

## **MINUTES OF THE IUP UNIVERSITY SENATE**

**March 30, 2004**

Chairperson Smith called the March 30, 2004, meeting of the University Senate to order at 3:22 p.m., in the Stouffer Auditorium.

**The following Senators informed the Senate Leadership that they could not attend:**

Alman, Bieger, Bradwick, Bullard, Clark, DiStanislao, Dugan, Evans, Federoff, Ferro, Fitting, Green, Groomes, Hall, Hemby, Hooks, Hull, Jackson, Kennedy, Kondo, Kostelnik, LaRoche, Neusius, Piwinisky, Receski, Ruffner, Robertson, Rubenstein, Ruffner, Sadler, Schneider, Schwietz, Strittmatter.

**The following Senators were absent from the meeting:**

Anderson, Anthony, Ashamalla, Camp, Case, Cherry, Ezekiel, Gasbarro, Hartman, Higgins, Jones, Leeper, Lenze, Nee, Norwood, Perdue, Peterson, Ramsey, Schroeder, Settlemeyer, Snair.

The minutes from the March 2, 2004, meeting were not approved, due to errors in the wording of the ECED program. The March 2 minutes will be resubmitted for approval at the April 27, 2004, meeting.

Agenda items for the March 30, meeting were **APPROVED**.

### **REPORTS AND ANNOUNCEMENTS**

**President's Report (Senator Reinhard):**

Good afternoon, fellow senators! I am pleased to report that the IUP Council of Trustees took action at their meeting on March 5<sup>th</sup> approving the Senate's recommended program revisions in the Department of Professional Studies in Education for Early Childhood Education, and the Bachelor of Arts and Bachelor of Sciences in Biology. They also approved the creation of the Pre-Veterinary and Pre-Medical tracks in biology.

Senate Actions at the last meeting that require follow-up on the part of the administration include the approval of the following programs or program revisions:

- New tracks and minor in Biology:
  - Cell and Molecular Biology Track
  - Biology Honors Program Track
  - Minor – Environmental Health Science
- Revision to the BS in Regional Planning/Environmental Planner track
- Revision to the BA in Geography/Environmental Geographer track
- Revision to BS in Education/Social Studies Education Geography track

Each of these program changes will be submitted, with my approval, to the Council of Trustees at the May meeting.

The course proposals and revisions approved by the Senate, as found in the corrected March 2 minutes, are officially approved.

In addition, the revisions to the Recognized Organizations Review Board Policy brought forward by the Student Affairs Committee and recommended by the Senate are acceptable to me and will be implemented.

I have several other news and information items I would like to share with you:

#### **Institutional Advancement:**

I reported at our last meeting that I was taking steps to hire on a short-term basis additional leadership to support the Institutional Advancement Division. I am pleased to report that IUP alumnus Mr. Matthew Hughes has accepted an 18-month appointment to serve as our interim vice-president. Matt has significant experience in development at Carnegie Mellon University. His most recent professional experience has been as Director of Development for Pittsburgh Public Theater. We are excited about the expertise, energy, and leadership Matt will bring to this critically important position and are pleased he is willing to serve his Alma Mater in this capacity. Let me also take this opportunity to publicly recognize Dr. Ruth Riesenman for her service as Interim Vice President for Institutional Advancement and Executive Director of the Foundation for IUP. We are indebted to Dr. Riesenman for her unfailing commitment to our university.

#### **Dean of Admissions Search:**

We have redesigned our Dean of Admission's position to better reflect an integrated enrollment management approach. The new title will be Associate Vice President for Enrollment Management and will report to the Vice President for Student Affairs. Responsibilities will be broadened to include leadership for admissions, financial aid, and the advising and testing center. We will also consider other university units that may logically be reorganized under this enrollment unit. I believe this position is crucial to the future of IUP. We will move swiftly in the search process to fill the position prior to the new academic year. Let me point out that we are not creating an additional management position; we are upgrading the vacant dean of admissions position.

#### **Fall 2004 Recruitment:**

IUP is entering a critical time period as we recruit our 2004-2005 freshman class. For Fall 2004 we have set an ambitious target of increasing both the size and the academic quality of the freshman class. Vice President Luckey informs me that we have over 2,000 highly capable students who have been admitted to IUP but who have not yet made their advance deposit. On a weekly basis, IUP's colleges receive the names of these students. The colleges call the applicants to offer additional information on their intended program of study and to encourage them to select IUP. I cannot overemphasize the importance of these calls, and I ask that you undertake this important task with enthusiasm. Let me thank you and your colleagues in advance for performing this important university service.

#### **System Strategic Plan:**

May I also request that you provide feedback on the State System's draft strategic plan for 2004-2009. Members of the University Planning Council have begun to offer their perspective on this document, and I would also value input from members of this body. I will ask Senator Torges to send the draft of this document to each of you electronically as early as tomorrow. Please provide your feedback directly to me or to Dr. Steven Ender, who is IUP's representative on the System committee drafting this document.

#### **Activities Fee:**

As you know, a referendum was conducted earlier this month to assess students' opinion of a \$30-per-semester increase in the Student Activity Fee. There was overwhelming voter turnout with four-to-one votes in favor of the increase. The Student Cooperative Association and our student leaders, Mark Collins, Justin Aion, and Jeff Turley, specifically, did an outstanding job helping the campus at large understand the consequences if the referendum were to be defeated. I am particularly pleased that the proposed increase will directly benefit the campus life of our students. In addition, my analysis revealed that the activity fee increase along with proposed increases in other

student fees, will not jeopardize IUP's financial competitiveness in the System and the region. The revenue generated by this increase will strengthen the Co-op's financial base for the next five years. After careful review and with Vice President Luckey's endorsement, I have approved the fee increase.

#### **Student Achievement:**

Every day at IUP, students are excelling. Here are just two examples!

Last Friday evening, members of our women's rugby club were honored to ring the closing bell of the New York Stock Exchange. These women were recognized for their bravery during a multiple-car pileup last year on the turnpike. They have been named *Reader's Digest* Heroes of the Year.

This Spring Break, 26 members of IUP's student organization Alternative Spring Break served others through work in Tennessee conservation projects and in soup kitchens and homeless shelters of New York City. Their advisor, History professor, Caleb Finegan, has been instrumental in attracting students to the organization since it was first formed two years ago.

And this past weekend, over 50 IUP students participated in a campuswide day of community service "Into the Streets", working with the human services agencies in Indiana County.

#### **Presidential Search:**

As announced by Robert Duggan, chairman of the presidential search committee, a revised timeline for the search has been established, extending it into the 2004-2005 academic year. As Mr. Duggan explained, this extension of the search into the fall term assures a strong and viable slate of applicants and allows the campus community to participate fully in the interview process. I hope you agree with me that this was an excellent decision. Of course, this means you will have to put up with me for a while longer! I assure you that I will continue to work hard to position this university so that the transition to your new president will be smooth and positive. I sincerely appreciate your support over the last several months and look forward to our continuing working relationships.

### **Provost's Report (Senator Staszkiwicz):**

#### **Middle States:**

Even though we have requested and have been granted a one semester extension in our Middle States campus visitation, the Middle State Steering committee and sub-committees continue to implement our self-study design. In this regard, the opinions of all students and faculty are being sought on many issues regarding IUP. Two student surveys are being administered this week. The faculty /administrator/staff survey will be distributed sometime in mid April. Please take the time to complete these important questionnaires and encourage your colleagues to do the same. This information is invaluable to the committees as they explore our self-study questions.

#### **Honors Day:**

This Sunday April 4, we will be celebrating the 10th Annual Honors Day Recognition Ceremony. This event will be held in Fisher Auditorium at 1:30 PM. Faculty who plan to process should gather in the lobby of Stapleton Library at 1:00 PM for robing and lining up for the procession. At this ceremony, students will be inducted into the Honor Society of Phi Kappa Phi and Mortar Board. In addition, the Faculty Senate Awards will be presented. Later, you will hear from Faculty Senate Awards Committee Chair, Dr. Kent Jackson, who will announce the recipients of the 2004 Faculty Senate Awards. I sincerely hope many of you will choose to participate in this wonderful event.

