

Minutes
University Wide Undergraduate Curriculum Committee
Tuesday, August 28, 2012
16A Leonard Hall

I. Call to Order

In attendance: Deckert, Fair, Greenawalt, Kasso, Killam, Knight, Lewis, McDevitt, McKee, Metz, Migyanka, Onweume, Pistole, Sechrist, Tickell

Excused: Ratcliff, Vandyke

Absent: Intemann (Onweume attended to represent the provost)

II. Approval of Minutes from April 24, 2012 Curriculum Committee Meeting

On a Migyanka/Knight motion the revised minutes were approved.

III. Co-Chairs Report:

- New members were welcomed to the committee.
- Election of Officers
 - On a Migyanka/Lewis motion MaryLou Metz was elected secretary.
 - On a Knight/Fair motion John Lewis was elected Co-Chair.
 - Jason Killam will serve on screening committee 2.
 - Kevin McKee will serve on screening committee 3.
 - Teresa McDevitt will serve on the Distance Ed. committee.
- Senate Corrections were discussed
- Handbook updates were discussed: Updated versions of two SSHE Policies, Adding TECC into the flow charts, Listing a separate format for Program Catalog Description Revisions, updating the location of the Instructional Design Center.
 - On a Greenawalt/Lewis motion changes to the handbook were approved and will go to Senate.
- Course title for ENGL 101 and 201
The proposals had the title listed as Composition I or II in some places and English Composition I or II in other places. One was moved to Senate with the word English one without. To keep them consistent the catalog editor made both Composition.
 - On a Greenawalt/Knight motion the committee voted to leave the titles as Composition I and Composition II.

IV. Liberal Studies Committee Report

4/19/12 Minutes- **See X Drive for Minutes**

V. Items for Review/Possible Action:

- a. 12-33a HIST 196 Explorations in US History, distance education
 - On a Migyanka/Tickell motion the course was approved.
- b. 12-33b HIST 197 Explorations in European History, distance education
 - On pg. 2 of the Distance Ed. syllabus change use to users.
 - On pg. 5 of the Distance Ed. syllabus under 'Online Discussions' eliminate the two sentences "Each of these hour long...fill in the blanks."
 - On a Tickell/Migyanka motion the course was provisionally approved.
- c. 12-8 B.S. in Education - Deaf Education, program revision
 - On the right side of the side by side change HIST 195 to 196.
 - Right side of side by side cr. need to be reformatted.
 - On the new side the eliminate the **, #
 - In the course sequence change HIST 195 to 196 and revise the title of GEOG 104.
 - On a Greenawalt/Deckert motion the proposal was provisionally approved. Migyanka abstained.
- d. 12-19 BSED Earth and Space Science, program revision

- Change the free electives to 2 cr. to make a total of 120 credits.
- On a Fair/Lewis motion the revision was provisionally approved.
- e. 12-28a APMU 125, 225, 325, 425 Composition I-IV, course revision, catalog description change
 - Reword the first sentence under the Rationale removing reference to new courses.
 - On a Greenawalt/Lewis motion the proposals were provisionally approved.
- f. 12-28b MUSC 138 Vocal Repertoire Ensemble, new course
 - Change beginning of course description to "Explores...." and the beginning of the second sentence to "Features . . ."
 - Change the grading scale for F: 0 - 59%, redo A: 90%-100%
 - Mention the possibility of using some different words for the outcomes if desired
 - On a Fair/Knight motion the course was provisionally approved.
- g. 12-23b INDS 118 Interior Design Graphics, course title change (was Drafting for Construction I)
 - On a Fair/Lewis motion the change was approved.
- h. 12-23c INDS 218 Computer Technology for Interior Design, course title change (was Drafting for Construction II), catalog description change
 - Rationale does not reflect a change in the course but the prerequisite was removed. Either change the rationale and explain why the prerequisite was removed, do a course revision, or add the prerequisite back.
 - On a Greenawalt/McKee motion the proposal was returned.
- i. 12-23d INDS 315 Residential Design Studio, course title change (was Residential Design I), course revision, catalog description change
 - Add culminating activity.
 - Under evaluation methods, 10% is missing.
 - Catalog description - lab hours should precede credit hours.
 - On a Greenawalt/Knight motion the changes were provisionally approved.
- j. 12-23e INDS 319 Kitchen and Bath Design, course title change (was Residential Design II), course revision, catalog description change
 - Add culminating activity.
 - Under evaluation methods, 10% is missing.
 - Lab hours should precede credit hours.
 - Prerequisite was dropped but is not addressed in the rationale.
 - On a Fair/Lewis motion the course was provisionally approved.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,
Mary Lou Metz