

MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, September 25, 2018

103 Humanities and Social Sciences Building

I. Call to Order

In attendance –Ali, Black, Engelstad, Fair, Greenawalt, Irani, Killam, Kissel, L. Miller, M. Miller, Mocek, A. Racchini, J. Racchini, Scott, and Sechrist Excused – Barefoot, Reilly Absent - Givner

II. Approval of September 18, 2018 Minutes

Motion to approve Minutes as corrected: Scott, Black seconded. Irani and Greenawalt abstain.

III. Co-Chairs Report

While preparing the Senate agenda the approved wording for the two MIS Tracks appeared confusing so reworded options were discussed, and the committee revised the statement to read: CRIM 321 or 323 or any course with prefix COSC, IFMG (except IFMG 300) or QBUS 300 and above

Fair, Killam motion to approve change of language for controlled electives.

Distance Education list: Mocek reported that a list of all approved Distance Education courses has been created to be put on the iWiki. Information will be in a PDF and will be updated after University Senate meetings. She also reported that while preparing the dual listed course list they found that no evidence is available showing that some dual listed courses were ever approved through Senate.

a. UWUCC Handbook (addressed after course approvals)

Mocek reported: Samantha Kissel has done a lot of work/revisions on a curriculum handbook. The “Getting Started” portion is considered the most important.

Kissel reviewed the “Getting Started” portion, navigation of the iWiki and formatting for the proposals. Introduction of homepage and a section of “How to Start a Proposal.” Two options are offered. She explained how status of proposals are depicted. Reviewed template option buttons. Next big section is “Creating the Proposal.” Examples are offered for creating titles. Mocek said the handbook is designed to be “picture friendly” by offering visual as well as textual explanations. Kissel explained the difference between “editing” and “editing contents.” Next section is “Template Basics” and covers tools and text boxes. Other sections cover “Finding a Created Proposal,” “adding an attachment,” and “sharing access.”

Motion to approve handbook introduction: Irani, Fair

IV. Liberal Studies Committee Report: No report

V. Items for Review/Possible Action:

- a. 18-39b CRIM 374 Environmental Crime and Justice, distance education
On Irani/Black motion for approval. Scott abstains
- b. 18-42h EDEX/DISB 103 Special Education Technology, course prefix change (was EDEX), catalog description change
 - i. Edits made to title during meeting to simplify it

- ii. Catalog description edits made during meeting: Begin the second sentence of the catalog description “emphasizes;” third sentence “presents” and last sentence “includes.”
On Killam/Ali motion for approval.

- c. 18-43 CDFR 429 Teaching in Community Settings, catalog description change, course title change (was Teaching in Child Development Centers), modify prerequisites, class lab hour change, course revision
 - i. Prerequisites different in catalog: it also includes Grade of “C” or better, compliance with current agency regulation; and enrolled in major or instructor permission.
 - ii. Check if proposer wants to keep grade of “C” or better in proposed prerequisite.
 - iii. Question about Senate rationale: Alumni have been placed “in” – missing word. Plus in the first sentence add “of course work” after concentration.
 - iv. In the Implications section suggest removing the last sentence about faculty work load.
 - v. Catalog description: For the second sentence “Focuses on the application of ...” For the third sentence begin “Emphasizes, get rid of “are emphasized” at end.
On Fair/Greenawalt motion for provisional approval.

- d. 18-10a BIOL 420 Entomology Principle and Practice, catalog description change, course title change (was Biology of Higher Invertebrates), modify prerequisites, class lab hour change, course revision - POST

- e. 18-10b BIOL 420/BIOL 520 Entomology Principles and Practice, dual listed – POST

Motion to Adjourn at 4:25 p.m.: Irani, Black seconded.

Respectfully submitted by Laurie Miller.