JIC T

Curricular Offering/Change Authorization

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Please Check One For Each Form

New Course Addition
Course Deletion

Course Number Change

Course Descriptive Title Change

Semester Hours Change

List only one entry per form.

Submit this form to College Dean.

Office Systems and Business Education

Department

Undergraduate
Graduate

Please list below the full information requested for the course to be added/dropped or changed.

Action	Dept.	Number	Descriptive Title	Semester Hours	Remarks
Add					
Drop					
Change From	AD	482	Independent Study in Office Systems and Business Education	003	Consent of Dept. Chair. and Dean, College of Business
To	SO	482	Independent Study in Office Systems and Business Education	003	Consent of Dept. Chair. and Dean, College of Business

inclusion/deletion or changes listed above to the appropriate Master Sourse File. My signature on this form signifies that I, or the approving agency which I chair on the following date approved the

Sign and route as follows

- 1. Scheduling White
- 2. Chairperson Canary
- 3. College Dean Pink

Dean of College

Chairperson

Date

Chairperson of Curr. Comm/Grad Council

Date