

## Senate Minutes, December 7, 1993

### MINUTES OF THE UNIVERSITY SENATE

The December 7, 1993 meeting of the University Senate was called to order by Chairperson Ender at 3:15 p.m. in Pratt Auditorium.

The following Senators were excused from the meeting: Bradwick, Buterbaugh, Butzow, Carranza C., DeCoster, Gates, Hall, Heckroth, Hudson, Howe, Hulings, Kaufman, LeBlanc, Marx, Rafoth, Sellers, Smits, Steele, Wingard, Zimmerman

The following Senators were absent from the meeting: Andrew, Aquilani, Barry, Bennett, Blair, Bozylinsky, Camp, Chaubey, Costa, Cronk, Debiasi, Dickinson, Evans, Foltz, Gibson, Guss, Hanley, Heyer, Howell, Johnson (Ralph), Juliette, King, Kroah, Lidonnice, Mack, Makidi, Maracle, Marshall, Mill, Morgan, Moyer, Mutchnick E., Nardi, O'Hara, Peterson, Pountious, Reisenman, Rosser, Russell, Santelli, Sapienza, Say, Shuttleworth, Snyder, Soni, Sterner, Taiani, Thibadeau, Thompson, Vella, Wack, Zablotzky, Zimny

The October 5, 1993 minutes were amended by deleting Kathy Barton's name from the list of absentees.

The November 2, 1993 minutes were amended as follows:

1. Under absentees delete Kathy Barton and replace Senator Devki Talwar with Senator Majid Karimi
2. Under Library and Educational Services Fee delete the last sentence: "All Senators are open to vote at any Senate meeting."

The minutes were **APPROVED** as amended.

The December 7, 1993 agenda was amended by replacing Item 1: For Senate Action under the Curriculum Committee to read as follows:

Approval of CM 230 for Liberal Studies/Non-Western Culture course will be acted upon once CM 230 is first approved as a Communication Media course.

The agenda was **APPROVED** as amended.

President Pettif's report is attached (**Attachment A**).

Interim Provost Staszkievicz's remarks are attached (**Attachment B**).

Vice Chairperson Jacob's report is attached (**Attachment C**).

Chairperson Ender made the following announcements:

1. The next meeting of the Refocus II will be held on December 15 at 3:30 p.m. in the Board Room of John Sutton Hall. These meetings are open to the university community.
2. Senator Tom Lord will represent the Senate on the University Parking Committee.
3. The Ad hoc Senate/APSCUF Committee attempting to develop constitutional language regarding curriculum has met twice since our last Senate meeting. Unfortunately we have failed to identify new language which satisfies the requirements of both APSCUF and management leadership. I have chosen to discontinue those meetings and will take language to the Rules Committee which I believe accurately describes our present practice regarding curriculum approval. In effect, I will ask the Rules Committee to recommend that we delete the sentence "Curricula approved by the full Senate are subject to APSCUF review before they are submitted to the Council of Trustees," and replace this sentence with the following language describing our present practice, "As defined by the Collective Bargaining Agreement, Past Practice and Meet-and-Discuss agreements, APSCUF shall retain its usual prerogatives with respect to curricular matters before they are submitted to the Council of Trustees. President Pettit recommended this language and I believe it is a fair representation of the Senate's present relationship with both APSCUF and the Council of Trustees in matters of curriculum. If further definition or elaboration of this language is necessary these conversations should take place between APSCUF and Management at local Meet-and-Discuss--not on the Senate floor or within the Senate Constitution.

#### STANDING COMMITTEE REPORTS

##### **RULES COMMITTEE - CHAIRPERSON STINEMAN**

1. Chairperson Stineman distributed copies of the Rules Committee Report concerning Membership of three administrators with the following amendments to the handout (see **Attachment D**):

Evelyn Mutchnick's title under Department/Office should read Interim Assistant Provost and Leon Van DeCreek's title should read Dean, Graduate School

2. The committee recommended the following motion for Senate Action:

- a. The Rules committee recommends that we activate our optional "Consultative Committee" (By-Laws, V, K., page 13); populate this committee with the non-committee senators; and make use of their expertise on an "as-needed arises" basis.