#### **Capital Projects:**

Last week we were notified by Pennsylvania's Department of General Services that the Governor's Budget Office released the funding for two IUP capital projects. This money will be used to renovate Cogswell Hall and to construct our new Northpointe facility which will replace the branch campus in Armstrong County. Both of these projects are

tremendously important to IUP. At Northpointe, under the direction of Patricia Scott we will continue to re-engineer the mission of our Branch campus in Kittanning. Here on the main campus, the renovation of Cogswell will give welcome physical space relief and comfort to students, faculty and staff as they continue our excellent music tradition in the College of Fine Arts. I would appeal to all of us to be patient through these two important physical plant projects. There will be considerable disruption on the main campus as the music department is relocated to spaces in Gordon, Foster, Wilson and Ackerman Halls. Progress always carries a price. And in this instance, it will be a price well worth paying.

### **Chairperson's Report (Senator Smith):**

I was a little worried going into yesterday, because it's been a quiet month, so as of yesterday a.m., I didn't have anything really important to say. But in the last 36 hours, I have come across two items that I want to comment on.

First, thank you Dr. Reinhard for extending your stay. You have been very positive for IUP and you have added a friendly stability. Thank you on behalf of many people.

Second, kudos to Steve Ender and Rhonda Luckey yesterday for their efforts at the UPC meeting. Rhonda is behind a future media blitz and the commercials were really stellar.

Thanks and two thumbs up to both of you.

### **Vice Chairperson's Report (Senator Aion):**

Student Congress will be working with the GSA over the next few months to develop a program in the fall. We're not sure what we'll be doing yet, but that will get worked out soon.

Student Congress will have its presidential debate on Monday, where the one candidate will debate ... with ... himself ... for the second year in a row. Yes, it's humorous, but it underscores the point that we need people to join. Please encourage students to join.

## **STANDING COMMITTEE REPORTS:**

### **Rules Committee (Chair Broad):**

No report.

### **Noncredit Committee (Chair Karimi):**

No report.

### **Research Committee (Chair Guth):**

See Appendix A, page 6.

### **Student Affairs Committee (Chair Hall):**

No report.

**University Development and Finance Committee (Chair Domaracki):**

No report.

**Academic Committee (Chair Andrew):**

No Report.

**Awards Committee (Chair Jackson):**

No report.

**University-wide Undergraduate Curriculum Committee (Co-chairs Sechrist and Numan):**

See Appendix B, pages 7-20.

**University-wide Graduate Committee (Co-chairs LaPorte / Chambers):**

See Appendix C, pages 21-25.

**Library and Educational Services Committee (Chair Johnson):**

See Appendix D, page 26.

**Adjournment**

With no further business, the meeting was adjourned at 4:29 p.m.

Respectfully submitted,  
Gwen Torges  
Senate Secretary

**APPENDIX A:  
Research Committee  
(Chair Guth)**

**FOR INFORMATION:**

The USRC met on March 6, 2004. The meeting was devoted to reviewing the Senate Fellowship proposals and the University Senate Research Committee proposals.

The committee awarded \$22,841 in Senate Fellowship grants to the following individuals:

Senate Fellowship

- Dennis Ausel and William Hamilton received \$6,800 for their project “Voices of The Transition.”
- Lynn Botelho received \$3,500 for her project “The Aging Body: Popular Medicine and the Elderly in England, 1500-1700.”
- Joseph Domaracki and Thomas Meloy received \$3,750 in funding for their project “Program Improvements Through Data Driven Decisions (PIT-D3).”
- Karen Fallon received \$2,700 for her project “Improving Literacy Outcomes for Children with Severe Communication Impairments Who Require Augmentative and Alternative Communication (ACC).”
- R. Scott Moore received \$3,491 for his project “The Pyla Koutsopetria Archaeological Project.”
- Marie Twal received \$2,600 for her project “Fingerprints: A Service-Learning project to Enhance the Health of Children.”

The committee awarded \$12,561 in USRC grants to the following individuals:

USRC Awards

- Alan Baumler received \$900 for his project “Citizenship, the Nation and the Race: China and the Geneva Opium Conferences, 1924-1925.”
- Robert Begg received \$463 for his project “Keynote Address HERODOT European Conference.”
- Gary Bird received \$1,500 for his project “Visiting Artist (tuba soloist) and Judge at the International Tuba and Euphonium Conference (ITEC 2004) in Budapest, Hungary in July 2004.”
- James Cahalan received \$1,500 for his project “Mercier’s Irish Comic Tradition and Cultural Studies: A Presentation at Conferences in Liverpool and Galway.”
- Betsy Crane received \$1,415 for her project “Family Development: Helping Families Set and Reach Their Own Goals through Strengths-based Practice.”
- Patricia Villalobos Echeverria received \$1,500 for her project “Hoverings.”
- Robert Heasley received \$1,000 for his project “Workshop: Working with Men and Boys in Times of Crisis/Preparing Men and Boys for Changes in their Lives.”
- John McCarthy received \$363 for his project “Professional Help-Seeking Behavior and Attitudes in Counseling Students.”
- Michael Poage received \$920 for his project “A Theoretical Analysis of Steady State  $\delta^{13}\text{C}$  Profiles of Soil Organic Matter.”
- Lisa Sciulli received \$1,500 for her project “Social Cause Versus Profit Oriented Advertisements: Designing A Unique Message Strategy.”
- John Zhang received \$1,500 for his project “A Simulation Study on Logistical Regression Assumptions.”

The next USRC meeting will be held on Tuesday, May 4, 2004 at 3:15 p.m. in 317 Clark.

**APPENDIX B:  
University-Wide Undergraduate Curriculum Committee  
Co-Chairs Sechrist and Numan**

**FOR INFORMATION:**

**1. Honors College Committee Report:**

Approved Honors Tracks for Anthropology, Economics, English, French, Philosophy, Religious Studies, Sociology, and Spanish for Honors College credit.

Approved ECON 356 Introduction to Econometrics for /H/ status.

Approved CHSS 489 Honors Colloquium for /H/ status and the first section of this course Race and Ethnicity in Hispanic American Literature, Department of Spanish.

**2. College of Humanities and Social Sciences—Addition to Catalog Description**

Departmental Honors Tracks in the College of Humanities and Social Sciences enable eligible students to participate in advanced study in their disciplines. These tracks are particularly encouraged for students who intend to seek admission to graduate or professional schools.

Honors coursework is recorded on university transcripts and students completing the Departmental Honors Tracks will be recognized at departmental commencement ceremonies. For detailed guidance in Departmental Honors Tracks, students should consult the description in their major department and meet with their advisors.

**FOR ACTION:**

**PASSED**

**6. Department of Special Education and Clinical Services—New Course**

**EDEX 103 Special Education Technology**

**3c-01-3cr**

Addresses the use of Assistive Technology in the classroom in areas of communication, mobility, education, recreation, vocation, independence, and therapy/rehabilitation. Emphasis is on developing awareness of the diversity of assistive technology currently available for individuals with disabilities. Specific applications of assistive technology devices, which improve and maintain the functioning capabilities of individuals with disabilities, are presented. Participants in this course will engage in independent learning activities and will receive information that will enable them to gather information about assistive technology devices, companies and related services.

**Rationale:** The course will provide educators, service providers, and parents an overview of assistive technology classroom in areas of communication, mobility, education, recreation, vocation, independence, and therapy/rehabilitation. The course will be an elective and will be added to the program at a later date.

**2. Department of Anthropology—New Track and Addition to Catalog Description**

**PASSED**

**6. Addition to Current Catalog Description:**

### **Anthropology Honors Program**

Open by departmental permission to declared Anthropology majors with at least a 3.25 GPA in total university coursework and a 3.25 GPA in Anthropology courses. Students complete ANTH 483 Honors Thesis; CHSS 489 Honors Colloquium (a multi-disciplinary colloquium emphasizing problem-solving, discussion, reading and writing on a topic or theme); and HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement. To determine how Honors Track courses will be integrated into existing requirements for the Anthropology major, students should consult their advisors.

To apply, students must petition the Department Honors Committee for admission no earlier than the completion of the sophomore year. An application must be filed with the Chair of Anthropology and should include an application form, a letter of intent, a description of the work plan, a full transcript, and two letters of recommendation from faculty.

