

University Senate Minutes

October 5, 2021

3:45pm – 5:00pm, ZOOM

- Chairperson Piper called the October 5, 2021 meeting of the University Senate to order at 3:45pm
- Todd Cunningham, Executive Director of IT Services, provided an overview of how to use Zoom to participate in the Senate meeting
- Minutes from the September 7, 2021 meeting were **APPROVED**
- Agenda items for the October 5, 2021 meeting were **APPROVED**

Reports and Announcements

A. President's Report:

- It was wonderful to have so many people back in Indiana for a beautiful Homecoming Weekend. The Alumni Association Board was here in full force, welcoming new members, interacting with students, and looking to the future of IUP.
 - Several alumni from the Black Experience Alumni Committee had a great session with students and staff.
 - I was honored to take part in the dedication of Mary Jo Banks Lyttle Terrace at Breezedale. Mary Jo received her bachelors and masters degrees at IUP and then worked in Alumni Relations, serving as director from 1992 to 2015. Mary Jo's husband, Kim and their son, Tom, are also alumni, and their daughter Chrissy is currently an IUP Student Ambassador.
 - Our students set a great example of responsible behavior.
 - The football team beat Gannon on a beautiful afternoon in front of one of the largest crowds we've seen in recent times and the Marching Band and Color Guard sounded and looked wonderful.
 - Thanks to the team in University Advancement and to everyone for a great return to IUP.
- Speaking of it being nice to see alumni, it's nice to see Ms. Poley back as Senate Vice Chairperson - in addition to all of her other work.
- While Homecoming was great, it signals that time of year - midterms and hard work. Stress levels rise and we are all tired. The pandemic and all of the change we are dealing with make it more exhausting than ever. In spite of all that, I am very thankful for the work you are doing to keep our students moving forward and to keep each other safe and healthy. Please continue to be kind to each other and we will get through this.
- Our official fall freeze enrollment headcount is 9,308. That's down about 700 students or 7% from last fall and a bit lower than we had projected. Some of that is clearly COVID-fatigue related. We need to continue to focus on our students as called for in the strategic plan. The

decline in students includes several hundred who were enrolled in the spring, but not enrolled this fall.

- The Comprehensive Planning Process (CPP) reports from the 14 universities have been reviewed by the vice presidents and the ELG and approved. The Board of Governors will see a summary at their meeting on October 13-14. IUP has made significant progress, falling a bit short on our enrollment projection, and we have more work to do. We'll stay at plan level 2 for the year ahead. More details will be shared at this week's University Budget Advisory Committee Meeting.
- On October 18 during the common hour (11:30-12:30) there will be a town hall where we will discuss the CPP and enrollment picture.
- The signals on COVID-19 is a bit mixed. I'm thankful for the relatively low numbers and severity of student cases. Thank you for all of your good work to stay safe. Some numbers for Indiana County look good - declining positivity rates on tests and an infection rate moving below 1.0. However, the wastewater testing in Indiana Borough shows higher concentrations, which might predict an increase in cases in the next couple of weeks. I think we are all suffering from mask fatigue, but it's important to keep up with the precautions.
 - This month the KCAC is again hosting vaccine clinics by IRMC for first, second, and third (booster) shots. Drive-through shots are an option. Please have a look at the irmc.org website to schedule a time.

B. Provost's Report:

- NextGen Phase 2 is underway. The coordinating councils are working diligently and will submit their recommendations to University Senate committees in mid-November. The campus-wide survey closed at the end of last week at over 1,200 responses. We will be analyzing the data and sharing with the coordinating councils.
- I would like to echo President Driscoll's recognition regarding mid-term grades. Thanks to everyone for submitting mid-term grades. This information is valuable to students as they move forward in their courses.
- We are in the final phases of confirming our instructional staffing for spring 2022. Courses will be staffed before the registration period begins for students, which opens on Monday, October 11. Academic Affairs, Enrollment Management and Student Affairs are working on a support process for registration. Communications regarding this initiative are forthcoming.
- The Academic Affairs Committee of Senate will be reviewing feedback and recommendations regarding the class meeting schedule changes that were implemented for fall 2021, which included the common hour and a 30-minute break between classes. We anticipate that this review will take place in November so that decisions are finalized and deans and departments can plan and input the fall 2022 schedule in December.
- In response to the Senate recommendations from the September 7, 2021 meeting, I accept the following:

- Change to the Pass-Fail Policy - Submission date of the Pass-Fail form was extended four weeks. It is now due ten weeks after the beginning of the semester.

