

LSC Use Only
Number: _____
Submission Date: _____
Action-Date: _____

UWUCC USE Only
Number: 00-54c
Submission Date: _____
Action-Date: UWUCC App 1/23/01
Senate App 2/27/01

CURRICULUM PROPOSAL COVER SHEET
University-Wide Undergraduate Curriculum Committee

I. CONTACT

Contact Person Dawn E. Woodland Phone 357-3003
Department Technology Support and Training

II. PROPOSAL TYPE (Check All Appropriate Lines)

<u> </u> COURSE	_____	Suggested 20 character title
<u> </u> New Course*	_____	Course Number and Full Title
<u> </u> Course Revision	_____	Course Number and Full Title
<u> </u> Liberal Studies Approval + for new or existing course	_____	Course Number and Full Title
<u> </u> Course Deletion	_____	Course Number and Full Title
<u> X </u> Number and/or Title Change	<u>ADMS (See Attached Sheet) prefix</u>	Old Number and/or Full Old Title
	<u>BTST (See Attached Sheet) prefix</u>	New Number and/or Full New Title
<u> </u> Course or Catalog Description Change	_____	Course Number and Full Title
<u> </u> PROGRAM:	<u> </u> Major	<u> </u> Minor <u> </u> Track
<u> </u> New Program*	_____	Program Name
<u> </u> Program Revision*	_____	Program Name
<u> </u> Program Deletion*	_____	Program Name
<u> </u> Title Change	_____	Old Program Name
	_____	New Program Name

III. Approvals (signatures and date)

<u>Dawn E. Woodland</u> <u>10/19/00</u> Department Curriculum Committee	<u>W. J. [Signature]</u> <u>10/23/00</u> Department Chair
<u>[Signature]</u> <u>11/28/00</u> College Curriculum Committee	<u>[Signature]</u> <u>1/4/01</u> College Dean

+ Director of Liberal Studies (where applicable)

*Provost (where applicable)

Prefix Change from ADMS to BTST
Dept. of Technology Support and Training

Old Prefix

New Prefix (Same Number/Course Title)

ADMS 101 Introduction to Business
ADMS 221 Business Technical Writing
ADMS 231 Speech Communication for Professionals
ADMS 321 Business & Interpersonal communications
ADMS 342 Intercultural Business Communication
ADMS 481 Special Topics

ADMS 482 Independent Study

BTST 101
BTST 221
BTST 231
BTST 321
BTST 342
BTST 481 (same as OSYS 481
special topics)
BTST 482 (same as OSYS 482
independent study)

TECHNOLOGY SUPPORT AND TRAINING

Part II. Description of Curriculum Change

1. Prefix change only. Number, course title, number of credits, prerequisites, and course description remain as listed in catalog. (See Sheet Attached to Cover Sheet.)
2. Revision of old prefix, ADMS, to new prefix, BTST.
3. Justification and rationale for revision

The department currently has three prefixes, i.e., ADMS, OSYS, BEDU, covering courses in two majors. Two new prefixes are proposed

- to reflect changes made in name of major (Business Technology Support)
- to bring two majors, i.e., Business Technology Support (BTS) and Business Education to contiguous places in the Undergraduate Catalog

Part III.

Letters from interested or affected parties are not required for this revision.