

MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, November 27, 2012

16A Leonard Hall

I. Call to Order

In attendance: Deckert, Fair, Greenawalt, Kassoy, Killam, Knight, Lewis, McDevitt, Metz, Migyanka, Mocek, Pistole, Sechrist

Excused: McKee, Tickell, Van Dyke

Absent: Intemann (Mocek attended to represent Intemann), Aiello, Haesemeyer

II. Approval of Minutes from November 13, 2012 Curriculum Committee Meeting

On a Greenawalt/McDevitt motion, the minutes from the Nov. 13 meeting were approved.

III. Co-Chairs Report:

Business College Minors Question

- A question from a member of the Eberly College curriculum committee was considered dealing with the possibility of including a prerequisite course from another department or college as part of the minor.
- Mocek will check on the meaning of the word "cognate" which is in the PASSHE definition of minor.
- Lack of consistency across the other minors is an issue. Other minors in the College of Business do not count prerequisite courses in the minor.
- A straw vote showed no members of the UWUCC were in favor of allowing such a course to count toward the minor.

IV. Liberal Studies Committee Report

11/15/12 Minutes- **See X Drive for Minutes**

- **Revisions to the Information Literacy Competency Standards were discussed.**
- **On a Lewis/Greenawalt motion the revisions were approved.**

V. Items for Review/Possible Action:

- a. 11-60d HPED 414 Exercise Electrocardiography, course revision
 - Hours still do not add up. Class needs to add up to 28 hrs.
 - On a Lewis/Fair motion the revision was provisionally approved.
- b. 12-56a Physical Education and Sport- Sport Administration Track, program revision, catalog description change
 - Chemistry, Science, and Biology should be notified of the change in the science requirements of the Track.
 - On a Greenawalt/Knight motion the change was provisionally approved
- c. 11-70 Tim Hibsman, English, Type I Professor Commitment Writing Intensive
 - On a Lewis/Killam motion the proposal was approved.

- d. 11-71 THTR 311/ENGL 309 Dramaturgy, Type II Department Course Writing Intensive
 - On a Fair/Lewis motion the proposal was approved.
- e. 11-72 Erick Lauber, Journalism, Type I Professor Commitment Writing Intensive
 - On a Fair/Greenawalt motion the proposal was approved.
- f. 12-41d FCSE 101 Personal and Family Management, course prefix change (was CNSV 101)
 - On a Fair/Migyanka motion the change was approved.
- g. 12-41e FCSE 312 Housing and Culture, course prefix change (was INDS 312)
 - On a Fair/Migyanka motion the change was approved.
- h. 12-41f FCSE 315 Consumer Economics and Family Finance, course prefix change (was CNSV 315)
 - On a Fair/Migyanka motion the change was approved.
- i. 12-57b FIN 143 Financial Wellness, new course
 - On a Lewis/Deckert motion the course was approved.
- j. 12-61a Minor in Elementary and Middle Level Mathematics, new minor program
 - Change the word "school" to "level".
 - On a Fair/Lewis motion the minor was approved. Metz abstained.
- k. 12-61b MATH 330 Teaching Mathematics in the Elementary School, course prefix change, course number change (was ELED 313)
 - On a Deckert/Fair motion the change was approved. Metz abstained.
- l. 12-62a MIDL 315 Classroom Management and Adolescent Development, Type II Writing Intensive
 - Remove catalog description change since Writing Intensive is not indicated in the catalog description
 - Course description does not match what is in the catalog.
 - Syllabus of record doesn't seem to be correct - doesn't match previous syllabus.
 - On a Greenawalt/Deckert motion the changes were provisionally approved.
- m. 12-62b MIDL 425 Methods of Teaching Language Arts in Grades 4-8, Type II Writing Intensive
 - Remove catalog description change and correct course title to match catalog
 - On a Fair/Killam motion the proposal was provisionally approved.
- n. 12-64a JAPN 101 Elementary Japanese I, new course
 - On a Knight/Deckert motion the course was approved. Killam abstained.
- o. 12-64b GRMN 251 German III, course deletion
 - On a Deckert/Lewis motion the course deletion was approved. Killam abstained.
- p. 12-64c GRMN 252 German IV, course deletion
 - On a Deckert/Lewis motion the course deletion was approved. Killam abstained.
- q. 12-65b JRNL 120 Journalistic Techniques for Professional Writing, course title change (was JRNL 120 Journalistic Writing)
 - On a Fair/Lewis motion the change was approved.

