

## MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, September 25, 2012

16A Leonard Hall

### I. Call to Order

In attendance: Deckert, Fair, Greenawalt, Kassoy, Knight, Lewis, McDevitt, Metz, Migyanka, Mocek, Pistole, Sechrist, Tickell

Excused: Haesemeyer, Killam, McKee, Ratliff, VanDyke

Absent: Intemann (Mocek attended to represent Intemann)

### II. On a Greenawalt/Tickell motion the revised minutes from the September 18, 2012 Curriculum Committee Meeting were approved.

### III. Co-Chairs Report:

The co-chair meet with Kathryn Bonach to discuss her revisions to SOC 336 DE proposal.

### IV. Liberal Studies Committee Report

9/20/12 Minutes- **See X Drive for Minutes**

- Members were given the revised copies of the Liberal Studies Elective and Global Citizenship criteria that were provisionally approved last week.
- The Writing Across the Curriculum courses will be considered in the 2013-2014 school year—misinformation was announced at yesterday's TECC meeting.

### V. Items for Review/Possible Action:

- a. 12-35 SOC 336 Sociology of the Family, distance education
  - Suggested revisions from last week were made to the proposal.
  - On a Fair/Lewis motion the proposal was approved.
- b. 12-17 HPED 341 Evaluation in Health and Physical Education, distance education
  - Move the signature page to the beginning of the proposal so that the revisions to the responses to questions A1-A5 do not alter the signature page.
  - Some explanations of how objectives will be met are too vague - particularly those involving applications of a concept.
  - Make assignments more evident.
  - Exams are not listed in the time table.
  - Page 14, paper should be due May 3rd, 2013.
  - Change reference to Moodle/d2L to Learning Management System throughout the proposal.
  - Remove dates under the weeks—you have spring semester dates from 2012.
  - Online syllabus needs better articulation—it has not been adapted enough to reflect the differences of the online environment.
  - On the Assignments Schedule you do not include where the exams occur.
  - Module is weak.
  - On a Tickell/Migyanka motion the proposal was returned.
- c. 12-39a ECON 329 Economics of Sports, course revision, catalog description change
  - On a Greenawalt/Fair motion the course was approved.
- d. 12-39b ECON 329 Economics of Sports, distance education
  - Page 11 - numbering needs to be fixed on course objectives.
  - Page 2 - Under A2 Objective 1, add the word "page" between "2-3" and "paper."
  - On a Migyanka/Deckert motion the proposal was provisionally approved.
- e. 12-42 CRIM 450 Women and Crime, distance education
  - A2, Objective 1, 4th line of 2nd paragraph, add a word after "contemporary challenges"

- A2, Objective 2, 5th line, should be "with which"
  - A2, Objective 3, words are missing
  - A4, "Student achievement" - can it be done in exactly the same way online as in a face to face?
  - Virtual office hours are too specific and may not accommodate students; include a statement about responding to emails
  - Identify the online syllabus
  - Is this the actual syllabus of record? It doesn't include a bibliography
  - Evaluation methods for objectives are unclear
  - On a Tickell/Migyanka motion the proposal was returned. Lewis abstained.
- f. 12-43 EDEX 103 Special Education Technology, distance education
- Eliminate "this course" in the catalog description. Spell out "with" rather than w/; eliminate & and replace with 'and'—Make sure it matches the catalog
  - Assessment/evaluation of objectives needs to be spelled out
  - Under number 3, paragraph 2, add "discussion" after "threaded"
  - Under number 5, first paragraph, change 'address' to 'addressed'
  - Explain "non-class related activities"
  - Under III. Requirements, eliminate last sentence "Your work on this site..."
  - Page 2, VI should be IV. Eliminate double period.
  - VIII should be VII
  - Under III. Change first sentence.
  - Module - clarify what students need to do
  - Page 6 of outline, week 9, change "bulling" to "bullying"
  - On a Fair/Deckert motion the proposal was returned. Migyanka abstained.
- g. 12-41a CNSV 281 Special Topics, course deletion
- h. 12-41b CNSV 481 Special Topics, course deletion
- i. 12-41c CNSV 482 Independent Study, course deletion
- On a Lewis/Fair motion the deletions were approved.

The meeting was adjourned at 5:10 PM.

Respectfully submitted,  
Mary Lou Metz