

MINUTES OF THE UNIVERSITY SENATE

The April 30, 1996 meeting of the University Senate was called to order by Chairperson Rafoth at 3:15 p.m. in Beard Auditorium.

The following Senators were excused from the meeting: Alvine, G. Brown, Buterbaugh, Christensen, Jenkins, R. Johnson, Kincade, Krevel, McCreary, Moyer, Nunn, Riesenman, Rittenberger, B. Walz, Wingard and Zuraikat.

The following Senators were absent from the meeting: Akers, Andrew, Barker, Bellak, Black, K. Brown, Camp, Carranza, Carter, Cheek, Conrad, Crocker, Dahlheimer, DeWitt, Ghen, Gillmer, R. Goldberg, Gonzales, Griffith, Griffin, Hall, Harper, Heckert, Heyer, Hovan, Hulings, Hutzell, C. Johnson, Juliette, Kennedy, Kolb, Kovacs, Long, Malley, Mastraieni, Mitchell, Mukasa, R. Mutchnick, Norman, Numan, O Doherty, Orife, Palilla, Plasic, Plowchin, Reese, Rilley, Rivosechi, Roselli, Sadler, Sassone, Sellers, Shildt, Sipe, Smith, Steele, Strump, Talwar, Thompson, Vold, Wade, G. Walz, Welsh, Wheatley, White, Wiggins, Willis, Wilson and Zymni.

The following correction was made to the minutes of the April 2, 1996 meeting of the Senate: senator Lynch was present. The minutes were then ACCEPTED.

Agenda items were APPROVED. The following change in the order of the agenda was APPROVED : The Finance and Development Committee will have the floor after the Rules Committee.

REPORTS AND ANNOUNCEMENTS

PRESIDENT S REPORT

This has not been a bad year. 1995-96 was the year in which, after three years of preparation, we launched our University wide strategic planning process. We also secured Trustee approval of IUP s first Long Range Campus Development Plan since 1965, one that incorporates plans for the development of 140 acres of newly acquired land.

This was the culminating year of a Herculean effort to prepare for Middle States decennial reaccreditation. The work of over 300 IUP participants paid off as we received an extraordinary reaccreditation without any conditions attached, joining the elite company of Princeton and Stony Brook, the only other two institutions to have achieved such recognition in recent years.

Even though Middle States did not require us to do anything, we are taking seriously all of the recommendations in the self study, and have allocated more money for faculty development through the President's Fund for Excellence in the Foundation, as well as having adopted in Senior Staff the following recommendations:

1. The Strategic Planning Committee will appoint a work group to review and report annually on the integration, implementation, and, where necessary, revision of the Self-Study recommendations.
2. The Strategic Planning Committee, using the Student Outcomes Assessment Report as a guide, will develop a University wide Outcomes Assessment Plan and integrate it into the strategic planning process.
3. The Provost will develop a plan to provide supervision and management of the Library and the Information Systems and Communications Center that will enable the highest practical degree of their integration.
4. The LIBIT administrator will develop a University budget plan for replacing and upgrading computer hardware and software in support of University computing plans, with special attention to the needs of classroom applications.
5. The committee charged to guide the next ten-year reaccreditation Self-Study will explore the feasibility and appropriateness of using a comprehensive University wide approach rather than a selected topics format.

This year we surpassed our \$20 million goal for the capital campaign, even though the campaign is not due to end until December, 1998.

This was a banner year for student recruitment, with applications up by 30 percent, and another increase in average SAT scores. This was the year that we shot past everyone but Penn State to rank second in the number of Commonwealth high school students who have their SAT scores sent to us. This year we recruited our first freshman class for the Robert E. Cook Honors College, and 100 truly outstanding new students will join us next fall.

Faculty recruitment yielded an impressive group of teacher-scholars, joining IUP from several of the nation's leading graduate schools. In addition, we welcomed such outstanding new administrators as Vice Presidents Joan Fisher and Louis Szalontai, Dean John Eck, and Associate Provost Ron Maggiore.

This is the year in which we completed and dedicated a new \$10.3 million building for the Eberly College of Business, and in which substantial renovations at Weyandt, McElhanev, Whitmyre, Clark and Uhler were at various stages from planning to completion. We continued progress in connecting buildings to our newly completed fiber optic backbone, and we added banking features to the I-Card.

Many significant steps were taken this year to improve campus safety and security, and we made substantial progress at improving the academic environment of the residence halls, adding more special interest floors.

Finally, this was a year of myriad achievements by students, faculty and staff, individually and in groups, including a new level of over \$8 million in externally funded projects.

None of this happened accidentally. These achievements reflect the hard work and dedication, not to mention the talent, intellect and leadership skills, of many persons throughout the University, and as we prepare to break for the summer-- everyone but the administration, that is--we ought to be thankful for each other, for the kind of creative collegiality we are able to sustain at this university (in spite of occasional mutterings about low morale). Personally, I want to thank all of those, from physical plant employees to senior professors, clerical

staff, students, managers and all others who pursue your tasks with excellence and thus contribute to the inevitability of a high achieving University.

But as we reflect on things during the summer break, we need also to try to see the future, and to think creatively about how to make this University better prepared than any of its competitors. As much as I would like to read widely outside my field, I suspect that I shall be focused this summer on future budgets, knowing that with current trends we will face a deficit of between \$3 and 4 million in 1997-98. At best, state funding will remain level over the next several years, and as personnel costs continue to rise the squeeze gets more threatening. Fortunately we have our strategic planning process under way, and together we can establish priorities and visualize the University of the future. We need to take seriously the fiscal and political challenges of a new anti-tax, anti-government, consumer-driven culture, and I invite all of you to offer fresh ideas for our fall agenda.

PROVOST S REPORT

I would like to add to President Pettit s list of accomplishments this past year. In the area of promotions, we did begin the year with the hope that we could reach closure with APSCUF on the new guidelines. That has happened and next year s round of promotions will be driven by those new procedures. That is a significant accomplishment and I applaud the leadership of APSCUF and particularly Dr. Gerald M. Buriok. This past year saw us return to more of an academic climate in many ways with a strong student body and solid faculty. The co-curricular projects and work toward peer mentoring, the marriage project, the festival of women composers, the discipline floors in the residence halls are good examples of how we continue to provide appropriate programs to our students.

The model of distributed computing support was very positively received. This model provides each college with a full-time support person. We hope to double

that to two persons next year by merging EDP maintenance and academic computing to provide more services.

I think our admissions process is getting better in working with faculty in colleges. Our Graduate School with Charles Shubra and Dave Lynch put together an excellent report for how we do our admissions process. During the past five years, we have made accomplishments in the Registrar's Office. The automated purchasing system is in place and training in it. We used to get students complaining about availability of classes. Dr. Pettit has been very generous in providing faculty and we just committed \$750,000 more faculty with what students need for next year. We rarely hear now that students cannot get into classes. The Library has been fairly good this year but there are more things that we should be doing. We hope next year to unveil a plan to go through a Library Congress System and do a thorough investigation in the number of hours that the Library should stay open. We will study using the World Wide Web (WWW) to develop home pages for courses. Then students could pull up a certain course, say Psychology 101, and all the professors would be listed for that course. Their syllabus, and research materials the particular professor uses, could also be included. We can start using the WWW as a direct link to classes. We hope to start funding this summer and bring a team of faculty and librarians to develop this project.

We had a good year and I thank everyone for their role in it.

VICE CHAIRPERSON'S REPORT

Vice Chairperson Kovacs gave no report.

CHAIRPERSON'S REPORT

Chairperson Rafoth announced the dates for the meetings of the Senate for next academic year. The University Senate will be meeting in Beard Auditorium starting at 3:15 pm on:

September 10, 1996
October 1, 1996
November 5, 1996
December 3, 1996
February 4, 1997
March 11, 1997 (Second Tuesday due to Spring Break)
April 1, 1997
April 29, 1997 (Reading Day)

I would like to thank a number of people that have helped me during my time as Senate Chair. Both the President and the Provost who always had an open door for me and were very frank and helpful. I would like to thank Jerry Buriok who has worked with me as President of APSCUF to keep his work and mine in complementary fashion. I would like to thank everyone who served as chair of a committee. This includes Diane Duntley, Annie-Laurie Wheat, Jody Kuzneski and Jim Mill, Tony Nastase, Mary Micco and Ramesh Soni, Tom Cunningham, Rich Nowell, Phil Neusius, Fran Stineman, Elizabeth Kincade, George Radakovic and Janice Heckroth. You all know that the real work of the Senate is done by the different committees and the burden of bringing the work of each committee to closure falls on the chairs. And of course I have to thank senator Alarcón who has been a superb Secretary and who I trust will be a superb chair. Finally I must thank senator Ray who has continued to be our Parliamentarian.

Often as I would walk around campus people would say to me: I just found out you are Chair of the Senate and I think it is wonderful that you are, but I don't really think the Senate does anything. A look at today's Agenda is a perfect example of all the work that the Senate does do. The log from the Undergraduate Curriculum Committee together with the one from the Graduate Committee contain more than 100 different actions of review of curriculum done this year alone. Today we will be looking at policies on campus wide information systems, information that the Research Committee awarded close to \$ 80,000 dollars in Senate Research Awards, a policy on animal care and research, a capital budget request and a new draft of an academic integrity policy.

I think the range of topics on the agenda today really do represent the many accomplishments and responsibilities given to the committees in the Senate and I am proud to serve in the Senate and you should be too.

OLD BUSINESS (carryover from April 2, 1996 meeting)

There was no old business.

STANDING COMMITTEE REPORTS

RULES COMMITTEE - CHAIRPERSON STINEMAN

The Senate APPROVED the following resolution:

On behalf of the entire Senate, the Rules Committee tenders this Resolution:
We offer our heartfelt thanks to both senators Rafoth and Alarcón for the time, talent and effort they extended over the past two years furthering the mission of our Senate.

Chairperson Stineman presented the following rosters and committee make-up for the 1996-1997 academic year for Senate information: (Senators not yet assigned to a committee are asked to contact senator Stineman.)

1996-97 S E N A T E R O S T E R Revised 5/96
X- Ex officio (13) D- Department (54) Stu.Segment 54-(« size of Faculty)
A- Appointed (11) L- At Large (54) (10 times as many Undgrad. as Grad.)
E- Elected (12) S- Staff (4) UG 50
I- Alumni (1) U- APSCUF Rep. G 4

| Name | Committee | Department |
|-----------------------------|---------------------|-------------------------|
| L Francisco Alarcon (96-98) | Chairperson | Mathematics |
| L Lynne Alvine (95-97) | Stu. Affairs | English |
| D Ibrahim Affaneh (95-97) | Dev. & Finance | Finance & Legal Studies |
| L Allen Andrew (96-98) | Academic | Biology |
| E Mark Anthony (95-97) | -- | Dir. Career Services |
| L Sam Barker (96-98) | Student Affairs | Student CO-OP |
| D Kathy Barton (96-98) | Graduate (96-97) | Spanish |
| D Ray Beisel (96-98) | Rules | University School |
| L Margaret Bellak (96-98) | Lib. & Ed. Services | Nursing |
| D Carole Bencich (95-97) | Graduate | English |
| D Joseph Bencloski (95-97) | Non-Credit | Geography/Reg. Planning |
| L Holly Boda (96-98) | Research | Theater |