## **6. New Track**

### **Anthropology Honors Track**

**12cr**

**Prerequisites:** Declared major in Anthropology, completion of 60 credits, and permission of Department Honors Committee, Academic Advisor, and Department Chair.

|             |                               |         |
|-------------|-------------------------------|---------|
| ANTH 483/H/ | Honors Thesis in Anthropology | 6cr     |
| CHSS 489/H/ | Honors Colloquium             | 3cr     |
| HNRC 499    | Honors Senior Synthesis       | *cr (1) |

**6.** Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

**Rationale for all College Honors Tracks presented:** The College of Humanities and Social Sciences has developed Honors Tracks for outstanding students in the College as well as Robert E. Cook Honors College students. Working with Chairs over the last two years, the College has been able to develop a consistent and coherent model for Honors Tracks that can be integrated into existing major requirements. Variations exist among these Tracks because individual departments have self-consciously crafted their Honors Tracks to build upon the specialized needs and differences of their disciplines, while taking into account resource implications for their departments. In the current climate of limited resources, the College believes that this level of flexibility and freedom in designing Departmental Honors Tracks is the most effective approach.

All CHSS Honors Tracks presented today are twelve hours. In addition to pre-existing prerequisites, all H-designated courses within a department will have the following additional prerequisites: Admission to a Departmental Honors Track, HNRC 201, or permission of the instructor.

While all departments maintained the College guidelines of twelve hours, some departments chose to include 3 credits of non-H-designated work in their Tracks. Courses that do not carry the H-designation do not meet the Honors requirement for R. E. Cook College students.

**3. Department of Economics—New Track, Addition to Catalog Description, and Program Revision****PASSED****6. Addition to Current Catalog Description:****Economics Honors Program**

Open by departmental permission to Economics, Economics/Mathematics, and Economics/Pre-Law majors with at least a 3.25 GPA in total university coursework and a 3.25 GPA in Economics courses. Students complete ECON 355 Statistics for Economists, ECON 356 Introduction to Econometrics, ECON 483 Honors Thesis in Economics, and HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement. Students must earn at least a C in each course completed for the track. To determine how Honors Track courses will be integrated into existing requirements for the Economics, Economics/Mathematics, or Economics/Pre-Law major, students should consult their advisors.

To apply, an application should be filed with the Chair of Economics.

**6. New Track:**

| <b>Economics Honors Track</b> |                              |         | <b>12cr</b> |
|-------------------------------|------------------------------|---------|-------------|
| ECON 356/H/                   | Introduction to Econometrics | 3cr     |             |
| ECON 483/H/                   | Honors Thesis in Economics   | 3cr     |             |
| HNRC 499                      | Honors Senior Synthesis      | *cr (1) |             |
| -and-                         |                              |         |             |
| ECON 355                      | Statistics for Economists    | 3cr     |             |

(1) Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

**6. Program Revision:****Current Program****Bachelor of Science in Education—Social Studies Education/Economics Track (\*)**

**Liberal Studies:** As outlined in Liberal Studies section with the following specifications:  
**Social Science:** ANTH 110, ECON 121, and PSYC 101  
**Mathematics:** 3cr  
**Liberal Studies Electives:** 6cr, GEOG 230, SOC 337, no courses with ECON prefix

**College:**

3 additional cr of MATH 100 level or above  
 (in addition to Liberal Studies MATH) (1)

**Pre-Professional Education Sequence:**

COMM 103 Digital Instructional Technology  
 EDSP 102 Education Psychology

**Professional Education Sequence**

EDEX 301 Education of Students with Disabilities  
 in Inclusive Secondary Programs

**Proposed Program****Bachelor of Science in Education—Social Studies Education/Economics Track (\*)**

**Liberal Studies:** As outlined in Liberal Studies Section with the following specifications:  
**Social Science:** ANTH 110, ECON 121, and PSYC 101  
**Mathematics:** 3cr  
**Liberal Studies Electives:** 3cr, GEOG 230, no courses with ECON prefix

**College:**

32 3 additional cr of MATH 100 level or above  
 (in addition to Liberal Studies MATH) (1)

**Pre-Professional Education Sequence:**

32 COMM 103 Digital Instructional Technology  
 3cr EDSP 102 Education Psychology

**Professional Education Sequence**

EDEX 301 Education of Students with Disabilities  
 in Inclusive Secondary Programs

**48****32**

3cr

3cr

3cr

3cr

|          |                                                                                   |      |
|----------|-----------------------------------------------------------------------------------|------|
| EDSP 477 | Assessment of Student Learning: Design and Interpretation of Educational Measures | 3cr  |
| EDUC 242 | Pre-Student Teaching Clinical I                                                   | 1cr  |
| EDUC 342 | Pre-Student Teaching Clinical II                                                  | 1cr  |
| EDUC 441 | Student Teaching                                                                  | 12cr |
| EDUC 442 | School Law                                                                        | 1cr  |
| EDUC 455 | Teaching of Social Studies in Secondary Schools                                   | 3cr  |

**Major:****Required Courses:**

ECON 122 Principles of Microeconomics

**Controlled Electives:**

Upper-level Economics courses including at least one writing-intensive course and at least one course from each of the following three groups:

International courses: ECON 339, 345, 346, 350, 351

Macroeconomic courses: ECON 325, 326, 343, 421

Microeconomic courses: ECON 330, 331, 332, 333, 334, 335, 336, 361, 373, 383

**Social Studies Distribution:**

GEOG XXX 200-level or higher Geography course

HIST 204 United States History to 1877

HIST 205 United States History Since 1877

PLSC 280 Comparative Government I: Western

PLSC 285 Political Systems **or** Comparative Government II: Non-Western Systems

Social Science Minor

**Free Electives:****Total Degree Requirements:**

(\*) See requirements leading to teacher certification, titled "Admission to Teacher Education," in the College of Education and Educational Technology section of this catalog. In order to student teach, students must have a 3.0 cumulative GPA in their major (social science and history courses). To be licensed to teach History, Geography, Economics, Civics, and Government, Social Science Education\Economics majors must apply for Citizenship Education certification.

**6.** Students are required to take an additional 3cr of

MATH beyond the Liberal Studies requirement for a total of 6cr, all of which must be 100 level or above.

(2) History is the recommended choice for a minor. Students may complete a minor in a second Social Science of their choice. This will require additional credits.

|          |                                                                                   |      |
|----------|-----------------------------------------------------------------------------------|------|
| EDSP 477 | Assessment of Student Learning: Design and Interpretation of Educational Measures | 3cr  |
| EDUC 242 | Pre-Student Teaching Clinical I                                                   | 1cr  |
| EDUC 342 | Pre-Student Teaching Clinical II                                                  | 1cr  |
| EDUC 441 | Student Teaching                                                                  | 12cr |
| EDUC 442 | School Law                                                                        | 1cr  |
| EDUC 455 | Teaching of Social Studies in Secondary Schools                                   | 3cr  |

**18 Major:****Required Courses:**

ECON 122 Principles of Microeconomics

**Controlled Electives:**

Upper-level Economics courses including at least one writing-intensive course and at least one course from each of the following three groups:

International courses: ECON 339, 345, 346, 350, 351

Macroeconomic courses: ECON 325, 326, 343, 421

Microeconomic courses: ECON 330, 331, 332, 333, 334, 335, 336, 361, 373, 383

**18 Social Studies Distribution:**

GEOG XXX 200-level or higher Geography course

HIST 204 United States History to 1877

HIST 205 United States History Since 1877

PLSC 111 American Politics

PLSC 280 Comparative Government I: Western

PLSC 285 Political Systems **or** Comparative Government II: Non-Western Systems

Social Studies Minor

**Free Electives****Total Degree Requirements:**

(\*) See requirements leading to teacher certification, titled "Admission to Teacher Education," in the College of Education and Educational Technology section of this catalog. In order to student teach, students must have a 3.0 cumulative GPA in their major (social studies and economics courses). To be licensed to teach History, Geography, Economics, Civics, and Government, Social Studies Education\Economics Track majors must apply for Citizenship Education certification.

**6.** Students are required to take an additional 3cr of

MATH beyond the Liberal Studies requirement for a total of 6cr, all of which must be 100 level or above.