C. Chair’s Report:

- It was a pleasure participating in homecoming again this year. It was great seeing the crowds lined up in Indiana to watch the parade and floats. It was so refreshing to see that collegial spirit and to celebrate.
- I requested that the Academic Affairs Committee gather information regarding the time between classes and the common hour. We will share this information with administration. We may need to schedule an emergency meeting in between the November 5 and November 30 Senate meetings, depending on the recommendations from the Academic Affairs Committee.
- My eldest son is getting married this weekend!

D. Vice Chairperson’s Report:

- SGA is participating in student-led discussions with MARCOM.
- SGA is hosting a retreat on the 16th of October to get new Senators acclimated into their positions.
- SGA is creating a survey about the student experience which will focus on the transition back to face-to-face.
- SGA is in the planning stages of sponsoring a vaccination drive.
- SGA is still accepting new members, so if you know anyone who would be a good fit for us, please send them to Jessica Poley! If there are any students who want to become actual voting senators in University Senate, please come join SGA because you have to be a member in order to vote!

Standing Committee Reports

A. Rules Committee (Chair Smith-Sherwood)

FOR INFORMATION:

- **Current openings on Senate Committees AY 2021-2022 – Updated 10/6/21**

Senate Committee	Admin	Staff	Faculty	Undergrad	Grad	Currently open
Academic *At-large seat may be filled by Admin or Faculty	0-1*	0	1-2*	0	0	2

<i>Awards</i>	1 must be Dean Elected	0	1 CHHS 1 ECOB 1 USVCS	0	1	5
<i>Dev & Fin</i>	0	0	4	0	0	4
<i>LESC</i>	0	1	2	1	1	5
<i>Non-Credit Instruction</i>	1 Dir. Ext. Studies	1	1	0	0	2
<i>Research</i>	0	0	1 CAH 1 KCNSM 1 USVCS	3	1	7
<i>Rules</i>	0	0	4	3	1	8
<i>Student Affairs</i>	0	0	5	6	2	13
<i>UWGC</i>	0	0	1	0	1	2
<i>UWUCC</i>	0	0	0	3	0	3

- The Rules Committee has filled many vacant seats on Senate standing committees. However, additional vacant seats remain. Any Senator interested in service to a Standing Committee should contact Dawn Smith-Sherwood (smithshe@iup.edu).
- The Rules Committee is studying possible revisions to the Senate Constitution and By-laws to bring our documents up to date with current conditions at IUP. We will begin to bring those amendments to Senate according to the normal procedure as they are prepared for review.
- The Rules Committee will meet next Tuesday, October 12, at 3:45 pm in Davis 418.

B. University-Wide Undergraduate Curriculum Committee (Chair Sechrist)

- Our next meeting is on Tuesday, October 12 at 3:45pm in 103 HSS.

C. University-Wide Graduate Curriculum Committee (Chair Moore)

- Our next meeting is on Tuesday, October 12 at 3:45pm via Zoom.

D. Student Affairs Committee (Chair Erwin)

- Our next meeting is on Tuesday, October 12 at 3:45pm (time change) via Zoom.

E. University Development and Finance Committee (Drye)

- Our next meeting is on Tuesday, October 12 at 3:45pm via Zoom.