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|--------------------------------|-----------------|---------------------------|-------------------------|
| L Nelson Bormann (96-98) | | Curriculum | Special |
| Education | | | |
| L Martha Bower (96-98) | -- | | English |
| X Garrett Bozylinsky | Library & Educ. | Assoc. Provost/Info.Tech. | |
| D Maryanne Brandenburg (95-97) | Research | | Office Sys. & Bus. Ed. |
| L Faye Bradwick (95-97) | -- | -- | Accounting |
| L Ruiless Bravo (96-98) | -- | | Chemistry |
| L Peter Broad (96-98) | Rules | Spanish | |
| X Ginger Brown | Research | | Assoc. Dean for |
| Research | | | |
| D Jennie Bullard (95-97) | -- | | Indus. & Labor |
| Relations | | | |
| D Sandy Burwell (96-98) | -- | | Art |
| L Gary Buterbaugh (95-97) | Rules | | Computer Sci. |
| Sabb. Sp 96 | | | |
| A John Butzow (96-97) | | Academic (designee) | Dean, Education |
| A Robert Camp (96-97) | -- | | Dean, Col. Business |
| L Carol Caraway (95-97) | Rules | | Philos. & Rel. |
| Studies | | | |
| L Carmy Carranza (95-97) | | Academic/Awards | Learning |
| Center | | | |
| E Brenda Carter (96-98) | | Awards | Dean, H&SS |
| D Richard Christensen (96-98) | Student Affairs | | Safety Science |
| D Frank Condino (96-98) | -- | | Athletics |
| D Chuck Conrad (95-97) | Stu. Affairs | | Student Co-Op |
| L Frank Corbett, Jr. (95-97) | Graduate | | Prof. Studies In |
| Ed. | | | |
| D John Cross (95-97) | Curriculum | | Economics |
| A Charles Cullum (96-97) | -- | | Asso. Dean, H&SS |
| D Susan Dahlheimer (96-98) | Graduate | | Food & Nutrition |
| D Damiani, Victoria (F96-S) | Research | | Ed. & School |
| Psychology | | | |
| D Claire Dandereau (96-98) | -- | | Coun, Adult Ed. & St. |
| Aff. | | | |
| D Gail Diccicco (96-98) | | Curriculum | Health & Phys. Ed. |
| E Rich Distanislao (95-97) | | Academic | Registrar |
| D Joseph Domaracki (96-98) | | Awards | Special Ed. & |
| Clin. Service | | | |
| D Catherine Dugan (96-98) | | Academic | Advising & |
| Testing | | | |
| L Diane Duntley (96-98) | | Academic | Academic Info. |
| Sys. | | | |
| A John Eck (96-98) | -- | | Dean Nat Sci & Math |
| E Barbara Ender (96-98) | | Lib. & Ed. Services | |
| Dir.Corp.&Fndtns.Rltns. | | | |
| L Steve Ender (96-98) | Curriculum | | Asso. V.P. Stu. Affairs |
| L Trenton Ferro (96-98) | Graduate | | Cnslg/Adult |
| Ed/Stu. Aff. | | | |
| A Joan Fisher (96-97) | -- | | V.P./Inst. Advancement |
| L David Foltz (95-97) | Academic | | Spanish |
| D Rajendar Garg (95-97) | | Awards/Lib. & Ed. | Marketing |
| L Michelle Gerwick (96-97) | | Student Affairs | Nursing |
| D Jim Gibson (96-98) | -- | | Armstrong Campus |

| | | | |
|---------------|---------------------------|-----------------------|---------------------------|
| X | Peter Goldsmith | Student Affairs | V.P. Student |
| Affairs | | | |
| L | Ralph Grove (96-98) | Non-Credit | Computer Science |
| L | Kate Hanrahan (95-97) | Awards | Criminology |
| D | Alex Heckert (95-97) | Dev. & Finance | Sociology |
| D | Janice Heckroth (95-97) | Dev. & Finance | Hum. Dev. & |
| Envr. Studies | | | |
| D | David Henriques (95-97) | Research | Learning |
| Center | | | |
| A | John Heyer (96-97) | Curriculum (designee) | Dean Fine Arts |
| D | Steve Hovan (95-97) | Library & Educ. | Geoscience |
| L | Paul Hrabovsky (96-97) | Curriculum | Learning Center |
| X | Dennis Hulings | Student Aff. | Exec. Dir., Student CO-OP |
| D | Steve Jackson (95-97) | Library & Educ. | Political Science |
| E | Melvin Jenkins (95-97) | -- | Interim Dir. Min. |
| Affairs | | | |
| L | Rita Johnson (96-98) | -- | Food and Nutrition |
| L | Anthony Joseph (96-98) | Research | Safety |
| Science | | | |
| E | Elizabeth Joseph (95-97) | Awards | Housing and Res. |
| Life | | | |
| S | Marlene Joyce (96-98) | Rules | History |
| L | Ron Juliette (95-97) | Academic | Communication |
| Media | | | |
| D | Majid Karimi (95-97) | Library & Ed. | Physics |
| L | Beth Kassulke (96-98) | Non-Credit | Student Co-Op |
| D | Jerry Kline (95-97) | Academic | Accounting |
| X | Nicholas Kolb | Non-Credit | Dean, School of Cont. Ed. |
| S | Susan Kravel (95-97) | Student Aff. | Fcilts. Eng/Cons. |
| Grp. | | | |
| L | Krish Krishnan (96-98) | Graduate | Marketing |
| X | Larry Kroah | Library & Educ. | Director Libraries/Media |
| L | Jodell Kuzneski (95-97) | Curriculum | Nursing |
| D | George Long (95-97) | Graduate | Chemistry |
| D | Thomas Lord (96-98) | Dev. & Finance | Biology |
| X | David Lynch | Graduate | Dean, Graduate School |
| E | Ron Maggione (96-98) | Academic | Asso Pvsst/Enrl |
| Mgmt & Plng | | | |
| A | Valerie Mancuso (96-97) | Student Affairs | Interim. |
| Dir/Planning | | | |
| X | Robert Marx | Dev. & Finance | Dir. Fcilts. |
| Eng/Cons.Grp | | | |
| D | Charles McCreary (96-98) | -- | French |
| D | Theresa McDevitt (96-98) | Lib. & Ed. Services | Library |
| D | Judy McDonough (95-97) | Library & Educ. | History |
| L | William McPherson (96-98) | Graduate | OSBED |
| D | Jeffrey Miller (96-98) | Awards | HRIM |
| I | Mary Moore (95-97) | -- | Annual Giving, Sutton |
| L | Imogene Moyer (95-97) | Awards | Criminology |
| D | Stanford Mukasa (95-97) | -- | Journalism |
| A | Evelyn Mutchnick (96-97) | Rules | Assoc. Dean Admin. |
| Grad/Res | | | |
| L | Robert Mutchnick (96-98) | Dev. & Finance | Criminology |
| D | Jim Myers (96-98) | Curriculum | Mathematics |

| | | | |
|------------|-------------------------------|--------------------|-------------------------|
| A | Edward Nardi (96-97) | Non-Credit | Ass t. Dean, Cont. |
| Ed. | | | |
| D | Phillip Neusius (95-97) | Research | Anthropology |
| L | Muhammad Numan (95-97) | Dev. & Finance | Physics |
| E | William Nunn (95-97) | Dev. & Finance | Director, |
| Admissions | | | |
| D | John Orife (95-97) | Curriculum | Management |
| L | Russell Peterson (95-97) | Stu. Affairs | Biology |
| X | Lawrence Pettit | -- | President |
| A | Mark Piwinsky (96-97) | -- | Asso. Provost/ Acad. |
| Admin. | | | |
| L | Karen Polansky (96-97) | -- | Nursing |
| S | Mary Ann Rafoth (96-98) | Research | Ed. & School |
| Psychology | | | |
| L | Terry Ray (95-97) | Parlim./Rules | Finance & Legal |
| Studies | | | |
| A | Edward Receski (96-97) | -- | V.P./Administrate |
| L | Darlene Richardson (95-97) | Curriculum | Geoscience |
| E | Ruth Riesenman (96-97) | Awards | Asst. to |
| President | | | |
| S | Terry Rittenberger(95-97) | Library & Educ. | Media Resources |
| D | Karen Rivosechi (96-98) | Student Affairs | Vocational |
| Personnel | | | |
| L | Richard Roberts (96-98) | Curriculum | Physics |
| L | Daniel Sadler (96-98) | -- | Psychology |
| L | Lilia Savova (96-98) | Graduate | English |
| D | Linda Schaeffer (96-98) | -- | Acad. Of Cul. Arts |
| X | Fredrick Sehring | -- | Armstrong Campus |
| L | Constance Settlemyer(96-98) | Graduate | Nursing/Allied |
| Health | | | |
| D | Theresa Shellenbarger (96-98) | -- | Nursing |
| D | Ken Shildt (95-97) | -- | MIS & Decision Sciences |
| E | Helen Soltis (96-98) | Rules | Labor Relations |
| L | Ramesh Soni (96-98) | Secretary | Management |
| L | Robert Soule (95-97) | Graduate | Safety Sciences |
| S | Cindy Spielman (94-11/96) | (AFSCME President) | Labor Relations |
| X | Mark Staszkievicz | Acad.& Curriculum | Provost & Acad. |
| V.P. | | | |
| D | Ricky Steele (95-97) | -- | Military Science |
| L | Sharon Steigmann (95-97) | -- | Off. Syst. & Bus. Ed. |
| L | Frances Stineman (95-97) | Rules | Adv./Testing |
| Center | | | |
| L | Robert Stonebraker (95-97) | Academic | Economics |
| X | Norman Storm | -- | Punxy Campus |
| X | Louis Szalontai | Dev & Finance | VP Finance |
| L | Carolyn Thompson (95-97) | Non-Credit | Health & Phys. Ed. |
| L | Marie Twal (96-98) | Student Affairs | Nursing |
| L | Michael Vella (96-98) | Academic | English |
| D | Larry Vold (96-98) | Rules | Professional Studies |
| L | Bernadette Walz (95-97) | Rules | Nursing |
| L | George Walz (95-97) | -- | Psychology |
| D | Kim Weiner (96-98) | -- | Counseling & Stu. Dev. |
| D | Kathleen Werner (96-98) | -- | Punxutawney Campus |
| D | Annie-Laurie Wheat (96-98) | Awards | Theater |

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|---------|-------------------------|------------------|---------------------|
| E | Kay Wijekumar (96-98) | -- | Academic Affairs |
| L | Mike Williamson (95-97) | Graduate | English |
| D | Gail Wilson (95-97) | Curriculum | Communcations Media |
| D | Lorraine Wilson (95-97) | Curriculum | Music |
| E | Harold Wingard (96-98) | -- | Dean, H&HS |
| D | James Wolfe (96-98) | Student Affairs | Computer Science |
| L | John Woolcook (95-97) | Awards | Chemistry |
| D | Kwasi Yirenkyi (95-97) | Stu. Affairs | Phil. & Rel. |
| Studies | | | |
| D | Chris Zimmerman (96-98) | Rules | Criminology |
| D | Susan Zimny (95-97) | Research | Psychology |
| L | Nashat Zuraikat (96-98) | Devel. & Finance | Nursing |

Senate Committee Roster 1996-97
Revised (5/96)

RULES COMMITTEE

Administrative

Helen Soltis (96-98)
Evelyn Mutchnick (96-97)

Faculty (8)

Bernadette Walz (95-97)
Peter Broad (96-98)
Larry Vold (96-98)
Frances Stineman (95-97)

4 Undergraduate

Dana Carley
Bruce McAdams 463-

2078

Carol Caraway (95-97)
Chris Zimmerman (96-98)
Ray Beisel (96-98)
Gary Buterbaugh (95-97)

Jen Forro

1 Graduate (Non-Voting)

Parliamentarian Appointed
Terry Ray (95-97)

Staff

Marlene Joyce (96-98)

ACADEMIC COMMITTEE

Ex Officio - Academic V.P.

Ron Maggiore, designee

Council of Deans

John Butzow

4 Undergraduate

At-Large (2)

Jennifer Wiggins 349-6470

Jerry Kline (95-97)

Rich Distanislao (95-97)

Shelly Plowchin

Faculty (8)

John Palilla 463-0114

Allan Andrew (96-98)

Cathy Dugan (96-98)

1 Graduate (Non-Voting)

Robert Stonebraker (95-97)

Diane Duntley (96-98)

David Foltz (95-97)

Michael Vella (96-98)

Ron Juliette (95-97)
Carly Carranza (95-97)

UNDERGRADUATE CURRICULUM COMMITTEE

Ex Officio - Academic V.P.

