

APPROVED MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, September 16, 2014

16A Leonard Hall

I. Call to Order

In attendance: Emerick, Fair, Freda, Greenawalt, Hess, Killam, Kim, Lewis, McDevitt, Minnick, Mocek, Muchtar, Pararai, Pistole, Sechrist.

Excused: Deckert, Clewell

Absent: Fontana and Walker

II. Approval of Minutes from September 2, 2014 Curriculum Committee Meeting

On a Minnick/Lewis motion the minutes were approved as presented.

III. Co-Chairs Report

A new student member Brook Emerick was welcomed to the committee.

Update on HPED DE courses approved several weeks ago—3 of those courses had originally been accompanied by course revision proposals and the fourth was with a new course proposal.

IV. SCAT Discussion

- No changes to document, only questions/clarifications on process.
- Suggested adding a reporting feature on software that records number of days each proposal is at each level, including when returned for corrections. Look to see each year impact on average time and average time at each level taken per proposal.

V. Liberal Studies Committee Report

Minutes of September 4, 2014 and September 11, 2014

VI. Items for Review/Possible Action:

- 14-49 ELR 480 Introduction to Negotiations and Conflict Resolution, course title change (was Practices and Procedures of Collective Bargaining), course revision
 - Are both paragraphs the catalog description?
 - Edit course description so that it is the correct format.
 - Objective 1: Formulate should be changed to develop.
 - On a Minnick/McDevitt motion the proposal was provisionally approved.
- 14-54a Minor Geography, Minor Regional Planning, catalog description changes, program revisions
 - Remove footnote 2, for geography and regional planning minors.
 - On a Fair/Greenawalt motion the proposal was provisionally approved. Sechrist abstained.
- 14-51 Sociology Honors Program, program revision
 - On a Pararai/Freda motion the proposal was approved.
- 14-56 Ben Ford, Anthropology, Type I Professor Commitment Writing Intensive
 - On a Minnick/Killam motion the proposal was approved.
- 14-53 Keri S. Kulik, Kinesiology, Health and Sport Science, Type I Professor Commitment Writing Intensive
 - On a Muchtar/McDevitt motion the proposal was approved.
- 14-50 Kelli Paquette, Professional Studies in Education, Type I Professor Commitment Writing Intensive
 - On a Muchtar/McDevitt motion the proposal was approved.
- 14-42a COSC 319 Software Engineering Concepts, Type II Department Recommitment Writing Intensive
 - On a Muchtar/McDevitt motion the proposal was approved.
- 14-42b COSC 493 Internship in Computer Science, Type II Department Recommitment Writing Intensive

- On a Muchtar/McDevitt motion the proposal was approved.
- i. 14-65b HPED 175 Prevention and Care of Injuries to the Physically Active, course revision
 - Example grading scale: 69 not 96 for a D.
 - Begin second sentence in catalog description with Includes.
 - On a Minnick/Lewis motion the proposal was provisionally approved.
- j. 14-65c HPED 333 Psychology of Coaching, course revision
 - Remove word topics in the catalog description's second sentence.
 - Letter for culminating activity should be K not O.
 - On a Minnick/Lewis motion the proposal was provisionally approved.
- k. 14-65d HPED 335 Athletic Coaching, course revision
 - Remove word topics in the catalog description's second sentence.
 - Change the fourth sentence to begin: "Examines aggression . . . strategies."
 - Last line of rationale is missing t from the.
 - On a McDevitt/Pararai motion the proposal was provisionally approved.
- l. 14-65e HPED 337 Coaching Disability Sport, new course
 - Begin second sentence in catalog description with Emphasizes accessible . . ."
 - Begin the last sentence "Explores program planning and assessment... and remove are explored at end of catalog description.
 - On a Killam/Fair motion the proposal was provisionally approved.
- m. 14-60 Food and Nutrition, Nutrition minor, program revision
 - Check to see if the provost is in favor of the catalog stating that that student may need to take courses during winter/summer to complete the minor.
 - The proposal was postponed.
- n. 14-61 Department of Safety Sciences, minor program revision, catalog description change
 - On a Lewis/Fair motion the proposal was approved. Minnick abstained.
- o. 14-66b HOSP 101 Introduction to the Hospitality Industry, course prefix change (was HRIM 101)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- p. 14-66c HOSP 115 Introduction to Tourism, course prefix change (was HRIM 115)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- q. 14-66d HOSP 130 Food Service Sanitation, course revision, course prefix change, course title change, catalog description change (was HRIM 130 Hospitality Sanitation and Security)
 - On a Freda/Fair motion the proposal was approved.
- r. 14-66e HOSP 212 Club Operations Management, course prefix change (was HRIM 212)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- s. 14-66f HOSP 245 Multicultural Management in Hospitality, course prefix change, course title change, catalog description change (was HRIM 245 Diversity and Multicultural Management in the Hospitality Industry)
 - On a Minnick/McDevitt motion the proposal was approved.
- t. 14-66g HOSP 250 Resort Management, new course
 - The topics include can be removed in catalog description. Include the period at the end of the description.
 - Replace "Become familiar with" with "Understand" for objective 5.
 - Objective 6: resorts are not doing... change
 - VI, VII, VII on page 4. Need VIII rather than two VII.
 - On a Pararai/Freda motion the proposal was provisionally approved.
- u. 14-66h HOSP 255 Housekeeping Management, new course
 - Course description: Examines the operational.
 - Have "Become familiar with" in objective number 3. Suggest identify.
 - On a Minnick/McDevitt motion the proposal was provisionally approved.

