

MINUTES OF THE UNIVERSITY SENATE

The October 3, 1995 meeting of the University Senate was called to order by Chairperson Rafoth at 3:15 p.m. in Beard Auditorium.

The following Senators were excused from the meeting: Bencloski, Bullard, Buterbaugh, Camp, Carranza, Cauffiel, Diamond, Dugan, Duntley, Ender, Foltz, Goldsmith, Hovan, Krishnan, Kroah, Lynch, Maggiore, McCreary, Moyer, Nunn, Staszkievicz, Wheatley, Willis, Zuraikat.

The following Senators were absent from the meeting: Anthony, Bellak, Brode, Carter, Conrad, Dahlheimer, Davinsizer, Derenuto, Dirk, Donohan, Eck, Harper, Heyer, Hulings, Karimi, Lord, Malley, McAddams, Mill, Numan, Orife, Schildt, Wiggins, Yirenkyi.

The following corrections to the minutes of the September 12, 1995 meeting were made:

1. Senator Affaneh was excused from the Senate meeting not absent.

2. The following minor corrections in titles for the program revisions were made:

The correct title for ED 342 is Pre-student Teaching Clinical Experience II

and not Pre-student Teaching II as it appeared on pages 7, 8, 9 and the top of

page 10. The correct title for ED 242 is Pre-student Teaching Clinical Experience I not Pre-student Teaching I as it appeared on page 11.

Also the following corrections on page 9: The correct title of EX 425 is

Methods and Curriculum (Mild-Moderate Disabilities), the correct title of EX

435 is Methods and Curriculum (Severe-Profound Disabilities); and the correct

full title of EX 340 is Introduction to Behavior Management in Special Education.

With those corrections the minutes of the September 12, 1995 meeting of the Senate were ACCEPTED.

Agenda items and order were APPROVED.

President Pettit s report is attached. (Attachment A)

Provost Staszkievicz was excused from the meeting, his report for the September 12, 1995 meeting is attached (Attachment B)

Vicechair Kovacs report is attached. (Attachment C)

Chairperson Rafoth informed that the delivery of agendas and minutes electronically would be postponed until the Spring semester due to the desire to further test the proposed changes and work out other necessary details.

OLD BUSINESS (carryover from September 12, 1995 meeting)

#### STANDING COMMITTEE REPORTS

##### RULES COMMITTEE - CHAIRPERSON STINEMAN

Chairperson Stineman reminded all senators to contact senator Buterbaugh with changes in the roster. She also provided the names of the four graduate student

senators for Senate information. The graduate student senators are:

Linda Norman	Graduate Committee
Becky Harlan	Graduate Committee
Stephanie Miloro	Graduate Committee
Melinda Griffith	Student Affairs Committee

##### UNIVERSITY DEVELOPMENT AND FINANCE COMMITTEE

Senator Marx informed the Senate that the committee did not have quorum at their first meeting to elect a chair. The next meeting will be next Tuesday (Oct. 10) at 3:15 in the Blue Room of Breezedale.

##### ACADEMIC COMMITTEE - CHAIRPERSON DUNTLEY

Senator Stonebraker informed that:

1. The Academic Committee considered the issue of having a pass-fail option for internships and they recommend that this option not be available for internships.
2. In response to Senator Kovacs comments, there has been a University Task Force that considered retention and the role of academic advising in retention of students.

##### AWARDS COMMITTEE - CHAIRPERSON WHEAT

Chairperson Wheat informed that the Awards Committee had conducted elections with the following results:  
Annie Laurie Wheat Chair

She also reminded everyone that letters soliciting nominations for awards will be mailed out sometime in the middle of November and will be due December 18.

CURRICULUM COMMITTEE - CHAIRPERSON KUZNESKI

Chairperson Kuzneski presented the following items for Senate information:

1. Liberal Studies Report

The UWUCC accepted the following Liberal Studies Report:

The Liberal Studies Committee has approved the following Synthesis Course

Topics:

- A. Modern Ireland (James Cahalan, English)
- B. Culture of Our National Parks: History, Literature, Politics (James Cahalan and Lea Masiello, English)
- C. Wisdom: Way and Goal (Vincent Ferrara, Philosophy/Religious Studies)
- D. Women Who Compose: Past and Present Contexts (Susan Wheatley, Music)

The Liberal Studies Committee has approved the following Professors for Type I

Writing Proposal (Professor Commitment):

- A. Connie Sutton, Geoscience
- B. Anthony Joseph, Safety Science

GRADUATE COMMITTEE - CHAIRPERSON NASTASE

Senator Asamoah presented the following item for Senate information:

The Graduate School would like to remind the University Community of the current

policy for scheduling final examinations for graduate-level courses. Under

this policy, instructors and students in graduate-level courses [i.e., those for

which final examinations are appropriate] are expected to follow the Final

Examination Schedule. Please note that this schedule is for all final exams,

both graduate and undergraduate.

LIBRARY AND EDUCATIONAL SERVICES COMMITTEE - CHAIRPERSON CUNNINGHAM

Chairperson Cunningham informed the Senate that the next meeting of the committee will be Tuesday Oct. 10, 1995 in Stapleton Library.