Rational: Their energies would be available to the Senate Chair or any of our other standing Senate committees for special assignment or advising roles.

The motion was **APPROVED**.

- b. The Chairperson of the Standing Committee may request that the composition of the committee be amended for a one-year period by formal request through the Rules Committee.

Rationale: As each committee reevaluates workload and/or accepts special assignments they could call upon Senators on the Consultative Committee for temporary assignment.

A motion by Senator Cunningham and seconded by Senator Stonebraker to send this action back to the committee for clarification was **APPROVED**.

#### **LIBRARY & EDUCATIONAL SERVICES COMMITTEE - CHAIRPERSON GOODRICH**

At the committee meeting it was recommended that the library close at 11:00 p.m. instead of 11:45 p.m. This matter is still being looked into. The Provost approved an additional security guard in the evening at the library beginning the next academic year.

#### **ACADEMIC COMMITTEE - CHAIRPERSON DUNTLEY**

The committee moved the approval of professor emeritus status for the following individuals, to be effective at commencement, May 14, 1994, or on the date of retirement, if still in service on that date. ✓

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>	<u>Date of Retirement</u>
Aierstock, Dr. Barbara	Health and Physical Education	20 years	01/08/93
Chamberlin, Richard	Library/Media Resources	25 years	* 12/28/91
Frank, Dr. John	Counselor, Career Services	25 years	* 12/27/91

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Jacobs, Dr. D. Robert	Psychology	24 years	* 12/27/91
McManmon, Dr. John J.	English	22 years	01/07/94
Ray, Dr. Richard E.	English	28 years	05/28/93
Scheeren, Martha	Library/Media Resources	20 years	# 12/30/88
Sledzek, Herman L.	Professor/Associate Director of Athletics	30 years	01/07/94
Snead, Marie	Library/Media Resources	28 years	# 07/13/90
Tepper, Dr. Leonard P.	Geography and Regional Planning	24.5 years	01/07/94
Wolf, Dr. Edward	Library/Media Resources	29 years	* 12/27/91

\* Because of the numerous late retirements in December 1991 connected with the Mellow Bill, the Committee included December 1991 within the standard two-year period for nomination.

# The Library/Media Resources faculty seek waiver of the standard two-year period because of "...being preoccupied with current and pressing problems in the library."

### AWARDS COMMITTEE - CHAIRPERSON WHEAT

Thirteen nominations have been accepted. The deadline for nominations is 4:30 p.m. on December 20, 1993.

### CURRICULUM COMMITTEE - CHAIRPERSON BORMANN

1. The Senate APPROVED the following new course:

✓ BL 383      Real Estate Practice      3c-01-3sh

Prerequisite: BL 382 Real Estate Fundamentals  
(BL 382 is listed in the catalog as FI 382)

One of the two courses required by the PA Real Estate Commission in order to be eligible to take the PA Real Estate Salesman's Licensing Exam. Topics include real estate brokerage, the real estate market, listing contracts, the PA Real Estate Licensing and Requirements Act and its Rules and Regulations, appraisal, property management, fair housing laws, ethical practices for real estate professionals, and real estate math.



3c-01-3sh

This course is open to all majors meeting the prerequisites. It covers the basic theories and strategies of negotiation in the business environment and provides instruction and practice to develop negotiation skills. The focus of the course is the knowledge and skills needed in inter and intra-company negotiations. The course does not focus on collective bargaining nor labor negotiations.

3c-01-3sh

Survey of international communications with particular emphasis on: communications flow, four press theories, ownership, structure and access to media, government/media relationships, the impact of communications on developed and developing countries.