John Heyer, designee

Faculty (12) (at least one from each college) 3 Undergraduate
Richard Roberts (96-98)
Nelson Bormann (96-98) Ron Wade 349-4560
John Orife (95-97) Deb Brunner
Lorraine Wilson (95-97) Beth Harper
John Cross (95-97)
Paul Hrabovsky (96-97)
Jim Myers (96-98)
Darlene Richardson (95-97)
Jodell Kuzneski (95-97)
Gail Diccico (96-98)
Steve Ender (96-98)
Gail Wilson (95-97)

GRADUATE COMMITTEE

Ex Officio - Dean of Graduate School or designee

David Lynch

Faculty (12) (At least 1 from each Col. with a Grad. Pgm.)
Frank Corbett (95-97)
Krish Krishnan (96-98) 3 Graduate students
William McPherson (96-98) Linda Norman
Robert Soule (95-97) Becky Harlan
Trenton Ferro (96-98) Stephanie Miloro
Carole Bencich (95-97)
Mike Williamson (95-97)
George Long (95-97)
Kathy Barton (96-97)
Constance Settlemyer (96-98)
Lilia Savova (96-98)
Susan Dahlheimer (96-98)

LIBRARY AND EDUCATIONAL SERVICES COMMITTEE

Ex Officio - Dir/Lib. & Assoc. V.P./Computing

Garrett Bozylinsky

Larry Kroah

At-Large

Barbara Ender (96-98) 4 Undergraduate
Faculty (7) Lowanda Dyson
Steven Jackson (95-97) Laura Kennedy
Majid Karimi (96-97)
Margaret Bellak (96-98) Jamie Ghen 465-8327
Rajendar Garg (95-97)
Judy McDonough (95-97) 1 Graduate (Non-Voting)
Steve Hovan (95-97)
Theresa McDevitt (96-98)

Staff

Terry Rittenberger (95-97)

RESEARCH COMMITTEE

Ex Officio - Assoc. Dean/Research

Ginger Brown

Faculty (7) (1 from each college and one from U. Services)

College of Business 4 Undergraduate

Maryanne Brandenburg (95-97)

College of Education Justin E. Crocker 248-

3442

Victoria Damiani (F96-S) Michael Wrobel, Jr. 357-3656

College of Fine Arts Carrie Muoio

Holly Boda (96-98)

College of Health & Human Services

Anthony Joseph (96-98)

College of Humanities and Social Sciences

Phillip Neusius (95-97)

College of Natural Sciences and Mathematics

Susan Zimny (95-97)

University Services

David Henriques (95-97)

STUDENT AFFAIRS COMMITTEE

Ex Officio - V.P. Stu. Affairs and Exec. Dir./Stu. Co Op

Peter Goldsmith

Dennis Hulings 15 Students 14 Undergraduate

At-Large 1 Non-Voting Grad.

Valerie Mancuso (96-97)

Faculty (10) Undergraduate

Lynne Alvine (95-97) Dirk Sellers 357-5237

Richard Christensen (96-98) Tony Mastraieni

Chuck Conrad (95-97) Mike Kovacs

Sam Barker (96-98) Chuck Reilly

Kwasi Yirenskyi (95-97) Joe Gillmore

Michele Gerwick (96-97) Tom Roselli

Karen Rivoisecki (96-98) Rob Sipe

James Wolfe (96-98) Scott Trump

Russell Peterson (95-97) Mark Hutzell

Marie Twal (96-98) Megan Gilmore

Staff Laura Kennedy

Susan Krevel (95-97) Julie Willis

Graduate

Melinda Griffith

DEVELOPMENT AND FINANCE COMMITTEE

Ex Officio - Director of Campus Planning and V.P. Finance

Robert Marx
Louis Szalontai

At-Large

William Nunn (95-97)

Faculty (7)

3 Undergraduate

Thomas Lord (96-98)
Janice Heckroth (95-97)
Muhammad Numan (95-97)
Alex Heckert (95-97)
Ibrahim Affaneh (95-97)
Robert Muchnick (96-98)
Nashat Zuraikat (96-98)

Cynthia Johnson
Chris Reese

1 Graduate (Non-Voting)

AWARDS COMMITTEE

Administrative (3, 1 dean)

3 Undergraduate

Students

Elizabeth Joseph (95-97)
Brenda Carter (96-98)
Ruth Riesenman (95-97)

Gary Shoop 357-8137
Alex Cheek

At-Large

Imogene Moyer (95-97)

Faculty (1 from each College)

College of Business
Rajendar Garg (95-97)
College of Education
Joseph Domaracki (96-98)
College of Fine Arts
Annie Laurie Wheat (96-98)
College of Health and Human Services
Jeffrey Miller (96-98)
College of Humanities and Social Sciences
Kate Hanrahan (95-97)
College of Natural Sciences and Mathematics
John Woolcock (95-97)
University Services
Carly Carranza (95-97)

COMMITTEE ON NON-CREDIT INSTRUCTION *1 Staff may serve

Ex Officio - Dean School of Continuing Education

Nicholas Kolb

Administrative (From School of Continuing Education)

Edward Nardi (96-97)

Faculty (4)

Joe Bencloski (95-97)
Carolyn Thompson (95-97)
Beth Kassulke (96-98)
Ralph Grove (96-98)

UN
AD
Re
4-96

IVERSITY SENATE 96-97
MINISTRATIVE SEGMENT

vised

| Senator | Committee | Department/Office |
|-----------------------|--------------------|-------------------------|
| PERMANENT EX OFFICIO: | | |
| Lawrence Pettit | -- | President |
| Mark Staszkievicz | Undergraduate/Curr | Provost & VP |
| Acad Aff | | |
| Harold Goldsmith | Student Affairs | VP Stu |
| Affairs | | |
| David Lynch | Graduate | Dean, Grad School |
| Larry Kroah | Grad/Library & Ed | Dir, Libraries/Media |
| Garrett Bozylinsky | Library & Ed | Assoc Prov/Info Tech |
| Ginger Brown | Research | AssocDean for |
| Reasearch | | |
| Dennis Hulings | Student Affairs | Exec Dir/Student Co-op |
| Robert Marx | Dev & Finance | Dir. Campus |
| Planning | | |
| Louis Szalontai | Dev & Finance | VP for |
| Finance | | |
| Nicholas Kolb | Non-Credit | Dean, School of Cont Ed |
| Fred Sehring | -- | Dir. Armstrong Branch |
| Norman Storm | -- | Dir. Punxsutawney |
| Branch | | |

| | | |
|------------------|-----------------------|-------------------------|
| APPOINTED: | | |
| John Butzow | Academic | Dean Ed or |
| designee | | |
| Robert Camp | -- | Dean College of |
| Business | | |
| Charles Cullum | -- | Asso. Dean, H&SS |
| John Eck | -- | Dean, NS&M or designee |
| Joan Fisher | -- | V.P. Inst. Advancement |
| John Heyer | Curriculum (designee) | Dean FA or designee |
| Valerie Mancuso | Student Affairs | Interim Dir |
| of Planning | | |
| Evelyn Mutchnick | Rules | Asso. Dean, |
| Admin/Grad/Res. | | |
| Edward Nardi | Non-Credit | Ass t. Dean, Cont. Ed. |
| Mark Piwinsky | -- | Asso. Prov. Acad. |
| Admin. | | |
| Edward Receski | -- | V.P. for Administration |

| | | |
|--------------------|---------------|-------------------------|
| ELECTED: | | |
| 1 Mark Anthony | -- | Dir. of Career Services |
| 1 Rich Distaneslao | Academic | Interim |
| Registrar | | |
| 1 Melvin Jenkins | -- | Interim Dir. of Min. |
| Affairs | | |
| 1 Elizabeth Joseph | Awards | Housing & |
| Residence | | |
| 1 William Nunn | Dev & Finance | Dir. of Admissions |
| 1 Ruth Riesenman | Awards | Asst to President |
| 2 Brenda Carter | Awards | Dean H & SS |

| | | | |
|-------------|----------------|------------------------|-------------------------|
| 2 | Barbara Ender | Library & Ed. Services | Dir. Corp & Found Rel |
| 2 | Ron Maggiore | Academic (designee) | As. Pvst/Enrlm |
| Mgmt & Plan | | | |
| 2 | Helen Soltis | Rules | Interim Dir. Human Res. |
| 2 | Kay Wijekumar | -- | Dir. Institutional |
| Research | | | |
| 2 | Harold Wingard | -- | Dean H & HS or designee |

ALUMNI REPRESENTATIVE:
Mary Moore

STAFF REPRESENTATIVE:
Cynthia Spielman (11-96)
Susan Krevel (1)
Terry Rittenberger (1)
Marlene Joyce (2)

UNIVERSITY DEVELOPMENT AND FINANCE COMMITTEE - CHAIRPERSON HECKROTH

The Senate APPROVED the following capital budget priority list:

| PRIORITY ORDER | PROPOSED PRIORITY ORDER |
|---|---|
| CAPITAL BUDGET REQUEST | CAPITAL BUDGET REQUEST |
| 1996-1997 | 1997-1998 |
| 1. Renovation of Sutton Hall1 Phase I1 | 1. Renovation of Sutton Hall - |
| 2. Renovation of Stabley Library | 2. Renovation/Addition of Cogswell Hall |
| 3. Renovation of Eicher Hall Projects-South Campus | 3. Site Development |
| 4. Renovation/Addition of Ackerman Hall | 4. Renovation of Keith Hall |
| 5. Renovation/Addition of Cogswell Hall | 5. Renovation of Leonard Hall |
| 6. Renovation of Keith Hall Old Main- | 6. Construct Replacement Facility for Punxsutawney Branch |
| 7. Renovation of Leonard Hall for Wyant | 7. Construction Replacement Facility Hall/Doerr Library Armstrong County Branch |
| 8. Renovation/Addition Fisher Auditorium | |
| 9. Renovation of Wilson Hall | |
| 10. Rehabilitation of Miller Stadium2 | |
| 11. Behavioral Science Classroom Building3 | |
| 12. Stapleton Library - Phase II | |
| 13. Steam Distribution & Tunnel Repair | |
| 14. Electrical Distribution Upgrades | |
| 15. Boiler Plant Renovations | |
| 16. Renovation and Expansion of Memorial Field House | |
| 17. Renovation of Wyant Hall-Armstrong County Branch | |
| 18. Renovation of Old Main-Punxsutawney Branch | |

19. Renovation/Addition of Sprowls Hall
20. Construction of a Multi-Purpose Convocation Center
21. Construction of the Stadium and Field Area

PLANNING YEARS 1997 THRU 2001

22. Renovation of Davis Hall Convocation
23. Renovation of Walsh Hall Auditorium
24. Construction of Industrial Heritage Hall Facility⁴
25. Renovation of Pratt Hall Hall
26. Renovation of Pierce Hall
27. Renovation of Robertshaw Complex Upgrades
28. Renovation of Weyandt Hall
29. Renovation of Zink Hall
30. Renovation of Stright Hall Hall
31. Unranked, Campus Wide ADA Improvements Field Area

II

Improvements

PLANNING YEARS 1998-2002

8. Construction of a Multi-Purpose Center
9. Renovation/Addition Fisher
10. Renovation of Wilson
11. Renovation of Stabley Library
12. Renovation/Addition of Ackerman
13. Steam Distribution & Tunnel Repair
14. Electrical Distribution
15. Boiler Plan Renovations
16. Renovation Memorial Field House
17. Renovation/Addition of Sprowls
18. Stapleton Library-Phase II
19. Construction of the Stadium and
20. Renovation of Davis Hall
21. Renovation of Walsh Hall
22. Renovation of Sutton Hall - Phase
23. Renovation of Pratt Hall
24. Renovation of Pierce Hall
25. Renovation of Robertshaw Complex
26. Renovation of Weyandt Hall
27. Renovation of Zink Hall
28. Renovation of Stright Hall
29. Unranked - Campus Wide ADA

NOTE 1: By agreement worked out with the System Office, Sutton renovation project was divided into two phases since the total cost of the renovation could not be supported in any one year s Capital Request in their opinion.

NOTE 2: Rehabilitation of Miller Stadium was deleted since the synthetic turf and new track were added. Also, the Stadium will be painted this summer by local contract project IN-688.

NOTE 3: The proposed Behavioral Science Classroom was dropped since our space data indicates we no longer need additional classroom space and the Psychology Department is moving into Uhler Hall.

NOTE 4: Construction of the Industrial Heritage Facility has been dropped since federal

funds for this program or construction are no longer available.