(2) History is the recommended choice for a minor. However, students may complete a minor in any of the other Social Studies fields included in the Citizenship Education certification. Choosing a field other than history may require additional credits.

**Rationale:** The Pennsylvania Department of Education divided the social studies programs into two separate certification areas, Citizenship Education (to teach history, geography, economics, or civics) and Social Science Education (to teach psychology, anthropology, or sociology). As part of recent PDE accreditation reviews, concerns were raised about the Economics Citizenship Education Track not having more than one political science course. American Politics is added to address these concerns. To make room for the PLSC 111, SOC 337 was eliminated. The use of “social studies” in place of “social science” in footnote (2) is intended to more clearly delineate courses directly pertaining to the PDE Citizenship Education certification. The Pennsylvania Department of Education Citizenship Education certification clearly groups history, geography, economics, and political science. Graduates will be hired to teach in one or more areas in which they are certified. Hence, restricting the choice of minors to one of these other three fields best prepares students.

#### 4. Department of English—New Track and Addition to Catalog Description

**PASSED**

##### 6. Addition to Current Catalog Description:

###### **English Honors Program**

Open by departmental permission to declared English majors with at least a 3.25 in total university coursework and a 3.5 GPA in English courses. To determine how Honors Track courses will be integrated into existing requirements for the English major, students should consult their advisors or a member of the English Honors Track Program Committee (HTP).

To apply, students must submit a letter of application, a list of English courses taken (with instructors' names), and a portfolio demonstrating high quality work in English courses, to the HTP. To be accepted, students must receive favorable evaluations from a majority of professors of courses taken, and portfolio approval by the HTP Committee.

Students complete ENGL 480/H/ Distinction in English Seminar, HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement, and 6 credits in any combination of the following: ENGL 483 Honors Thesis (0-6 cr) and 0-6 credits of H-designated major courses, 3 credits of which must be upper-level. Students must earn at least a B in each course completed for the Honors Track.

##### 6. New Track:

###### **English Honors Track**

**12cr**

**Prerequisites:** Declared major in English, completion of ENGL 101, 122, and 202; 15 credits in the major, including at least two survey courses; and permission of English Honors Track Program Committee.

|                                                     |                                  |           |
|-----------------------------------------------------|----------------------------------|-----------|
| ENGL 480/H/                                         | Distinction in English Seminar   | 3cr       |
| HNRC 499                                            | Honors Senior Synthesis          | *cr (1)   |
| 6 credit hours in any combination of these options: |                                  |           |
| ENGL 483/H/                                         | Honors Thesis in English         | 0-6cr     |
|                                                     | Any H-designated English Course* | 0-6cr (2) |

(1) Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

- (2) If 6cr of H-designated coursework is the option chosen, then one of those H-designated courses must be 300- or 400-level.

## 5. Department of French and German—New Track and Addition to Catalog Description

**PASSED**

### 6. Addition to Current Catalog Description:

#### **French Honors Program**

Open by departmental permission to French majors with at least a 3.25 GPA in total university coursework and a 3.25 GPA in French courses. To apply, students must have at least 57 credits earned, and must submit two letters of reference from French faculty members, and a two-page self-statement describing the student's academic and career goals.

Students complete FRNC 483/H/ Honors Thesis in French; one literature course from FRNC 301 or above; CHSS 489 Honors Colloquium (a multi-disciplinary colloquium emphasizing problem-solving, discussion, reading and writing on a topic or theme); and HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement. Students must earn at least a B in each course completed for the Honors Track.

To determine how Honors Track courses will be integrated into existing requirements for the French majors, students should consult their advisors.

### 6. New Track

#### **French Honors Track**

**12cr**

**Prerequisites:** Declared major in French, completion of at least 57 credits, and permission of Department Honors Committee.

|             |                                                               |     |
|-------------|---------------------------------------------------------------|-----|
| CHSS 489/H/ | Honors Colloquium                                             | 3cr |
| FRNC 483/H/ | Honors Thesis in French                                       | 3cr |
| HNRC 499    | Honors Senior Synthesis                                       | *cr |
|             | -and-                                                         |     |
| FRNC XXX    | One additional literature elective from<br>FRNC 301 and above | 3cr |

- (1) Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

## 6. Department of Philosophy—New Track and Addition to Catalog Description

**PASSED**

### A. Addition to Current Catalog Description:

#### **Philosophy Honors Program**

Open by departmental invitation to Philosophy and Philosophy/Pre-Law majors with at least a 3.25 GPA in total university coursework and a 3.5 GPA in Philosophy courses. Students complete PHIL 480/H/ Honors Seminar in Philosophy, PHIL 483 Honors Thesis in Philosophy, and HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement. To determine how Honors Track courses will be integrated into existing requirements for the Philosophy or Philosophy Pre-Law major,

students should consult their advisors.

Any student satisfying the GPA requirement at the end of their third semester at IUP will be automatically advised of the requirements of the Honors Track and invited to participate.

## **B. New Track**

### **Philosophy Honors Track 12cr**

|             |                              |         |
|-------------|------------------------------|---------|
| HNRC 499    | Honors Senior Synthesis      | *cr (1) |
| PHIL 480/H/ | Honors Seminar in Philosophy | 3cr     |
| PHIL 483/H/ | Honors Thesis in Philosophy  | 6cr     |

(1) Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

## **7. Department of Religious Studies--New Track and Addition to Catalog Description**

**PASSED**

### **A. Addition to Current Catalog Description:**

#### **Religious Studies Honors Program**

Open by departmental invitation to Religious Studies majors with at least a 3.25 GPA in total university coursework and a 3.5 GPA in Religious Studies courses. Students complete RLST 480 Seminar in Religious Studies, RLST 483 Honors Thesis, RLST 493 Internship, and HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement. To determine how Honors Track courses will be integrated into existing requirements for the Religious Studies major, students should consult their advisors.

## **B. New Track**

### **Religious Studies Honors Track 12cr**

|             |                                    |     |
|-------------|------------------------------------|-----|
| HNRC 499    | Honors Senior Synthesis            | *cr |
| RLST 480/H/ | Seminar in Religious Studies       | 3cr |
| RLST 483/H/ | Honors Thesis in Religious Studies | 3cr |
|             | -and-                              |     |
| RLST 493    | Internship in Religious Studies    | 3cr |

(1) Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

## **8. Department of Sociology-- New Track and Addition to Catalog Description**

**PASSED**

### **A. Addition to Current Catalog Description:**

#### **Sociology Honors Program**

Open by departmental permission to declared Sociology majors with at least a 3.25 GPA in total university coursework and a 3.5 GPA in Sociology courses.

Students complete CHSS 489 Honors Colloquium (a multi-disciplinary colloquium emphasizing problem-solving, discussion, reading and writing on a topic or theme); SOC 483 Honors Thesis; and HNRC 499 Honors Senior Synthesis, which fulfills the Liberal Studies Synthesis requirement. Students must earn at least a C in each course completed for the track. To determine how Honors Track courses will be integrated into existing requirements for the Sociology major, students should consult their advisors.

Students may be invited to apply or may nominate themselves. In either case, to be considered for the Sociology Honors track, students must have earned 15 credit hours in Sociology, including SOC 320. Sociology majors who have met the eligibility criteria must submit an application to the Chair of Sociology after they have earned at least 56 credits.

## **B. New Track**

**PASSED**

### **Sociology Honors Track**

**12cr**

**Prerequisites:** Declared major in Sociology and completion of 56 credits, SOC 320, and 12 additional credit hours in Sociology.

|             |                            |         |
|-------------|----------------------------|---------|
| CHSS 489/H/ | Honors Colloquium          | 3cr     |
| HNRC 499    | Honors Senior Synthesis    | *cr (1) |
| SOC 483/H/  | Honors Thesis in Sociology | 6cr     |

(1) Credits for HNRC 499 are counted in the Liberal Studies Synthesis requirement.

## **9. Department of Spanish-- New Track and Addition to Catalog Description, Course and Program Revisions**

### **A. Addition to Current Catalog Description:**

#### **Spanish Honors Program**

Open by departmental permission to Spanish and Secondary Spanish Education majors with at least a 3.25 GPA in total university coursework and a 3.25 GPA in Spanish courses.

To apply, students must submit two letters of reference from Spanish Department faculty members and a two-page self-statement describing the student's academic and career goals.