The Senate also **APPROVED** CM 230 as a Liberal Studies elective and Non-Western Culture course.

var-lsh

Provides the student with actual contact with individuals with hearing loss. Practica will be set up in appropriate school programs and/or clinics for the hearing impaired, or hearing itinerant programs, or in clinical settings where hearing impaired individuals are receiving therapy or are being tested. Techniques of observing and evaluating behavior are presented initially to prepare the student to profit maximally from the observation experiences. Written reports of the practica are submitted and discussed and each student is encouraged to gain experience in as many different settings as available.

3c-01-3sh

Presents basic concepts of developmental reading instruction and systemic coverage of the methods of teaching reading to students with hearing loss from readiness stages through upper school.

2. The Senate APPROVED the following course revisions:

EH 330      Hearing Practicum II

var-1sh

Prerequisite: EH 329

Provides the student with actual contact with individuals with hearing loss. Practica will be set up in appropriate school programs and/or clinics for the hearing impaired, or hearing itinerant programs, or in clinical settings where hearing impaired individuals are receiving therapy or are being tested. Techniques of observing and evaluating behavior are presented initially to prepare the student to profit maximally from the observation experiences. Written reports of the practica are submitted and discussed and each student is encouraged to gain experience in as many different settings as available. This is a continuation of EH 329, Hearing Practicum I, and includes support and supervision of student in EH 329.

GS 493      Geoscience Internship

var-1-12sh

Prerequisite: Permission

Summer or semester work experience with cooperating firms or agencies. May be scheduled only after consultation with advisor and chairperson. Requirements include up to three on-site consultations, depending on credit hours and locations site; completion of up to three oral progress reports; and submission of a detailed work diary. Restricted to junior and senior department majors; only three credits may be applied toward major.

3. The Senate APPROVED the following program change:

BACHELOR OF SCIENCE - COMMUNICATIONS MEDIA

(adding CM 230 as a recommended requirement under Electronic Media and reinserting CM 453)

Liberal Studies: As outlined in Liberal Studies section  
with the following specifications:

54-55sh

Natural Science: Laboratory sequence required  
(GS 101/102-103/104 recommended)

Social Science: PC 101

Liberal Studies Electives: BE/CO/IM 101

No courses with CM prefix

College:

3sh

EP 202 Educational Psychology or

EP 388 Interpersonal Effectiveness and Communication

Major:

42-45sh

## Required courses:

CM 101 Communications Media in American Society	3sh
CM 102 Basic Technology	1sh
CM 103 Basic Communications Research	1sh
CM 200 Images	3sh
CM 395 Career Planning in Communication	1sh

Controlled electives: According to Track

PRODUCT DEVELOPMENT 33sh

CM 303 (Required)

CM 271, 440, 444, 449, 451 (Strongly recommended)

CM 390, 441, 445, 450, 472, 473, 474, 475, 476, 477,  
478, 489, 490 (Also recommended)

ELECTRONIC MEDIA 36sh

CM 403 (Required)

CM 404, 405, 451, 460 (Strongly recommended)

CM 230, 452, 453, 454, 456, 480, 455, 390, 490 (Also recommended)

TRAINING &amp; DEVELOPMENT 36sh

CM 330, 335 (Required)

CM 271, 303, 403, 430, 435, 440, 449, 451 (Strongly recommended)

CM 390, 480, 490, 495 (Also recommended)

Other requirements: 15-18sh

Out-of-College Requirements (advisor approval) by Track

PRODUCT DEVELOPMENT TRACK 18sh

ELECTRONIC MEDIA TRACK 15sh

TRAINING &amp; DEVELOPMENT TRACK 15sh

Free Electives: 6-7sh

TOTAL DEGREE REQUIREMENTS: 124sh

4. The Senate **APPROVED** a motion made by Duntley and seconded by Micco to send back to committee for clarification the proposed program change in Elementary Education.