PREPARED BY THE ENGINEERING AND CONSTRUCTION GROUP

3/27/96

CURRICULUM COMMITTEE - CHAIRPERSON KUZNESKI

Chairperson Kuzneski presented the following three items for Senate information:

1. The UWUCC accepted the following Liberal Studies Committee report:

a. BE/CM/CO/IM/LB 201 Internet and Multimedia has been approved as a Liberal Studies Elective.

b. B.S. in Education - Elementary Education

Liberal Studies electives: MA 152(2); no courses with EL prefix; not to include HE 218

c. B.S. in Education - Early Childhood Education

Liberal Studies electives: no courses with EE prefix; not to include HE 218

2. The UWUCC provides the Senate with the following changes in programs that are a

result of the Department of Biology curricula revisions approved by the Senate in

the AY 94-95. All changes are supported by the departments involved.

a. BI 105 Cell Biology (3 sh) will replace BI 105 Cell Biology (4 sh) for the following programs:

Dietetics
Food and Nutrition Science
Nursing
Respiratory Therapy

b. BI 111 Principles of Biology (4 sh) will replace BI 105 Cell Biology (4 sh) and

BI 250 Principles of Microbiology will replace BI 361 Microbiology (3 sh) for the following programs:

Medical Technology
Biochemistry
Applied Physics

c. BI 111 Principles of Biology (4 sh) will replace BI 105 Cell Biology (4 sh) for the Chemistry: BS in Education program and all Natural Science programs

d. For the Chemistry (pre-med) program:

BI 111 Principles of Biology (4 sh) will replace BI 105 Cell Biology (4 sh)
 BI 112 Principles of Biology II (4 sh) will replace BI 120 Animal Biology (5 sh)

e. For the Environmental Geoscience program:

Required: BI 111 and BI 250
 Controlled electives: BI 112, 272, 321, 362

f. For the General Science Education program:

General requirements: BI 103, 104
 Biology Track: BI 210, 220, 250, 272, 480, elective

g. For the Earth and Space Science Education program:

BI 103 General Biology I (4 sh) will replace BI 311 Environmental Biology (4 sh)

3. UWUCC Docket for the AY 95-96:

Senate Undergraduate Curriculum Committee
 1995-96

| No. | Proposal Received | UWUCC Action | Senate Action | SC | Date |
|------------------|--|--------------|--|----|--------------------------|
| FOR SENATE 9/95: | | | | | |
| 43 | Dual Certification--Elementary Educ or Early Childhood Educ and Educ of Persons with Hearing Loss or Educ of Exceptional Persons | 3 5/16/94 | P-4/18/95 | | P-4/11/95 App-4/18/95 |
| 81 | PH 493 Internship in Philosophy, change in course description | 4 3/14/95 | P-4/11/95 | | Rtn-9/12/95 |
| | | | P-4/25/95 App-4/25/95 P-9/19/95 Rtn to dept | | |
| 82 | Individually Designed Philosophy Minor, program revision | 4 3/14/95 | P-4/11/95 | | App-9/12/95 |
| | | | P-4/25/95 App-4/25/95 | | |

| | | | |
|----|--|--------------|-------------|
| 83 | B.A. in Philosophy, program revision | P-4/11/95 | App-9/12/95 |
| 4 | 3/14/95 | | |
| | | P-4/25/95 | |
| | | App-4/25/95 | |
| 84 | B.A. in Philosophy--Pre-Law, program | P-4/11/95 | App-9/12/95 |
| 4 | 3/14/95 | | |
| | revision | P-4/25/95 | |
| | | App-4/25/95 | |
| 1 | BS in Human Resource Management, | On hold | |
| | program revision (94-16) | | |
| 2 | MG 306 Human Resource Management & | P-2/21/95 | |
| | Legislation, new course (94-18) On hold | | |
| 3 | BS in Management-Industrial Management | On hold | |
| | Concentration, program revision (94-20) | | |
| 4 | BS in Management-General Management | On hold | |
| | Concentration, program revision (94-23) | | |
| 5 | EC 345 International Economics I, | P-4/25/95 | 3 |
| | 2/28/95 | | |
| | course/catalog description change (94-77) | | |
| 6 | EC 373 Economics of Human Resources, | P-4/11/95 | 3 |
| | 2/28/95 | | |
| | course/catalog description change (94-78) | P-4/25/95 | |
| 7 | B.S. in Medical Technology, program revision | | P-4/18/95 |
| | App-11/7/95 | | |
| | 3/29/95 | | |
| | (94-85) | P-4/25/95 | |
| | | P-9/26/95 | |
| | | App-9/26/95 | |
| 8 | B.S. in Rehabilitation, program revision | P-4/25/95 | App-11/7/95 |
| 3 | 4/6/95 | | |
| | (94-87) | P-9/19/95 | |
| | | App-9/19/95 | |
| 9 | HP 350 Health Aspects of Aging, new course | P-4/25/95 | 3 |
| | 4/6/95 | | |
| | (94-88) | P-1/30/96 | |
| | | P-3/26/96 | |
| | | P-4/9/96 | |
| | | P-App-4/9/96 | |
| | | P-4/16/96 | |
| 10 | EC 346 International Economics II, course/ | | 3 |
| | 4/7/95 | | |

catalog description change (94-89)

11 Computer Science Minor, program revision P-9/26/95 App-11/7/95
1 4/11/95
(94-90) App-9/26/95

12 CO 220 Applied Computer Programming, P-9/26/95 App-11/7/95
1 4/11/95
course/catalog description change (94-91) P-10/10/95
App-10/10/95

13 CO 315 Large File Organization & Access, P-9/26/95 App-11/7/95
1 4/11/95
course/catalog description change (94-92) P-10/10/95
App-10/10/95

14 CO 362 UNIX and C, course/catalog description P-9/26/95 App-
11/7/95 1 4/11/95
change (94-93) App-9/26/95

15 CO 430 Introduction to Systems Programming, P-9/26/95 App-11/7/95
1 4/11/95
course/catalog description change (94-94) App-9/26/95

16 CO 250 Introduction to Numerical Methods, P-9/26/95 App-11/7/95
1 4/11/95
course revision (94-95) App-9/26/95

17 CO 345 Data Communications, course revision P-9/26/95 App-12/5/95
1 4/11/95
(94-96) P-10/10/95
A-10/24/95
App-10/24/95

18 SP 244 Modern Mexico, new course (94-97) P-10/10/95 App-
11/7/95 1 4/13/95
App-10/10/95

19 B.S. in Education, Home Economics Education P-10/10/95 App-
11/7/95 2 4/28/95
program revision P-10/17/95
App-10/17/95

20 CS 310 Human Factors in Interior Design, P-12/12/95 App-
2/6/96 2 5/8/95
new course App-1/16/96

21 CS 468 Interior Design Professional Practice, P-12/12/95
App-4/2/96 2 5/8/95
new course P-2/13/96
P-2/20/96
App-2/20/96

22 B.S. in Fashion Merchandising, program revision P-10/24/95
 App-4/2/96 2 5/8/95
 P-10/31/95
 P-2/13/96
 P-3/12/96
 App-3/19/96

22a FM 357 Global Issues in Textiles & Apparel, P-2/13/96 App-4/2/96
 2 5/8/95
 new course P-3/12/96
 App-3/19/96

22b FM 457 Historic Textiles, new course P-2/13/96 App-4/2/96 2
 5/8/95
 P-3/12/96
 App-3/19/96

22c FM 110 Introduction to Fashion, course revision & P-2/13/96 App-
 4/2/96 2 5/8/95
 number/title change (was CS 216 Clothing P-3/12/96
 & Culture) App-3/19/96

22d FM 480 Seminar in Fashion Merchandising, P-2/13/96 App-4/2/96
 2 5/8/95
 new course P-3/12/96
 App-3/19/96

22e CS 121 Intro to Consumer Service, course P-2/13/96 App-4/2/96
 2 5/8/95
 deletion P-3/12/96
 App-3/19/96

22f CS 354 Independent Study, course deletion P-2/13/96 App-4/2/96
 2 5/8/95
 P-3/12/96
 App-3/19/96

23 LC 075 Reading and Study Skills Applications, P-10/10/95
 App-11/7/95 3 5/15/95
 new course App-10/10/95

24 BC 401 Laboratory Methods in Biology and P-10/10/95 3
 5/26/95
 Biotechnology, course number/catalog description P-10/17/95
 changes (was BI 401)

25 GE 411 History of Geography, title change (was P-9/19/95 App-
 11/7/95 8/23/95
 Geography: Thought and Philosophy) App-9/19/95

26 MU 137 Piano Accompanying, new course P-12/12/95 App-2/6/96
 3 9/8/95
 App-12/12/95

27 Articulation Agreements P-3/12/96 2 9/11/95
P-3/26/96
P-4/9/96
P-4/16/96

28 BI 363 Medical Microbiology, new course P-10/10/95 App--11/7/95
1 9/13/95
App-10/10/95

29 GS 337 Geology of Newfoundland, new course P-10/10/95 App--
11/7/95 3 9/13/95
App-10/10/95

30 Honors College--Course Scheduling/Course P-9/19/95 Rtn-11/7/95
9/14/95
Approval App-10/17/95

31 MU 340 Woodwind Instrument Repair, new P-10/24/95 App-12/5/95
1 9/22/95
course P-10/31/95
P-11/14/95
App-11/14/95

32a BA in Geography, program revision P-10/24/95 App-2/6/96 1
9/25/95
P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32b BS in Regional Planning, program revision P-10/24/95 App-
2/6/96 1 9/25/95
P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32c GE/RP 412 Research Seminar, course revision; P-10/24/95
App-2/6/96 1 9/25/95
prefix/number & title change; course/catalog P-10/31/95
description change (was GE 312 Research in P-11/14/95
Geography and Planning) P-12/12/95
App-12/12/95

32d GE/RP 316 Introduction to Geographic P-10/24/95 App-2/6/96
1 9/25/95
Information Systems, course revision; P-10/31/95
prefix change; course/catalog description P-11/14/95
change (was GE 316) P-12/12/95
App-12/12/95

32e GE 341 Climatology, title change P-10/24/95 App-2/6/96 1
9/25/95
(was GE 341 Climatology I) P-10/31/95

P-11/14/95
P-12/12/95
App-12/12/95

32f GE 411 History of Geography, course P-10/24/95 App-2/6/96
1 9/25/95
revision; title change; course/catalog description P-10/31/95
change (was GE 411 Geography: Thought P-11/14/95
and Philosophy) P-12/12/95
App-12/12/95

32g GE 103 Introduction to Human Geography, P-10/24/95 App-
2/6/96 1 9/25/95
course deletion P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32h GE/RP 213 Cartography I, prefix change; P-10/24/95 App-
2/6/96 1 9/25/95
course/catalog description change (was GE 213) P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32i GE/RP 281 Special Topics, prefix change; P-10/24/95 App-
2/6/96 1 9/25/95
course/catalog description change (was GE 281) P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32j GE/RP 313 Cartography II, prefix change; P-10/24/95 App-
2/6/96 1 9/25/95
course/catalog description change (was GE 313) P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32k GE/RP 314 Map and Photography Interpretation, P-10/24/95
App-2/6/96 1 9/25/95
prefix change; course/catalog description change P-10/31/95
(was GE 314) P-11/14/95
P-12/12/95
App-12/12/95

32L GE/RP 332 Urban Geography, prefix change; P-10/24/95 App-
2/6/96 1 9/25/95
course/catalog description change (was GE 332) P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32m GE/RP 333 Trade and Transportation, prefix P-10/24/95 App-
 2/6/96 1 9/25/95
 change; course/catalog description change P-10/31/95
 (was GE 333) P-11/14/95
 P-12/12/95
 App-12/12/95

32n GE/RP 415 Remote Sensing, prefix change; P-10/24/95 App-
 2/6/96 1 9/25/95
 course/catalog description change (was GE 415) P-10/31/95
 P-11/14/95
 P-12/12/95
 App-12/12/95

32o GE/RP 417 GIS Applications Development, P-10/24/95 App-
 2/6/96 1 9/25/95
 prefix change; course/catalog description change P-10/31/95
 (was GE 417) P-11/14/95
 P-12/12/95
 App-12/12/95

32p GE/RP 481 Special Topics, prefix change; P-10/24/95 App-
 2/6/96 1 9/25/95
 course/catalog description change (was GE 481) P-10/31/95
 P-11/14/95
 P-12/12/95
 App-12/12/95

32q GE/RP 482 Independent Study, prefix change; P-10/24/95 App-
 2/6/96 1 9/25/95
 course/catalog description change (was GE 482) P-10/31/95
 P-11/14/95
 P-12/12/95
 App-12/12/95

32r GE/RP 493 Internship, prefix change; course/ P-10/24/95 App-
 2/6/96 1 9/25/95
 catalog description change (was GE 493) P-10/31/95
 P-11/14/95
 P-12/12/95
 App-12/12/95

32s RP 350 Introduction to Planning, prefix/number P-10/24/95
 App-2/6/96 1 9/25/95
 change; course/catalog description change P-10/31/95
 (was GE 360) P-11/14/95
 P-12/12/95
 App-12/12/95

