

## MINUTES

University-Wide Undergraduate Curriculum Committee

Tuesday, September 20, 2011

15 Leonard Hall

### I. Call to Order

In attendance: Baumler, Boser, Deckert, Fair, Grafton, Greenawalt, Knight, Lewis, Metz, Migyanka, Onwueme, Pistole, Potts, Tickell, Vandyke Excused: Sechrist Absent: Intemann (Onwueme attended to represent the Provost)

II. On a Potts/Lewis motion the minutes from the August 30, 2011 University Wide Undergraduate Curriculum Committee Meeting were approved as submitted.

### II. Co-Chairs Report:

- a. Update on Transfer Proposal – A ‘for information only’ document was provided in the packets. The proposal is going to the Liberal Studies Committee.
- b. Update on Assessment for Liberal Studies – LS committee examined the policy brought to UWUCC previously. The LS committee had questions about the reporting mechanism. The proposal is that assessment should be part of a department’s 5 year review. Language to this effect will be worked on.

### III. Liberal Studies Committee Report

- a. 9-08-11 Minutes were reviewed and are on the X drive.

### IV. Items for Review/Possible Action:

- a. 11-27 FSMR 360 Apparel Industry II, distance education.
  - On a Tickell/Fair motion the course was approved for distance education.
- b. 11-5a MUSC 333 Instrumental Methods, course revision, catalog description change
  - A question arose about the attendance policy and whether it might be too restrictive for a syllabus of record. It was suggested that the attendance policy be modified.
  - It was also suggested that the bibliography be updated.
  - Recommendation to keep the online learning software less specific, as prices and products change.
  - Update the contact people at the school to be a title, not a person.
  - Separate out the lab hours from the classroom hours.
  - The current syllabus of record does not match the catalog; the committee requested a rationale for the discrepancy.
  - On a Greenawalt/Lewis motion the proposal was returned.
- c. 11-5b MUSC 331 Elementary Methods, course revision, catalog description change
  - The course hours are 28, including the final, and the lab hours are not accounted for.
  - On a Greenawalt/Migyanka motion the proposal was returned.
- d. 11-20 FSMR 180 Introduction to Fashion (was FSMR 110), course revision, course number change, catalog description change
  - On a Migyanka/Potts motion the changes were approved.
- e. 11-21 FSMR 280 Introduction to Apparel Buying, new course
  - “Culminating Activity” should be included.
  - On a Migyanka/Deckert motion the new course was provisionally approved.
- f. 11-22 FSMR 380 Applications in Apparel Buying, new course
  - On a Baumler/Migyanka motion the new course was approved.
- g. 11-23a Asian Studies Major, program revision
  - Tabled until next week. A revised revision was submitted to LS.
- h. 11-23b CHIN 201 Intermediate Chinese, course revision, catalog description change

- Tabled until next week. LS needs to approve this first.
- i. 11-23c CHIN 102 Elementary Chinese II, course revision, catalog description change
  - Tabled until next week. LS needs to approve this first.
- j. 11-23d CHIN 101 Elementary Chinese I, course revision, catalog description change
  - Tabled until next week. LS needs to approve this first.

The meeting was adjourned at 5:00 PM.