

AUG 20 2014

LSC Use Only Proposal No:
LSC Action-Date:

UWUCC Use Only Proposal No: 14-98
UWUCC Action-Date: App-11/11/14 Senate Action Date: App 12/2/14

Curriculum Proposal Cover Sheet - University-Wide Undergraduate Curriculum Committee

Contact Person(s)	Mike Sell	Email Address	msell@iup.edu
Proposing Department/Unit	English Department	Phone	7-2261

Check all appropriate lines and complete all information. Use a separate cover sheet for each course proposal and/or program proposal.

1. Course Proposals (check all that apply)

<input type="checkbox"/> New Course	<input type="checkbox"/> Course Prefix Change	<input type="checkbox"/> Course Deletion
<input type="checkbox"/> Course Revision	<input type="checkbox"/> Course Number and/or Title Change	<input type="checkbox"/> Catalog Description Change

Current course prefix, number and full title: _____

Proposed course prefix, number and full title, if changing: _____

2. Liberal Studies Course Designations, as appropriate

This course is also proposed as a Liberal Studies Course (please mark the appropriate categories below)

<input type="checkbox"/> Learning Skills	<input type="checkbox"/> Knowledge Area	<input type="checkbox"/> Global and Multicultural Awareness	<input type="checkbox"/> Writing Across the Curriculum (W Course)
<input type="checkbox"/> Liberal Studies Elective (please mark the designation(s) that applies – must meet at least one)			
<input type="checkbox"/> Global Citizenship	<input type="checkbox"/> Information Literacy	<input type="checkbox"/> Oral Communication	
<input type="checkbox"/> Quantitative Reasoning	<input type="checkbox"/> Scientific Literacy	<input type="checkbox"/> Technological Literacy	

3. Other Designations, as appropriate

<input type="checkbox"/> Honors College Course	<input type="checkbox"/> Other: (e.g. Women's Studies, Pan African)
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4. Program Proposals

<input type="checkbox"/> Catalog Description Change	<input checked="" type="checkbox"/> Program Revision	<input type="checkbox"/> Program Title Change	<input type="checkbox"/> New Track
<input type="checkbox"/> New Degree Program	<input type="checkbox"/> New Minor Program	<input type="checkbox"/> Liberal Studies Requirement Changes	<input type="checkbox"/> Other

Current program name: _____

Proposed program name, if changing: Minor in English

5. Approvals	Signature	Date
Department Curriculum Committee Chair(s)	<i>Mike Sell</i>	8/6/14
Department Chairperson(s)	<i>[Signature]</i>	8/6/14
College Curriculum Committee Chair	<i>[Signature]</i>	9/3/14
College Dean	<i>[Signature]</i>	9/8/14
Director of Liberal Studies (as needed)		
Director of Honors College (as needed)		
Provost (as needed)	<i>[Signature]</i>	10/31/14
Additional signature (with title) as appropriate		
UWUCC Co-Chairs	<i>[Signature]</i>	11/11/14

Received

OCT 24 2014

Liberal Studies

Part II. Description of Curriculum Change

1. New Catalog Description:

To minor in English, 18 credits in English courses are required beyond the Liberal Studies requirement of ENGL 101 and 202. ENGL 121 may be used to fulfill part of the 18 credits required. Of these 18 credits, no more than 6 may be transferred to IUP from another university.

2. Summary of changes:

1.

Old Catalog Description	New Catalog Description
To minor in English, 15 credits in English courses are required beyond the Liberal Studies requirement of ENGL 101, 121, and 202. Of these 15 credits, no more than 6 may be transferred to IUP from another university. Students who choose to minor in English should, if their major department concurs, substitute ENGL 122 for 121.	To minor in English, 18 credits in English courses are required beyond the Liberal Studies requirement of ENGL 101 and 202. At least 6 of these credits must be numbered 300-level or higher. ENGL 121 may be used to fulfill part of the 18 credits required. Of these 18 credits, no more than 6 credits may be transferred to IUP from another university.
15 credits in English courses are required	18 credits in English courses are required

2. No courses affected.

3. Rationale

A change from 15 to 18 credits for the Minor in English was needed to meet the mandate from the Pennsylvania System of Higher Education's Board of Governors to increase all minors to 18 credits.

Part III. Implementation. Provide answers to the following questions:

1. How will the proposed revision affect students already in the existing program?

Students who declare an English minor in the time period affected by the new catalog will have to complete an additional 3 credits in English courses.

2. Are faculty resources adequate? If you are not requesting or have not been authorized to hire additional faculty, demonstrate how this course will fit into the schedule(s) of current faculty.

Yes.

3. Are other resources adequate? (Space, equipment, supplies, travel funds)

Yes.

4. Do you expect an increase or decrease in the number of students as a result of these revisions? If so, how will the department adjust?

No.

Part IV. Periodic Assessment

Departments are responsible for an on-going review of curriculum. Include information about the department's plan for program evaluation:

1. Describe the evaluation plan. Include evaluation criteria. Specify how student input will be incorporated into the evaluation process.

The English Department's BA Curriculum and Program Committee reviews the number of majors and minors in our program every semester. Any trends in the number of English Minors caused by this change will be noted and, if necessary, addressed. Periodically, the English Department conducts a survey of its current majors and minors, wherein students are asked to evaluate various parts of the programs, including the number and content of courses they are required to take. The department considers the student input garnered from these surveys seriously when discussing program revisions.

2. Specify the frequency of the evaluations.

Enrollment numbers are reviewed each semester. Surveys are administered every two years.

3. Identify the evaluating entity.

The English Department curriculum committee, BA Curriculum and Program Committee.

Part V. Course Proposals

No new courses will be added, revised, or deleted as a result of this program revision.

Part VI. Letters of Support of Acknowledgement

No other departments will be interested or affected by this change. This change will not affect the interests of the Liberal Studies Committee.