**GRADUATE COMMITTEE - CHAIRPERSON NASTASE**The Senate **APPROVED** the following dual level courses:

PY 575 Physics of Semiconductor Devices I 3c-01-3sh

This course develops the basic foundation for a student of the theory of semiconductors. Elementary quantum concepts, the band theory of solids, electrical properties of solids, effective mass theory, and principles of semiconductor devices are discussed. Prerequisites: PY 533, PY 535, PY 545, or permission of instructor.

PY 576 Physics of Semiconductor Devices II

This course discusses the physics and operation of a number of discrete devices. These include bipolar transistors, MOSFETS, JFETS, various diode technologies, photovoltaic and photoconductive devices, solid state lasers, and light-emitting diodes. Prerequisites: PY 575 or permission of instructor.

The counterpart to both dual level courses already appear in the undergraduate catalog.

NEW BUSINESS

The following motions were presented by Senator Goodrich. Motion 1 was seconded by Senator Micco. Motion 2 was seconded by Senator Soni.

**Motion 1**

The University Senate requests the Curriculum Committee to consider changing the numbers on the following courses so that the first digit is zero (0), and that the committee report its decision to the University Senate during the spring semester.

ED 150	Educational Planning
ED 160	Learning Strategies
ED 170	Career Exploration
EN 100	Basic Writing
MA 100	Basic Algebra

**Motion 1** was APPROVED.

**Motion 2**

The University Senate requests the Administration to check the policies the Senate has passed since 1971 and that the Trustees have accepted to see that they are in the Administrative Manual, and that the Administration report its findings to the Senate in 1994.

**Motion 2** was APPROVED.

**The meeting was adjourned at 5:30 p.m.**

Respectfully submitted,



Carmy Carranza, Secretary  
University Senate

**UNIVERSITY SENATE REMARKS  
December 7, 1993  
Lawrence K. Pettit**

**Attachment A**

There are two things that I would like to do at this last meeting of the semester. One is to give you some recap of the fire at Whitmyre Hall. We are pleased to announce that there are no injuries. We're fully using the first and second floors now, and we'll probably use the majority of the third floor again by next semester, at least that's the goal. The damage estimate is somewhere around \$500,000. I want to commend the various people who were involved in this in one fashion or another. The staff of Student Affairs did an outstanding job in responding quickly and taking care of the needs of students and informing people who needed to be informed. The students themselves behaved admirably, remembering what they had learned in their fire drills, moving out expeditiously, in spite of the fact that they had been subjected to so many false alarms in the course of the past year. They remembered to close their doors all except for one room. And as you visit the area and you look at that room, you can see that it was totally destroyed by smoke alone, and the room next door had been closed and was practically untouched. The custodians were heroic in cleaning up the area, in helping the students pack and move their belongings and generally going far beyond the call of duty. The university police responded in a commendable manner, as did the maintenance crew, the volunteer fire department and the Red Cross who arrived on the scene with supplies, food and moral support. We can be thankful that no one was hurt and, of course, that no one was killed in that fire.

The second thing I would like to do, which may take a little longer than I normally take, is to bring you up to date on where we are on a rather ambitious agenda as we are about to break for the holidays. There are several things I would like to mention. One, on cogeneration, which is the continuing agendum for all meetings that I attend on campus. The stack has been completed. Yesterday two burners were hooked up and feeding into it, with the third burner to be connected tomorrow. The opacity, beginning now, will be dissipated from a higher elevation and should be less of a problem, perhaps no problem at all. We continue to address the environmental concerns by our litigation with the manufacturer of the faulty engines. I don't know how we're going to do it, whether we prevail or not on that lawsuit, but it involves fixing responsibility to pay for the retrofits. The University earlier had agreed to pay for all the retrofits as well as the bonus that the manufacturer was entitled to under the contract if the engines met environmental standards. I nullified that when I came as president and claimed that they didn't meet environmental standards. The result of that is that we are in court. I think that the worst thing that could happen is that we will end up paying what the University had earlier agreed to pay, but I hope that we will be better off than that.

