

# University Senate Minutes

October 4, 2022

3:45pm – 5:00pm, Eberly Auditorium

- Chairperson Piper called the October 4, 2022 meeting of the University Senate to order at 3:45pm
- Minutes from the September 6, 2022 meeting were **APPROVED**
- Agenda items for the October 4, 2022 meeting were **APPROVED** with the following revision:
  - **C. Election of Vice Chairperson** was removed as that action was completed at the September 6, 2022 meeting

## Reports and Announcements

### A. President's Report:

- We had a great Family Weekend followed by a great Homecoming. For Homecoming, our Indiana Area Collaborative Team (I-ACT) partners we out in force. There was a significant increase in overall traffic through the community that increased the number of police calls, but with few serious situations. Pennsylvania State Police dealt with two more serious situations, neither of which involved IUP students, but involving drugs and weapons. We are thankful for law enforcement and first responders keeping us safe every day of the year. Thursday night's rap concert went very well, with no concerns. The same is true for the Tuesday and Thursday concerts featuring Maestro Leonard Slatkin and Dr. Cindy McTee, this year's Edward R. Sims Distinguished Artists, who worked with our music faculty and students. On Saturday, the rain stopped long enough for a parade featuring 85 units, including "The Legend," IUP's Marching Band, and four Superhero floats by IUP fraternities and sororities. The Crimson Huddle that followed had almost 800 participants. IUP Football beat Slippery Rock in a game that turned very wet at halftime – right when Dr. Segar and I were recognizing the latest Crimson Court students and the float prize sponsors. Saturday evening, IUP Women's Field Hockey defeated Mansfield. And on Sunday morning, IUP students were out cleaning up the streets.
- Yesterday, IUP issued its press release summarizing fall enrollment. Overall head count was down to 8832, while new, first year students were up by more than 4 percent – reversing the five-year decline. We were also up in enrollment in career preparation programs – Criminal Justice Training Center, Academy of Culinary Arts, paramedic, and the like. We saw a two-percent increase in international students. About 19 percent of our students (nearly 2000 students) identify themselves as minority. Overall, 27 percent of our students are international or minority students. You can read more in the press release, which is on IUP's News webpage.
- Finally, congratulations to all those involved in seeking and getting grants. Awards include about \$1M from the regional Build Back Better EDA grant and the largest grant in IUP's history, an initial \$4.5M in cybersecurity secured by Dr. Waleed Farag.

**B. Provost's Report:**

- I have a few good news announcements.
- The third and final candidate for the Eberly College of Business dean search is here today. The search committee will conclude its work later this week. The College of Education and Communications and the Kopchick College of Natural Sciences and Mathematics deans' searches will begin soon. The chair of the College of Education and Communications search is Curt Scheib and the chair of the Kopchick College of Natural Sciences and Mathematics search is Hilliary Creely.
- We will be launching six tenure track faculty searches soon. These positions are in Nursing, Psychology, Special Education, and Computer Science. We are pleased to have new colleagues joining us for the next academic year.
- Lastly, we are gearing up for Middle States. We are in the beginning of our process, with the self-study to be submitted in 2024-2025. The co-chairs are Edel Reilly and Paula Stossel. An additional eight committee members are attending the MSCHE Self-Study Planning Institute. We will be asking for additional volunteers for the Middle States' standards committees. We are looking forward to engaging in this process.
- In response to the Senate recommendations from the September 6, 2022, meeting, I accept the following:
  1. **Undergraduate policy changes as follows:**
    - a. Undergraduate Transfer Admissions

**C. Chair's Report:**

- It is exciting to hear that we are hiring for tenure track faculty positions for the upcoming academic year.
- I strongly encourage newer faculty to get involved with the Middle States review process. It is a great service opportunity and experience.

**D. Vice Chairperson's Report:**

- SGA hosted their first Student Organization Assembly of the year on September 22 and approximately 10 student organizations participated.
- SGA is hosting a Chat with the Deans event on October 6, 2022 from 5:30-6:30pm in Folger Hall.
- SGA is having their fall retreat on October 8, 2022 in Folger Hall.
- GSA hosted a Community Garden event on September 21, 2022 and had a great turn out!
- Val Baroni will be attending the GSA meeting on October 5, 2022 at 4:30pm to discuss housing and dining options/needs.
- GSA is hosting a Halloween Party on October 12, 2022 from 5:00-9:00pm in the HUB.

