

MINUTES

University Wide Undergraduate Curriculum Committee

Tuesday, October 04, 2011

16A Leonard Hall

I. Call to Order

In attendance: Baumler, Boser, Deckert, Fair, Grafton, Greenawalt, Knight, Lewis, Metz, Migyanka, Onwueme, Pistole, Potts, Sechrist, Tickell

Guests: David Porter, Steven Anspacher from Distance Education Office Absent: Intemann
(Onwueme attended to represent the Provost)

II. On a Knight/Migyanka motion the minutes from the September 27, 2011 Curriculum Committee Meeting were approved with a minor revision.

III. Co-Chair's Report:

- Quality Assurance in Distance Education - Steven Anspacher and David Porter presented a rubric for quality in distance education courses and announced a conference, Quality Matters, related to it.
- Update on Assessment for Liberal Studies – The assessment piece needs a bigger picture aspect and was withdrawn from the Senate agenda at the request of the Liberal Studies Committee. It will be brought to the UWUCC again in the near future.

IV. Liberal Studies Committee Report

- 9-29-11 Minutes- **See X Drive for Minutes**
- The receipt of the Liberal Studies Report was approved.

V. Items for Review/Possible Action:

- a. 11-34a GEOG 104 World Geography: Global Context, course revision, course title change, and catalog description change
 - On a Potts/Vandyke motion the course revision was approved pending approval by the Liberal Studies Committee. Sechrist abstained.
- b. 11-34b GEOG 104 World Geography: Global Context, distance education
 - Evaluations must add to 100%.
 - Small correction on instructor qualifications – remove 'but.'
 - On a Boser/Lewis motion the course was approved pending the corrections.
- c. 11-37 CRIM 281 Special Topics-Gangs, Crime, and Society, distance education
 - Pg. 3, there is not enough information to describe how each objective will be met using distance education technology.
 - Pg. 3, there is not enough information about the instructor's qualifications in the discipline.
 - The syllabus does not explicitly describe how topics will be presented online.
 - The module needs much more work/expansion.
 - There is no information as to how to communicate with the instructor on the syllabus.
 - There is no brick and mortar syllabus included to contrast with the DE syllabus
 - Suggest meeting with David Porter for assistance in improving syllabus
 - On a Boser/Deckert motion the proposal was returned. Lewis abstained.
- d. 11-38 HRIM 281 Wedding Event Management in the Hospitality Industry, distance education
 - In the objectives, course outcome 1 change "understanding" to "demonstrate an understanding"

- Change lab hours from “O” to “0”
 - Need information about how to contact the professor on the syllabus.
 - Suggestion: Contact Dave Porter for information about expaining the hardware, etc.
 - On a Tickell/Fair motion the proposal was provisionally approved.
- e. 11-39 ENGL 348 African American Literature, distance education
- Suggestion: Change reference from Moodle to Learning Management System.
 - Catalog description does not match what is in the catalog.
 - On a Lewis/Knight motion the proposal was approved. Deckert abstained.
- f. 11-40 HPED 441 Psychosocial Implications for Health and Physical Education, distance education
- On a Tickell/Vandyke motion the proposal was approved.
- g. 11-41 ACCT 304 Intermediate Accounting I, distance education
- On a Greenawalt/Boser motion the proposal was approved. Tickell abstained.
- h. 11-14a EDEX 222 Secondary Reading Methods for Learners with Disabilities, course revision, course title change, catalog description change
- The new title on the cover page does not match the title in the new syllabus of record.
 - Update the required text.
 - On a Lewis/Boser motion the proposal was provisionally approved provided the title in the new syllabus of record is the correct title. Migyanka abstained.
- i. 11-14b Special Education- Grade 7-12 Certification, new track
- EDEX 222 needs to match the new title on the course proposal
 - The courses listed “After Step 1” need to be spelled out.
 - References to EDEX 110 should be EDEX 111
 - On page 2 the credits total 25 but on page 3 it says 24 credits.
 - Delete the NOTE on page 3.
 - The footnotes are there but the references are not.
 - How can students take EDEX 342 twice?
 - Footnote 2 also refers to 24 credits.
 - On a Baumler/Boser motion the proposal was returned. Migyanka abstained.

The meeting was adjourned at 5:10 PM.

Respectfully submitted,
Mary Lou Metz