7)
Language Teaching & Classroom Management (7)
Nursing: Simulation Pedagogy (3)
Psychology (6)
Safety Science (5)
Teaching Math to Elementary Teachers (6)

Large Group Meetings 2010-2011

August 26, 2010 *Understanding the Rhythms of Teaching and Learning* (34 participants)

September 1, 2010 *Good Small Group Talk About Good Teaching: Creating Teaching Circles* (38 participants)

October 7, 2010 *Student Evaluations: Preparing Yourself and Your Students* (35 participants)

November 3, 2010 *Strategies for Teaching Non-Majors* (37 participants)

December 2, 2010 *Holiday Party*

January 20, 2011 *Promoting Critical Thinking* (20 participants)

February 9, 2010 *Unbalancing Student Thinking* (16 participants)

March 3, 2010 *Information Literacy as a Critical Skill for Success* (15 participants)

April 6, 2010 *Low-Tech Teaching* (12 participants)

April 28, 2010 *Annual Awards Banquet*

Saturday Workshops 2010-2011

October 23, 2010 (35 Participants)
The Courage to Teach Dr. Kathleen Glasser, Facilitator

Spring Workshop had to be canceled at the last minute because the speaker was ill.

Special Project Events

November 9, 2010 (9 Participants)
Promotion Box Night

March 1, 2011 (15 Participants)
Revisiting Your Writing Assignments
Dr. Ben Rafoth, Facilitator

Annual Awards Banquet April 28, 2010 (68 participants)

New Faculty Orientation

There were 15 new tenure-track and 44 new temporary faculty hired for Fall, 2010. The tenure-track faculty attended a three-day orientation. The first day focused on gaining familiarity with technology used in planning courses and communicating across campus. The second day focused on important policies and support services for teaching and research, while the third day focused on Student Affairs and Academic Affairs groups, offices, and services. A separate orientation was held for Temporary Faculty and TAs. At the request of APSCUF Temporary Faculty Committee Chair Ezekiel Soundarajan, the CTE organized a half-day workshop run concurrently with the third day of the tenure-track orientation. In addition, any temporary faculty member who wished could attend the first two days of the tenure-track orientation. Response was excellent, with more than 20 temporary faculty attending, and evaluations were very positive.

2. List any NEW activities (initiatives or programs) begun during the 2010-2011 fiscal year:

- ✓ CTE Director attended Lilly Conference on Teaching and Learning at Miami University of Ohio in Fall 2010.
- ✓ CTE Director and two Reflective Practice Co Directors attended the Teaching Professor Conference in Atlanta, May, 2011.
- ✓ A Reflective Practice Co Director attended a conference on Teaching and Pedagogy with Ken Bains in New York
- ✓ A special Large Group Meeting of Reflective Practice in Fall 2011 will focus on sharing with our faculty many of the teaching ideas gleaned from these conferences.

- ✓ We reduced the cost of snacks/drinks at our meetings by using the services of the Hospitality Management Department and funds from our foundation account. This provided a significant savings when compared to using Aramark.
- ✓ We hired senior marketing majors to provide us with a report on ways to enhance our image on campus in order to increase faculty participation. Their ideas will be implemented in 2011-2012.
- ✓ It came to our attention midway through the year that invitations to CTE events and programs were being issued to only those faculty who had signed a contract with Reflective Practice in the Fall. We are now issuing an invitation to all events to all faculty with the hopes of increasing participation.
- ✓ With money saved on food costs, we began to offer a brief review of a professional book at each Large Group meeting and then gave away a copy or two of the book. This has been well-received and one of the books, *Teaching What You Don't Know*, will be the focus of discussion for a 2011 Large Group meeting.
- ✓ New and Newer Faculty were invited to join a dinner and discussion group each month as a mentoring effort on the part of CTE. Dinner was of campus and self-pay and fewer faculty attended than anticipated, so this will probably not be an activity to continue in 2011-2012.