Students complete two semesters of SPAN 483/H Honors Thesis in Spanish; CHSS 489 Honors Colloquium (a multi-disciplinary colloquium emphasizing problem-solving, discussion, reading and writing on a topic or theme); and one course from SPAN 410-431. Students must earn at least a B in each course completed for the track. To determine how Honors Track courses will be integrated into existing requirements for the Spanish or Secondary Spanish Education major, students should consult their advisors.

**B. New Track**

|                             |                                  |             |
|-----------------------------|----------------------------------|-------------|
| <b>Spanish Honors Track</b> |                                  | <b>12cr</b> |
| SPAN 483/H/                 | Honors Thesis in Spanish         | 6cr         |
| CHSS 489/H/                 | Honors Colloquium                | 3cr         |
|                             | -and-                            |             |
| SPAN 410-431                | One course in Spanish Literature | 3cr         |

**C. Course Revisions****1) Current Catalog Description:****SPAN 102 Elementary Spanish II** **4c-01-4cr**

A continuation of SPAN 101. Students learn to express past and future time. They continue to learn about Hispanic countries and their cultures. Attendance is required.”

**Proposed Catalog Description:****SPAN 102 Elementary Spanish II** **4c-01-4cr**

**Prerequisite:** SPAN 101, or the equivalent as established by departmental placement examination.

A continuation of SPAN 101. Students learn to express past and future time. They continue to learn about Hispanic countries and their cultures. Attendance is required. No student will be allowed to register for or take a D/F repeat in SPAN 102 when credit has already been received for a higher numbered SPAN course.

**Rationale:** The prerequisite and the statement about D/F repeats have been added. The prerequisite insures that students are properly prepared for the course before they enroll. The restriction against registering for or taking a D/F repeat prevents students from taking this elementary course after having successfully earned credits in a Spanish course of more advanced level.

**2) Current Catalog Description:****SPAN 230 Intermediate Spanish Composition** **3c-01-3cr**

**Prerequisite:** SPAN 221 or concurrent registration

Intensive practice in written expression in Spanish. Both communicative and structural skills are stressed. Taught in Spanish. Required for all majors and minors. Approved to meet the Liberal Studies requirement for a writing intensive course for majors.

**Proposed Catalog Description:****SPAN 230 Intermediate Spanish Composition** **3c-01-3cr**

**Prerequisite:** SPAN 220 or equivalent

Intensive practice in written expression in Spanish. Both communicative and structural skills are stressed. Taught in Spanish. Required for all majors and minors. Approved to meet the Liberal Studies requirement for a writing intensive course for majors.

**Rationale:** There are two changes proposed for the prerequisite. The first change is to update the number of the prerequisite course, to match the change in number approved last month, and add “or equivalent” because SPAN 222 and 223 are equivalents of and substitutes for SPAN 220.

The second change is proposed to prevent students from taking SPAN 230 concurrently with SPAN 220 Intermediate Spanish Grammar and Conversation, or its equivalent courses. The Department has agreed that before taking SPAN 230, students needed the skills provided in SPAN 220 or its equivalents.

### 3) Course Revision and Number Change

#### Current Catalog Description:

##### **SPAN 451 Conversation Forum**

**2c-01-2cr**

**Prerequisite:** SPAN 321 or equivalent

Extensive work on the development of speaking skills at the “Advanced Low” level of oral proficiency, as defined by the Speaking Guidelines developed by the American Council on the Teaching of Foreign Languages. Focuses on paragraph-length discourse and narration and description in present, past, and future time frames within a variety of topics and contexts.

#### Proposed Catalog Description:

##### **SPAN 450 Conversation Forum**

**2c-01-2cr**

**Prerequisite:** SPAN 350 or equivalent

Extensive work on the development of speaking skills at the “Advanced Low” level of oral proficiency, as defined by the Speaking Guidelines developed by the American Council on the Teaching of Foreign Languages. Focuses on paragraph-length discourse and narration and description in present, past, and future time frames within a variety of topics and contexts.

**Rationale:** The only changes are in the number of the course and in the number of the prerequisite. These changes will make the numbers of upper-level conversation courses parallel.

## C. Program Revisions:

### Current Program:

#### BA—Spanish

**Liberal Studies:** As outlined in the Liberal Studies section with the following specifications:

**Mathematics:** 3cr

**Liberal Studies Electives:** 9cr, no courses with SPAN prefix

#### College:

Foreign Language (included in major)

#### Major:

Study Abroad (1)

#### Required Courses:

|              |                                                                                                                               |     |
|--------------|-------------------------------------------------------------------------------------------------------------------------------|-----|
| SPAN 201     | Intermediate Spanish or equivalent                                                                                            | 4cr |
| SPAN 221     | Intermediate Spanish Conversation                                                                                             | 3cr |
| SPAN 230     | Intermediate Spanish Composition                                                                                              | 3cr |
| SPAN 260     | Introduction to Hispanic Literature                                                                                           | 3cr |
| SPAN 321     | Advanced Spanish Conversation                                                                                                 | 3cr |
| SPAN 340     | Hispanic Civilization Through the 19 <sup>th</sup> Century                                                                    | 3cr |
| SPAN 342/344 | 20 <sup>th</sup> Century Spanish Civilization and Culture/20 <sup>th</sup> –Century Spanish-American Civilization and Culture | 3cr |
| SPAN 362/364 | Survey of Peninsular Literature/ Survey of Spanish American Literature                                                        | 3cr |
| SPAN 404     | Advanced Spanish Grammar                                                                                                      |     |

#### Controlled Electives:

|                                                             |      |
|-------------------------------------------------------------|------|
| At least two literature courses from those numbered 410-481 | 6cr  |
| Any other 3cr in SPAN courses 342 or above except SPAN 390  | 3 cr |

#### Free Electives:

**Total Degree Requirements:** **120**

- (1) Students in the B.A. Spanish major must successfully complete a program of language study in a Spanish-speaking county. This program must, as a minimum, last four weeks and carry 3 or more cr extending beyond the intermediate level. Students may fulfill this requirement by participating in any of IUP's study abroad programs in Spain, Mexico, or Costa Rica or by transferring credits from another accredited program. Students wishing to fulfill this requirement through a non-IUP program should obtain prior approval from the department. Based on demonstration of adequate oral proficiency and significant cross-cultural experience, students may be exempted from this requirement with the approval of the advisor.

### Proposed Program:

#### BA—Spanish

**53** **Liberal Studies:** As outlined in the Liberal Studies section with the following specifications: **53**

**Mathematics:** 3cr

**Liberal Studies Electives:** 9cr, no courses with SPAN prefix

**0**

#### College:

Foreign Language (included in major)

**0**

**37**

#### Major:

Study Abroad (1)

#### Required Courses:

|              |                                                                                                                               |     |
|--------------|-------------------------------------------------------------------------------------------------------------------------------|-----|
| SPAN 201     | Intermediate Spanish or equivalent                                                                                            | 4cr |
| SPAN 220     | Intermediate Spanish Conversation and Grammar                                                                                 | 3cr |
| SPAN 230     | Intermediate Spanish Composition                                                                                              | 3cr |
| SPAN 260     | Introduction to Hispanic Literature                                                                                           | 3cr |
| SPAN 350     | Advanced Spanish Conversation                                                                                                 | 3cr |
| SPAN 340     | Hispanic Civilization Through the 19 <sup>th</sup> Century                                                                    | 3cr |
| SPAN 342/344 | 20 <sup>th</sup> Century Spanish Civilization and Culture/20 <sup>th</sup> –Century Spanish-American Civilization and Culture | 3cr |
| SPAN 362/364 | Survey of Peninsular Literature/ Survey of Spanish American Literature                                                        | 3cr |
| SPAN 404     | Advanced Spanish Grammar                                                                                                      |     |

#### Controlled Electives:

|                                                             |      |
|-------------------------------------------------------------|------|
| At least two literature courses from those numbered 410-481 | 6cr  |
| Any other 3cr in SPAN courses 342 or above except SPAN 390  | 3 cr |

#### Free Electives:

**Total Degree Requirements:** **120**

- (1) Students in the B.A. Spanish major must successfully complete a program of language study in a Spanish-speaking county. This program must, as a minimum, last four weeks and carry 3 or more cr extending beyond the intermediate level. Students may fulfill this requirement by participating in any of IUP's study abroad programs in Spain, Mexico, or Costa Rica or by transferring credits from another accredited program. Students wishing to fulfill this requirement through a non-IUP program should obtain prior approval from the department. Based on demonstration of adequate oral proficiency and significant cross-cultural experience, students may be exempted from this requirement with the approval of the advisor.

