

## New Course Proposal Template

**Steps to the approval process:**

1. Complete the applicable template(s) and email them to the departmental or program curriculum committee chair.
2. The curriculum chair emails the proposal to the curriculum committee, then to the department/program faculty for a vote and finally to the department/program chair.
3. The department/program chair emails the proposal to [curriculum-approval@iup.edu](mailto:curriculum-approval@iup.edu); this email will also serve as an electronic signature.
4. Curriculum committee staff will log the proposal, forward it to the appropriate dean's office(s) for review within 14 days and post it on the X Drive for review by all IUP faculty and administrators. Following the dean's review the proposal goes to the UWUCC/UWGC and the Senate.
5. Questions? Email [curriculum-approval@iup.edu](mailto:curriculum-approval@iup.edu).

Contact Person:	Jeanine Mazak-Kahne	Email Address:	jmkahne@iup.edu
Proposing Depart/Unit:	History	Phone:	7-2436

Course Prefix/Number	See the Registrar's list of Unavailable course numbers at <a href="http://www.iup.edu/WorkArea/linkit.aspx?LinkIdentifier=id&amp;ItemID=129323">http://www.iup.edu/WorkArea/linkit.aspx?LinkIdentifier=id&amp;ItemID=129323</a> . HIST 422
Dual/Cross Listed	<i>Dual Listed - Courses listed at two levels, such as undergraduate and graduate, masters and doctoral, etc. Cross Listed - Course has more than one prefix such as GEOG RGPI. 233.</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes with: Click here to enter text.
Number of Credits	(UG) Class Hours - 3 (UG) Lab Hours - 0 Credits - 3
Prerequisite(s)	Sophomore standing: 3 cr of college history
Corequisite(s)	<i>This means that another course must be taken in the same semester as the proposed course</i> Click here to enter text.
Additional Information (Check all that apply. Note: Additional documentation will be required)	<input type="checkbox"/> Liberal Studies (please also complete Template C) <input type="checkbox"/> Teacher Education (Is it Step 1 a prerequisite or is it part of the Professional Education Sequence If so please also complete Template D) <input type="checkbox"/> Distance Education (Please also complete Template E)
Course Title	History Museums and Historic Sites: Theory and Practice
Recommended Class Size (optional) (provide justification)	Are you recommending a class size: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes: (check one of the following reasons and provide a narrative explanation) <input type="checkbox"/> Pedagogical <input type="checkbox"/> Physical limitation of classroom <input type="checkbox"/> Accreditation body standards/recommendations <input type="checkbox"/> Other Explanation ( <i>required</i> ): Click here to enter text.
Catalog Description	<i>Guidelines: Do not include pre/co-requisite information here. The registrar prefers a concise description of course content, beginning with an active verb.</i> Provides students with an introduction to the history of museums and historic sites. Focuses on the relationship between history and public audiences, on the theory and practice of telling stories through museums, historic sites, and living history. Introduces the tools that public historians use to interpret the past, explores key dilemmas in public