On the financial side of cogeneration, as you know there have been discussions for three years in an effort to renegotiate the sales agreement with the utility company. Those negotiations were really not going anywhere because the utility was not negotiating in earnest. And so last September I decided, upon recommendation of Ed Norberg, that we should file a petition with the public utility commission to ask them to force the utility to renegotiate the contract. Since then we have had more successful negotiations, and we have agreed to a joint petition which we took back to the PUC. This would totally wipe out the \$35,000,000 that we owed the utility under the recapture pool liability provision. The Public Utility Commission met Thursday and reached a decision issuing a final order accepting that joint petition. The final order will be effective thirty days from that date, or from the date that the decision was filed. We expect that will be about January sixth or seventh. The next step will be for us to go back to GPU and amend the contract, and simply put into contract language what we have already agreed to for the new sales agreement, which will eliminate our \$35,000,000 debt.

I feel reasonably good and successful in resolving the cogeneration issues. Under the new sales contract we won't get rich, but we won't lose money. We won't run up the kind of debt that we were facing when I came here last year. Our calculations are that it will cost us less to keep cogeneration operating than it would if we went out on the marketplace to purchase our energy. We've turned it around, and at least it's not going to be a liability any longer.

You all know that we're going to mount a capital campaign. The public phase will be announced in March, but we've been working privately to get major pledges, and of course you have all been contacted with varying degrees of success. I want to thank all of you who have made pledges and agreed to support us. The Council of Trustees and the Foundation Board of Directors will both adopt a goal later this month, which will be around \$20,000,000. We have about \$10,000,000 already in pledges. Also later this month, we will announce the gift of \$3,500,000 to begin an endowment for the honors college, which I regard as a major coup. This is the biggest single gift that has ever been made, not only to this university, but to any university in our system. At the conclusion of the capital campaign, we are certain that it will be the largest capital campaign ever conducted in our system. It's going to take an awful lot of my time, I should warn you, to make that a successful campaign, and I won't be, as a result, as visible in your various precincts as you and I might like.

We're moving ahead with some phases of administrative reorganization and restructuring in order to become more cost effective and efficient, but also to improve the quality of what we do. We are addressing all of the management systems in the university. We now are conducting searches for two vice presidents. The provost search is moving along with, I believe, a December 15 deadline for candidacy. The search for Vice President of Student Affairs will begin shortly. The committee has been designated and will have its organizational meeting December 16. Refocus II has been working extremely hard this semester and has been making good progress. I expect that they will be much more visible next semester. We will expect a final report in a year.



On December 18, we will be installing a chapter of Phi Kappa Phi, which is the first interdisciplinary honor society on this campus. I am very excited about that. We're very pleased that we are installing a Phi Kappa Phi chapter and we will begin shortly to do what we have to do to make a legitimate claim on a Phi Beta Kappa chapter. You may know that last year I designated a committee of outstanding faculty to begin to identify in the freshman year those students who might make good candidates upon graduation for such prestigious awards as the Rhodes, Fulbright, and Marshall. I would like very much for us to get our first Rhodes scholar in the next few years. I think we do have good students but we must identify them early and cultivate them for this opportunity.

On December 19, we will have the first winter commencement in twenty years. This is in response to student requests, which I thought were quite legitimate. Ruth Riesenman and Joe DeCristoforo have been working very hard in addition to their other duties, far beyond the call of duty to bring this about. We will be honoring Robert Bozzone with an honorary doctorate. He is the Chief Executive Officer of Allegheny Ludlum Corporation, and is one of the most respected and outstanding corporate leaders in the country. Not only that, but a very humane and service oriented executive in whom I think we can find a role model for our own students.

On the technology front, we're moving ahead again. The bid has been awarded for the fiber optic backbone. The work should begin around January 15. So if you see the ground dug up from out from under you, it's for a good cause.

