

Minutes
University Wide Undergraduate Curriculum Committee
Tuesday, February 7, 2012
16A Leonard Hall

I. Call to order

In attendance: Baumler, Boser, Deckert, Fair, Grafton, Greenwalt, Knight, Lewis, Migyanka, Onweume, Pistole, Potts, Ratliff, Sechrist, Tickell, Vandyke

Excused: Metz

Absent: Intemann (Onwueme attended to represent the Provost)

II. On a Tickell /Knight motion, the minutes from January 31, 2012 Curriculum Meeting were approved with corrections.

III. Co-Chairs Report

- Will extend the meeting on the 28th to review proposals.

III. Liberal Studies Committee Report:

- 3 History new course proposals (196, 197, 198) had the revisions completed and a special meeting was held yesterday to approve.
- Other actions included in the report, which was distributed.
- Noted that the committee will be forwarding a large number of LBST courses soon.

IV. Items for Review/Possible Action

- a. 11-96a ENGL 101 Composition I, course revision, catalog description change, course title change (was College Writing)
 - On a Migyanka/Fair motion, the course revision was approved. Deckert abstained.
- b. 11-60a HIST 198 Explorations in Global History, new course
 - Add back in the middle paragraph that the Liberal Studies Committee had requested that you remove and put it right above the Course Outline. This will be a caveat regarding specific course content when offered by individual faculty members for future use.
 - On a Deckert/Fair motion, the course was provisionally approved. Baumler abstained.
- c. 11-60b HIST 197 Explorations in European History, new course
 - Add back in the middle paragraph that the Liberal Studies Committee had requested that you remove and put it right above the Course Outline. This will be a caveat regarding specific course content when offered by individual faculty members for future use.
 - On a Migyanka/Vandyke motion, the course revision was provisionally approved. Baumler abstained.
- d. 11-60c HIST 196 Exploration in U.S. History, new course
 - Add back in the middle paragraph that the Liberal Studies Committee had requested that you remove and put it right above the Course Outline.

This will be a caveat regarding specific course content when offered by individual faculty members for future use.

- Ensure consistency in capitalizations of U.S. History and Global History in the course above, in catalog description.
 - On a Greenwalt/Ratliff motion, the course revision was provisionally approved. Baumler abstained.
- e. 11-90 ENGL 222 Technical Writing, distance education
- Recommend changing term “weeks” to “modules” on page 19
 - Page 21 – change “227” to “222”
 - Typo on page 6
 - On a Potts/Lewis motion, the distance education proposal was approved provisionally. Deckert abstained.
- f. 11-91 ENGL 342 Short Fiction, distance education
- Action verbs in online syllabus need to match action verbs on the syllabus of record
 - Add the prerequisite line to the course description on the online syllabus as it appears in the catalog
 - On a Lewis/Greenwalt motion, the distance education proposal was approved provisionally. Deckert abstained.
- g. 11-92 ENGL 211 British Literature 1660-1990, distance education
- Under the response to question A-5 add a sentence or sentence about the university academic honesty policy, which should also be on the syllabus that the students receive.
 - On the first page of the Online Syllabus, the catalog description needs to have the prerequisite line at the top of the paragraph (like in the catalog) also the wording of the prerequisite needs to match the catalog which is ENGL 101, 122 or permission no grade requirements are listed in the catalog.
 - Also on that page under Blog Entries and Forum
Replace Week One with Introduction, and then on the next two pages remove Week Two and Week Three so that the syllabus is more generic to be used in any week format.
 - On the grading scale you need to change it so that you don’t have two possible grades for certain numbers. So change the B range to 800-899; C to 700-799, D to 600-699, F 0-599.
 - On a Lewis/Greenwalt motion the distance education proposal was approved provisionally. Deckert abstained.
- h. 11-93 GEOG 230 Cultural Geography, distance education
- On a Vandyke/Greenwalt motion the distance education proposal was approved. Sechrist abstained.
- i. 11-94 JRNL 120 Journalistic Writing, distance education
- Provide more information about how each objective will be addressed using distance education technology.
 - On the Distance Education syllabus the catalog description needs to match the catalog, add nonmajors/minors to the prerequisite, remove

“for all news media, print and broadcast” because it is not in the catalog. This proposal cannot alter the catalog description.

- Remove the hours from the Distance Education syllabus because the timing in Distance Education is not as precise
 - Under Evaluation Methods in the Distance Education syllabus the committee wonders if it should be Leads and News stories or not?
 - Please alphabetize the bibliography and the Kershner entry should have the last name first to be consistent with the others.
 - Along with the module lecture you need to include an activity/assignment and/or evaluation that goes with that module.
 - On a Tickell/Greenwalt motion the proposal was returned.
- j. 11-95 JRNL 347 Journalism Law, distance education
- Although there was more detail about each objective, the committee requests that this be expanded on the proposal.
 - Remove the hours from the Distance Education syllabus because the timing in Distance Education is not as precise
 - The bibliography is in better shape but the Dilts reference is in the wrong location and is not written with the last name first.
 - On the first slide of the sample lecture the course number is incorrect.
 - Along with the module lecture you need to include an activity/assignment and/or evaluation that goes with that module.
 - On a Tickell/Lewis motion the proposal was returned.

The meeting was adjourned at 5:08 pm.

Respectfully submitted,
Susan Boser