32t GE/RP 352 Planning Methods, course revision; P-10/24/95
 App-2/6/96 1 9/25/95
 prefix/number & title change; course/catalog P-10/31/95
 description change (was GE 361 Planning: P-11/14/95
 Basic Studies) P-12/12/95

App-12/12/95

32u RP 458 Land Use Law, new course P-10/24/95 App-2/6/96 1
9/25/95

P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32v RP 468 Planning Theory, course revision; P-10/24/95 App-
2/6/96 1 9/25/95

prefix/number & title change; course/catalog P-10/31/95
description change (was GE 462 Planning: P-11/14/95
Developmental Principles and Theory) P-12/12/95
App-12/12/95

32w RP 354 Planning Design, prefix/number & P-10/24/95 App-
2/6/96 1 9/25/95

title change; course/catalog description P-10/31/95
change (was GE 463 Planning: Design) P-11/14/95
P-12/12/95
App-12/12/95

32x GE/RP 464 Land Use Policy, course P-10/24/95 App-2/6/96 1
9/25/95

revision; prefix change; course/catalog P-10/31/95
description change (was GE 464) P-11/14/95
P-12/12/95
App-12/12/95

32y BA in Geography, General Geography Track, P-10/24/95 App-
2/6/96 1 9/25/95

new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32z BA in Geography, GIS & Cartographer Track, P-10/24/95 App-
2/6/96 1 9/25/95

new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32aa BS in Regional Planning, GIS & Cartographer P-10/24/95 App-
2/6/96 1 9/25/95

Track, new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32bb BA in Geography, Economic Geographer P-10/24/95 App-2/6/96
1 9/25/95

Track, new program track P-10/31/95

P-11/14/95
P-12/12/95
App-12/12/95

32cc BS in Regional Planning, Economic Developer P-10/24/95 App-
2/6/96 1 9/25/95
Track, new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32dd BA in Geography, Environmental Geographer P-10/24/95 App-
2/6/96 1 9/25/95
Track, new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32ee BS in Regional Planning, Environmental P-10/24/95 App-2/6/96
1 9/25/95
Planner Track, new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32ff BS in Regional Planning, Town Manager P-10/24/95 App-2/6/96
1 9/25/95
Track, new program track P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

32gg BS in Education, Social Science Education P-10/24/95 App-
2/6/96 1 9/25/95
Track, program revision P-10/31/95
P-11/14/95
P-12/12/95
App-12/12/95

33 SP 121 Spanish for Health Care P-12/12/95 App-2/6/96 2
9/26/95

Professionals I, new course P-App-12/12/95 App-3/5/96

34 SP 122 Spanish for Health Care P-12/12/95 App-2/6/96 2
9/26/95

Professionals II, new course P-App-12/12/95 App-3/5/96

35 SP 131 Spanish for Hospitality P-12/12/95 App-2/6/96 2
9/26/95

Industry I, new course P-App-12/12/95 App-3/5/96

36 SP 132 Spanish for Hospitality P-12/12/95 App-2/6/96 2
9/26/95

Industry II, new course P-App-12/12/95 App-3/5/96

| | | | |
|------------|--|-------------------------------------|--------------|
| 37 | JN 105 Journalism and the Mass Media | P-10/24/95 | |
| 10/6/95 | catalog description change | H-11/14/95 | |
| 38 | B.A. in Journalism, program revision | P-10/24/95 | |
| 10/6/95 | | H-11/14/95 | |
| 39 | HR 245 Diversity and Multicultural Management in the Hospitality Industry, new course | P-2/13/96 P-2/20/96 P-3/26/96 | 1 10/19/95 |
| | | App-3/26/96 | |
| 40 | Minor in Geology, Minor in Geoscience, BS in Geology, BS in Environmental Geoscience, BS in Earth & Space Science, BS in Education--General Science Education, program revisions | P-12/12/95 | App-2/6/96 |
| 3 | 10/20/95 | | App-12/12/95 |
| 40a | GS 110 General Astronomy, course deletion | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40b | GS 122 Physical Geology Lab, course deletion | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40c | GS 132 Historical Geology Lab, course deletion | P-12/12/95 | |
| App-2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40d | GS 121/GS 122 Physical Geology/Physical Geology Lab, course revision (was GS 123 Intensive Physical Geology Lab) | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40e | GS 131 Historical Geology/GS 132 Historical Geology Lab, course revision (was GS 133 Intensive Historical Geology Lab) | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40f | GS 111 Earth Science for Educators I/GS 112 Earth Science for Educators I Lab, course revision (Was GS 101/GS 102 Earth Science (GO)/Lab) | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40g | GS 113 Earth Science for Educators II/GS 114 Earth Science for Educators II Lab, course revision (Was GS 103/GS 104 Earth Science (MA)/Lab) | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |
| | | App-12/12/95 | |
| 40h | GS 101 The Dynamic Earth/GS 102 The Dynamic Earth | P-12/12/95 | App- |
| 2/6/96 | 3 10/20/95 | | |

Earth Lab, new courses App-12/12/95

40i GS 103 Oceans & Atmospheres/GS 104 Oceans & P-12/12/95 App-
2/6/96 3 10/20/95
Atmospheres Lab, new courses App-12/12/95

40j GS 105 Exploring the Universe/GS 106 Exploring P-12/12/95
App-2/6/96 3 10/20/95
the Universe Lab, new courses App-12/12/95

41 GS 380 Research Techniques in Geoscience, P-12/12/95 App-
2/6/96 3 10/20/95
new course App-12/12/95

42 CO 110 Problem Solving and Structured P-12/12/95 App-2/6/96
2 10/20/95
Programming, course revision App-12/12/95

43 CO 310 Data Structures, course revision & P-12/12/95 App-
2/6/96 2 10/20/95
catalog/description change App-12/12/95

44 BE/CM/CO/IM/LB 201 Internet and Multimedia, P-3/26/96 3
10/20/95
new course P-4/9/96 Rev 1/9/96
App-4/9/96

45 CM 479 Electronic Imaging, new course W-11/28/95 3
10/26/95

46 MU 337 General Music in Middle Schools, P-12/12/95 App-2/6/96
2 11/2/95
new course App-12/12/95

47 Minor in Dance, new minor program P-12/12/95 App-3/5/96 3
11/2/95
P-1/30/96
App-1/30/96

47a TH 353 Dance Curriculum and Pedagogy, P-12/12/95 App-3/5/96
3 11/2/95
new course P-1/30/96
App-1/30/96

48 B.A. in Theater, program revision P-12/12/95 App-2/6/96 3
11/2/95
App-1/16/96

48a TH 116 Fundamentals of Theatrical P-12/12/95 App-2/6/96 3
11/2/95
Design, new course App-1/16/96

48b TH 115 Principles of Theater Design P-12/12/95 App-2/6/96
3 11/2/95

and Architecture, course deletion App-1/16/96

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|----------|--|------------|----------|
| 49 | Gerontology Certificate Program, program | P-3/12/96 | 1 |
| 12/21/95 | revision | P-3/26/96 | |
| | | P-4/9/96 | |
| | | W-4/9/96 | |
| 50 | Pan-African Studies, new minor proposal | P-3/26/96 | 2 |
| | | P-4/9/96 | 12/12/95 |
| 50a | AF 131 Introduction to Pan-African Studies, | P-3/26/96 | 2 |
| 12/12/95 | new course | P-4/9/96 | |
| | | P-4/16/96 | |
| 51 | OS 411 Microcomputer Support, new course | P-2/27/96 | 2 |
| 11/15/95 | | | |
| | | P-3/26/96 | |
| | | P-4/9/96 | |
| | | App-4/9/96 | |
| 51a | OS 312 Administrative Office Services, | P-2/27/96 | 2 |
| | course deletion | P-3/26/96 | 2/22/96 |
| | | P-4/9/96 | |
| | | App-4/9/96 | |
| 51b | BS in Office Systems, program revision | P-4/9/96 | 4/3/96 |
| | | App-4/9/96 | |
| 52 | HP 485 Student Assistance Program Training, | P-3/26/96 | 3 |
| 12/7/95 | new course | P-4/9/96 | |
| 53 | B.S. Elementary Education, program revision | P-4/9/96 | 3 |
| 1/17/96 | | | |
| | | App-4/9/96 | |
| 54 | B.S. Early Childhood Education, program | P-4/9/96 | 3 |
| | revision | App-4/9/96 | 1/17/96 |
| 55 | All teacher education programs, program | P-4/9/96 | 3 |
| 1/19/96 | revision | P-4/16/96 | |
| 55a | EX 300 Education of Students with Disabilities | P-4/9/96 | 3 |
| 1/19/96 | in Inclusive Elementary Classrooms, course | P-4/16/96 | |
| | revision | | |
| 55b | EX 301 Education of Students with Disabilities | P-4/9/96 | 3 |
| 1/19/96 | in Inclusive Secondary Classrooms, new course | P-4/16/96 | |

| | | | |
|----|--|---|-------------------|
| 56 | CM 479 Electronic Imaging, new course; and BS in Communications Media, Product Development track, program revision | 1 | 3/26/96 4/1/96 |
| 57 | HR 350 Introduction to the Casino Industry, new course | 1 | 3/28/96 |
| 58 | Minor in Women s Studies, program revision | 2 | 4/1/96 |

The Senate APPROVED the following new courses and program revisions:

1. New Courses

a. HR 245 Diversity and Multi-cultural Management in the Hospitality Industry 3c-01-3sh

Prerequisite: Sophomore Standing
Course will explore what happens when diverse people work together in the hospitality industry. It will also examine the affects of international migration and the changing roles of women and other minorities which lead to multi-cultural urban centers within the United States, and other hospitality venues. Furthermore, it will also focus on the cultural factors effecting productivity in the culturally diverse hospitality environment.

b. BE/CM/CO/IM/LB 201 Internet and Multimedia 3c-01-3sh

Prerequisite: BE/CO/IM 101 or prior exposure to word processing and electronic mail.
The major focus will be on the evaluation of information and multimedia resources available on electronic networks when doing research in an area of one's choice.
This information literacy course is designed for students to gain a more in depth understanding of the information resources available electronically and of how to utilize them more effectively in communicating. Students will learn how to access and utilize these resources for two way communications and support for decision making while incorporating selected elements in multimedia presentations of their own design.

Note: Any of these courses may be used interchangeably for D or F repeats and may

not be counted for duplicate credit.

c. HP 350 Health Aspects of Aging 3c-01-3sh

Prerequisites: PC 101, SO 151 and Junior standing
Current theory and research related to gerontology will be introduced to increase students understanding of the physical and psychosocial dimensions of aging.
Additionally, this course will emphasize lifestyle factors and disease prevention aspects of aging. Recommended for students who plan to work with older adults.

2. Program Revisions

a. Department of Office Systems and Business Education
Bachelor of Science in Office Systems

Proposed Revision:

As a required course in the major, OS 312 Administrative Office Services (3 sh) will be deleted and substituted with a new course OS 411 Microcomputer Support for Office Systems (3 sh).

Rationale: Based on changes in technology, OS 312 no longer meets the needs of the students.

New Course:

OS 411 Microcomputer Support for Office Systems 3c-01-3sh

Prerequisites: OS 301, OS 313, OS 400
Includes three dimensions of study relative to office systems--helpdesk management, training and development, and ergonomics. Incorporates practical applications for delivering technical support through the operation of a helpdesk.
Requires development and delivery of technological applications and a field study of ergonomic office designs.

Course Deletion:

OS 312 Administrative Office Services 3c-01-3sh

b. Department of Professional Studies in Education
Bachelor of Science in Education - Elementary Education

Current:

Liberal Studies electives: MA 152(2); no courses with EL prefix

Proposed: MA 152(2); no courses with EL prefix; not to include HE 218

Rationale: Elementary Education majors are required to complete EL 215 Child

Development. Some students are registering for HE 218 Child Development as a

Liberal Studies elective. These courses are similar in content and the department

believes that the students' liberal studies education can be strengthened by the

choice of a liberal studies elective other than HE 218.

c. Department of Professional Studies in Education

Bachelor of Science in Education - Early Childhood Education

Current:

Liberal Studies electives: no courses with EE prefix

Proposed:

Liberal Studies elective: no courses with EE prefix; not to include HE 218

Rationale: same as above

GRADUATE COMMITTEE - CHAIRPERSON NASTASE

Senator Krishnan presented the following resolution that was APPROVED by the Senate:

RESOLUTION

Resolved: The Senate of Indiana University of Pennsylvania sincerely acknowledges and

deeply hanks Dr. Tony Nastase for seven years of dedicated service as Chair of the

Graduate Committee. To this committee's work of managing graduate curricular and policy

issues ranging from the quotidian to the exceedingly complex, Dr. Nastase consistently

brought efficiency, tact, diplomacy, good humor, and professional rigor. With those

Faculty Senators and Graduate Student Representatives who served on this committee, Dr.