We're making progress on the one-card technology, which is a very complicated but also a very exciting prospect. We've had teams of people working on that from every division. There is a team visiting Florida State right now. We're going to be the first institution in Pennsylvania, I believe, to have that technology. At some point we need to have a public meeting to explain to everybody exactly what that means. And I think we are about ready to do that.

The campus planning group is moving along with a process to produce our first long range campus development plan since 1965. The group as of now has met with every constituency group. They are now compiling the ideas that they have collected. The next stage is to meet one-on-one with those faculty members who have indicated a desire to meet with them individually.

All the paperwork again is at DGS for the new business school; we have been held up through no fault of the university for a long time. We need now just to wait for DGS in Harrisburg to authorize it. We have no leverage and we don't know when that will be, but we have done everything we can do at this point.

The second phase of Weyandt Hall will see the bid let in February. We hope to get that completed. I am very sorry that the Governor's Office did not release the money when they led us to believe they would. Those were supposed to be two new contracts for one project. For some reason there was a long hiatus between completion of the first phase and getting the money approved and released for the second phase. To all of you who huddled over the bunsen burners to keep warm

as the winter air was coursing through the gaping holes above you, I can only apologize. But that's dealing with the Pennsylvania political system.

The plans for McElhaney are moving along, although I must say, I am not sure that I am going to approve them exactly as they are right now. But I want them to move along very quickly because that is the project for which we have to raise private money to match the state money. I am eager to get McElhaney resolved for I think we have spent far too long planning it.

We now have a plan to address deferred maintenance through a combination of the regular university budget and the deferred maintenance appropriations, which will now benefit from an earmark of the real estate transfer fee, and the new facilities fee that we are assessing students. We will be able to spend, I think, about two to three million dollars a year to begin to make a dent in the deferred maintenance problem. As you know, the accumulated problem is about \$56 million. It seems like almost an impossible task to do anything about it, but you are out there as faculty, students and staff in these buildings and you know what the problems are.

Two other things I will mention only in passing because I think Mark will mention it in his report - admissions and registration. And I mention them only to point out the enormous progress we have made since we hired Bill Nunn and Joe DeCristoforo in those two positions last year. I think most of you are acquainted by now, with the progress that's been made in the registrar's office. It is moving along fine. In the admissions office it's a complete turn around in approach and strategy; but, I must warn you, that Bill Nunn can't come in and turn it around in a year or even two years. The situation was so serious in admissions that we may face a crisis year or two before we get it completely turned around. We are going to have to look at admissions as a university problem with everyone sharing in the ownership of that problem and in it's solution. As you know, Mr. Nunn is involving faculty now in a way that was not done before and wants to involve all constituencies.

To conclude, since this is the last meeting of the semester, I wish you all a very happy holiday. Thank you for your hard work and dedication during this first semester. Rest, get refreshed and come back and work hard again. Thank you.



**INTERIM PROVOST STASZKIEWICZ**  
**Senate Remarks**

It seems like just yesterday that we were attending the opening session for the start of another year - and here we are at the conclusion of another semester. I believe we have much to be proud of in these past 3 1/2 months. To end the semester on a positive note, let me share some of them with you.