## Standing Committee Reports

### A. Rules Committee (Interim Chair Decker)

- There is a special election for vacancies on UWCC and UWGCC. Please consider joining a Senate Committee if you are not already serving.
- Interim Chair Decker brought forth the following bylaw amendment for a **First Reading**. A Senator questioned if the **First Reading** should be brought forward since it was not on the agenda that was distributed to Senators on September 27, 2022 nor was it added to the agenda at the beginning of the meeting. A motion was made to postpone the **First Reading**, discussion ensued, and a hand vote occurred. The motion was denied. There were several Senators who voiced concern about having Senate meetings via Zoom; others were in support of the bylaw change. The vote to amend the bylaws will occur at our next meeting on November 1, 2022.

### **FOR INFORMATION:**

#### **First Reading:**

#### Rationale for proposed bylaw amendment

The rules committee was charge with proposing changes to the bylaws to permit electronic meetings. The existing bylaws permit an asynchronous electronic meeting limited specifically to the approval of minutes of the last scheduled University Senate meeting of the academic year. The Rules Committee proposes maintaining the existing language of bylaw I. D. but moving it into the second part of bylaw that covers electronic meetings as a general topic. New D. 1. Contains proposed language authorizing electronic meetings for the University Senate and its committees. The existing asynchronous meeting language will become new paragraph D. 2. The words in red are the proposed changes

Current:

#### UNIVERSITY SENATE BYLAWS

##### I. Meetings

- A. The University Senate shall hold at least four monthly meetings per academic semester, excluding the summer sessions, at a time and place indicated by the presiding officer. Additional meetings may be called at the discretion of the chair, or upon petition by one-third of the University Senate membership to the Rules Committee, which shall establish a date and place and publish the reason for such a meeting within two days of the date such a petition is received.
- B. No meeting of the University Senate shall be held when the university is not officially in session.
- C. The chair of the University Senate may convene that body during the summer session when there is necessary business to transact. For the summer session, 45 members shall be considered a quorum. Any business transaction during the summer shall be subject to the review and approval of the regular University Senate at its first scheduled meeting in the fall.
- D. Following the last scheduled University Senate meeting of the academic year, an electronic asynchronous meeting will be held to review and approve the minutes from the previous meeting. The minutes will be distributed to senators electronically. Any

comments, corrections, or concerns that a senator has regarding the minutes can be expressed electronically so that all senators will receive the posting. At least two business days following the posting of the minutes, the chair of the University Senate will call for a vote and provide an electronic link where senators can vote. At least one business day will be provided for senators to vote to approve or not approve the meeting minutes. Once tallied, senators and other interested entities will be informed of the outcome.

#### Proposed Revision

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##### Electronic Meetings

1. **Electronic meetings are permitted for the University Senate and its committees, at the discretion of their respective chairs, subject to the provisions of any relevant bylaw or standing rule.**
2. Following the last scheduled University Senate meeting of the academic year, an electronic asynchronous meeting will be held to review and approve the minutes from the previous meeting. The minutes will be distributed to senators electronically. Any comments, corrections, or concerns that a senator has regarding the minutes can be expressed electronically so that all senators will receive the posting. At least two business days following the posting of the minutes, the chair of the University Senate will call for a vote and provide an electronic link where senators can vote. At least one business day will be provided for senators to vote to approve or not approve the meeting minutes. Once tallied, senators and other interested entities will be informed of the outcome.

- Next meeting: Tuesday, October 11, 2022 @ 3:30pm via Zoom

##### **B. University-Wide Undergraduate Curriculum Committee (Chair Sechrist)**

- No report.

##### **C. University-Wide Graduate Curriculum Committee (Chair Moore)**

- No report.

**D. Student Affairs Committee (Chair Erwin)**

The Senate permitted Adam Jones (Director of the Office of Student Support and Community Standards) to address questions from the Senate. He clarified that acts of violence and Title IX violations will still be disclosed.

**FOR ACTION:**

**APPROVED**

**Rationale for Proposed Policy Amendment One**

This Fall, The Office of Student Support and Community Standards (SSCS) proposes two amendments to the Community Standards Policy. The first amendment is the addition of the ability for a student to apply for their record to be non-disclosed to external entities. Part of the role of SSCS is to hold students accountable and to help them move forward from mistakes made during their undergraduate career while minimizing the impact on their future. Giving students the ability to apply for external non-disclosure helps them to take responsibility for the decisions they have made as they are required to demonstrate growth and development since the occurrence of the incident and they are required to complete all sanctions assigned to them. This minimizes the impact on their future as these incidents will not be disclosed to outside entities such as graduate schools or employers (except as required by law such as a court order or a subpoena).