Nastase shared his excellent collegiality and collaborative spirit; for IUP graduate

education, and the academic culture of our community in general, Dr.

Nastase has modeled

for all of us the highest standard of professionalism and university service.

The Senate then APPROVED the following items:

1. Dual-Level Course

From: AN/SO 456 Field Research Methods 3
s.h.

To: AN/SO 456/AN 556 Field Research Methods 3
s.h.

Rationale: This course has traditionally served students in anthropology by exposing them to ethnographic research methods. In recent years, it has attracted both graduate and undergraduate students in other disciplines. As a service to other degree programs on campus, the department of Anthropology would like to offer it at the graduate level.

2. Minor Program Revision - M.A. in Criminology

The Department of Criminology currently requires all master s students to pass a four-part Comprehensive Exam. The department proposes to eliminate the comprehensive exam as an M.A. program requirement.

Rationale: Comprehensive exams are typically not required by other master s programs in Criminology, or by other master s programs at IUP. The exam does not appear to be accomplishing its objective, and a majority of the faculty have become dissatisfied with the exam and its impact on the M.A. program. The faculty have found the thesis option offered in the M.A. program to be more effective than the exam, and the department believes that more students will elect the thesis option once the comprehensive exam requirement is eliminated.

3. Minor Program Revision - M.A. in Sociology

Currently students in the General Sociology track of the M.A. program in Sociology who choose to write a thesis are required to complete only 30 credits. The Department of Sociology proposes to increase the minimum number of credits required under the thesis option of this track from 30 to 36.

Rationale: Each of the other three graduate options in the department (General

Sociology, non-thesis option; Human Services, thesis option; and Human Services,

non-thesis option) requires a total of 36 credits. The department believes that all

M.A. students in Sociology should meet the same credit requirements, and this

proposal will rectify the inconsistency.

The resource implications of this change are minimal since, for some time now, all

Sociology graduate students (including those who are not required to do so) have

been taking 36 credits. In addition, the other departments (History and Labor

Relations) in which our General Sociology students take courses have indicated that

they would experience no adverse resource consequences from this change.

Current Catalog Description

Students select either a six-credit thesis option or a non-thesis option. Students selecting the thesis option must successfully complete a six-credit thesis (see requirements for the thesis listed under the catalog description for SO 850). Counting the six-credit thesis, the thesis option requires a total of 30 credit hours for those in the General Sociology Program and 36 hours (including a six-credit internship) for those in the Human Services Program. The non-thesis option in both programs requires a total of 36 credit hours and successful completion of a comprehensive exam.

General Sociology Program

The General Sociology Program is designed especially for those students preparing for research professions, doctoral studies, or teaching in the social sciences.

| | |
|--|----|
| I. Required Core | 9 |
| s.h. | |
| SO 664 Research Seminar in Soc. | 3 |
| s.h. | |
| SO 665 Microcomputing Applications | 3 |
| s.h. | |
| SO 667 Contemporary Sociological | 3 |
| s.h. | |
| Theory | |
| II. Either | |
| A. (Thesis Option) | |
| SO 850 Thesis | 6 |
| s.h. | |
| Approved electives (including at least | |
| 9 s.h. in Area of Specialization) | 15 |
| s.h. | |
| or | |
| B. (Non-thesis | |
| Option) | |
| Approved electives (including at least | |
| 9 s.h. in Area of Specialization) | 27 |
| s.h. | |
| Comprehensive exam | 0 |
| s.h. | |

Proposed Catalog Description

Students select either a six-credit thesis option or a non-thesis option. Students selecting the thesis option must successfully complete a six-credit thesis (see requirements for the thesis listed under the catalog description for SO 850). Counting the six-credit thesis, the thesis option requires a total of 36 credit hours for those in both the General Sociology and Human Services Programs. The non-thesis option in both programs requires a total of 36 credit hours and successful completion of a comprehensive exam.

General Sociology Program

The General Sociology Program is designed especially for those students preparing for research professions, doctoral studies, or teaching in the social sciences.

| | |
|--|----|
| I. Required Core | 9 |
| s.h. | |
| SO 664 Research Seminar in Soc. | 3 |
| s.h. | |
| SO 665 Microcomputing Applications | 3 |
| s.h. | |
| SO 667 Contemporary Sociological | 3 |
| s.h. | |
| Theory | |
| II. Either | |
| A. (Thesis Option) | |
| SO 850 Thesis | 6 |
| s.h. | |
| Approved electives (including at least | |
| 9 s.h. in Area of Specialization) | 21 |
| s.h. | |
| or | |
| B. (Non-thesis Option) | |
| Approved electives (including at least | |
| 9 s.h. in Area of Specialization) | 27 |
| s.h. | |
| Comprehensive exam | 0 |
| s.h. | |

LIBRARY AND EDUCATIONAL SERVICES COMMITTEE - CHAIRPERSON CUNNINGHAM

The Senate APPROVED the following Campus Wide Information System (CWIS) Policy.

POLICY STATEMENT

Subject: Campus Wide Information System Policy

New Item Originating Office: Provost's Office

-
1. PURPOSE: Information System (CWIS) Policy for Pennsylvania to ensure that information is complete.

To establish a Campus Wide Indiana University of accurate, current and
 2. SCOPE: users of University computer resources.

This policy applies to all
 3. OBJECTIVE: is to create a process for establishing procedures, styles and regulations for IUP Campus Wide Information System so that proceeds with adequate supervision, campus attention to system security and

The objective of this policy and monitoring guidelines, placing information on the development of the CWIS wide involvement and with dependability.
 4. POLICY: Information System (CWIS) is an electronic provide information about the University, people to the world via the Internet. As source of IUP information to external users community, the CWIS shall be accurate and current, consistent with the image the University

The IUP Campus Wide publication established to its programs, services and an important and visible and the University and have a content and style wishes to project.

The CWIS also will contribute to the on-campus dissemination of

information and will provide a starting point for exploration of the Internet at large.

The CWIS will be established using the World Wide Web (WWW) technology. This technology provides the greatest flexibility and ease of use. A wide variety of Web browser software is available for multiple computer platforms, and Web technology is expected to experience an explosive growth in the future. Until such times that the graphic browsers become commonplace, both the graphical and text-only versions will be supported.

This policy provides for a CWIS Committee, appointed by the Provost or the Provost's designee, which will oversee the development and maintenance of the CWIS. The Committee will broadly represent and work with all campus constituencies to develop and monitor standards for content and style and, in consultation with the Vice President for Institutional Advancement or designee, will be responsible for final review and approval of institutional information and links on the CWIS.

For every institutional content area, designated individuals will be responsible for (1) creating or gathering current information for use on the CWIS--these designees will be known as Providers; (2) formatting and placing information on the CWIS--these designees will be known as Maintainers; and (3) ensuring the accuracy, authenticity and appropriateness of the information--these designees will be known as Reviewers. A master list of Providers, Maintainers, and Reviewers will be compiled and maintained by the CWIS Committee.

Provision for links to University-related and Personal Pages will be made; however, a disclaimer will be provided that the University-

of the related or Personal Page information represents the views
the views organization or individual and do not necessarily represent
violate any of the University. The contents of any Web page may not
is found, IUP policy or local, State, or Federal law. If a violation
Sanctions standard University judicial procedures will be followed.
from the can include, but are not limited to, removing the page(s)
IUP.EDU domain.

5. DEFINITIONS:

Provider--The college, department or office designee who is
responsible for creating or gathering current information
for use on the CWIS.

Maintainer--The college, department or office designee who
is responsible for formatting and placing information on the
CWIS.

Reviewer--The college, department or office designee who is
responsible for ensuring the accuracy, authenticity and
appropriateness of the information to be placed on the
CWIS.

Institutional information--information that is designated
as such by the CWIS Committee, after review by the President's senior
staff, or their designee(s).

Home Page--Starting point for additional information
associated with a topic but in more specific areas, e.g., Admissions.

University-related Page--A Web page that, while not
designated as institutional by the CWIS Committee, contains information
of direct interest and relevance to the University community, such as
faculty syllabi, student organization postings, and student
publications.

Personal Page--A Web page of a personal (but not for
profit) nature created by an individual such as a University student,
staff or

faculty member, or other authorized user of computer resources.

6. RESPONSIBILITIES:

The CWIS Committee will be responsible for overseeing the development and maintenance of the CWIS; will work with campus constituencies to develop standards for content and style; will be responsible for final review and approval of official information placed on the CWIS; will compile and maintain a list of providers, maintainers and reviewers; and will approve links from the CWIS.

The Provider will be responsible for creating, gathering, and submitting current information for a specific area for use on the CWIS.

The Maintainer will be responsible for formatting and placing information on the CWIS for a specific area of the University.

The Reviewer will be responsible for assuring that information placed on the CWIS for a specific area is accurate, authentic and appropriate.

The Vice President for Institutional Advancement (or designee) will be responsible for consultations with the CWIS committee for final review and approval of institutional information and links placed on the CWIS.

The President's senior staff or their designee(s) will be responsible for reviewing the designation of information as institutional .

7. PROCEDURES:

Procedures for entering information on the CWIS will be established by the CWIS Committee and will be provided to the University Community on request.

No report

RESEARCH COMMITTEE - CHAIRPERSON NEUSIUS

Chairperson Neusius presented the following two items for Senate information:

1. During the 1995-96 academic year, the University Senate Research Committee reviewed 71 faculty proposals (24 fellowship and 47 senate committee awards). We were able to fund 35 proposals (12 fellowship and 23 senate committee) for a total of \$80,000. The next deadline for Senate Research Committee awards is Oct. 1.
2. Our committee recently reviewed the new policy statement on Institutional Animal Care and Use Policy. The policy is submitted for senate information. This policy is being adopted in response to federal regulations.

POLICY STATEMENT

Subject: Institutional Animal Care and Use Policy

Date: 03/28/96

Distribution

Code: A

Reference Number:

Addition

Originating

Office:

President's Approval:

Deletion

President

New Item

1. Purpose: The purpose of this policy is to establish the process by which the University will ensure humane care and treatment of animals in all research and teaching projects.

2. Scope: This policy applies to all University personnel working with live vertebrate animals for research or teaching purposes.

3. Objective: Federal regulations require that the University have established policies and procedures to ensure humane care and use of animals in all research and teaching projects. The

University is mandated to
comply with provisions established in the Animal Welfare Act
of 1966, and its subsequent
amendments.

4. Terms Used: ACTIVITIES -- All actions
must be in accord with USDA Regulations/PHS Policies and federal
criteria for granting IACUC
approval.

ALTERNATIVES -- Investigators must consider alternatives to
painful procedures. If animals
experience pain and suffering documentation of consideration of
alternatives must be provided.

ANIMAL WELFARE -- The Animal Welfare Act (AWA) of 1966 (P.L. 89-
544), as amended by
the Animal Welfare Act of 1970 (P.L. 91-579) and 1976 Amendments
to the Animal Welfare Act
(P.L. 94-279), contains provisions to prevent the sale or use of
animals that have been stolen;
prohibits animal fighting ventures; and ensures that animals used
in research, for exhibition, or as
pets receive humane care and treatment. The law provides for
regulating the transport, purchase,
sale, housing, care, handling, and treatment of such animals.

DEVIATION FROM REQUIREMENTS -- Deviation from approved policies
must be justified
for scientific reasons, in writing, and permitted by the IACUC.

DUPLICATION -- Investigators must provide assurance that
activities do not unnecessarily
duplicate previous efforts.

FIELD STUDY -- Investigations conducted on free-living wild
animals in their natural habitat,
which do not involve an invasive procedure, and which do not harm
or materially alter the
behavior of the animals are considered field studies.

HANDLING -- Federal guidelines define handling as petting,
feeding, watering, cleaning,
manipulating, loading, crating, shifting, transferring,
immobilizing, restraining, treating, training,
working and moving, or any similar activity with respect to any
animal.

HOUSING/HEALTH -- Animal living conditions must be consistent with
approved standards of
housing, feeding and care and must be directed by a veterinarian,
or scientist with appropriate
expertise.