Template A

	<p>interpretation and community collaboration, and examines contemporary models on how to reach audiences in ways that make history resonant and meaningful to them. None of the Public History courses (HIST 420, 421, 422, 423) may be counted towards the B.S.Ed. in Social Studies Education/History Track. Only one may be counted towards the History B.A. or the B.A. in History/Pre-Law Track.</p>
<p>Student Learning Outcomes</p> <p><i>(These should be measurable, appropriate to the course level, and phrased in terms of student achievement, not instructional or content outcomes)</i></p> <p><i>If dual listed, indicate additional learning objectives for the higher level course.</i></p>	<p>By the end of the course, students will be able to:</p> <ol style="list-style-type: none"> <li>1. Describe the role of historians in museums, from the origin of the field to the present.</li> <li>2. Explain the best practices and principles of museum practice.</li> <li>3. Identify the skills and methods associated with the presentation of history in history museums and historic sites.</li> <li>4. Assess the importance of history museums and public historians in collecting, preserving and presenting history for a public audience.</li> <li>5. Evaluate the role of museums and public historians in facilitating public or shared memory.</li> <li>6. Summarize the value of digital media in enhancing the museum experience, both in the physical institution as well as through cyber engagement.</li> </ol>
<p>Brief Course Outline:</p> <p><i>Give an outline of sufficient detail to communicate the course content to faculty across campus. It is not necessary to include specific readings, calendar, or assignments.</i></p>	<p>Week 1: Introductions—Histories, Stories, and the Public          Week 2: What is a History Museum?          Week 3: Historical Societies and Other Historical Organizations          Week 4: Historic Sites          Week 5: Presenting the Past          Week 6: Telling Local Histories          Week 7: Living History and Reenactments          Week 8: Oral History          Week 9: Interpretation of Objects and Landscapes          Week 10: Learning in the Museum          Week 11: Museums in the Digital Age          Week 12: Museums in the Digital Age II          Week 13: Controversy and Collectors          Week 14: Project Wrap Up          FINAL EXAM – CULMINATING ACTIVITY – presentation of projects</p>
<h3>Rationale for Proposal</h3>	
<p>Why is this course being proposed?</p>	<p>This course will be part of the standard upper-division offerings of the History Department. It will become part of a series of public history courses specific to a public history certificate that will be offered by the History Department and will be open to majors and non-majors. This course is designed for all students with an interest in public history.</p>
<p>How does it fit into the departmental curriculum? (Check all that apply)</p>	<p> <input type="checkbox"/> Major Requirement      <input type="checkbox"/> Minor Requirement      <input type="checkbox"/> Core Requirement  <span style="margin-left: 600px;"><i>(Interdisciplinary core – e.g. Business/Education)</i></span> </p> <p> <input type="checkbox"/> Required Elective      <input type="checkbox"/> Liberal Studies      <input checked="" type="checkbox"/> Open Elective         </p> <p><input type="checkbox"/> Other - <a href="#">Click here to enter text.</a></p>
<p>Is a similar class offered in other departments?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p>Please provide comment: ANTH 318: Museum Methods is a similar offering in that both courses deal with museums. Anthropology’s course focuses on natural history and anthropological museums, while we designed this one so that it will focus on history museums and historical sites, as well as digital museums</p> <p><input type="checkbox"/> No</p>

Template A

<p>Does it serve the college/university above and beyond the role it serves in the department?</p>	<p><input type="checkbox"/> Yes          Please provide comment: <a href="#">Click here to enter text.</a>  <input checked="" type="checkbox"/> No</p>
<p>Who is the target audience for the course?</p>	<p><input checked="" type="checkbox"/> Course Designed for Majors ( <input type="checkbox"/> Required <input type="checkbox"/> Not Required)  <input type="checkbox"/> Course Designed for Minor <span style="float: right;"><input type="checkbox"/> Departmental Elective</span>  <input type="checkbox"/> Restricted to Majors/Minors <span style="float: right;"><input type="checkbox"/> Open to Any Student</span>  <input type="checkbox"/> Liberal Studies  <input type="checkbox"/> Other - <a href="#">Click here to enter text.</a></p>
<p>Implications for other departments</p>	<p>A. What are the implications for other departments (<i>For example: overlap of content with other disciplines, requirements for other programs</i>)?          Anthropology does offer a course ANTH 318: Museum Methods. Anthropology's course focuses on natural history and anthropological museums, while we designed this one so that it will focus on history museums and historical sites, as well as digital museums..</p> <p>B. How have you addressed this with other department(s) involved? What was the outcome of that attempt? (Attach documents as appropriate)          We have met with faculty from Anthropology and discussed the design of our course. We designed this course so that while there is some overlap with Anthropology's course, the courses are different enough to complement each other. We also discussed a schedule for offering our course so that it will only be offered in different semesters from ANTH 318. Please see attached letter of support from Anthropology Department.</p>
<p><b>For Dean's Review</b></p>	
<ul style="list-style-type: none"> <li>• Are resources available/sufficient for this course?    <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA</li> <li>• Is the proposal congruent with college mission?    <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA</li> <li>• Has the proposer attempted to resolve potential conflicts with other academic units?    <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA</li> </ul>	
<p>Comments: <a href="#">Click here to enter text.</a></p>	