**Placement: Section O, page 20 of the policy**

**Proposed additional language:**

A student may apply to have their disciplinary record marked as non-disclosable to external entities by submitting a written request to the Office of Student Support and Community Standards. In order to qualify for this designation, a student's record must not include expulsion, suspension, or any behavior that is violent in nature. Additionally, cases involving charges from the IUP Sexual Discrimination and Sexual Misconduct Policy are not eligible to be marked as non-disclosable to external entities. The student must have completed all sanction requirements and at least one calendar year must pass since the incident date of the student's most recent violation in order for the student to be eligible to apply.

The Director of Student Support and Community Standards or designee may schedule a meeting with the student applying for an external non-disclosure. The final decision will be documented in a letter from the Director of Student Support and Community Standards to the student.

If approved, the University will not disclose a student's disciplinary record to external entities except as required by law or as directed by a student via an appropriate written consent with specific instructions to the University to release the disciplinary record.

If denied, a student may re-apply to have their disciplinary record marked as non-disclosable to external entities. A student maintains the right to appeal the decision of the Director of Student Support and Community Standards to the Office of the Vice President for Student Affairs.

**FOR ACTION:**

**APPROVED**

**Rationale for Proposed Policy Amendment Two**

The second amendment is a clarification to our sanctioning guidelines. When the Office of Student Support and Community Standards (SSCS) is determining appropriate sanctions for a situation, they are doing their best to consider the entire set of circumstances in which the violations occurred. Considering the circumstances may lead SSCS to require a more or less severe sanction than precedent might suggest based on the listed charges. This does not give SSCS the ability to be arbitrary and capricious with sanctioning, but rather allows SSCS appropriate flexibility in sanctioning, provides transparency to students that the circumstance will be considered, and allows for the consideration of discrimination-related incidents to receive more severe sanctioning. As noted in the appeals section, students will still maintain the right to appeal if they believe a sanction is arbitrary and capricious, so accountability for the decisions of the office will still exist.

**Placement: Section J, page 15, the last sentence of the first paragraph**

The words in **red** are the proposed additional language:

Sanctions are assigned to meet specific learning and developmental outcomes to assist students to understand the impact of their actions and to hold them accountable for their conduct. Sanctions are also assigned with the intent of improving upon a student's success at the University by acquiring new skills and promoting growth in various dimensions of moral and ethical development. **Sanctions are determined based on aggravating and mitigating factors including, but not limited to, the following: the harm and/or potential harm which resulted from the alleged behavior; the cumulative behavioral history of the student; and/or the involvement of discrimination.**

- Next meeting: Tuesday, October 11, 2022 @ 3:45pm via Zoom

#### **E. University Development and Finance Committee (VP Fitzsimons)**

- The Committee met on September 27<sup>th</sup> to discuss the Non-discrimination Policy and Drs. Buckley, Duncan, and Glenn attended to answer questions.
- Recommended language changes will included on the agenda for our Senate meeting on November 1, 2022.
- Please send any recommended changes or feedback to Chair Drye ([ddrye@iup.edu](mailto:ddrye@iup.edu))
- Next meeting: Tuesday, October 11, 2022 @ 3:45pm via Zoom

#### **F. Academic Affairs Committee (Chair Dugan)**

**FOR ACTION:**

**APPROVED**

**CURRENT**

**Program Changes** (approved 11.1.2016)

To ensure their quality and relevance, academic programs at IUP are subject to review and change by duly appointed and responsible university groups. Because of this, the university recognizes that provisions must be made to prevent hardship to students already enrolled in programs if changes later occur in specific or general program requirements. Students affected by changes in programs,

policies, and regulations are therefore given the option of following those requirements that are in effect when the student was first enrolled in the program or those in effect at the time of expected graduation. The student cannot, of course, combine chosen elements of the two. Should a question of rule interpretation arise with respect to changes, the student, the student's advisor, or both should petition the college dean for a decision about which requirements apply.

## PROPOSED

### Program Changes

To ensure their quality and relevance, academic programs at IUP are subject to review and change by duly appointed and responsible university groups. Because of this, the university recognizes that provisions must be made to prevent hardship to students already enrolled in programs if changes later occur in specific or general program requirements. Students affected by changes in programs, policies, and regulations are therefore given the option of following those requirements that **were** in effect when the student was first enrolled in the program or those in effect at the time of expected graduation. The student cannot **choose elements from both sets of requirements**. Should a question of **interpretation** arise with respect to changes, the student, the student's advisor, or both should petition the college dean for a decision about which requirements apply.

