

University Senate Minutes

November 16, 2021

3:45pm – 5:00pm, ZOOM

- Chairperson Piper called the November 16, 2021 meeting of the University Senate to order at 3:51pm
- Minutes from the November 2, 2021 meeting were **APPROVED**
- Agenda items for the November 16, 2021 meeting were **APPROVED**

Reports and Announcements

A. President's Report:

- Thank you to the University Senate for holding a special meeting, so we can move forward on the schedule for next fall and particular thanks to the Academic Committee and their leadership.
- Thank you to all of you for your work, and I hope you have a great Thanksgiving recess!

B. Provost's Report:

The NextGen Coordinating Councils are re-thinking how they will share information regarding the recommendations and white papers from each of the coordinating councils. The original concept had been to have an interactive experience at the November 30 Senate meeting. Given the work that is still ahead of the Senate and the timing involved, they're thinking about keeping the timeframe, but creating some other type of outlet. Details are forthcoming. Happy Thanksgiving. I hope that everyone enjoys their break next week.

In response to the Senate recommendations from the November 2, 2021 meeting, I accept the following:

- Undergraduate policy change as follows:
 - Anticipated Class Absence for University Representation and Participation
 - Dean's List (no changes)
- New undergraduate policy as follows:
 - Double Major Policy
- Graduate policy changes as follows:
 - Course Auditing Policy
 - Course Repeat Policy

C. Chair's Report:

- I hope you have a Happy Thanksgiving, find some time to relax, get to see your family, and come back refreshed.

D. Vice Chairperson's Report:

- Thank you on behalf of all the students!
- SGA is having their last Full General Assembly meeting of the semester tonight.
- We will be participating in Experience IUP Day on December 6.

Standing Committee Reports**A. Rules Committee (Chair Smith-Sherwood)**

- No report.

B. University-Wide Undergraduate Curriculum Committee (Chair Sechrist)

- Our next meeting will be held in January.

C. University-Wide Graduate Curriculum Committee (Chair Moore)

- No report.

D. University Development and Finance Committee (Vice Chair Schlosser)

- No report.

E. Academic Affairs Committee (Chair Dugan)**FOR ACTION:****APPROVED****THE COMMON HOUR****CURRENT**

One hour M-F, 11:30-12:30

PROPOSED

The Senate Academic Committee reviewed the recent instructor/administrative/staff and student common hour and scheduling survey results, including written comments. We appreciate all who responded to the surveys. There were diverse opinions and concerns reflected by the survey results and the specific comments provided. These were considered when formulating our recommendations. The Committee believes the following recommendations best serve the overall needs of the IUP community when developing the Fall 2022 class schedule.

Recommendation: A 70-minute Common Hour should occur on Mondays, Wednesdays, and Fridays from 11:10 am – 12:20 pm.

See sample time charts following -

Rationale:

Given the diversity of responses, the proposed common hour strikes a compromise that emerged from many of the comments, while addressing several of the strengths and concerns. The common hour is retained, allowing for events, meetings, and meal scheduling, at least 3 days a week. The

slight time frame expansion addresses the issue of transit time and crowding of some locations, and allows for a more meaningful time for meetings, events, and the like.

FOR ACTION:

APPROVED

TIME BETWEEN CLASSES

CURRENT

30 minutes between classes replaced the previous 20 minutes between classes

PROPOSED

Recommendation: There should be a 20-minute time period between classes.

See sample time charts following -

Rationale:

The recent survey on class times revealed a bi-modal preference again, with many comments. The time that most faculty and students selected as a second choice was 20 minutes. The committee selected this as the recommendation as it allows for slightly increased transit time; some cleaning, if that is needed, and a bit more time for an instructor to engage with questions after class, among other strengths.

These recommendations would result in changes to IUP class periods, such as the following:

Time Period (4)	Monday, Wednesday, and Friday (50-min class)	Tuesday and Thursday (75-min class)
Change from Fall 2021 schedule:	Accommodate 70-min Common Hour and 20-min break between classes)	Eliminate Common Hour and accommodate 20-min break between classes
1	8:00 am – 8:50 am	8:00 am – 9:15 am
2	9:10 am – 10:00 am	9:35 am – 10:50 am
3	10:20 am – 11:10 am	11:10 am – 12:25 am
4	11:10 am – 12:20 pm <i>(Common Hour)</i>	12:45 pm – 2:00 pm
5	12:20 pm – 1:10 pm	2:20 pm – 3:35 pm
6	1:30 pm – 2:20 pm	3:55 pm – 5:10 pm
7	2:40 pm – 3:30 pm (Note 1)	5:30 pm – 6:45 pm
8	3:50 pm – 4:40 pm	7:05 pm – 8:20 pm
9	5:00 pm – 5:50 pm	8:40 pm – 9:55 pm

Some other class periods would be adjusted primarily to accommodate a 20-min break between classes (except where noted):

Time Period (Note 4)	2-Hr Lab/Studio MTWR or F (115-min class)	3-Hr Lab/Studio MTWR or F (165-min class)	MW or WF or MF (75-min class)	MTWR or F (150-min class)
Change from Fall 2021 schedule:	No change (there was already a 20-min break between classes)	Accommodate 20-min break between classes (there had been either 15-min or 30-min breaks between classes depending on the day)	No change (there was already a 20-min break between classes)	No change (Note 2)
1	8:00 am – 9:55 am	8:00 am – 10:45 am	3:50 pm – 5:05 pm	5:05 pm – 7:45 pm
2	10:15 am – 12:10 pm	11:05 am – 1:50 pm	5:25 pm – 6:40 pm	7:55 pm – 10:35 pm
3	12:30 pm – 2:25 pm	2:10 pm – 4:55 pm	7:00 pm – 8:15 pm	6:35 pm – 9:15 pm
4	2:45 pm – 4:40 pm	5:15 pm – 8:00 pm	8:35 pm – 9:50 pm	
5	5:00 pm – 6:55 pm			
6	7:15 pm – 9:10 pm			

Notes:

- (1) Classes on MWF can be 50-min or 75-min in length after 3:30 pm (no change)
- (2) Evening classes meeting one night per week may begin at 5:05 pm and run for 2.5-hr plus break (no change)
- (3) Graduate evening/weekend courses may use a flexible schedule (no change)
- (4) The number of standard time periods for courses shown above is based on an approved set of time periods approved by APSCUF and Management dated July 11, 2006.

NOTE: These Common Hour and Scheduling recommendations should be revisited after the 2022 academic year (after IUP has had time to fully implement these recommendations and to assess more fully their impacts) to see if additional changes need to be made to future schedules.

F. Awards Committee (Chair Paul)

- No report.

G. Non-Credit Committee (Chair O'Neil)

- No report.

H. Library and Education Services Committee (Chair Chadwick)

- No report.

I. Research Committee (Co-Chair Sciulli)

- No report.

J. Student Affairs Committee (Chair Erwin)

- No report.

Senate Representative Reports

A. University Planning Council (Chair Moore)

- No report.

B. President's Athletic Advisory Committee (Chair Castle)

- No report.

C. Academic Computing Policy Advisory Committee (Senator Ford)

- No report.

D. University Budget Advisory Committee (Senator Cook)

- No report.

New Business

Adjournment

- The meeting adjourned at 4:07pm.

Respectfully submitted:

Amber N. Racchini