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC) The IACUC must have at least five members, including a veterinarian with program responsibilities, a scientist experienced in laboratory animal research, a non-scientist and an individual who has no other affiliation with the University besides membership in the IACUC.

PAIN/DISTRESS -- In all procedures, investigators must avoid/minimize discomfort/distress/pain. If pain/distress is caused, appropriate sedation, analgesia or anesthesia will be used. An attending veterinarian must be involved in planning. Use of paralytics without anaesthesia is prohibited. Animals with chronic/severe unrelievable pain will be painlessly killed.

PAINFUL PROCEDURE -- As applied to any animal, "painful" means any procedure that would reasonably be expected to cause more than slight or momentary pain or distress in a human being to which that procedure was applied, that is, pain in excess of that caused by injections or other minor procedures.

PHS -- Public Health Service

SURGERY -- As specified in the AWA, all surgical procedures must meet requirements for sterile surgery and pre/post operative care. The same animal cannot be used for several operative procedures from which it will recover, without meeting specified conditions.

WILD ANIMAL -- Any animal now or historically found in the wild, or in the wild state, within the boundaries of the United States, its territories, or possessions is considered wild. This term includes, but is not limited to, animals such as: deer, skunk, opossum, raccoon, mink, armadillo, coyote, squirrel, fox, wolf.

WILD STATE -- Conditions in which animals are living in their original, natural habitat, not domesticated, are considered wild state.

UNIVERSITY -- Indiana University of Pennsylvania

5. Policy: Indiana University of Pennsylvania (IUP) is committed to the pursuit of excellence in teaching, research, and public service. Members of the University community, while upholding the highest standards of freedom of inquiry and communication, accept the responsibility this freedom entails:

for competence, for objectivity, for consideration of the best interests of the University and society, and for the welfare of every participant in a project. The Institutional Animal Care and Use Committee (IACUC) takes responsibility for assuring and overseeing the humane care and use of animals in all research and teaching projects.

The University gives assurance that it is committed to complying with provision established in the Animal Welfare Act of 1966, as amended in 1970, 1976, and the Act of 1985, and as it may be subsequently amended; the National Institutes of Health (NIH) Office for Protection from Research Risks (OPRR) "Guide for the Care and Use of Laboratory Animals;" the regulations announced thereunder by the Secretary of Agriculture (Code of Federal Regulations, Title 9, Subchapter A, Parts 1, 2, 3, and 4) pertaining to the care, handling, and treatment of vertebrate animals held or used for research, teaching, or other activities supported by Federal awards.

It is the policy of the University that animals used in research and teaching will receive humane care and treatment at all times. Research or teaching experiments involving live, vertebrate animals must be performed by or under the immediate supervision of a qualified biological, behavioral, or medical scientist. Procedures involving animals must be approved by the IACUC and must be designed and performed with due consideration of their relevance to human or animal health, the advancement of knowledge, or the good of society.

This policy, its amendments and additions, apply to all situations which involve the use of animals for research and instruction at the University, regardless of the particular college or division in which the animals are used or the source of funding involved.

An IACUC of at least six members has been appointed to maintain oversight of the University's animal care program. Ultimate authority over IACUC matters rests with the President of Indiana University of Pennsylvania as the legally responsible Institutional Official. The President has delegated this authority to the Dean of the College of Natural Sciences and Mathematics to administer the University's animal care program.

6. Responsibilities:

The IACUC, chaired by the Dean of the College of Natural Sciences and Mathematics (CNS&M)

is responsible for administering the University's Animal Care and Use Program. The University's

IACUC consists of representatives from each of the departments where animals are commonly

used (in this case Biology and Psychology Departments), a consulting veterinarian, the Associate

Dean for Research, a community representative unaffiliated with the University, and a non-

scientist member. If the conduct of a specific project is to be reviewed, the quorum will not

include any member having an active role in the project and such members shall not vote on the project.

The IACUC will review at least once every six months the institution's program for humane care

and use of animals, using the "OPRR Institutional Animal Care and Use Committee Guidebook"

as a basis for evaluation.

The IACUC will be responsible for animals housed at the facilities and components of the University.

The IACUC will inspect at least once every six months the institution's animal facilities using the

"OPRR Institutional Animal Care and Use Committee Guidebook" as a basis for evaluation.

The IACUC will review and approve protocols involving animals.

The IACUC will maintain all records and reports for at least five years.

At least every 12 months, the IACUC, through the Chairperson of the Committee, will report in

writing to the OPRR any change in the institution's program for animal care and use as outlined in

the Institutional Policy. Should there be no changes to report, the IACUC Chairperson will submit

a letter to OPRR stating that there are no changes. The report will include the dates that the

IACUC conducted its semiannual evaluations of the institution's program and facilities.

The Chairperson of the IACUC will provide the OPRR in a timely manner with a full explanation

of the circumstances and actions taken with respect to:

- a. Any serious or continuing noncompliance with the PHS Policy.
- b. Any serious deviations from the provisions of the OPRR Guide.
- c. Any suspension in activity by the IACUC.

Reports filed above shall include any minority views filed by members of the IACUC.

7. Procedures: All Investigators (faculty members, students) intending to use live vertebrate animals in research, teaching and biological testing are required to complete the Animal Care and Use Protocol regardless of the source of funding and comply with the approved program.

In case of use of live vertebrate animals in any research projects conducted at another institution or elsewhere by faculty, students, staff or other representatives of IUP, the IACUC may accept an approval statement from any other PHS approved animal facility.

Principal Investigators (faculty members directing approved funded projects) or faculty members teaching courses involving animals are responsible for the supervision of their research/teaching assistants to ensure proper animal use procedures.

The Institution has in place procedures to review and, if warranted, investigate concerns involving the care and use of animals. All complaints/allegations of mistreatment or noncompliance should be directed in writing to the Chairperson of the IACUC, Dean of the College of Natural Sciences and Mathematics, 305 Weyandt Hall. The attending veterinarian, animal care personnel and investigators will work together to correct problems.

Complaints brought to the IACUC's attention will be fully documented and signed by the Chairperson. Judgement will be used to evaluate the significance of the undocumented complaints. All substantive complaints will be investigated and considered by the Investigative Committee, comprised of three members of the IACUC. The Investigative Committee will inform the alleged violator of the nature of the complaint and the investigative procedures that will be followed. The Committee will examine all pertinent documents, animals, procedures, personnel, etc., and results will be made available to all parties involved. Findings of the Committee will be presented to the IACUC for endorsement and appropriate recommendations will be made to the

Institutional Official. If a violation is verified, IACUC has the authority to suspend activity on a previously approved project until corrective measures are implemented to the satisfaction of the IACUC. If the activity is supported by PHS funds, the IACUC will file a full report with the OPRR.

8. Recision: Not applicable.

9. Publication
Statement: Not applicable.

10. Distribution: A -- All Employees

STUDENT AFFAIRS COMMITTEE - CHAIRPERSON KINCADE

No report.

ACADEMIC COMMITTEE - CHAIRPERSON DUNTLEY

Chairperson Duntley presented the following items for Senate information:

1. The Academic Committee reports that it has completed its work in preparing nominations for Honorary Degrees for 1997 and that the document has been transmitted to the Office of the President.
2. The Academic Committee has worked on revisions to the Academic Integrity Policy in response to concerns raised last fall. The Committee is submitting the revisions for review by the Senate, which of course includes review in departments. [See below for full text.] This also has been circulated to the department chairs directly, and will be reviewed over the summer by University counsel. It is the intent of the committee to bring it for action at the September meeting. The Committee asks for feedback as soon as possible.

Changes include:

- Redesigning and clarifying the processes.
- Expanding and clarifying the definition of plagiarism.
- Moving locus of decision to the department level where items particular to a discipline are more clearly understood. This involves a greater role for department chairs. [A mechanism is defined for cases in which the chair is the faculty member bringing charges or when an administrator brings charges.]
- Moving the decision-making more into Academic Affairs with appeals going to the Provost.
- Creating an Academic Integrity Board on which it will be assured that the majority at any hearing are faculty, but

also provides that at least one student member must be present. The AIB will replace use of the University Judicial Board, but will still be administered by the office of the Assistant to the Vice President of Student Affairs, which will provide their established procedures for convening and training the members of the AIB.

3. As you consider the Academic Integrity Policy, note the second sentence

in the Introduction: All members within this community are expected to

accept the responsibility for academic integrity and honesty. Apart

from this policy, the committee plans to engage in considerations of

"the other side of the coin": what should the community do to assure

that the faculty and administrators meet equal levels of academic integrity and honesty? Surely a complicated and delicate topic,

it is

indeed one that should involve lively and healthy discussion.

ACADEMIC INTEGRITY POLICY

A. Introduction

IUP is an academic community within the society at large. All members within

this community are expected to accept the responsibility for academic integrity and honesty. Academic dishonesty seriously erodes the quality of

educational pursuits and is unacceptable at IUP. The following policies and

procedures have been established to preserve the academic integrity of the

university community, while also providing a process that protects the rights

of students who allegedly violate these policies.

B. Types of Violations

Academic dishonesty includes but is not limited to the following:

1. Providing or receiving unauthorized assistance in coursework, lab work, or during examinations or quizzes.
2. Using unauthorized materials or devices, such as crib notes, during examinations or quizzes.
3. Plagiarizing term papers, essays, reports, speeches and oral presentations, take-home examinations, computer projects, and other academic exercises by misrepresenting or passing off the ideas, words, formulas, or data of another as one's own. Plagiarism is dishonest and illegal. Writers are indebted to

authors from whom they borrow exact words, ideas, theories, opinions, statistics, illustrative material or facts of any kind. Writers are also indebted if they summarize or paraphrase in their own words material from sources. All of the examples require the acknowledgment of the source by the use of quotation marks or indentation (if exact wording is incorporated) and, in addition, by use of a note or parenthetical citation that indicates the author and/or date of publication and page number or numbers. If the writer indents a quotation, it must be clearly set off from the body of the text and must be documented in

the

aforesaid manner. To verify the various documentation procedures, writers should consult the style sheet in the particular discipline for which they are preparing the assignment (MLA, APA, Chicago, BC, etc.).

4. Using the same paper or work more than once without authorization of all faculty involved.
5. Possessing course examination materials before the administration of the exam, without the prior knowledge or consent of the instructor.
6. Intentionally evading IUP academic policies and procedures; for example, improperly processing course withdrawals, grade changes or other academic procedures.
7. Falsifying information, including falsification/fabrication of research data and/or statistical analyses, forging signatures on various forms and documents, or altering or adding answers on academic exercises or exams after work has been graded.
8. Computer dishonesty, including: tampering with or making unauthorized change to another person's or the university's computer system, illegally copying computer software, any use of another person's computer account, unauthorized activity involving another individual's personal computer system or any system belonging to the university, and other unauthorized use or violations involving computer use.
9. Noncompliance: failure to follow through with sanction(s) imposed as a result of an academic violation.

C. Procedures

Charges of academic dishonesty may be brought by faculty members or administrators. Students who observe or become aware of an incident of academic dishonesty by another student are strongly encouraged to report it to

a university official. Sanction(s) may not be imposed upon a student believed

to have engaged in academic dishonesty without following one of the processes

outlined in this policy.

A faculty member/administrator who believes that a student has violated an academic policy may elect any of the following procedures to resolve the matter:

1. Option I: Informal Resolution
 - a. The faculty member/administrator and student may meet informally within five class days of the observation or discovery of the incident and agree to resolve the issue without submitting any formal documentation. It is recommended that the faculty member/administrator complete a statement that summarizes the conference which led to the resolution. This factual statement should be signed by both parties and copies provided to the student, and the faculty member/administrator. If agreement cannot be reached, or at the discretion of the faculty member/administrator, a more formal process as outlined in this policy may be initiated.

2. Option II: Resolution by Documented Agreement
 - a. The faculty member/administrator may schedule a conference with the student in an attempt to agree on the facts of the case and to reach a mutually agreeable resolution. This meeting must be scheduled/requested within five class days of the observation or discovery of the alleged violation or of the failure of resolution by Option I. If an agreement is reached, the faculty member/administrator must complete a Documented Agreement Form outlining the agreement and have it signed by both parties: faculty member/administrator and student. Copies are distributed to the student, the faculty member/administrator filing the agreement, and the department chair, who must also record the information in COSMOS database. The form must be filed within five class days of the conference.
 - b. Once the agreement has been reached and the form is filed the matter is closed. By signing off on the agreement, the student is waiving the right to appeal the sanctions agreed upon in the conference. If the student fails to fulfill the written agreement, the faculty member/administrator may file an academic dishonesty referral against the student for noncompliance.
 - c. If a documented agreement is not reached, the faculty member/administrator should initiate the formal adjudication process by filing an academic dishonesty referral form with the department chairperson within five class days of the conference with the student.

