

## MINUTES

University Wide Undergraduate Curriculum Committee  
Tuesday, October 29, 2019

### 103 Humanities and Social Sciences Building

#### I. Call to Order

In attendance – Barefoot, Ceary, Cercone, Englestad, Greenawalt, Irani, Killam, Miller, Pararai, Racchini, Reilly, and Sechrist  
Excused – Ali, Lewis, Minnick

#### II. Approve minutes from Oct. 22, 2019

Irani/Greenawalt motion to approve minutes.

Killam/Greenawalt motion to correct Oct. 15, 2019 minutes to fix some of the proposal changes listed.

#### III. Co-Chair's Report

--Sechrist informed the committee that while reviewing the Senate copy for the BS Finance, the department decided to add some additional words to their program catalog description and they added FIN 300 to the existing track.

--Certificates

Cercone said there are a few undergraduate concentrations that are 9 credits; they have to be 12 credits according to the PASSHE policy. She will contact programs that are not in compliance. If they don't want to add credits, they can change to a certificate rather than a concentration. Tracks and concentrations are the same, according to PASSHE.

Greenawalt: Are they labeled on the student transcripts?

Cercone: Sometimes these are "transcriptable," and sometimes these are not. If the tracks are not transcriptable, then students are all in one program and enrollment numbers look better. She said decision should be made by programs not the registrar's office—as it is now. Cercone wants words (tracks/concentrations) to distinguish which should be counted as part of the program and which would be listed on transcripts. Most-used term across PASSHE is "concentrations." She suggested a place on iwiki that states whether the program being proposed, whether it is called a concentration or a track, should be transcribed. The committee decided not to require a specific terminology and to just leave it open for whatever the program wants as the System policy does, but did agree that there should be a way for programs to designate transcription.

Black noted some programs need/want concentrations/tracks to be transcribed.

Killiam: Question about whether programs that want tracks or concentrations merged back into one program will have to go through curriculum process. Cercone: Yes, so that it is a recorded change. Sechrist said changes could possibly be fast-tracked.

Cecone will make modification on iwiki after discussing with graduate committee to include a check box about of whether the department wants the new program transcribed separately or not.

IV. Liberal Studies Committee Report: On HRNC 281 Wellness and Resilience for College and Beyond. Population not large enough for spring; change from spring 2020 and put in fall 2020—change was made on the Senate agenda.

- a. 19-58 BIOL 477 Neurobiology, distance education  
On Racchini/Greenawalt motion for approval. Irani abstains.
- b. 19-57 BIOL 477 Neurobiology, course revision  
On Greenawalt/Barefoot motion for approval. Irani abstains.
- c. 19-57 BIOL 342 Comparative Vertebrate Anatomy, course revision, course number change (was 242), and prerequisite modification  
On Pararai/Black motion for approval. Irani abstains.
- d. 19-59 BS Geology (All-tracks being combined), program revision
  - i. Add Improve categories
  - ii. Former tracks should be crossed out on old side (Sechrist will do)
  - iii. GEOS 202 needs to be struck out on old side
  - iv. Title changes for 470 and 480
  - v. “k” in track missing in one area
  - vi. GEOG 314 will not be offered anymore; delete
  - vii. GEOG 335 Geography of Energy is not in catalog delete [the number of Geography of Energy has been changed to 435 (it is in a 3 semester rotation so left it in GEOS)]
  - viii. COSC after Chemistry in alphabetical order
  - ix. Will remove the titles from the clusters since the catalog editor will likely change.
  - x. [Several course titles were incomplete, “One course from the following:” was missing from field workshop list, “Select two courses from” was missing from the Ancillary Sciences, “Select 10cr from the following:” was missing from the Controlled Electives, the first sentence of footnote 2 is different on the old side, and the order of Mathematics and Natural Sciences was wrong.  
On Irani/Greenawalt motion for provisional approval.
- e. 19-60 PLSC 111 American Government, course revision, liberal studies (social science)  
On Racchini/Engelstad motion for approval.
- f. 19-60 B.S. Management-Supply Chain Management, program revision
  - i. No (3) after IFMG; should be a (2)

- ii. Footnote needs to be after MATH on new side
- iii. On new side, controlled electives – needs to be 9 credits
- iv. Controlled electives MGMT should be in numerical order
- v. Liberal studies electives, remove extra commas

On Killam/Irani motion for approval.

g. 19-62 KHSS 175 Prevention and Care of Injuries to the Physically Active, modification of prerequisites.

On Engelstad/Killam motion for approval.

Motion to adjourn at 4:52 p.m.: Irani/Barefoot

Respectfully submitted by Laurie S. Miller, secretary