- r. 12-65c JRNL 337 Editing, catalog description change
 - On a Fair/Lewis motion the change was approved.
- s. 12-65d JRNL 338 News Analysis, course deletion
 - On a Knight/Fair motion the deletion was approved.
- t. 12-65k JRNL 223 Photojournalism, catalog description change
 - On a Knight/Fair motion the change was approved.
- u. 12-65l JRNL 243 History of the American Press, catalog description change
 - On a Knight/Killam motion the change was approved.
- v. 12-65m JRNL 301 Presentation Making, course number change (was JRNL 491), catalog description change
 - On a Deckert/Migyanka motion the change was approved.
- w. 12-65n JRNL 327 Layout, Design, and Production, catalog description change
 - On a Fair/Killam motion the change was approved.
- x. 12-65o JRNL 344 Issues and Problems, catalog description change,
 - On a Lewis/Greenawalt motion the change was approved.
- y. 12-65p JRNL 400 Professional Preparation, catalog description change
 - On a Fair/Knight motion the change was approved.
- z. 12-65q JRNL 490 Public Relations Writing, course title change (was Public Relations II) and catalog description change
 - Change cover page to include catalog description change
 - On a Greenawalt/Fair motion the change was approved.
- aa. 12-65r JRNL 492 Problem Solving in Public Relations, catalog description change
 - On a Fair/Killam motion the change was approved pending approval of JRNL 126.
- bb. 12-65s JRNL 493 Internship, catalog description change
 - On a Deckert/Knight motion the change was approved.
- cc. 12-65f JRNL 215 Media Convergence in Journalism, new course
 - Attendance policy needs to be revised
 - Needs a culminating activity 2 hr.
 - Grading scale needs to be revised.
 - On a Greenawalt/Fair motion the course was provisionally approved.
- dd. 12-65g JRNL 220 Writing for Media, course revision, course title change (was Writing for Print Media), catalog description change
 - Delete the words "departmental" and "lab" in objective 5.
 - Revise the grading scale
 - Revise course attendance policy.
 - On a Fair/Killam motion the changes were provisionally approved.
- ee. 12-65h JRNL 126 Introduction to Public Relations, course number and title change (was JRNL 326 Public Relations I), catalog description change
 - Should this also be a course revision?
 - Course attendance policy should be more generic.
 - Line up Roman Numeral I
 - Need list of changes
 - Formatting issues

- On a Deckert/Lewis motion the changes were provisionally approved.
- ff. 12-65i JRNL 347 Journalism Law and Ethics, course revision, course title change (was Journalism Law)
 - Change grade weights. For an A is should be greater than or equal to 90.
 - Begin catalog description with "Introduces..."
 - Eliminate the number 5 under course objectives.
 - Course outline - 2 F's; Letters don't line up
 - Remove the course analysis section and substitute a list of the revisions and rationale for those revisions.
 - On a Greenawalt/Fair motion the revisions were provisionally approved.
- gg. 12-65a Minor in Journalism, program revision
 - Consider eliminating reference to not being able to take COMM 101.
 - On a Deckert/Greenawalt motion the revision was returned to the proposer.

The meeting was adjourned at 5:47 PM.

Respectfully submitted,
Mary Lou Metz

After the meeting the Journalism Department agreed to remove footnote 5 from their Minor 12-65a. An email vote of members was conducted and by December 3 a majority had voted in favor.

On Dec. 10th the Co-chair received a revision of 12-42 CRIM 450 Women and Crime, distance education. A few corrections were requested and made; an electronic vote was sent out on Dec. 11th and by Dec. 14 enough positive votes had been received and the proposal was signed as approved.

In the first week of Jan. 2013, while preparing the Senate Agenda it was noticed that the catalog description for JRNL 215 was 7 sentences long and that the first 5 sentences were not like the typical catalog description sentences. The Co-chairs requested the department to consider reducing the description and they agreed to remove the first five sentences.

While preparing the Senate Agenda it was noticed that the rationale for JRNL 490 incorrectly stated that the prerequisite had been deleted when in fact the title had just changed. So this was corrected.