

MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, October 17, 2017

103 Humanities and Social Sciences Building

I. Call to Order

- II. In attendance - Ali, Cooper, Engelstad, Fair, Greenawalt, Irani, Killam, Kissel, Lengel, Kleinman, Miller, Mocek, Pararai, Pelosi, Racchini, Reilly and Sechrist Excused: Black Guest: Nicholas

III. Approval of October 10, 2017 Minutes

II. Co-Chair's Report

- a. Review of Teamwork-Intensive Courses for Approval (X-drive > UWUCC > Current Proposals > Teamwork Minor Items)
--A list of courses approved as "T" courses was approved and will be sent to Senate. These courses were approved as part of the grant. In the future a form will be set up in the IWiki, but these courses haven't gone through the IWiki.
On a motion Pararai/Killam to approve. Fair abstained

III. Liberal Studies Committee Report

- a. There will be 200 Liberal Studies courses (including the freshman 4 that are being worked on right now and will be ready by the end of semester) that will be coming through this committee. Mostly they are not major course changes, but making sure that the objectives match the assessments. The LSC would like these courses to come to the top of the agenda (after distance education proposals) when they come through.

IV. Items for Review/Possible Action:

- a. 17-53 FIN 300 Introduction to Personal Finance, new course, distance education
- Question as to whether there should be prerequisites for this course, considering the outcomes.
 - Ask how this is different than FIN 143. Suggestion that they add a line that the course cannot be used for the Dimensions of Wellness.
 - Needs to be focused on young adults but the description seems to be for older people.
 - Rationale does not match catalog description; outcome 3 is confusing and incoherent
 - Outcomes 6 and 7 are not measurable. Also 7 outcomes are probably too many.
 - Catalog description is nebulous and should be revised.
On a Racchini/Irani motion to return.
- b. 17-35e RLST 401 Topics in Abrahamic Traditions, new course
- Returned from last week after revisions were made.
On a Ali/Miller motion to approve.
- c. 17-35f RLST 402 Topics in Asian Religions, new course
On a Greenawalt/Irani motion to approve.
- d. 17-35h Minor Religious Studies, program revision
- On left side are Western, they have extra courses that are not listed in the catalog for the minor (RLST 410 or 440). For Eastern they missed listing RLST 220.
 - 373 needs to change to 374 (for the new Buddhism course)
 - They listed one course that has dropped out of the catalog 370. We can't approve without finding out if it is going to be added to schedule soon. If not suggest deleting. [They also listed two classes that are not in catalog, were not on the docket and are not in the comprehensive course list: 383 & 388.]
On a Greenawalt/Fair motion for provisional approval.

- e. 17-36b RGPL 350 Introduction to Community Planning, course title change (was Introduction to Planning)
- f. 17-36c RGPL 458 Planning Law, course title change (was Land Use Law)
On a Fair/Irani motion to approve title changes for RGPL 350 and 458. Sechrist abstained
- g. 17-39 Honors College Program, program revision
 - i. They want social science to be added to those courses covered in HNRC 101, 102 and 201. They want to list the liberal studies courses that these fulfill to change.
 - ii. They need a table in the catalog that explains what each of the courses fulfill, it should also say that this depends on what the student takes as to what will replace it.
 - iii. This will provide more clarity as to what the courses are that the Core courses substitute for. Edell will recontact.
On a Fair/Engelstad motion for provisional approval.
- h. 17-40 ARED 323 Community-Based and Museum Art Education, new course
 - i. Need to rework catalog description “examines theories,” “includes”. Start the last sentence with the word “examines.” Semicolon after practice remove the “and”. Too many ands in the sentence. “Community and Museum based.”
 - ii. Outcome 1... “Critically explore” doesn’t make sense. Should take “critical” out
 - iii. Too many outcomes. Need to use 300 level verbs and more measureable words.
 - iv. Try to include more of a course outline
 - v. Also include in Section O how the outcomes will be assessed.
On a Ali/Fair motion to return.
- i. 17-42 Bachelor of Science in Education - Social Studies Education/Anthropology Track, program title change (was Bachelor of Science in Education - Social Science Education/Anthropology Track)
On a Greenawalt/Ali motion to approve.
- j. 17-43 BLAW 335 Legal Environment of Business, course number change (was 235)
 - i. Not just a number change. They say juniors should take it but there is nothing stopping anyone else from doing it even though they advise against it.
 - ii. There should be a Prerequisite. Since current students taking it as a 200 level don’t have the skill sets.
 - iii. Instead of changing number add a prerequisite or do both. Can’t just do a number change. Could be a “number of credits” or a specific course.
On a Killam/Irani motion to return.
- k. 17-44 COMM 230 Global Media and Communication, course revision, catalog description change, liberal studies elective (Global Citizenship)
On a Killam/Fair motion to approve. Kleinman abstained.
- l. 17-50a IFMG 210 Introduction to Front-End Business Application, modify prerequisite
- m. 17-50b IFMG 230 Introduction to Back-End Business Application, modify prerequisite
 - i. Prerequisite change for both because a new course has been added & one is no longer offered.
On a Fair/Greenawalt motion approval of both. Ali abstained.
- n. 17-51 EDEX 469 Education of Persons with Emotional/Behavioral Disorders, Learning Disabilities or Brain Injury, course revision, catalog description change, modify prerequisite
 - i. Why is the prerequisite being removed—the rationale does not explain? Is this class one that should go to TECC?
 - ii. Do they really want to open the course up for any student to take?
On a Mocek/Killam motion to return.
- o. 17-52 GEOG 454 GIS Analysis of Public Health, new course
 - i. Catalog description could say “employs GIS based public health...”
 - ii. Second sentence could just say “demonstrates”
 - iii. 3rd could say “explores...” or “examines”
 - iv. final one says “learn”
On a Greenawalt/Ali motion to provisionally approve. Sechrist abstained.

IV. Discussion returned to zombie courses.

- After 8 years of a course not being offered, the department would be notified by the registrar's office that if the department wants to keep the course on the active list they need to submit a course revision to update the course through the curricular process.
- They would have two years to revise the course—with the final deadline being at the end of October of the second year. For example, if the department is notified at the beginning of Fall 2018 they would have until October thirty-first of 2020.
- After that date the courses that have not been revised would be deleted by the curriculum committees.
- If a department is not able to place the course on the schedule within the second eight year period they would need to revise the course again.
- This is not a policy but it is a "procedure."
- There are currently over 2,000 "Zombie" courses that have not been offered in over 20+ years.

Some potential verbiage below...

In order to maintain the currency of all courses, departments are encouraged to annually review their course offerings. The curricular committees propose the following procedure to assist in this process. After a course has not been offered in five years, it is deleted from the catalog. Between five and eight years the course would need to be offered to be placed back in the catalog.

When a course has not been offered for eight years, the registrar's office will notify the course's home department that in order to remain in active status a curricular revision will need to be completed within two years. The course needs to be reviewed and go through the curricular process in order for it to stay on the active course list. If a course is not revised within the two-year window, it will be automatically deleted by the curriculum committees.

Motion to approve Fair/Greenawalt