

APPROVED MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, March 4, 2014

16A Leonard Hall

I. Call to Order

In attendance: Clewell, Deckert, Fair, Greenawalt, Killam, Kim, Knight, Lewis, McCracken, McDevitt, McKee, Minnick, Mocek, Muchtar, Sechrist

Excused: Moerland, Pistole

Absent: Caulfield, Kuula, Smith

II. Approval of Minutes from February 18, 2014 Curriculum Committee Meeting

On a Minnick/Knight motion the minutes were approved as revised.

Corrected the explanation of the changes to Liberal Studies credits for the Asian Studies program. Added the need to acknowledge the crosslisting of RGPL 462 with GEOG 462.

III. Co-Chairs Report

Deckert and Minnick motion to approve a fast track policy for minors to be sent to Senate.

Mocek checked the PASSHE policy on whether there is a maximum number of credits for minors (there is not). The policy, however, does state that no more than six credits from the major field of study can be counted in the minor. The catalog needs to be checked to identify any minors that may exceed that number.

IV. Liberal Studies Committee Report

February 20, 2014 Minutes

February 27, 2014 Minutes

V. Items for Review/Possible Action:

a. 13-148 HRIM 320 Marketing for Hospitality Tourism, distance education

- Should have had the signature page on top.
- Missing page numbers.
- Missing catalog description on syllabus of record.
- Switch order of two syllabi, distance education goes first.
- On page 3: objective 9 is repeated (second one should be 10)
- Many responses on pages 2-3 are cut and pasted to the extent where some do not make sense with the objective they are listed with.
- In the response to question #4, see how exams can be linked to other objectives—in the earlier responses it seems like there would be more evaluation techniques than what are mentioned.
- On online syllabus ... #9 “the student will” should be deleted
- Online syllabus, page 14, roman numeral V. missing for class attendance policy
- On syllabus of record, check points/weighting on evaluation methods.
- sh should be converted to cr for credits on the Online syllabus.
- Need to expand how student-student and student-faculty interactions will be conducted. Are activities synchronous or asynchronous.
- On a Greenawalt/McKee motion, the distance education proposal was returned.

b. 13-133 Asian Studies Major, program revision, catalog description change

- Revise rational for item iii as well as item iii since this is already in the catalog.

- Japanese goes to bottom of list of languages as it should be listed in alpha order.
 - Correct BTST in category B to BCOM.
 - Revise major 33-34 and Category A 21 or 24. Free Electives changed according to category A. Check numbers to ensure this is the way program wants.
 - On a Greenawalt/McDevitt motion, the proposal was provisionally approved.
- c. 13-58 CDFR 224 Marriage and Family Relations, course revision
- Third sentence in catalog description should start with ... areas covered to match the catalog.
 - Will need to still go through Liberal Studies Committee.
 - Check with Edel to make sure this proposal doesn't need to go to TECC.
 - On a Lewis/Kim motion, the proposal was provisionally approved.
- d. 13-106 EOPT 150 Fundamentals of Photonics and Laser Safety, course revision
- Fix all objectives as they start with the verb and put "The student will be able to" as a stem.
 - On a Killam/Clewell motion, the proposal was provisionally approved.
- e. 13-127b PHIL 232 Philosophies of Love, course title change (was Philosophical Perspectives on Love, Marriage, and Divorce), catalog description change, course revision
- On a Deckert/McDevitt motion, the proposal was approved.
- f. 13-130 HIST 207 The History of the Middle East, new course
- Add a stem "By the end of the course students will be able to" and then begin all objectives with the verb.
 - 2A Rational on first page: Objective 1. Missing "to" before analyze.
 - Page 6 change the second roman numerals 7 to an 8.
 - On a Lewis/Minnick motion, the proposal was provisionally approved.
- g. 13-135 Jennifer Gossett, Criminology, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- h. 13-136a SAFE 488 Internship, Type II Writing Intensive, Department Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- i. 13-141 Kenneth S. Coles, Geoscience, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- j. 13-142a Chauna Craig, English, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- k. 13-142b Anthony Farrington, English, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- l. 13-142c Janet Goebel, English, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- m. 13-143 Willard Radell, Economics, ECON 343 Economic History of the United States, Type III Writing Intensive, Specific Course and Specific Professor
- On a Lewis/Muchtar motion, the proposal was approved.
- n. 13-144 Brad Rives, Philosophy, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- o. 13-145 Gary Stoudt, Mathematics, Type I Writing Intensive, Professor Commitment
- On a Lewis/Muchtar motion, the proposal was approved.
- p. 13-152 HPED 344 Adapted Physical Activity and Sport, catalog description change
- On a Greenawalt/Lewis motion, the proposal was approved. McKee abstained.
- q. 13-154 SPAN 364 Survey of Spanish-American Literature, remove LSE designation
- On a Greenawalt/McDevitt motion, the proposal was approved. Killam abstained.

- r. 13-155 Chemistry-Fast Track Approval for BIOL changes for BA Chemistry, BS Chemistry, BS Chemistry/Pre-Medical Track, BSED Chemistry, program revisions
 - On a Greenawalt/Deckert motion, the proposal was approved. Fair abstained.
- s. 13-159 Biology Fast Track Approval for BIOL changes for BIOL 151 & 261, catalog description changes
 - On a Deckert/McKee motion, the proposals were approved.
- t. 13-160 BSED Social Science Education/Anthropology Fast Track Approval for BIOL changes, program revision
 - Tell proposer to set up the revision like a fast track for Liberal Studies changes
Since switching to Option II for the Natural Science requirement will also change
The Liberal Studies credit number and the Free Electives numbers.
 - Check with Pistole to see if the Liberal Studies Committee would also want to review it.
 - On a Lewis/Greenawalt motion, the proposal was provisionally approved.
- u. 13-156a SPAN 290 Spanish for Elementary Teaching, course deletion
 - On a Lewis/Kim motion, the proposal was approved. Killam abstained
- v. 13-157a BTED 281 Special Topics, BTED 401 Web Design, BTED 442/542, Training Methods in Business and Information Technology, course prefix change (was BTST 281 Special Topics, BTST 401 Web Design, BTST 442/542, Training Methods in Business and Information Technology)
 - Remove footnote on IMS until department merger is complete and that department proposes new course crosslisting proposal.
 - On a Lewis/Killam motion, the proposal was approved.
- w. 13-161 MATH 471 Algebra for Elementary and Middle Level Teachers, distance education
 - Sample grading scale. F should be = or greater.
 - On a Kim/Lewis motion, the proposal was approved.

The meeting was adjourned at 5:10 PM.

Respectfully submitted,

Justin Fair