F. Academic Affairs Committee (Chair Dugan)**FOR ACTION:****APPROVED****CURRENT****Fresh Start Policy**

Purpose. A student who has been separated from the university for a minimum of two calendar years (24 consecutive months) and has reenrolled may apply for a Fresh Start from the appropriate college dean or designee. Having reviewed the prior and intervening factors for evidence of potential for improved academic success, the college dean or designee may implement this policy.

Academic Standards: A student reenrolled under this policy must meet current degree requirements and will be reviewed under current academic standards requirements applicable at the time of reenrollment. A student reenrolled under this policy waives the right to exercise the Canceled Semester Policy.

Transcript Effects: All credits and grades for IUP course work taken before reenrollment under this policy shall remain on the transcript. Upon reenrollment, a new cumulative (GPA) is established based on credits and grades earned from the date of reenrollment.

Previously accepted transfer credits and IUP courses in which grades of “C” or better were earned before reenrollment will be reviewed in terms of appropriateness (applicability, timeliness) to the new degree. Those courses, approved by the college dean or designee, will be counted as credits earned and applied toward graduation in the manner of transfer credits.

Financial Aid Effects: Students reenrolled under the Fresh Start Program must still meet the financial aid qualitative and quantitative SAP requirements (using all previously enrolled semester data). Federal regulations do not permit the financial aid office staff to remove or ignore any academic statistics.

Constraints. This policy may be applied only once. For a first bachelor’s degree, a minimum of 30 credits must be completed at IUP after a student returns to IUP under this policy. For a first associate degree, a minimum of 15 credits must be completed at IUP after a student returns to IUP under this policy. A student who wishes to enter a major in a college other than the one from which they were dismissed will apply to the original college, which will forward the application and related records to the new college for action.

PROPOSED**Fresh Start Policy**

Purpose. A student who has been separated from the university for a minimum of two calendar years (24 consecutive months) and has reenrolled may apply **to the appropriate college dean or designee** for a Fresh Start. Having reviewed the prior and intervening factors for evidence of potential for improved academic success, the college dean or designee may implement this policy.

Academic Standards: A student reenrolled under this policy must meet current degree requirements and will be reviewed under current academic standards requirements applicable at the time of reenrollment. A student reenrolled under this policy waives the right to exercise the Canceled Semester Policy.

Transcript Effects: All credits and grades for IUP course work taken before reenrollment under this policy shall remain on the transcript. Upon reenrollment, a new cumulative (GPA) is established based on credits and grades earned from the date of reenrollment.

Previously accepted transfer credits and IUP **credits/grades** earned before reenrollment will be reviewed in terms of appropriateness (applicability, timeliness) to the new degree. Those courses, approved by the college dean or designee, will be counted as credits earned and applied toward graduation in the manner of transfer credits.

Financial Aid Effects: Students reenrolled under the Fresh Start **Policy** must still meet the financial aid qualitative and quantitative SAP requirements (using all previously enrolled semester data). Federal regulations do not permit the financial aid office staff to remove or ignore any academic statistics.

Constraints. This policy may be applied only once. For a first bachelor's degree, a minimum of 30 credits must be completed at IUP after a student returns to IUP under this policy. For a first associate degree, a minimum of 15 credits must be completed at IUP after a student returns to IUP under this policy. A student who wishes to enter a major in a college other than the one from which they were dismissed will apply to the original college, which will forward the application and related records to the new college for action.

RATIONALE

This policy was revised to be consistent with the changes to made to the Undergraduate Transfer Admissions Policy, approved by Senate at the April 2021 meeting.

FOR ACTION:

APPROVED

Current

Dual Baccalaureate Degrees Policy

A student who has earned a minimum of 30 undergraduate credits from IUP and who is in academic good standing may apply to pursue a second baccalaureate degree concurrently with the first. This application must be submitted to the dean of the college in which the major program of study for the second baccalaureate degree is housed. If admitted to a second baccalaureate degree program, the student may request through their academic standards officer that the second baccalaureate degree be designated as the primary degree. To receive both degrees at graduation, the student must earn at least 30 credits beyond the requirements of the designated primary program of study. The student must earn a minimum of 150 credits to receive both degrees concurrently.