**Rationale:** The Spanish programs and minor are being presented here to reflect all of the number and course title changes approved in Senate recently.

**Current Program:****BA—Spanish for International Trade**

**Liberal Studies:** As outlined in the Liberal Studies section with the following specifications:

**Mathematics:** MATH 115

**Social Sciences:** ECON 121, PSYC 101

**Liberal Studies Electives:** 6cr, BTED/COSC/ IFMG 101, MATH 214, no courses with SPAN prefix

**College:**

Foreign Language (included in major)

**Major:**

Study Abroad (1)

**Required courses:**

|                                                                                            |                                                      |     |
|--------------------------------------------------------------------------------------------|------------------------------------------------------|-----|
| SPAN 222                                                                                   | Intermediate Spanish Conversation-Business           | 3cr |
| SPAN 230                                                                                   | Intermediate Spanish Composition                     | 3cr |
| SPAN 260                                                                                   | Introduction to Hispanic Literature                  | 3cr |
| SPAN 321                                                                                   | Advanced Spanish Conversation                        | 3cr |
| SPAN 340                                                                                   | Hispanic Civilization through the Nineteenth Century | 3cr |
| SPAN 344                                                                                   | Twentieth-Century Spanish American Civilization      | 3cr |
| SPAN 354                                                                                   | Commercial Spanish                                   | 3cr |
| SPAN 402                                                                                   | Translation and Interpretation                       | 3cr |
| SPAN 404                                                                                   | Advanced Spanish Grammar                             | 3cr |
| <b>Controlled electives:</b> Any 3 Spanish credits in courses 362 or above except SPAN 390 |                                                      | 3cr |

**Other Requirements: Business sequence**

|          |                                           |     |
|----------|-------------------------------------------|-----|
| ACCT 201 | Accounting Principles I                   | 3cr |
| ACCT 202 | Accounting Principles II                  | 3cr |
| BLAW 235 | Legal Environment of Business             | 3cr |
| BTST 321 | Business and Interpersonal Communications | 3cr |
| ECON 122 | Principles of Microeconomics              | 3cr |
| FIN 310  | Fundamentals of Finance                   | 3cr |
| IFMG 300 | Information Systems: Theory and Practice  | 3cr |
| MGMT 311 | Human Behavior in Organizations           | 3cr |
| MGMT 330 | Production and Operations Management      | 3cr |
| MGMT 495 | Business Policy                           | 3cr |
| MKTG 320 | Principles of Marketing                   | 3cr |
| QBUS 215 | Business Statistics                       | 3cr |

**Free Electives:****2****Total Degree Requirements:****120**

- (1) Students in the B.A. Spanish for International Trade major must successfully complete a program of language study in a Spanish-speaking country. This program must, as a minimum, last four weeks and carry 3 or more cr extending beyond the intermediate level. Students may fulfill this requirement by participating in any of IUP's study abroad programs in Spain, Mexico, or Costa Rica or by transferring credits from another accredited program. Students wishing to fulfill this requirement through a non-IUP program should obtain prior approval from the department. Based on demonstration of adequate oral proficiency and significant cross-cultural experience, students may be exempted from this requirement with the approval of the advisor.

**Proposed Program:****BA—Spanish for International Trade**

**52 Liberal Studies:** As outlined in the Liberal Studies section with the following specifications:

**Mathematics:** MATH 115

**Social Sciences:** ECON 121, PSYC 101

**Liberal Studies Electives:** 6cr, BTED/COSC/ IFMG 101, MATH 214, no courses with SPAN prefix

**0 College:**

Foreign Language (included in major)

**0****30 Major:**

Study Abroad (1)

**Required courses:**

|                                                                                            |                                                      |     |
|--------------------------------------------------------------------------------------------|------------------------------------------------------|-----|
| SPAN 222                                                                                   | Intermediate Spanish Conversation-Business           | 3cr |
| SPAN 230                                                                                   | Intermediate Spanish Composition                     | 3cr |
| SPAN 260                                                                                   | Introduction to Hispanic Literature                  | 3cr |
| SPAN 350                                                                                   | Advanced Spanish Conversation                        | 3cr |
| SPAN 340                                                                                   | Hispanic Civilization through the Nineteenth Century | 3cr |
| SPAN 344                                                                                   | Twentieth-Century Spanish American Civilization      | 3cr |
| SPAN 354                                                                                   | Commercial Spanish                                   | 3cr |
| SPAN 402                                                                                   | Translation and Interpretation                       | 3cr |
| SPAN 404                                                                                   | Advanced Spanish Grammar                             | 3cr |
| <b>Controlled electives:</b> Any 3 Spanish credits in courses 362 or above except SPAN 390 |                                                      | 3cr |

**36 Other Requirements: Business sequence**

|          |                                           |     |
|----------|-------------------------------------------|-----|
| ACCT 201 | Accounting Principles I                   | 3cr |
| ACCT 202 | Accounting Principles II                  | 3cr |
| BLAW 235 | Legal Environment of Business             | 3cr |
| BTST 321 | Business and Interpersonal Communications | 3cr |
| ECON 122 | Principles of Microeconomics              | 3cr |
| FIN 310  | Fundamentals of Finance                   | 3cr |
| IFMG 300 | Information Systems: Theory and Practice  | 3cr |
| MGMT 311 | Human Behavior in Organizations           | 3cr |
| MGMT 330 | Production and Operations Management      | 3cr |
| MGMT 495 | Business Policy                           | 3cr |
| MKTG 320 | Principles of Marketing                   | 3cr |
| QBUS 215 | Business Statistics                       | 3cr |

**Free Electives:****2****Total Degree Requirements:****120**

- (1) Students in the B.A. Spanish for International Trade major must successfully complete a program of language study in a Spanish-speaking country. This program must, as a minimum, last four weeks and carry 3 or more cr extending beyond the intermediate level. Students may fulfill this requirement by participating in any of IUP's study abroad programs in Spain, Mexico, or Costa Rica or by transferring credits from another accredited program. Students wishing to fulfill this requirement through a non-IUP program should obtain prior approval from the department. Based on demonstration of adequate oral proficiency and significant cross-cultural experience, students may be exempted from this requirement with the approval of the advisor.

**Current Program:**

**Minor—Spanish** 22

**Required Courses:**

|           |                                                             |     |
|-----------|-------------------------------------------------------------|-----|
| SPAN 201  | Intermediate Spanish or equivalent                          | 4cr |
| SPAN 221  | Intermediate Spanish Conversation                           | 3cr |
| SPAN 230  | Intermediate Spanish Composition                            | 3cr |
| SPAN 260  | Introduction to Hispanic Literature                         | 3cr |
| SPAN 321  | Advanced Spanish Conversation                               | 3cr |
| SPAN 342/ | Twentieth-Century Spanish Civilization and Culture          |     |
| SPAN 344  | Twentieth-Century Spanish-American Civilization and Culture | 3cr |

**Controlled Electives:**

One course from the following:

|                                   |     |
|-----------------------------------|-----|
| SPAN 340, 342, 344, 362, 364, 353 | 3cr |
|-----------------------------------|-----|

**Proposed Program:**

**Minor—Spanish** 22

**Required Courses:**

|           |                                                             |     |
|-----------|-------------------------------------------------------------|-----|
| SPAN 201  | Intermediate Spanish or equivalent                          | 4cr |
| SPAN 220  | Intermediate Spanish Conversation and Grammar               | 3cr |
| SPAN 230  | Intermediate Spanish Composition                            | 3cr |
| SPAN 260  | Introduction to Hispanic Literature                         | 3cr |
| SPAN 342/ | Twentieth-Century Spanish Civilization and Culture          |     |
| SPAN 344  | Twentieth-Century Spanish-American Civilization and Culture | 3cr |
| SPAN 350  | Advanced Spanish Conversation                               | 3cr |