3. Please supply any other information you would like us to include in the Annual Report (e.g. student involvement, accomplishments achieved during past year, anticipated changes for coming year, other items).

CHANGES FOR COMING YEAR

- ✓ A new Reflective Practice Co-director position has been created beginning in 2011-2012. This is an Information Literacy/Resources Coordinator position. Theresa McDevitt will serve in this position and in her role will provide information to faculty on resources related to teaching and learning, as well as how to help their students with information literacy skills.
- ✓ Currently there are requirements to be met and a contract to be signed for faculty wishing to achieve Active or Active Plus status in Reflective Practice. With the increasing workload on faculty and other changes to faculty schedules, the current requirements need to be revised to make Active and Active Plus status more accessible to faculty. New guidelines are currently being formulated and will be initiated for the 2011-2012 academic year.
- ✓ We will be promoting our efforts to increase faculty participation in Reflective Practice. For example, we will be hoisting "each one bring one" meetings with a nominal prize for those participants bringing a new member.
- ✓ We will be bringing back the competition for small grants for Teaching Circles in 2011-2012

In addition to the annual ongoing activities of the CTE, the following goals were also identified

1. Recognize and reward excellent teaching through the CTE Faculty Recognition Awards
2. Nurture and sustain the Reflective Practice Project
3. Continue to develop New Faculty Orientation and address the need to provide additional Orientation for Temporary faculty

4. As an increasing number of faculty move to teaching courses and offering programs online, provide faculty development to enhance pedagogy in the design, delivery and assessment of online courses.

This annual report provides clear evidence that all of the goals were achieved. IUP's faculty is enriched by the presence of the Center for Teaching Excellence, and the support of the Office of the Provost is greatly appreciated.

Much additional information on the Center for Teaching Excellence can be found on the CTE website:
<http://www.iup.edu/teachingexcellence>.

4. What are your center's plans for the upcoming year?

See #3 above

Promotion of CTE to Increase Faculty Participation: Our goal is always to involve as many faculty members as possible in excellent professional development activities and to enhance teaching and learning at IUP. To this end, we will be promoting our webpage, our monthly meetings, Saturday Seminars and special projects more vigorously.

Public Speaking Workshop for Faculty: In conjunction with IUP's Theater Department we hope to offer a Saturday Workshop and extension activities designed to enhance the public speaking skills of faculty who choose to participate. This session had to be canceled in Spring 2011 so we hope to offer it in Spring 2012.

5. What are your center's needs for the upcoming year?

The Center for Teaching Excellence has a strong presence on campus but no home. Having a designated space for the Center would be an excellent idea. Currently we have to reserve space for each and every meeting and, therefore, the location of meetings frequently varies - giving an impression of instability. A permanent location would also provide a consistent place for faculty to go for assistance with issues and ideas related to teaching, scholarship and service. A Faculty Resource Center housing many entities, including CTE, would be a positive measure toward ensuring a successful professional teaching experience for faculty and a rich learning experience for our students.

6. Are there any changes in your current ongoing community relationships? If yes, please address:

NO

7. Please describe

a. The personnel commitment to the operation of this unit:

Director

In addition to the activities mentioned above, the director represented the Center for Teaching Excellence on the following:

Faculty Professional Development Committee
Academic Affairs
Online Learning Committee
Center and Institute Directors

Additional activities of the director are listed throughout this report.

Administrative Assistant

Sharon Aikins, Administrative Assistant, worked for the CTE approximately quarter time. The CTE administrative assistant is, uniquely to IUP, shared with Liberal Studies, Women's Studies, and the University-Wide Undergraduate Curriculum Committee.

Graduate Assistant

Karyl Piper, graduate student in Educational Psychology program, was the quarter-time (10 hrs. per week) graduate assistant this year. The scope of activities that are included in this report are impossible to accomplish without a graduate assistant.

b. The financial operating commitment to this unit:**c. Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):**

The Center for Teaching Excellence is funded by the Provost's Office