- v. 14-66i HOSP 256 Human Resources in the Hospitality Industry, course prefix change, catalog description change (was HRIM 256)
 - On a McDevitt/Killam motion the proposal was approved.
- w. 14-66j HOSP 259 Hospitality Purchasing, course prefix change (was HRIM 259)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- x. 14-66k HOSP 260 Hotel Operations Management, course prefix change, course title change, catalog description change (was HRIM 260 Hotel Rooms Division Management)
 - On a Kim/McDevitt motion the proposal was approved.
- y. 14-66l HOSP 265 Hospitality Cost Management, course prefix change (was HRIM 265)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- z. 14-66m HOSP 270 Professional Wedding Planning and Consulting, new course
 - Examines rather than students examine in second sentence of course description.
 - Culminating activity and Final exam are both two hours. Suggest renaming culminating activity to something different.
 - On a Lewis/Muchtar motion the proposal was provisionally approved.
- aa. 14-66n HOSP 272 Meeting and Convention Management, new course
 - Course will focus... focuses. Second sentence of course description.
 - Objective 7: Explain rather than review. Remove of in the second Review objective.
 - On a Minnick/Pararai motion the proposal was provisionally approved.
- bb. 14-66o HOSP 275 Festival Management, new course
 - Course description second line: examines and evaluates.
 - Two number VII's on page 6, bottom.
 - Page 6, two tess rather than two tests
 - Page 6, suggest splitting out research paper % from presentation percentage.
 - On a Fair/McDevitt motion the proposal was provisionally approved.
- cc. 14-66p HOSP 280 Introduction to Special Events Management, new course
 - Catalog description: Discusses special event.... and remove are discussed at end.
 - Catalog description: Introduces the in second sentence.
 - On a McDevitt/Fair motion the proposal was provisionally approved.
- dd. 14-66q HOSP 281 Special Topics, course prefix change (was HRIM 281)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- ee. 14-66r HOSP 285 Service, Menu Planning, and Facilities Design, new course
 - There are two VII's on page 4.
 - On a Killam/Kim motion the proposal was provisionally approved.
- ff. 14-66s HOSP 299 Cooperative Education, course prefix change (was HRIM 299)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- gg. 14-66u HOSP 310 Professional Development in the Hospitality Industry, course prefix change (was HRIM 310)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- hh. 14-66x HOSP 343 Fund-Raising for Special Events, course prefix change (was HRIM 343)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- ii. 14-66dd HOSP 402 Beverage Management, course prefix change (was HRIM 402)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- jj. 14-66ee HOSP 403 Wine and Wine Service, course prefix change (was HRIM 403)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- kk. 14-66ff HOSP 404 Brew Pub and Brewery Operations, course prefix change (was HRIM 404)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.

- ll. 14-66kk HOSP 433 Educational Study Tour, course prefix change (was HRIM 433)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- mm. 14-66mm HOSP 481 Special Topics, Course Prefix Change (was HRIM 481)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- nn. 14-66nn HOSP 482 Independent Study in Hospitality, course prefix change (Was HRIM 482)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.
- oo. 14-66oo HOSP 493 Internship, course prefix change (was HRIM 493)
 - On a Kim/Killam motion the proposal was approved. Mocek abstained.

The meeting was adjourned at 7:35 PM.

Respectfully submitted,
Justin Fair