Furthermore:

1. All requirements for each degree must be satisfied for the student to graduate.

2. A course required in both degree programs does not have to be repeated for the second degree, but substitutions may be required at the departmental level.
3. All university requirements, such as a minimum GPA and number of residency credits taken at IUP in the major, must be met for each degree separately.
4. If a student decides not to pursue a dual baccalaureate degree, they should complete the *Request to Remove Minor, Certificate, Double Major, or Dual Baccalaureate* form, and then they may apply for graduation for the remaining degree if the degree requirements have been met. If upon graduation the student returns to pursue a second bachelor's degree or certification, they will be bound to the requirements for Post-baccalaureate Studies (for a second degree or certification).

Proposed

Dual Baccalaureate Degrees Policy

A student who has earned a minimum of 30 undergraduate credits from IUP and who is in academic good standing may apply to pursue a second baccalaureate degree concurrently with the first. This application must be submitted to the dean of the college in which the major program of study for the second baccalaureate degree is housed. If admitted to a second baccalaureate degree program, the student may request through their academic standards officer that the second baccalaureate degree be designated as the primary degree. To receive both degrees at graduation **and two diplomas**, the student must earn at least 30 credits beyond the requirements of the designated primary program of study. The student must earn a minimum of 150 credits to receive both degrees concurrently.

Furthermore:

1. All requirements for each degree must be satisfied for the student to graduate.
2. A course required in both degree programs does not have to be repeated for the second degree, but substitutions may be required at the departmental level.
3. All university requirements, such as a minimum GPA and number of residency credits taken at IUP in the major, must be met for each degree separately.
4. If a student decides not to pursue a dual baccalaureate degree, they should complete the *Request to Remove Minor, Certificate, Double Major, or Dual Baccalaureate* form, and then they may apply for graduation for the remaining degree if the degree requirements have been met. If upon graduation the student returns to pursue a second bachelor's degree or certification, they will be bound to the requirements for Post-baccalaureate Studies (for a second degree or certification).

Rationale: This policy was reviewed and found to be accurate. One point of clarifying language was added.

FOR ACTION:

APPROVED

Current

Undergraduate ~~Couse~~ **Course** Attendance Policy

The university expects all students to attend class.

Individual faculty members may define attendance standards appropriate to each course and the consequences of not meeting those standards, within the following guidelines:

1. Each policy must be distributed in writing during the first week of the course. Normally, it is expected that the information dealing with class attendance standards will be distributed with the course syllabus.
2. Each policy must define some limited level of allowable absence.
3. Each policy must recognize students' need to miss class because of illness, personal emergency, university-sponsored activities, bereavement, or active military duty.
4. Each policy must not penalize students who add the class during the regular or specified university drop-add period and must allow those students to make up work missed before adding the class.

Proposed

Undergraduate ~~Course~~ Course Attendance Policy

The university expects all students to attend class.

Individual faculty members may define attendance standards appropriate to each course and the consequences of not meeting those standards, within the following guidelines:

1. Each policy must be distributed **to students by the first day of class.** The information dealing with **course** attendance standards will be distributed with the course syllabus.
2. Each policy must define **the** level of allowable absence. **In addition**, each policy must recognize students' need to miss class because of illness, personal emergency, university-sponsored activities, bereavement, or active military duty.
3. Each policy must not penalize students who add the **course** during the regular or specified university drop-add period and must allow those students to make up work missed before adding the **course**.

Rationale: Changes to the policy bring it in line with the Syllabus Policy, support the need for expectations for a reasonable absence allowance, and make language more consistent.

G. Awards Committee (Chair Paul)

- Our next meeting is Tuesday, October 19 at 4:00pm via Zoom.