1. Refocus II: Under the able and dedicated leadership of Will Radell and Clarice Reber, the two Refocus II subcommittees met throughout the semester. A questionnaire has gone out to a sample of the university community with the intent of taking the information gathered in that survey to conduct a follow-up survey later, testimony has been received by various university constituents, meetings have been open, and an attempt has been made to keep communication open. I anticipate that significant progress will be made next semester now that a firm foundation has been developed.
2. Classroom Space: The Classroom Scheduling Committee, as recommended by the Senate, has completed its assessment of classroom utilization and has issued a report to all chairpersons and deans, along with the Senate Finance and Development Committee, which calls for a redistribution of classroom space. Three colleges will gain new classrooms and three colleges will lose classrooms. In addition, a classroom inventory now exists and the computer classroom scheduling program is operating.
3. Registration: Many of the improvements initiated several years ago are being implemented under the strong leadership of the Registrar, Joe DeCristoforo, and all the members of his office and the ISCC. We are getting closer to multiple term registration, prerequisite checking, and continuous registration. We have already seen implementation of decentralized course schedule building by departments and greater control at the department level after scheduling by students. Summer school registration will be reduced from 1-1/2 days to 1/2 day and we are still on target to phase out arena drop/add after this coming semester. All this has been accomplished while implementing a new transcript system, attendance verification, and a December commencement.
4. Admissions: Our renewed emphasis on recruitment has led to an increase in personal visits to schools, development of new recruitment procedures and continued development of automated recruitment and application processes. Many of these "behind the scene" improvements are being coordinated under the leadership of Mr. Bill Nunn. Perhaps the most exciting development in Admissions, since moving to Academic Affairs, however, is the active participation of faculty in the recruitment process. It is still too early to tell whether or not we can turn around our downward trends in numbers and overall quality, but I am absolutely confident that a foundation is being built that will restore confidence in our recruitment efforts.

5. Promotion Process - Work to review the promotion process continues in two phases. Phase one is intended to address some minor weaknesses in the current process. Phase two will begin to rethink our entire approach to promotions. I sense a cooperation among the administrators, APSCUF members and Promotion Committee members that I have rarely seen. The time is right to make significant strides. In fact, efforts here have convinced the State APSCUF and administration to form a committee to narrow and revise the guidelines we are required to operate under. These guidelines were initially approved back in the early seventies.
6. We underwent accreditation visits for teacher education, HRIM and the Academy of Culinary Arts. While final decisions are not yet in, the general feeling is that IUP came across very positively.
7. I am delighted to announce that thanks to the efforts of our faculty, I am able to authorize the initiation of track 1 (the education track) of the doctorate in Administration and Leadership Studies for a two-year period beginning with the summer of 1994. Following Senate review, the program was approved by the State System of Higher Education as well as the Pennsylvania Department of Education. Our faculty have proposed a strategy that projects program revenues of sufficient size to cover program expenses. You may recall that cost effectiveness was a question when the program was approved by the Senate. I believe that the current plan will meet that criteria. Among the cost saving features considered were enrollment projections, potential for outside funding and the use of already existing doctoral courses (approximately 75% of the course requirements). Authorizing this pilot program will allow the faculty to seek external funding -- an opportunity not available until the program is in place. I have asked Bob Millward to report to me in December of 1995 on the cost effectiveness of the program. At that point, we will make a decision about the program's future.

While I believe we are accomplishing a great deal--we have much still to be done. For now, I'd like to leave you with a list of the positives. After we've all had a chance to rest up, I'll begin the next semester with my assessment of some of the tough decisions we must face in the spring.

In closing, I'd like to reinforce what Dr. Janet Goebel so courageously said in yesterday's Penn concerning final exams. Each semester I receive several complaints from faculty concerning inappropriate rescheduling of finals. Unfortunately, their complaints do not identify the person responsible. We do have an agreement between the administration and APSCUF and I ask all faculty to please adhere to it.

**VICE CHAIRPERSON JACOB'S  
Report**

- I. This month I wish to speak a little about a subject that I know is bit of a touchy one with a lot of people. That subject is the quality and procedures of the academic advising of students at IUP. The Student Affairs forum in October identified this issue as one of the highest concerns among students. While I do agree that students need to accept responsibility for their own academic security and planning, I also believe that respective colleges and faculty have a portion of this responsibility as well. Having accepted that responsibility, a way must be found to do the job in the best possible way.

One of the first things that needs to be done is to extend the advising period from 4 weeks to 6 weeks. The Registrar has proposed this idea, and I think that it will lead to the numbers of students involved being more spread out. This will allow them to get better advising and more time with their advisor, will spread out the load easier on the faculty member, and will also ease the load on the registration system during that time.