3. Option III: Resolution by Formal Adjudication

A faculty member/administrator should pursue formal resolution of academic violations if:

--he/she cannot reach or chooses not to attempt a mutually agreeable

resolution with the student regarding the facts of the case or sanctions to be imposed,

--he/she believes that suspension or expulsion is an appropriate sanction due to the severity of the violation, or

--the faculty member/administrator is aware that the student has previously violated this policy.

- a. The faculty member/administrator should file an academic dishonesty referral form with the department chairperson within five class days of the observation or discovery of the violation or within five class days of the documented agreement resolution conference if an agreement could not be reached. In any case, the referral must be filed no more than ten class days from the observation or discovery of the incident.
- b. In the event that a chairperson cannot or will not fulfill the above role, or in the event that the person filing the referral is an administrator or department chair, the Provost or designee will determine the appropriate individual to fulfill the chair's role and inform the student and the administration or department chair filing charges.
- c. This referral must describe in detail the alleged violation and the recommended sanctions if the student is found to have violated the policy. Upon receipt of the academic dishonesty referral, department chairperson will review the allegation and determine if the student has a previous violation. If the student has no previous violation, the department chairperson will notify the student of the allegation and instruct him/her to follow the adjudication procedures outlined in this section (C. 3). If the student does have a previous violation, the department chairperson will instruct the student to follow adjudication procedures outlined under the Multiple Violations section (D. 3). of this policy.
- d. Within five class days of receiving notification of the allegation (first offense), the student must request that the department chair schedule a hearing to review the facts surrounding the allegation and recommended sanctions if the student is found to have committed a violation. This hearing will involve the student, the chair, and the faculty member; the chair may invite others if mutually agreeable. Guidelines for academic dishonesty hearings parallel those for judicial hearings found in the IUP judicial system policy. Refer to "General Guidelines for Judicial Hearings" in the judicial system information in The Student Handbook. In matters concerning academic integrity, the University Judicial Board will be replaced by an Academic Integrity Board (AIB). This board will be made up of four faculty members, one of whom will chair the board, and two students. A quorum requires the presence of four persons, at least one of whom must be a student. All members, including the chair, are voting

members.

- e. If a student fails to contact the department chair within the five class days to schedule the hearing, the sanction recommended by the person filing the referral will automatically be imposed. If the student fails to appear when a hearing has been scheduled, the hearing will be held in the student's absence and the department chair will render a decision based upon factual information presented by the faculty member/administrator.
- f. Following the hearing, the department chair will render a decision based on the information presented at the hearing. Within five class days of the hearing, the department chair will forward a written report summarizing the hearing that includes the outcome, the factual basis for the decisions reached, the sanction(s) to be issued, and appeal procedures. Copies of this report will be sent to the student, the faculty member/administrator and the Provost/designee. The chair will retain a copy for departmental files.

D. Sanctions

1. The following sanctions may be agreed upon by the student and faculty member/administrator through informal resolution or documented agreement. They may also be imposed by the department chair or Academic Integrity Board through formal adjudication.

- a. **Single Grade Reduction:** Reduction of grade or failure on project, examination, quiz, or other academic exercise on which the student is alleged to have cheated. (Requires the approval of the instructor of record.)
- b. **Course Grade Reduction:** Reduction of course grade or failure in the course. (Requires approval of the instructor of record.)
- c. **Constructive or Educational Task:** A task which requires the student to examine his/her dishonest behavior and which may benefit the student, campus, or community.
- d. **Letter of Warning:** A warning letter may be issued indicating that the student has been found in violation of an academic policy and that failure to comply with policies in the future may result in further disciplinary action to be handled as a second offense. The letter of warning will remain in effect for a period of time as specified by the individual or board hearing the case.
- e. **Disciplinary Probation:** Disciplinary probation, which is for a period of time specified by the individual or board hearing the case, is an indication that a student's status at the university is seriously jeopardized. During the probationary period, if the student is found in violation of another IUP policy, a more serious sanction will be levied, including possible suspension or

expulsion from the university.

- f. Other: Sanctions deemed appropriate and tailored to a specific violation as determined by the faculty member/administrator. Any reasonable sanction or combination of sanctions for a given violation may be agreed upon by the student and faculty member/administrator through informal resolution or documented agreement. They may also be imposed by the department chair or the Academic Integrity Board through formal adjudication.

2. Suspension and Expulsion

The sanction of suspension can only be imposed on a student through direct action of the Academic Integrity Board or by recommendation of the faculty member/administrator or department chair to the Provost/designee, who, if he/she agrees, will refer the matter to the vice president for Student Affairs. Expulsion can be recommended by a faculty member, department chair or administrator, but can only be imposed by the vice president for Student Affairs.

- a. Suspension: A student may be suspended from the university for a specified period of time, not to be less than the remainder of the current semester. Suspension requires that a student remove him/herself from university premises, not attend classes or social activities, and not be present on university or Student Cooperative Association property during the period of suspension. Suspension can be recommended to the Provost by the department chair after the hearing with the student and faculty member/administrator or imposed by the Academic Integrity Board or the vice president for Student Affairs.
- b. Expulsion: Expulsion may be considered under any of the following circumstances: when there is a very serious violation of the academic integrity policy; when a student is proven to have violated the academic integrity policy on more than one occasion; or when a student appears before the board after already having been suspended. If expulsion is deemed the appropriate sanction by the department chair, administrator or the Academic Integrity Board, a recommendation may be made to the vice president for Student Affairs that the student be expelled from the institution. Expulsion from the institution is permanent.
- c. Appeals to the sanction of expulsion must be submitted to the Office of the President. If necessary, the president will consult with legal counsel in these cases.

3. Multiple Violations

- a. Students found in violation of this policy through resolution by documented agreement or through formal adjudication will be informed by the department chairperson that subsequent violations may result in additional sanctions, including possible suspension or expulsion from the university.
- b. If a student is found to have violated academic policies a second

time, the department chairperson will notify the student that he/she will be required to appear before the Academic Integrity Board. The faculty member or administrator who filed the second referral will be asked to present information concerning the alleged violation to the board.

- c. The board will review all material and hear all the information pertinent to the second violation. If the student is found in violation of the policy a second time, the board will then review all material from the student's previous academic violation to determine appropriate sanction(s).
- d. The student may appeal the decision or the sanction(s) to the Provost/designee using procedures outlined in the Appeals section (E. 1) of this policy. The Provost/designee may deny or uphold the appeal, or direct the appeal to be heard by the Academic Integrity Board.

E. Appeals

These appeal procedures apply to cases resolved through formal adjudication.

Cases of academic dishonesty that are resolved through informal resolution or

documented agreement cannot be appealed, as the facts of the case, the decision, and sanction(s) have been agreed to by the student and the individual making the charge.

1. If after receiving the department chair's report on the outcome of the hearing, either the faculty/administrator or the student disagree with either the decision, the sanction, or both, he/she may appeal to the Provost/designee within five class days of receiving the report. This appeal must be in writing and must describe in detail the grounds for the appeal. These reasons may include the following:

- a. Denial of a fair and reasonable hearing
- b. New evidence (applies when there is an acceptable reason why the information was not presented at the original hearing)
- c. Excessively harsh sanctions

2. If there is no appeal within the five-class-day period, the recommended sanction will be automatically imposed.

3. The Provost/designee may deny or direct the appeal to be heard by the

Academic Integrity Board within five class days. The AIB may accept, reduce (but not increase) or modify the recommended sanction.

4. Within five class days of the appeal decision, the AIB must submit a written report of the decision to the student, faculty member/administrator, department chair, Provost/designee and the vice president for Student Affairs.

5. [Text was moved to D.2.c]

F. Records and Recordkeeping

1. Records of Informal Resolution

Although no official forms are filed at this level of resolution, it is strongly recommended that a faculty member/administrator who reaches an informal agreement with a student puts the agreement in writing, gives the student a copy, and keeps a copy for his/her files.

2. Records of Resolution by Documented Agreement

The records of documented agreement resolution forms are maintained by the department chairperson, who records the information in the COSMOS database. They are not considered formal disciplinary records until and unless the student is found in violation of this policy a second time. They are internal university records used for monitoring students for multiple violations only. If a second documented agreement form is filed or a student is found in violation of the policy through formal adjudication, the student will then have a formal disciplinary record which includes records of both violations. This formal record is maintained according to the IUP judicial system recordkeeping policies.

3. Records of Formal Adjudication

Records of academic dishonesty cases resolved through formal adjudication are kept on file by the office of the Provost. They are maintained as formal disciplinary records in accordance with IUP judicial system recordkeeping policies.

G. Operational Notes

1. In cases where a violation is alleged at or near the end of the semester and resolution by informal resolution, documented agreement, or formal adjudication cannot be completed before grades are submitted, the faculty member should submit a grade of "Incomplete" (I) for the student. The "I" grade will remain on the student's record until the case has been resolved. Once the case has been resolved, the "I" grade will be replaced with the appropriate grade.

2. If the violation is alleged during the semester when classes are

in session, the accused student should continue attending all classes and continue to complete course requirements during the resolution of the academic dishonesty case.

3. The Provost may extend any deadline which cannot be met for what he/she deems legitimate reason.
4. Requests to constitute the Academic Integrity Board for hearings will be directed to the assistant to the vice president for Student Affairs.

The various forms described in this policy are available from the assistant to the vice president for Student Affairs, 215A Sutton Hall, deans' offices, or from the department chairs. Questions concerning the Academic Integrity Policy can be directed to the assistant to the vice president for Student Affairs, 215A Sutton Hall.

Draft approved by Academic Committee: April 10, 1996
Circulated to Department Chairpersons for review: April 17, 1996
Submitted for University Senate first review: April 30, 1996

The Senate APPROVED the following items:

1. The Academic Committee considered the proposal from the College of Education to change the Special Education Competency Requirement for all certification students, as outlined in the policy/procedure "Admission to Teacher Education and Certification" commonly called the Four-Step Process. Pending approval by the Undergraduate Curriculum Committee of the new course EX301 and revised course EX300, the Academic Committee at its January 23, 1996, meeting approved revision to section C.7; this was communicated to the Curriculum Committee.

The Academic Committee now moves the amendment of the above policy/procedure, section C.7 as follows:

7. Completion of the Special Education Competency requirement of EX300 (2sh) by majors in Elementary and Early Childhood Education and of EX301 (2sh) by majors in secondary subject areas and K-12 special areas.
2. At the February 1996 meeting of Senate, the Academic Committee presented a policy for instituting a "grade" of "L" to be used in courses which by design extend beyond the boundaries of a specific semester or term.

This was approved, but upon examination of the policy to prepare for implementation, the Office of the Registrar encountered difficulties with the policy as written.

Item 3 provides for conversion of the L to other grades. In an attempt to provide for certain exceptions in one graduate program, language appropriate to the exception became in essence the standard. On review, the Committee believes that the standard should be completion by a defined date, albeit an extended date. Also, the use of W grades as assigned grades is an inappropriate administrative use of W. The use of W is deemed to be a student-initiated grade, not assigned by faculty or administrators. The use of retroactive Ws as a standard raises issues in terms of financial aid policies.

The revision presented below maintains the flexibility for a full year; exceptions beyond a year are permitted by permission of the dean of the college offering the course or, if a graduate course, by the dean of the Graduate School.

Therefore, the Committee moves the revision of item 3 in the policy on L grades by the insertion of the parenthetical phrase in sentence two and the deletion of sentences three and four:

3. Instructors will convert L grades to other letter grades at the end of the course. Unless an exemption is obtained from the dean of the college in which the course is taught (or the dean of the Graduate School for a graduate course), L grades unresolved at the end of one year will be converted to an F.

Delete the following two sentences: If a student withdraws from the university before the year has elapsed, outstanding L grades will be converted to W grades. If, for a graduate student, the maximum number of years allotted to complete the graduate degree runs out before the year has elapse, outstanding L grades will be converted to W grades.

AWARDS COMMITTEE - CHAIRPERSON WHEAT.

No report.

The Meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Francisco Alarcón

University Senate