

## MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, August 30, 2011

16A Leonard Hall

### I. Call to Order

In attendance: Baumler, Boser, Deckert, Fair, Grafton, Greenawalt, Knight, Lewis, Metz, Migyanka, Onwueme, Pistole, Sechrist, Tickell, Vandyke

Excused: Potts Absent: Intemann (Onwueme attended to represent the Provost)

II. On a Migyanka/Lewis motion the minutes from the April 26, 2011 meeting were approved as submitted.

### III. Co-Chairs Report:

- a. Sechrist updated committee members on the Athletic Training program, which now has a letter of support from Military Science and has been revised for the new Liberal Studies program. The program will go back to Liberal Studies and then come back to UWUCC.
- b. Next week we will have the presentation from the Director of Admissions about a change in the Transfer policy with a power point presentation so we will meet in Room 15.
- c. Susan Boser was elected Co-Chair of the Committee and Mary Lou Metz was elected Secretary.
- d. The following screening committees were established:  
Lewis, Knight and Greenawalt – Screening Committee 1  
Baumler, Migyanka, and Fair – Screening Committee 2  
Deckert, Potts, and Vandyke – Screening Committee 3  
Boser and Tickell – Distance Education Committee
- e. Options for cutting down on printing costs were discussed because of the reduced budget. It was decided that proposals will be placed on the X-drive. Members will be emailed every Friday an agenda, the minutes from the previous meeting, and a list of proposals to be discussed. Members can then either bring their laptops or print the proposals from the X-drive.
- f. Handbook revisions were distributed and discussed. On a Migyanka/Deckert motion the revisions were approved.
- g. Assessment for the Revised Liberal Studies Curriculum was also discussed. The difference between evaluation and assessment was discussed. The fact that LS curriculum must be assessed is a given – the method of assessment presented to the committee caused concern to several members. The way the data will be used once it is collected was also an issue for several members. It was suggested the focus of the assessment be more on what students need. It was also suggested that articulating how the information will be used would be helpful. Softening the language on the monitoring of faculty was an additional suggestion. Committee members were asked for suggestions on language changes.

The meeting was adjourned at 5:00 PM.