

**University Wide Graduate Committee
Minutes
January 19, 2009**

PRESENT: Matt Baumer, Valerie Gunter, Joann Janosko, Yu-Ju Kuo, DeAnna Laverick, Tim Mack, Scott Moore, Linda Norris, David Piper, Shari Robertson, J.B. Smith, Laura Strong

NOT PRESENT: Linwu Gu, Margaret Hammond, Vida Irani, Jamie Martin, James Nash, Dawn Woodland

Dr. Piper called the meeting to order at 3:45 p.m.

On a Kuo/Norris motion the agenda was **APPROVED** as submitted.

On a Moore/Norris motion the December 8, 2009 minutes were **APPROVED** as submitted.

ANNOUNCEMENTS:

Dr. Piper announced that the parliamentarian and rules committee of Senate asked the co-chairs to discuss with the UWGC the GA 12 to 9 credit hours, funding for assistantships, and differential tuition.

Dr. Baumer had no announcements.

Dr. Robertson announced that she is working on several proposals.

Dr. Mack announced:

1. The SGSR is working on ensuring that only graduate faculty are teaching graduate classes and advise graduate students. There are several faculty who have let their status expire. The SGSR is working with the faculty to rectify this.
2. Differential tuition – A form was sent to graduate coordinators in high demand graduate programs asking them to do a market analysis of the cost of their program against the cost of their chief competitors. A significant percentage of the coordinators indicated from this analysis that increasing graduate tuition could be problematic. Therefore, differential graduate tuition is being considered as a less favorable option for addressing the Academic Affairs budget imbalance than previously.

NEW BUSINESS:

1. GA 12 to 9 and funding assistantships; UWGC moved that the Senate endorse the change from 12 to 9 hours of summer credit for AY 2010-2011 and 2011-2012, provided that the administration 1) ensures that the Graduate School will no longer incur any “deficit” for tuition waivers; 2) doesn’t reduce the overall number of assistantships from the current level.
2. Differential Tuition - Dr. Mack talked in great detail about differential tuition; the co-chairs decided there is no need for further discussion at this time.

Business in Progress:

A) Programs/Curricular Matters

1. ***GEOG 525 Global Positioning Systems (GPS) Concepts and Techniques (new course)***, assigned to subcommittee #2 (Jim Lenze, Scott Moore, Dawn Woodland, Susan Boser, Sean Gess) – 9/18/07; after some discussion a memo will be sent to the proposer with suggested changes – 10/23/07; waiting for reply from proposer – 10/30/07; proposer indicated that he wants to bring revisions back to the committee – 11/10/09; nothing from the proposer – 11/17/09; received revision from proposer; assigned to subcommittee #1 (Margaret Hammond, Vida Irani, Joann Janosko, DeAnna Laverick, J.B. Smith, Linwu Gu, Valeria Gunter) – 12/8/09; no report – 1/19/10
2. ***EDSP 975 Supervision of Pupil Services (new course)***, assigned to subcommittee #2 (Jamie Martin, Scott Moore, Linda Norris, David Tiscione, Laura Strong, Dawn Woodland, Yu-Ju Kuo) – 9/1/09; after some discussion the co-chair will send memo to proposer with suggested changes – 9/8/09; waiting for reply from proposer – 9/22/09; proposer indicated that he will be sending revisions before the semester ends – 11/10/09; nothing from the proposer – 11/17/09; received revision from proposer; assigned to subcommittee #2 (Jamie Martin, Scott Moore, Linda Norris, James Nash, Laura Strong, Dawn Woodland, Yu-Ju Kuo) – 12/8/09; no report – 1/19/10

Business in Progress:

B) Policy Issues

1. ***Academic Integrity Policy***, Dean Myers discussed the Model Policy for PASSHE Universities for Responding to Allegations of Research Misconduct that he had sent to the Dean's Associate, Jim Lenze; he asked that Jim send this to the committee for discussion – 2/3/09; policy was sent to committee members and there was some discussion about the policy; Dean Myers will be meeting with the provost and Helen Kennedy on Friday, February 13, 2009 – 2/10/09; Dr. Myers announced that the provost was to meet with Peter Broad and the Research Committee to have them review the Research Misconduct Policy – 3/10/09; working on a paragraph to add to the Academic Integrity Policy – 3/17/09; Dr. Baumer announced that the committee working on the Research Misconduct Policy has a draft which will have to go to PASSHE legal and APSCUF before bringing forward to this committee – 10/27/09; Dr. Baumer announced that there is a draft of the Research Misconduct Policy; but must go to APSCUF and PASSHE legal – 11/10/09; no report – 11/17/09; no report – 12/8/09; no report – 1/19/10
2. ***Handbook (Chapter 14) /Graduate Distance Education***, LaPorte will have a draft ready so that it may be sent to Senate as information only – 4/8/08; draft was sent to everyone via email but no time for discussion; the draft will be sent to Senate on 4/22/08 as information only - 4/15/08; Dr. Lenze is on the distance education committee and reported that the committee is moving ahead; he recommend that the committee look at the document that Dr. LaPorte drafted and discuss it – 10/21/08; there is talk about forming a subcommittee from the UWUC and the UWGC, four or five people from each committee; volunteers were asked for to be part of this subcommittee; Dawn Woodland, Scott Moore, Jamie Martin, Jim Lenze and the two co-chairs volunteered- 2/3/09; there will be a meeting on Tuesday, February 17, 2009 immediately following the UWGC meeting – 2/10/09; distance education committee meeting bi-weekly – 9/29/09; Dean's Associate made a suggestion that the committee should take a look at the whole graduate

curriculum handbook as there are many changes that are needed (i.e. website's that are no longer up and running, department name changes) – 11/10/09; the graduate curriculum handbook was divided between the two subcommittees for any suggested changes that needed to be made to update the handbook; subcommittee #1 (Margaret Hammond, Vida Irani, Joann Janosko, DeAnna Laverick, J.B. Smith, Linwu Gu, Valeria Gunter) received from the beginning to chapter 5; subcommittee #2 (Jamie Martin, Scott Moore, Linda Norris, James Nash, Laura Strong, Dawn Woodland, Yu-Ju Kuo) received chapter 6 to end – 11/17/09; both subcommittees had their reports ready; ran out of time – 12/8/09; no report – 1/19/10

Inactive Items:

The meeting was adjourned at 4:50 p.m.