**Controlled Electives:**

One course from the following:

|                                   |     |
|-----------------------------------|-----|
| SPAN 340, 342, 344, 362, 364, 353 | 3cr |
|-----------------------------------|-----|

**10. Department of Geography and Regional Planning—Program Revision****PASSED****Current Program:**

**Bachelor of Arts—Geography/  
Economic Geographer Track**

**Liberal Studies:** As outlined in Liberal Studies section with the following specifications:  
**Mathematics:** MATH 121 or 217  
**Social Science:** ECON 121  
**Liberal Studies Electives:** 9cr, ECON 122; no courses with GEOG prefix

**College:**

**Proposed Program:**

**Bachelor of Arts—Geography/  
Economic Geographer Track**

53 **Liberal Studies:** As outlined in Liberal Studies with the following specifications:  
**Mathematics:** MATH 121 or 217  
**Social Science:** ECON 121  
**Liberal Studies Electives:** 9cr, ECON 122; no courses with GEOG prefix

**College:**

53

Foreign Language Intermediate Level (1)

**Major:****Required Courses:**

GEOG 213 Cartography I  
 GEOG 230 Cultural Geography  
 GEOG 231 Economic Geography  
 GEOG 411 History of Geography  
 GEOG 412 Research Seminar

**Controlled Electives:**

One course from GEOG 251-257  
 One course from GEOG 341-342

**Track Courses:**

GEOG 331 Population Geography  
 GEOG 332 Urban Geography  
 GEOG 333 Trade and Transportation  
 GEOG 334 Political Geography  
 GEOG 464 Land Use Policy

**Free Electives:**

ECON 383 Urban/Regional Economics (recommended)

**Total Degree Requirements:****0-6** Foreign Language Intermediate Level (1)**36****Major:****Required Courses:**

3cr GEOG 213 Cartography I  
 3cr GEOG 230 Cultural Geography  
 3cr GEOG 231 Economic Geography  
 3cr GEOG 411 History of Geography  
 3cr GEOG 412 Research Seminar

**Controlled Electives:**

3cr One course from GEOG 251-257  
 3cr One course from GEOG 341-342

**Track Courses:** Five Courses from the following:

3cr GEOG 331 Population Geography  
 3cr GEOG 332 Urban Geography  
 3cr GEOG 333 Trade and Transportation  
 3cr GEOG 334 Political Geography  
 3cr GEOG 336 Social Geography  
 GEOG 464 Land Use Policy

**25-31****Free Electives:**

ECON 383 Urban/Regional Economics (recommended)

**120****Total Degree Requirements:****0-6****36**

3cr  
 3cr  
 3cr  
 3cr  
 3cr

3cr  
 3cr

3cr  
 3cr  
 3cr  
 3cr  
 3cr  
 3cr

**25-31****120**

**Rationale:** GEOG 336 Social Geography is being added to the track because several other courses in the track are not offered every year so students often had trouble completing the track courses. Social Geography will provide another choice for students to use for their track courses, and the course contains content that will be useful to students in the Economic Geographer Track.

**APPENDIX C:  
University-wide Graduate Committee  
(Co-chairs LaPorte/Chambers)**

**FOR INFORMATION:**

**EDSP 681- Curriculum and Instruction for Gifted Learners Module I: Service Delivery Options**

The University-Wide Graduate Committee approved a positive recommendation for the online offering of this course.

**FOR ACTION:**

**Graduate Student Grade Appeal Policy**

**PASSED**

*Grade Review Policy*

If a student disagrees with the evaluation of his/her work by the instructor but has no basis for a charge of “discrimination” or “capricious evaluation” or “error,” the student should discuss the matter directly with the instructor, and if unsatisfied, with the department chairperson, and if still unsatisfied, with the dean of the college in which the course was offered. In such cases, the decision of the instructor shall be final.

If a student believes that an improper grade has been assigned, an appeal may be filed on the following grounds:

1. **Discrimination:** On the basis of race, religion, national origin, sex, age, ancestry, handicapped status, affectional or lifestyle preference, or political affiliation.
2. **Capricious Evaluation:** Significant and unwarranted deviation from grading procedures and course outlines set at the beginning of the course (ordinarily in a written statement during the first week of the course) or grade assigned arbitrarily on the basis of whim or impulse. The student may not claim capriciousness if he or she disagrees with the subjective professional evaluation of the instructor.
3. **Error:** Demonstrable, objective determination that a mathematical or clerical error resulted in the entry of an incorrect grade.

**Procedures of Appeal**

*Level I: Informal Resolution*

Every effort should be made to resolve the disagreement at Level I. The student must first seek a resolution to the disagreement with the instructor either in person or in writing. If the student is not satisfied with the results, the student must then speak with the chairperson of the department that offers the course. If still unsatisfied, the student must discuss the matter with the dean of the college in which the course is offered. **A member of the Graduate Student Assembly** may accompany and advise the student during the Level I procedures. Only after all attempts for resolution at Level I have been exhausted may the student initiate Level II.

*Level II: Appeal Screening*

- A. **Composition:** Each year there shall be appointed a Grade Appeals Committee to determine the existence of the substantive basis for appeal. The committee will be composed of seven voting members: three faculty members appointed by APSCUF, **two** members elected by and from the **Senate University Wide Graduate Committee** (one

faculty and one student), **the Vice Provost from the School of Graduate Studies and Research or their designate, and one student appointed by the Graduate Student Assembly.** A quorum consists of a majority of the committee. To take action, a majority of those present must be faculty members. If a quorum of the Level II committee is not available to meet within the designated time limits, the Provost's Office will seek additional members from the appointing bodies. If these bodies are unable to respond in a timely manner, the Provost's Office may select additional members from the appropriate groups.

- B. Procedure to Initiate Appeal:** To initiate Level II of the appeal, the student must file an appeal form with the Provost's Office. This form must be filed within sixty (60) calendar days of the beginning of the semester immediately following the semester in which the grade was received. The Provost's Office may extend the sixty-day limit only in unusual circumstances when equity demands it and when the student's own procrastination or misunderstanding did not substantially contribute to the delay. (Note: Grade appeals will not generally be processed during the summer. Therefore, the appeal of any grade received in the spring or summer sessions normally will be processed in the fall. A review will be scheduled in the summer only when the student's academic eligibility is jeopardized by the grade in question or when the student is **preparing to graduate.**) The Provost's Office will notify the appropriate dean, department chairperson, faculty member, and **the president of the Graduate Student Assembly** of the student's initiation of the Level II process.
- C. Procedure to Process Appeal:** The student will be expected to submit written documentation of his/her complaint, and the faculty member will be expected to submit in writing the course grading procedure and any other pertinent information. Appeals based on discrimination will be reviewed according to current standards of nondiscriminatory action. Appeals based on capriciousness will be reviewed in light of the faculty member's announced evaluation and grading system. The committee will review the materials to deny or confirm appeal continuance. Denial of appeal continuance must be by a negative vote of four members of the committee. This committee will inform the Provost's Office of its findings. Within five (5) class days of the receipt of the committee's report, the provost or designee will notify the student and the faculty member of the findings. If the basis for appeal is determined to be substantive, the provost or designee will schedule a Grade Review Panel within fifteen (15) class days to be convened prior to the conclusion of the semester.

### *Level III: Appeal Review*

- A. Composition:** The Grade Review Panel will consist of five voting members: **the Vice-Provost's designate (from the School of Graduate Studies and Research)** and four faculty members. The **Graduate Student Assembly Executive Committee designee** may advise as requested by the student. The affirmative action officer will advise in appeals based on discrimination. The panel will be constituted from the Grade Review Pool by random selection. The panel chairperson will be elected by and from the panel before each review.
- B. Membership:** The Grade Review Pool will be established in the spring term to serve for the following academic year. Using random selection methods, the pool and rotational order within the pool will be established by the Provost's Office. A pool of three deans or associate deans and twelve full-time faculty members will be maintained. In establishing the membership for each review panel, prior to each review the names of those designated as primary members of the specific panel and available as alternates will be supplied to all parties involved. A panel member may request (to the provost or designee) disqualification due to a conflict of interest. The student and the faculty member may eliminate names in proportion to the composition of the panel. Each may eliminate only one dean/associate dean and four faculty members. The instructor and the student will be supplied a list of all primary and secondary pool members. The opportunity to disqualify panel members will take place only once. Resulting vacancies will be filled from the appropriate pool of alternates so that the panel will be composed of one dean/associate dean and four faculty members. If through self-disqualification and challenges a panel cannot be constituted from the pool, then the Office of the Provost will supplement the pool using appropriate random selection methods.

