

## University-Wide Graduate Committee Minutes

November 9, 2010

### Attendance

#### Faculty

Baumer, Matt	P	Moore, Scott	P
Gu, Linwu	P	Norris, Linda	NP
Gunter, Val	P	Palmisano, Susan	P
Janosko, Joanne	P	Piper, David	P
Kuo, Yu-Ju	P	Robertson, Shari	P
Laverick, Deanna	P	Smith, J.B	P
Mack, Tim	P	Woodland, Dawn	NP
Martin, Jamie	P		

#### Students

Donna Salazar	P	Kelly Cordero	NP
Robert Phillips	P		

#### Others Present

Donna Griffith	
John Kilmarx	

- Meeting called to order by David Piper at 3:30 p.m.
- Agenda APPROVED on a Martin/Moore motion with one addition (election of secretary).
- October 12, 2010 minutes were APPROVED on a Laverick/Gunter motion as submitted.

### Announcements

- Dr. Piper discussed various proposals that were in the hands of the committee. There are a number of proposals coming up as well. We have a new program proposal that doesn't fit the typical format and may require some additional time and thought.

Dr Piper also indicated that each senate committee has been requested to develop a description of their function and submit it to the Senate.

- Dr. Baumer had no comments.
- Dr. Robertson brought forward:
  - PLSC 465/565 Dual Level Course
  - CRIM/PLSC 744 Dual Listed Course
  - Master of Fine Arts (MFA) Minor Revision
  - MA in Art Major Revision

- Dr. Mack informed the committee that the Ph.D. in Safety Sciences has been approved; however, PASSHE required substantial changes. PASSHE has indicated that they would not approve the new program without these changes.

Further, Dr. Mack thanked the committee for their hard work to date and indicated that he would be out of town for next week's meeting. Donna Griffith will be attending in his place.

- Dr. Moore discussed the recent meeting of the Distance Education Work Group. Discussions continue regarding how to handle proposals for courses that includes content that may not be appropriate for on-line instruction (e.g., DVST Math). In terms of D2L, there is a push by faculty here to continue to have Moodle available at IUP until 2015. A separate server has been proposed to keep courses housed locally rather than on the D2L server, which has not yet been identified. Finally, Dr. Moore informed the committee that GOPI (Graduate On-Line Program Initiative) has identified the three programs that will be provided with support to for a fall, 2010 launch. He indicated that he was skeptical about the feasibility of launching these fully on-line programs by fall, 2010.
- Dr Kilmarx provided the committee with potential threshold criteria for the possible expansion of differential tuition to all of the doctoral programs and some additional master's programs. These criteria, based on a list provided by the Board of Govenors, are to be viewed as talking points for upcoming discussions with college deans and graduate program coordinators. The plan is to first have the IUP community on board before moving the proposal to the president, the chancellor, and finally the Council of Trustees for final approval.

Dr. Kilmarx informed the committee that a document listing specific programs that could be targeted for differential tuition increases was a "straw man" proposal that he created independently for illustrative purposes. He stressed that this document was not to be assumed to be the final list.

The committee was interested in the impact of the last round of graduate tuition increases on enrollment. Dr. Kilmarx indicated that the impact appeared to be minimal. Additional discussion related to the topic of differential tuition followed. Additional questions regarding university finances were also asked and answered.

Discussion regarding the provost's role in insuring that all proposals brought forward to the committee contained all necessary information regarding financial and faculty workload projections followed.

- Dr. Martin distributed documents to illustrate enrollment trends over the past few years. She pointed out that over time, enrollment has increased, but faculty numbers have decreased. She voiced a concern that without additional faculty resources, it will be very difficult to grow programs.

### **New Business**

Election of Secretary – Deanna Laverick was unanimously elected to serve in this position.

### Curriculum

New curriculum proposals were assigned to the following sub-committees:

Proposal	Assigned to Sub-committee
PLSC 565	2
CRIM/PLSC 744	2
MFA – Minor Revision	2
MA Art – Major Revision	1

### Business in Progress

#### Curriculum

Proposal	Date Assigned	Sub-committee	Action	Returned to committee	Action
Variability in Program Delivery in Gifted Education	9/7	2	9/28 – Decision withheld pending the receipt of 2 D.E. Course proposals		
Level II Degree Program Revision - Business	9/7	2	9/28 Returned to Proposing Department for revisions Discussion – need for more information regarding how new objectives will be implemented in each of the 13 courses.	10/12 Further discussion in response to email from proposers. Committee still requires comparison of old/new objectives. Deliberation will resume when this information is received. 11/09 Returned to Committee	
Level III Minor Revision Variability of Delivery MBA-E	9/7	2	10/19 – Returned for additional information: List of courses in MBA-E track and verification that all have been passed as D.E. courses		

			10-26 One course has not been approved as a D.E. course(FIN 630). Deliberations will resume once this course has been approved.		
FIN 630 (DE)	10/26	1			
SWMD – New Program	10/26	2	11/09 Returned for additional information. Proposal is missing financial and faculty workload tables. Chair will communicate the need for this information to proposer and invite to next meeting.		

Policy

Meeting was adjourned at 4:49 p.m.