

**University Wide Graduate Committee
Minutes
December 8, 2009**

PRESENT: Matt Baumer, Donna Griffith, Linwu Gu, Valerie Gunter, Vida Irani, Joann Janosko, Yu-Ju Kuo, DeAnna Laverick, James Lenze, Tim Mack, Jamie Martin, Scott Moore, Linda Norris, David Piper, Shari Robertson, J.B. Smith, Laura Strong, Dawn Woodland

NOT PRESENT: Margaret Hammond, James Nash

Dr. Piper called the meeting to order at 3:35 p.m.

On a Woodland/Martin motion the agenda was **APPROVED** as submitted.

On a Moore/Martin motion the November 17, 2009 minutes were **APPROVED** as submitted.

ANNOUNCEMENTS:

Dr. Piper thanked everyone for a great semester. He also stated that he sent an email to the proposer for FIN 630 (distance education) stating that the proposal was sent to the provost with a negative recommendation. He wished that everyone have Happy Holidays.

Dr. Baumer had no announcements.

Dr. Lenze handed out the revisions for GEOG 525 and EDSP 975.

Dr. Mack had several announcements

1) Graduate tuition waivers – Imbalance of \$415 thousand from the summer tuition waivers. The School of Graduate Studies and Research has been working with the Provost's Office and Administration and Finance to resolve the issue. The School of Graduate Studies and Research has discontinued the practice of allowing GA's to borrow credits for summer prior to the agreement start date as one way of redressing the imbalance.

2) Differential Tuition – The idea of differential tuition for some high demand graduate programs was discussed. This is currently an idea that is being discussed as a way of redressing the multimillion dollar budget imbalance that Academic Affairs is experiencing. This, along with other options, is being discussed with the deans and the differential tuition idea is being discussed with the graduate coordinators. No decisions have been made.

NEW BUSINESS:

An issue came to light regarding student teaching supervisor credit load in BTED. After much discussion it was decided that this is really an APSCUF matter.

Business in Progress:

A) Programs/Curricular Matters

1. ***GEOG 525 Global Positioning Systems (GPS) Concepts and Techniques (new course)***, assigned to subcommittee #2 (Jim Lenze, Scott Moore, DawnWoodland, Susan Boser,

Sean Gess) – 9/18/07; after some discussion a memo will be sent to the proposer with suggested changes – 10/23/07; waiting for reply from proposer – 10/30/07; proposer indicated that he wants to bring revisions back to the committee – 11/10/09; nothing from the proposer – 11/17/09; received revision from proposer; assigned to subcommittee #1 (Margaret Hammond, Vida Irani, Joann Janosko, DeAnna Laverick, J.B. Smith, Linwu Gu, Valeria Gunter) – 12/8/09

2. ***EDSP 975 Supervision of Pupil Services (new course)***, assigned to subcommittee #2 (Jamie Martin, Scott Moore, Linda Norris, David Tiscione, Laura Strong, Dawn Woodland, Yu-Ju Kuo) – 9/1/09; after some discussion the co-chair will send memo to proposer with suggested changes – 9/8/09; waiting for reply from proposer – 9/22/09; proposer indicated that he will be sending revisions before the semester ends – 11/10/09; nothing from the proposer – 11/17/09; received revision from proposer; assigned to subcommittee #2 (Jamie Martin, Scott Moore, Linda Norris, James Nash, Laura Strong, Dawn Woodland, Yu-Ju Kuo) – 12/8/09

Business in Progress:

B) Policy Issues

1. ***Academic Integrity Policy***, Dean Myers discussed the Model Policy for PASSHE Universities for Responding to Allegations of Research Misconduct that he had sent to the Dean's Associate, Jim Lenze; he asked that Jim send this to the committee for discussion – 2/3/09; policy was sent to committee members and there was some discussion about the policy; Dean Myers will be meeting with the provost and Helen Kennedy on Friday, February 13, 2009 – 2/10/09; Dr. Myers announced that the provost was to meet with Peter Broad and the Research Committee to have them review the Research Misconduct Policy – 3/10/09; working on a paragraph to add to the Academic Integrity Policy – 3/17/09; Dr. Baumer announced that the committee working on the Research Misconduct Policy has a draft which will have to go to PASSHE legal and APSCUF before bringing forward to this committee – 10/27/09; Dr. Baumer announced that there is a draft of the Research Misconduct Policy; but must go to APSCUF and PASSHE legal – 11/10/09; no report – 11/17/09; no report – 12/8/09
2. ***Handbook (Chapter 14) /Graduate Distance Education***, LaPorte will have a draft ready so that it may be sent to Senate as information only – 4/8/08; draft was sent to everyone via email but no time for discussion; the draft will be sent to Senate on 4/22/08 as information only - 4/15/08; Dr. Lenze is on the distance education committee and reported that the committee is moving ahead; he recommend that the committee look at the document that Dr. LaPorte drafted and discuss it – 10/21/08; there is talk about forming a subcommittee from the UWUC and the UWGC, four or five people from each committee; volunteers were asked for to be part of this subcommittee; Dawn Woodland, Scott Moore, Jamie Martin, Jim Lenze and the two co-chairs volunteered- 2/3/09; there will be a meeting on Tuesday, February 17, 2009 immediately following the UWGC meeting – 2/10/09; distance education committee meeting bi-weekly – 9/29/09; Dean's Associate made a suggestion that the committee should take a look at the whole graduate curriculum handbook as there are many changes that are needed (i.e. website's that are no longer up and running, department name changes) – 11/10/09; the graduate curriculum handbook was divided between the two subcommittees for any suggested changes that needed to be made to update the handbook; subcommittee #1 (Margaret Hammond, Vida Irani, Joann Janosko, DeAnna Laverick, J.B. Smith, Linwu Gu, Valeria Gunter) received

Inactive Items:

The meeting was adjourned at 5:00 p.m.