**Rationale:** Reviewed as part of the five-year review process. Policy was deemed effective with minimal language updates.

- Next meeting: Tuesday, October 11, 2022 @ 3:45pm in the Conemaugh Room

### G. Awards Committee (Chair Paul)

- Next meeting: Tuesday, October 18, 2022 @ 3:45pm

### H. Non-Credit Committee (Chair O'Neil)

**FOR INFORMATION:**

**APPROVED**

IUP Summer Music Camp  
Drum Major and Leadership Academy  
Zoom meeting Tuesday, September 20, 2022

Attendees: Tess O'Neil, Chair, Members: Thomas Barnes, Rich Muth, Lynn Pike, Marcy Rearick

Interviewee: Dr. Rosemary Engelstad

IUP Summer Music Camp:

Under the direction of Rosemary, the IUP Music department coordinated a summer music camp from June 26 to July 2, 2022. Fifty-four students in grades six were in attendance. The camp included vocalists and instrumentalists.

Students either commuted or stayed on campus. Their daily schedule included private lessons, games, classes in music technology, composition, conducting, vocal jazz, ensembles, and more.

They advertised the camp on social media, on WIUP, on programs of events, at their audition dates, at the Pennsylvania Music Education Association (PMEA) conference with flyers, and email. As a result, twenty-five different schools were represented in this summer camp.

The week culminated with two concerts: Chamber music and an Ensemble concert.

The following faculty assisted at the camp:

- Evan Engelstad, Piano
- Joseph Baunoch, Voice
- Laura Ferguson, Jazz Voice
- Alex Dee, Violin and Viola
- Linda Jennings, Cello and Bass
- Therese Wacker, Flute
- Stephanie Caulder, Oboe
- Rosemary taught Clarinet and Bass Clarinet
- Jason Worzbyt, Bassoon
- James Flowers, Saxophone
- Kevin Eisensmith, Trumpet
- Heidi Lucas, Horn
- David Earnest, Trombone
- Zach Collins, Euphonium and Tuba
- Timothy Paul, Elective, Leadership and Conducting

#### Drum Major and Leadership Academy

The Drum Major training camp ran concurrently with the music camp. It is designed for drum majors, section leaders, and captains. This camp focuses on leadership development and skills applicable to high school marching leadership of all instrument and auxiliary students. The staff is comprised of marching band staff and students.

This camp is under the direction of Dr. Timothy Paul. It had 70 students in attendance, representing twenty-four high schools from Pennsylvania and Maryland. They use the same advertising methods as the music camp.

Their culminating activity is an 'Exhibition' on the final day of the camp.

#### Committee recommendations

The committee would like to see both programs distribute a certificate of participation as well as an exit evaluation for future camps. We would like to acknowledge and commend the dedication of the music faculty who participated in this camp.

#### **I. Library and Education Services Committee (Chair Chadwick)**

- Next meeting: Tuesday, October 11, 2022 @ 3:45pm in Stapleton 203



**J. Research Committee (Co-Chair Sciulli)**

**FOR INFORMATION:**

Meeting Minutes – September 13, 2022

The committee currently has vacancies from NSM, CAH, and University Services

There were 6 USRC small grant proposals for review and the decision was made to fund 3, totaling \$4,593.

- Luz Marin
- Jacqueline McGinty
- Matthew Vetter

Review of Guidelines: The committee reviewed the guidelines for AY22-23 and affirmed continuing with the revisions implemented in AY20-21 and AY21-22 including increased funding support.

See USRC website for research and travel funding opportunities.

- Next meeting: Tuesday, October 11, 2022 @ 3:30pm via Zoom

**Senate Representative Report**

**A. University Planning Council (Chair Moore)**

- The UPC is still willing to meet with departments to discuss how to develop your strategic plan.

**B. President's Athletic Advisory Committee (Chair Castle)**

- No report.

**C. Academic Computing Policy Advisory Committee (Senator Balint)**

- No report.

**D. University Budget Advisory Committee (Secretary Racchini)**

- UBAC is meeting on Thursday, October 6, 2022

**New Business**

**Adjournment**

- The meeting adjourned at 4:36pm.

Respectfully submitted:

*Amber N. Racchini*