

University-Wide Graduate Committee Minutes

September 21, 2010

Attendance

Faculty

Baumer, Matt	P	Moore, Scott	P
Gu, Lin-Wu	P	Norris, Linda	P
Gunter, Val	P	Palmisano, Susan	P
Janosko, Joanne	P	Piper, David	P
Kuo, Yu-Ju	P	Robertson, Shari	P
Laverick, Deanna	P	Smith, J.B	NP
Mack, Tim	P	Woodland, Dawn	NP
Martin, Jamie	P		

Students

Donna Salazar	NP	Kelly Cordero	NP
Robert Phillips	NP		

Others Present

None	

- Meeting called to order by David Piper at 3:31 p.m
- Agenda **APPROVED** on a Martin/Moore motion as submitted.
- September 7, 2010 minutes were APPROVED on a Norris/Moore motion as submitted.

Announcements

- Dr. Piper indicated that he had received an inquiry regarding when the UWGC had approved lowering the TOEFL scores for admission into the MBA program . He clarified that Dr. Mack, not the UWGC, granted the program a one semester waiver to use the lower TOEFL score. This is in effect for the fall semester only and will not be renewed. A curriculum proposal from the ECOB will be required to make this change permanent.
- Dr. Baumer commented on the challenges of the change from Moodle to D2L that has been mandated by PASSHE. He indicated that the merging of the content management system with D2L will most likely be a challenge, requiring a large number of faculty and staff work hours to manage.
- Dr Mack announced that PASSHE is moving ahead with a system-wide common application. He explained the pros and cons of the initiative, noting a substantive concern regarding the distribution of the application fee. He indicated that Donna Griffith will be serving on the committee related to the development of the forms and procedures.

Dr. Mack also discussed the required budget cuts to the SGSR. He explained that, other than personnel, 95.5% of the SGRS's budget is in assistantships. When personnel costs are added, 80%+ of the budget is in assistantships (as opposed to approximately 80-85% of other college budgets being in personnel). This leaves very little to cut other than graduate assistantships. He is working to retain as many assistantships as possible, but the choice is to cut staff or GAs. Dr. Mack will continue to keep the committee informed regarding this matter.

Following up on the information Donna Griffith provided at the last meeting, Dr. Mack indicated that while Doctoral enrollment is up about 10%, Master's enrollment is down by about 8%, resulting in an overall decline of 2.3% for Fall, 2010. He emphasized the importance of at least maintaining current enrollment – declines are a real problem.

Addressing a recent suggestion that eliminating the SGSR, Dr. Mack outlined the substantial problems with this plan. One of the numerous problems related to this suggestion is that it would place an extremely heavy load on graduate coordinators – most of whom are volunteers.

Finally, Dr. Mack announced that Tracy VanHorn-Juart will be moving into the Assistant Registrars' position. He wished her well and invited the committee to suggest possible candidates for this open position.

- Dr. Robertson announced that student representatives to the committee had been selected. They are Donna Salazar from Criminology, Robert Phillips from Geography, and Kelly Cordero from Student Affairs and Higher Education (SAHE).

New Business

Curriculum

The co-chairs assigned the student members to the following subcommittees

Sub-committee #1: Kelly Cordero

Sub-committee #2: Robert Phillips , Donna Salazar

New Curriculum was assigned to committees as follows:

Proposal	Date Assigned	Sub-Committee
MBA-Executive Track, Variability in Delivery	9/21	1

Business in Progress

Curriculum

Proposal	Date Assigned	Sub-committee	Action	Returned to committee	Action
ACE 745 DE COURSE	9/7	1	9/21; Revisions required		
PSYC 976 NEW COURSE	9/7	1	9/21; Revisions required		
COUN 676 NEW COURSE	9/7	1	9/21; Revisions required		
LEVEL II NEW COURSES & T	9/7	2	9/21; Discussion initiated		
Level II New COR in Gifted Education	9/7	2			
Variability in Program Delivery in Gifted Education	9/7	2			
Level III Minor Revision in MBA-E Program	9/7	2			
Level II Degree Program Revision - Business	9/7	2			
ACCT 607	9/7	2			
BLAW 633	9/7	2			
BTST 670	9/7	2			
FIN 630	9/7	2			
IFMG 640	9/7	2			
MGMT 613	9/7	2			
MGMT 637	9/7	2			
MGMT 650	9/7	2			
MGMT 695	9/7	2			
MKT 603	9/7	2			
MKTG 650	9/7	2			
QBUS 601	9/7	2			
Level II: Minor Program Revision in Comm Media and Instructional Tech	9/7	1			
COMM 800 NEW COURSE	9/7	1			
COMM 714/814 NEW COURSE	9/7	1			
COMM 815 NEW COURSE	9/7	1			

Policy

Policy	Date Discussed	Summary of Discussion	Date of Action	Action Taken
Concurrent Admission	9/7	Intent of proposal is to allow the opportunity to students to have concurrent admission as long as the admissions are limited to only one degree program and one non-degree program.	9/7	Motion to accept was tabled to provide time for graduate coordinators and others time to consider the document

Meeting was adjourned at 5:06 p.m.