H. Non-Credit Committee (Chair O'Neil)

FOR INFORMATION:

Zoom meeting Thursday, September 23, 2021

Attendee: Tess O'Neil, Chair

Excused: Committee Members: Thomas Barns, Lynn Pike, Marcy Rearick

Interviewee: Todd Garzarelli, Athletic Director

Todd Garzarelli enters his second year as the Director of Athletics. A veteran leader with over 20 years of experience in intercollegiate athletics, he took over as IUP's Athletic Director in May 2019.

IUP has 22 sports programs, collectively hosting a myriad of special events within each sport. Each of the sports programs host prospect days. This entails inviting sophomore and junior prospective student athlete recruits onto campus for a day. The lacrosse program had 60 on campus last week and the women's softball program has 60 coming in this weekend at the south campus.

The camps offered are sometimes geared toward prospects but some toward youth. A basketball camp was offered last summer for third grade up to the eighth-grade students. Each sport hosts numerous camps through the summer. The men and women basketball programs hosted three or four last summer. These are one day to one week-long camps.

The baseball program has showcases. They will have six teams on the south campus competing in a tournament this weekend. These are all prospective student athletes. They invited recruitable ages of 15, 16-year-olds. A big 72-team tournament is being planned for next year.

During this year's South Weekend, the cross country program is hosting a race; a high school meet as well as a junior high school meet. These events will bring over 300 student athletes to the south campus. These events occur all year long.

During his first fall in Indiana, Mr. Garzarell launched a new tailgating initiative to improve the IUP football game day experience. The initiative improved home attendance by 25 percent per game.

Committee Remarks

The committee feels that the special events; prospect days, camps, showcases, etc. are all very good recruiting events for the Athletic Program as well as a benefit to the economic growth of the community. Mr. Garzarelli stated that the Swimming program hosts large YMCA events here in our facilities. These youth events bring in one to two thousand people. If they are hosting a prospect day, they do schedule campus tours, which is a great recruiting tool for the entire campus.

- Our next interview is Thursday, October 14 at 10:00am via Zoom with the Criminal Justice Training Center.

I. Library and Education Services Committee (Chair Chadwick)

- Our next meeting is Tuesday, October 12 at 3:45pm via Zoom.

J. Research Committee (Co-Chair Sciulli)**FOR INFORMATION:****Meeting Minutes – September 14, 2021**

Note: The committee currently has vacancies for representatives from HHS and CAH.

Election of Officers: Lisa Sciulli and Lorraine Guth agreed to serve as co-chairs this year. The secretary position is currently vacant, but the responsibilities will be assumed by Guth.

The committee reviewed the guidelines for AY21-22, and affirmed keeping the following changes from AY20-21 for this year:

- Travel funding limit is \$2,000. Multiple travel awards may be received this AY, with total travel funding not to exceed \$2,000 across all travel awards. Travel awards may be for physical travel or for virtual conference presentations. No match is required for travel awards this year.
- Research funding limit is \$5,000 for a project with one investigator, or \$10,000 for a project with two or more investigators (all are to be IUP faculty).
- These changes are made due to the current high balance of USRC funds (due to COVID-related cancellations the past two years). The USRC anticipates returning to traditional funding limits next fiscal year.

There were 8 USRC Small Grant proposals for review, and the decision was made to fund 7 proposals, totaling \$11,168.

- Colin Ashe
 - Alfred Dahma
 - Lorraine Guth
 - Valerie Long
 - Brittany Pollard
 - Lisa Sciulli
 - Todd Thompson
- Our next meeting will be Tuesday, October 12, 3:30pm, via Zoom.

Senate Representative Reports**A. University Planning Council (Chair Moore)**

- The UPC is continuing to work on the implementation of our new Strategic Plan.

B. President's Athletic Advisory Committee (Chair Castle)

- No report.

C. Academic Computing Policy Advisory Committee (Senator Ford)

- Our next meeting is on Wednesday, October 13 at 3:00pm via Zoom.

D. University Budget Advisory Committee (Senator Soni)

- No report.

New Business

Adjournment

- The meeting adjourned at 4:25pm.

Respectfully submitted:

Amber N. Racchini