**C. Procedure:**

1. Both the student and the instructor will have the right to appear before the panel, present witnesses, and offer evidence. In addition to those specified in Level III, Section A, each may also bring one observer, with whom he or she may consult but who may not participate in the review.
2. The panel shall determine its rules of order for internal operation. After hearing the evidence brought forth, the panel will privately deliberate and render a decision. If the grade appeal is upheld, the panel will constitute a committee of three appropriate faculty members (knowledgeable in the discipline but excluding the faculty member against whom the complaint was lodged), who will review the student's work and recommend the appropriate grade or suitable remedy. The panel will incorporate this information in its determination, which it then forwards to the Provost's Office for implementation, ordinarily within thirty days. The Provost's Office will initiate the processing of grade changes resulting from Level III decisions.
3. The written report sent to the Provost's Office will state whether the student's appeal is upheld or denied; if upheld, the committee's evaluation and remedy will be included. Both the student and the faculty member have the right to review all documents related to the appeal. All documents supporting the report will be sealed and kept only as long as necessary (normally one year) to ensure the appropriate action is taken before they are destroyed or returned to the individual presenting the evidence.

*Ancillary Provisions*

- A. Continuing Rights:** This appeal does not supplant any legal rights afforded by the Commonwealth of Pennsylvania and/or the government of the United States. Nothing in this policy abrogates or modifies any provisions of or rights under the Collective Bargaining Agreement.
- B. Discrimination in this policy generally means unlawful discrimination:** To the extent that any form of discrimination identified in this definition is not unlawful discrimination, this definition shall not be taken to create a cause of appeal against the university. In such cases, the final appeal procedures stated in this policy will be final and binding on the student.
- C. Tenure and Promotion Committee Membership on Grade Appeals Committees:** Members of the university wide tenure and promotion committees may not serve concurrently on grade appeals committees.
- D. Support Mechanism:** The Provost's Office, after consultation with the **Senate University Wide Graduate Committee** and APSCUF, will be responsible for identifying a pool of at least ten faculty members well versed in the preparation of grade appeals who will be available upon request to help students or faculty prepare documentation for the grade appeals process.
- E. Training/Support:** The Provost's Office will offer yearly information sessions/workshops to assist deans, chairs, grade appeals panel/committee members, and **members of the Graduate Student Assembly/University Wide Graduate Curriculum Committee** in identifying issues and to provide guidance for the resolution of grade appeals.
- F. Dissemination of Grade Appeal Information:** The Provost's Office will annually report to the university community a statistical summary of grade appeal data that does not compromise confidentiality including 1) the number of appeals filed, 2) the resolutions at levels II and III, and 3) the final implementation of Level III decisions.
- G. Appeals on Procedural Grounds:** Decisions may not be challenged merely because the Provost's Office fails to comply with Ancillary Provisions D, E, or F above.

- H. Intentional Misrepresentation:** Intentional misrepresentation in the filing of grade appeals by students will be referred to the university judicial system for students. Intentional misrepresentation by faculty in the grade appeals process will be referred to the Provost's Office.
- I. Confidentiality:** Students, faculty, administrators, and staff involved in processing and hearing grade appeals must respect the confidentiality of all aspects of these proceedings. Those breaching confidentiality subject themselves to possible disciplinary action. This shall not abridge the First Amendment rights of the student appellant nor the instructor against whom the appeal has been filed.
- J. Intended Purpose:** The grade appeal procedures are designed simply as a means to resolve differences between students and faculty related to grading. Unless there is intentional misrepresentation, the results of a grade appeal may not be used for disciplinary action of personnel.
- K. Faculty Compensation:** If a Review Panel (hearing) is scheduled at a time in the summer when any faculty member involved is not under contract, the faculty member will be compensated under terms mutually agreed upon at Meet-and-Discuss.
- L. Review of Policy:** Every five years the **Senate University Wide Graduate Committee** will review, in consultation with the campus community, the operation of the Grade Appeals Policy and recommend changes deemed appropriate.
- M. \*Amendment:** Amendments may be implemented upon concurrence by University Senate, APSCUF Representative Council, and Meet-and-Discuss.
- \*NOTE:** In the amendment process above, specification of University Senate implies the Council of Trustees' role in approving Senate actions and recognizes the Council of Trustees' final action to change policy.

### FOR ACTION:

### TABLED

#### **Continuous Dissertation (Marked up to highlight the changes)**

~~For all doctoral students admitted or commencing course work during the Fall 1990 semester and thereafter, the following policy is binding.~~ **Beginning with the fall 2004 term, this policy is binding for all doctoral students.** Following completion of all course, language and skill requirements and of the comprehensive examination requirement, doctoral students must enroll for at least **one** credit of dissertation or **0.5 credit of** continuous dissertation both semesters (Fall and Spring) annually through the graduation of the student, **or until the time limit is exceeded (See "Time Limitation for Doctoral Students" policy).** For this period, the student will be considered a full-time doctoral student. ~~The University will provide a one dissertation credit for each semester beyond the required dissertation credit hours, until the student graduates or the time limit is exceeded (see "Time Limitation for Doctoral Students" policy).~~ **Students must pay tuition and mandatory University fees (equal to the part-time mandatory fees), and may choose to pay Student Health and Activity Fees if the associated services will be used.** Until the dissertation is successfully defended, a grade of "R" will be assigned to each registered credit. Upon successful completion of the dissertation, the grade assigned by the dissertation director will apply to all registered dissertation credits.

#### **Justification:**

1. Continuous dissertation registration is essential for: a) tracking and monitoring the progress of our doctoral students, and b) achieving a mechanism that would allow these students to be recognized as full-time.

2. IUP has been unusual in not requiring students to pay continuous dissertation registration as compared to our peer institutions. Additionally, the use of University funds for this purpose is not sustainable.
3. To reduce any undue financial burden on doctoral students, only 0.5 credit of continuous dissertation registration is being recommended (as opposed to 1 credit), placing IUP in the middle of the continuous registration cost when compared to our peer institutions.

**Continuous Dissertation** (New Policy without any markups)

Beginning with the fall 2004 term, this policy is binding for all doctoral students. Following completion of all course, language and skill requirements and of the comprehensive examination requirement, doctoral students must enroll for at least one credit of dissertation or 0.5 credit of continuous dissertation each semester (Fall and Spring) annually through the graduation of the student, or until the time limit is exceeded (See "Time Limitation for Doctoral Students" policy). For this period, the student will be considered a full-time doctoral student. Until the dissertation is successfully defended, a grade of "R" will be assigned to each registered credit. Upon successful completion of the dissertation, the grade assigned by the dissertation director will apply to all registered dissertation credits.

**APPENDIX D:  
Library and Educational Services Committee  
(Chair Johnson)**

In addition to the following report, Chair Johnson will make a presentation to the Senate.

**FOR INFORMATION:**

The LESC met on February 10, 2004 and has the following announcements:

**Library**

1. The library is working to prepare a marketing plan.
2. Librarians are examining ways to better liaison with faculty and students.
3. On March 15 a random sample of students, faculty, and administrators will receive 25-question survey about the library through their IUP email. Called LIBQUAL, this survey will provide valuable information to the library. BE SURE TO ANSWER THE SURVEY IF YOU ARE CHOSEN!

**Technology**

1. The virus protection system is working to protect IUP computers from damage.
2. Student accounts have been expanded by 150% to support student electronic portfolios.
3. A new webmail interface program will be installed this spring. This new package will support address books, spell check, and a vacation utility, unlike the current webmail interface. The activities supported by this program will be similar to those found in Outlook Express. The upgrade will involve shutting the current webmail program off for several hours and will probably occur on a Saturday.

The next LESC meeting is on March 16, 2004, at 3:15 pm in Stabley 110.

Submitted by,  
Rita M. Johnson  
LESC Chair