

Minor in Professional Leadership-PrgRsv-2019-03-10

- The workflow icon is no longer available. Please click on the Page Status after the orange circle icon near the page title. *

Form Information

 The page you originally access is the global template version. To access the template document that progresses through the workflow, please complete the following steps:

First Step: ONLY change the text in the [brackets] so it looks like this: **CRIM 101 Intro to Criminology-CrsRvs-2015-08-10**

- If DUAL LISTED list BOTH courses in the page title***

Second Step: Click “SAVE” on bottom right

- DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS***
- Please be sure to remove the Brackets while renaming the page***

Third Step: Make sure the word **DRAFT** is in yellow at the top of the proposal

Fourth Step: Click on “**EDIT CONTENTS**” (*not EDIT*) and start completing the template. When exiting or when done, click “**SAVE**” (*not Save Draft*) on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next step in the workflow.

**Indicates a required field*

Proposer*	Justin Fair	Proposer Email*	jfair@iup.edu
Contact Person*	Justin Fair	Contact Email*	jfair@iup.edu
Proposing Department/Unit*	Team and Leadership Studies	Contact Phone*	357-4477

Program Revision Options (Check all that apply)
<p>Program-deletion</p> <p><i>* Teacher Education: Please complete the Teacher Education section of this form (below)</i></p> <p><i>* Liberal Studies: Please complete the Liberal Studies section of this form (below)</i></p>

Program Level:*	undergraduate-level
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Rationale for Proposed Changes	
(A) Why is the program being revised?*	<p>A proposed program revision will combine the three teamwork and leadership minors under one program, to better utilize university resources. Currently, the Civic and Community Leadership minor contains only a handful of declared students.</p> <p>The new minor, Team and Leadership Skills, combines all the original coursework of each minor and provides students the opportunity to explore leader attributes with regard to either professional or community environments. A change at this time will streamline the matriculation of students currently enrolled in all team and leadership minors since all students have only completed the common core coursework.</p>

(B) Identify ALL Program Level Student

Learning Outcomes (PSLO)

Indicate any SLOs that have be changed

highlighting them in red.*

- Outcome s must be measurab le
- 4-6 outcomes recomme nded for degree programs
- Tracks, concentra tions, certificates

must have at least one outcome that is unique from a related degree program

- Minors and majors may share outcomes
- PL-SLOs will be evaluated as part of the program's assessme nt plan

Students will be able to:		
#	Outcome	How outcome measured

(C) Implications of the change on the program, other

programs and the Students:*

A change at this time will streamline the matriculation of students currently enrolled in all team and leadership minors since all students have only completed the common core coursework.

Program Information

(D) Current Program Title*

Proposed Program Title

(if changing)

<p>(E) Current Narrative</p> <p>Catalog Description</p> <p><i>If copying pasting from current catalog entry, please paste into Word or Notepad first to eliminate potential issues with formatting or special characters in the text.</i></p>	<p>UG Course Catalog: http://www.iup.edu/registrar/catalog/</p> <p>Grad Course Catalog: http://www.iup.edu/graduatestudies/catalog/</p>
<p>Proposed Narrative</p> <p>Catalog Description</p> <p><i>(if changing)</i></p>	
<p>(F) Current and Proposed</p> <p>Program Requirements</p>	<p>Attach a Word document showing a side-by-side comparison of the current and proposed program requirements. Please clearly label the attachment as Program Requirements.</p> <p style="text-align: center;">File Modified</p> <hr style="width: 15%; margin: auto;"/>

<p>(G) Supporting Documents*</p>	<p>Are you making a major change?</p> <p>NO</p> <p>If making a major change, please attach a document with a summary of any/all changes. Please clearly label the attachment as Supporting Documentation.</p> <p style="text-align: center;">File Modified</p> <hr style="width: 15%; margin: auto;"/>
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Liberal Studies Section

- Complete this section only for a new Liberal Studies course or Liberal Studies course revision


<p>If Completing this Section,</p> <p>Check the Box to the Right:</p>	<p>NOTE: you must check this box if the Course/Program has previously been approved for Liberal Studies</p>
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Liberal Studies Course Designations (Check all that apply)	
Learning Skills:	
Knowledge Area:	
Liberal Studies Elective	<i>Please mark the designation(s) that apply - must meet at least one</i>
<p>Expected Undergraduate Student</p> <p>Learning Outcomes (EUSLOs)</p>	<p><i>Describe how each Student Learning Outcome in the course enables students to become Informed Learners, Empowered Learners and/or Responsible Learners</i></p> <p><i>See http://www.iup.edu/WorkArea/DownloadAsset.aspx?id=181694</i></p>

Description of the Required Content for this Category	<i>Narrative on how the course will address the Selected Category Content</i>
All Liberal Studies courses are required to include perspectives on cultures and have a supplemental reading. Please answer the following questions.	
Liberal Studies courses must include the perspectives and contributions of ethnic and racial minorities and of women whenever appropriate to the subject matter. Please explain how this course will meet this criterion.	
Liberal Studies courses require the reading and use by students of at least one non-textbook work of fiction or non-fiction or a collection of related articles. Please describe how your course will meet this criterion.	

Teacher Education Section

- Complete this section only for a new Teacher Education course or Teacher Education course revision

If Completing this Section, Check the Box to the Right:	NOTE: you must check this box if the Course/Program has previously been approved for Teacher Education related items
Course Designations:	
Key Assessments	
	<p>For both new and revised courses, please attach (see the program education coordinator):</p> <ul style="list-style-type: none"> • The Overall Program Assessment Matrix • The Key Assessment Guidelines • The Key Assessment Rubric <p style="text-align: center;">File Modified</p> <hr style="width: 20%; margin-left: 0;"/> <p>No files shared here yet.</p> <ul style="list-style-type: none"> • Drag and drop to upload or browse for files 

Narrative Description of the Required Content	<i>How the proposal relates to the Education Major</i>
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Please scroll to the top and click the Page Status if you are ready to take action on the workflow.
Please submit an ihelp if you have any questions <http://ihelp.iup.edu>