

## MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, August 27, 2019

### 103 Humanities and Social Sciences Building

#### I. Call to Order

In attendance – Ali, Barefoot, Black, Ceary, Cercone, Engelstad, Greenawalt, Irani, Killam, Lewis, Miller, Minnick, Racchini, Reilly, and Sechrist  
Excused – Pararai

#### II. Minutes from last meeting approved via e-mail on April 23, 2019

#### III. Co-Chair's Report

- Welcome and introduction of the new graduate assistant Chris Ceary and election of officers: Miller, secretary and Greenawalt, co-chair
- Update on errors reported as new catalog was being edited: Leadership course number change proposal was labeled as a graduate course so the number change was not approved—registrar's office advised leaving the new number in the program proposal, problems with prerequisites/prerequisite some were omitted in Senate agenda so we will have "none" listed in the future—prerequisite line is required to be filled in now in iwiki and Senate agenda to avoid confusion for the registrar's office; corrected footnotes in foreign languages and urban education; items will be reapproved at Senate.
- Karen Rose has asked us for suggestions of edits to the iwiki templates
- registrar's office is going to return to the practice of reviewing the senate curriculum agendas (and dockets) to catch issues earlier
- distance education guidelines: Question about blended/hybrid courses that the committee will address later

Distance Education Guidelines (on X drive): Greenawalt motion to approve; Ali second

--Discussion about new prefixes delayed until next meeting.

--A3T Rubric for every program? Committee recommended program rubric/assessment be put on X-Drive for every program.

#### IV. Liberal Studies Committee Report: No report

#### V. Items for Review/Possible Action:

- a. 19-30 ARED 318 Art in 7-12 Programs, distance education  
On Killam/Irani motion to approve.
- a. 19-7 SAFE 480 Health Care Safety Management, course deletion  
On Killam/Lewis motion to approve. Minnick abstains.
- c. 19-8 Bachelor of Science—Finance/Financial Planning Track, new track
  - i. Proposal hasn't come forward for second track; delete language in program catalog description change.

- ii. Accounting at bottom of track list, should be at top of list in alpha order.
- iii. Clarify if replacing old program with two new ones.
- iv. Multiple tracks; Cercone says at least one outcome should be different for each track.
- v. Reduce to five outcomes, use higher-level verbs, add assessments, don't need outcome No. 9.

On Killam/Engelstad motion for provisional approval. Rescinded.

On a Killam/Racchini move to return.

- d. 19-14 Bachelor of Science--Marketing, program revision
  - i. Typo in rationale; change word electives to "elective"  
On Greenawalt/Minnick motion to approve
  
- f. 19-21 LDSP 461 Leadership Capstone, course number change (was 499)  
On Greenawalt/Irani motion to approve.
  
- g. 19-28 FDNT 110 Careers in Food and Nutrition, catalog description change, modify prerequisites
  - i. Food and nutrition major, University College Students or permission
  - ii. Change in catalog description so that it does not just refer to FDNT majors.
  - iii. Edits made in meeting since the proposal had been forwarded to Senate.  
On Killam/Minnick motion to approve.
  
- h. 19-22b ACCT 461 plus ACCT 561 Accounting Systems, dual list  
On Killam/Minnick motion to approve.
  
- i. 19-23 CHEM 442 plus CHEM 542 Advanced Physical Chemistry, dual list  
On Ali/Racchini motion to approve.
  
- j. 19-29 Bachelor of Science-Medical Technology, program revision
  - i. Changing distribution of 2cr of transfer credits to Free Electives.  
On Killam/Irani motion to approve.
  
- k. 19-24 RLST 120 Comparative Religious Ethics, new course
  - i. Needs to be reviewed by Liberal Studies still. Postponed.
  
- l. 19-25 IDT 330 Technology in the Classroom, new course  
On Lewis/Minnick motion to approve. Black abstains.
  
- m. 19-26a RESP 426 Respiratory Care Clinical Practice III, modify prerequisites  
On Killam/Racchini motion to approve.
  
- n. 19-26b RESP 433 Respiratory Care Clinical Practice IV, modify prerequisites  
On Ali/Racchini motion to approve.
  
- o. 19-27a RGPL 103 Skyscrapers and Slums: Global Cities, course title change (was Global Cities: Issues in Planning and Development)

- i. Returned to the department because the Liberal Studies assessment for this course was not completed last academic year. Need to do it before the title change can be approved.  
On Irani/Ali motion to return. Sechrist abstains
- p. 19-27b GEOG 101 Environment and Society, course title change (was Geography of Human Environment Interaction)
  - i. Returned to the department because the Liberal Studies assessment for this course needs to be completed. Need to do it before the title change can be approved.  
On Irani/Greenawalt motion to return. Sechrist abstains.
- q. 19-27c Certificate in Water Resources/Watershed Management, new certificate
  - i. GEOG 415 needs to say “Introduction to”
  - ii. Instead of double asterisk use core courses or either or for techniques classes
  - iii. RGPL 426 Environmental Land Use Planning is the current title—course is not cross-listed which means its position in the list should change.
  - iv. GEOG 343 is cross-listed with RGPL
  - v. GEOG 415 is cross-listed with RGPL
  - vi. GEOG 341 and 342 are cross-listed with RGPL
  - vii. Footnote for either/or required course in controlled elective section to explain that one could take what they had not taken above as controlled elective.
  - viii. Letter of support from Geoscience  
On Killam/Racchini motion to return. Sechrist abstains.
- s. 19-27d GEOG 485 GIS Application Development, new course (was GEOG 618)
  - i. Not cross-listed. Deleted in “section E” during the meeting
  - ii. Requested two minor verb changes in outcomes.  
On Greenawalt/Irani provisional motion to approve. Sechrist abstains
- t. 19-27e RGPL 458 Land Use Law, course title change (was Planning Law)  
On Black/Killam motion to approve. Sechrist abstains.

Motion to adjourn at 4:55 p.m.: Irani/Killam

Respectfully submitted by Laurie S. Miller, secretary.