NON-CREDIT COMMITTEE - CHAIRPERSON NARDI

Senator Nowell informed the Senate that Senator Nardi was elected as the new chair of the committee. Chairperson Nardi informed that the next meeting of the committee will be Oct. 17, 1995 at 3:30 in the School of Continuing Education.

RESEARCH COMMITTEE - CHAIRPERSON NEUSIUS

Chairperson Neusius presented the following item for Senate Information:

Reminder that the next deadline for submitting University Senate Research Committee Award proposals is Nov. 1 (\$1500 maximum award). The deadline for IUP Senate Fellowship Awards is Nov. 9 (\$3500 maximum award).

The Senate APPROVED the following motion:

The Research Committee moves the adoption of revised guidelines for the University Senate Research Committee Awards beginning with the 1996-1997 year.

## UNIVERSITY SENATE RESEARCH COMMITTEE AWARDS (USRC)

### A. PURPOSE OF USRC AWARDS

The basic purpose of the Senate Research Committee Award Program is to encourage research, creative activity, and meaningful curriculum revision by members of the IUP faculty or academic administrators. The USRC awards were the result of USRC recognition that there is a need to support projects which arise throughout the year. The committee envisions that the awards will allow faculty the flexibility to apply throughout the academic year directly to the Senate Research Committee in a number of areas to take advantage of unique, rapidly evolving, or unexpected research opportunities.

### B. TYPES OF AWARDS

The USRC awards are small grants with a maximum of \$1,500.00. Proposals must fit one of the following categories:

1. Grants to develop cooperative programs with industry or local community agencies. Grants to investigate an interdisciplinary research project.
2. Small Research Grants to allow faculty to take advantage of unique rapidly evolving, or unexpected research opportunities. Projects proposed must demonstrate both the standards of quality and excellence expected in the discipline or area, and the urgency or unexpected origin necessitating an immediate or rapid response to achieve the opportunity presented.
3. Grants for innovative teaching projects. Funds would be used to help defray faculty expenses as they design an innovative new course or substantially revise an old one.
4. Grants to read papers at international meetings. Given the limited ability of the Graduate School and the colleges to handle the expense of international travel, this program would support up to \$1,500.00 in expenses for faculty who are presenting a paper at an international meeting.
5. Student/Faculty Research Awards. This program would provide expenses for a faculty member and a student to work on a research project together. The proposal must demonstrate that the student would be sharing research activities.
6. New Investigator Awards. Grants to initiate a research project for new faculty, five years or fewer at IUP, who have never had a \$3,500.00 senate fellowship grant.

### C. PROGRAM LIMITATIONS

USRC awards must be used for project expenses exclusively. No funds may be used for an investigator's salary or for release time during the academic year. Faculty may not receive more than \$4,000.00 in Senate Award money during a single year, or more than \$7,000.00 over a three-year period. Thus if you receive a Senate Research Committee Award, you may have to limit your participation in the Senate Fellowship Program or other Senate Research Committee Awards.

#### D. PROPOSAL CONTENT

The USRC places great emphasis on clear and concise communication of the proposed project, written for a colleague who may not be knowledgeable in your discipline.

Every proposal must include the following sections:

##### 1. Abstract

Summarize the entire proposal in the space allocated on the front side of the application cover page.

##### 2. Project Description

Describe the project in at least one but not more than three double-spaced pages. Include the method of research if applicable. State the significance of this proposal and the rationale for the request of funding at this time. Review your qualifications for completing the project. Be sure to include the category you are applying under.

##### 3. Budget

Include a line item budget that presents adequate details about each applicable expense category. The purpose, need or calculation of expenses not clearly evident from the Project Description should be explained in a budget explanation section.

##### 4. Resume

A one page resume may be attached.

##### 5. IRB Approval

All research projects which include human subjects must secure approval from the Institutional Review Board for the Protection of Human Subjects.

#### E. REVIEW PROCESS

The USRC will meet in May, October, November, December, February and March to evaluate proposals and make awards.

Proposals not submitted in time for one month's review will be held for the next review. Applicants must submit ten

(10) copies of the proposal to the Associate Dean for Research. The results will be announced within one week of the meeting.

#### F. FINAL COMPLETION REPORTS

Each awardee shall submit a report within one year after the award is made. The report should document the project's

activities and accomplishments, publication plans, and copies of publications, reports, or other products developed during

the award period. A final report must be filed in order to be considered for future awards.

UNIVERSITY SENATE RESEARCH COMMITTEE AWARDS  
APPLICATION FORM  
(to be typewritten)

NAME:

DEPARTMENT:

INITIAL YEAR AT IUP

CATEGORY: (Circle one)      1            2            3            4            5  
6

PROJECT TITLE:

AMOUNT REQUESTED FROM USRC: \$

CONTRIBUTED BY OTHERS:\$

PREVIOUS USRC SUPPORT: (List most recent first and work back)

Year	Project Title	Report Submitted
Y/N		

1.

2.

3.

BRIEF PROJECT ABSTRACT:

REQUIRED SIGNATURES:

APPLICANT

DATE

CHAIR/DEAN

DATE



STUDENT AFFAIRS COMMITTEE

Senator Alvine informed that the next meeting of the Student Affairs Committee would be Tuesday October 10 at 3:15 in 202 Sutton. Student senators that have not yet received the information for the meeting should contact Dr. Goldsmith's office to receive a copy.

The Meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Francisco Alarcón  
University Senate