MINUTES
University Wide Undergraduate Curriculum Committee
Tuesday, September 17, 2019
103 Humanities and Social Sciences Building

I.   Call to Order
II. In attendance – Ali, Barefoot, Ceary, Cercone, Engelstad, Greenawalt, Irani, Killam, Lewis, Miller, Pararai, Racchini, Reilly, and Sechrist   Excused – Black, Minnick Guest: Fries

III. Approve minutes from Sept. 3, 2019

Ali/Irani motion to approve minutes as revised—after discussion with Reilly the motion on the Management Social Science section was revised.

IV. Co-Chair's Report

--Moratorium Clarification and Form

Cercone said this came up from the Provost and Registrar at staff meetings. She developed a notification form and distributed it at the meeting, which will be added to the iwiki. Length of time for moratorium: Usually five years for bachelor's degree, seven years for graduate degree.

Irani question: Who decides pathway, whether decision on moratorium is made from bottom up or top down. Added that she hopes faculty "has a voice" in decision-making.

Cercone responded: It depends on circumstances of each individual program. Said form is expected to come from dean/college.

Some asked if line could be added for department chair signature on form for documentary purposes. Suggested a signature line for consultation and awareness for the department chair.

CBA needs checked to see if this needs to go through curriculum process.

--Dual Listed Courses—fears of hurting accreditation

Cercone: More of a Graduate Committee issue. Previously Middle States cited university for having too many dual-listed courses. Could be a concern now with decreasing enrollment and increasing use of dual listed courses.

Question: Isn't there a limit for dual-listed classes?

Reilly: Said at least 50% of the course load must be directed toward graduate students, not including theses research or internship hours. (PASSHE 1990-06-A Academic Degrees).

V. Liberal Studies Committee Report

a. 19-8 Bachelor of Science Finance – Financial Planning Track, new track, program name change and program revision, program catalog description change

      i.   Based on the revised rationale this proposal is also a program revision since the numbers adding up to 120 were incorrect in the catalog.

     ii.   Re-attach attachment of the revision needs to be done

    iii.   Reduce number of outcomes, recommend five, delete outcome no. 9

    iv.   Add assessments

        No Action

b. 19-18 Minor in Cyber Security, program revision

--the department had considered submitting three versions of the Minor (one for CRIM, one for COSC and one for all other majors).

--Fries presented a single version that will be suitable for listing in CRIM, COSC, and in the interdisciplinary section of the catalog.

--After some discussion this version was approved, and the COSC proposal will be relabeled as pertaining to the three locations. This will be clarified in the rationale.

        On Killam/Ali motion to provisionally approve

Motion to adjourn at 4:48 p.m.: Killam/Racchini

Respectfully submitted by Laurie S. Miller, secretary.