

## Course Revision/Deletion Template

Steps to the approval process:

1. Complete the applicable template(s) and email them to the departmental or program curriculum committee chair.
2. The curriculum chair emails the proposal to the curriculum committee, then to the department/program faculty for a vote and finally to the department/program chair.
3. The department/program chair emails the proposal to [curriculum-approval@iup.edu](mailto:curriculum-approval@iup.edu); this email will also serve as an electronic signature.
4. Curriculum committee staff will log the proposal, forward it to the appropriate dean's office(s) for review within 14 days and post it on the X Drive for review by all IUP faculty and administrators. Following the dean's review the proposal goes to the UWUCC/UWGC and the Senate.
5. Questions? Email [curriculum-approval@iup.edu](mailto:curriculum-approval@iup.edu).

Contact Person:	Dr. Madeline P. Bayles	Email Address:	mpbayles@iup.edu
Proposing Depart/Unit:	Kinesiology, Health & Sport Science	Phone:	X7835

**Course Revisions** (Check all that apply; fill out categories below as specified; i.e. if only changing a course title, only need to complete Category A information; if Category B need information in both A and B; For Category C, complete entire form):

Category A:  Course Prefix/Number Change     Course Title Change     Course Deletion

Category B:  Catalog Description Change     Modify Prerequisite(s)

Category C:  Add Dual Level     Add Liberal Studies (Complete Template C)     Change in Class/Lab Hours

Add Distance Education (Complete Template E)     Add/Revise TECC (Complete Template D)

Other - Click here to enter text.

Current Course Information		Proposed Changes	
Category A Information			
Current Prefix	HPED	Proposed Prefix	Click here to enter text.
Current Number	492	Proposed Number	Click here to enter text.
Current Course Title	Health Fitness Instruction	Proposed Course Title	Click here to enter text.
Prerequisite(s)	HPED 411 with grade C or better	Proposed Prerequisite(s)	Physical Education and Sport/Exercise Science majors only. C grade or better in all of the following: HPED 285, 286, 315, 343, 375, and

Template B

			either HPED 410 or 411. May only take HPED 410 or 411 concurrently with 492.
<b>Category B (if not changed leave blank)</b>			
Current Catalog Description	Click here to enter text.	Proposed Catalog Description	Click here to enter text.
<b>Category C (if not changed leave blank)</b>			
Current Course (Student Learning) Outcomes	Click here to enter text.	Proposed Course (Student Learning) Outcomes	Click here to enter text.
Brief Course Outline <i>(it is acceptable to copy this from the old syllabus)</i>	Click here to enter text.	Brief Course Outline <i>(Give sufficient detail to communicate the content to faculty across campus. It is not necessary to include specific readings, calendar, or assignments.)</i>	Click here to enter text.
<b>Rationale for Proposed Changes (All Categories)</b>			
Why is the course being revised/deleted:	To make course prerequisites more clear to students.		
Implication of the Change on: - Program - Other programs - Students	Capstone course and letter C grade or better are requirements of continued program accreditation in Exercise Science.		
For Dual Listed Courses	<i>List additional learning objectives for the higher-level course</i> Click here to enter text.		
<b>For Dean's Review</b>			
<ul style="list-style-type: none"> <li>• Are resources available/sufficient for this course?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA</li> <li>• Is the proposal congruent with college mission?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA</li> <li>• Has the proposer attempted to resolve potential conflicts with other academic units?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> NA</li> </ul>			
Comments: Click here to enter text.			