Other suggestions are:

- (1) To identify a group of faculty in each college who are willing to take on the task of advising the students they teach
- (2) To then make sure that those faculty and their student assistants are well educated and aware of the procedures, requirements, credit hours, etc. that a particular student in that college requires for graduation so that students are told the right thing the first time round, rather than their graduating semester
- (3) To then centralize the advising centers in each college so that students have one, set, known place to go when they need to pick up and receive guidance
- (4) To identify top students in each college (ex. Dean's List students) and get their help and aid as peer advisors in the centralized area offering some kind of incentive for their doing so

Perhaps the Senate committee on Academic Affairs can look into this matter and begin the work on this issue. It is a mammoth task, but it has to start sometime and somewhere. Why not here and now?

- II. At the Student Congress meeting last night, a discussion took place that expressed dissatisfaction at the lack of involvement that students had in the decision making process when fees were being set. Specific to the discussion was the Facility Fee and the percentage breakdown for its allocation. Being as such an Educational Fee, it was felt that the 25% that was earmarked for expansion/maintenance of athletic facilities should be redirected into other areas that require it more - this being a primarily academic institution. Out of this discussion also came a motion, sponsored by Senator Steven Whitby, that passed unanimously to insist that students be given input prior to the

institution of any new Educational fees, or increases in such fees. If such has not been given, then the Student Congress, and the student body, will automatically, vote "no confidence" in such a fee. The intent of this is that all students want is to be asked.

- III. I wish to thank the student Senators this year for a job well done. I also thank you all in the Senate for putting up with, and surviving us students here this semester. There are definitely problems that we have to deal with, and sometimes a lack of attendance is one such - but we have dealt with that this semester, and will continue to deal with those problems. But as far as this Senate is concerned, students have a say in its business, and we fully understand and realize that.

Congratulations and good luck to our IUP football powerhouse. We wish them well and hope they will crown us in the National Arena on Saturday.

December 7th meeting  
Rules Committee ReportFOR SENATE INFORMATION:

In response to Senator Goodrich's motion regarding Senate membership of three administrators, the Rules Committee has determined that they were duly appointed by the President to the Senate: however, they are listed erroneously as "Permanent." We are herewith changing the 93-94 Senate Roster, Administrative Segment to agree with constitution specifications and to read as follows:

ADMINISTRATIVE SEGMENTEx Officio Senators:

<u>Name</u>	<u>Committee</u>	<u>Department/Office</u>
Lawrence Pettit		President
Mark Staszkiwicz	Undergrad/Curr & Academic	Interim Provost & Acad VP
David Lynch	Graduate	Dean, Grad School & Res
Larry Kroah	Grad/L&ED	Director, Libraries/Media
Ginger Brown	Research	Assoc Dean for Research
Garrett Bozylinsky	L & ED	Assoc VP for Computing
David DeCoster (Steve Ender)	Student	VP for Student Affairs
Dennis Hulings	Student	Exec. Dir., Student Co-op
Edward Norberg	Univ. Dev.	VP for Finance
Nicholas Kolb	Non-Credit/Curr.	Dean, School of Cont. Ed.
Robert Marx	Univ. Dev.	Director, Campus Planning

Council of Deans' Appointees:

<u>Name</u>	<u>Committee</u>	<u>Department/Office</u>
Robert Camp	Undergraduate Cur.	Dean, College of Business
John Heyer	Undergraduate Cur.	Dean, Fine Arts
John Butzow	Academic	Dean, College of Ed.

\*Appointed Senators:

<u>Name</u>	<u>Committee</u>	<u>Department/Office</u>
Joe DeCristoforo		Registrar
Norman Storm	Non-Credit	Director, Punxs. Campus
Robert Doerr		Director, Armst. Campus
William Nunn		Dean, Admissions
Evelyn Mutchnick	Awards & Rules	Acting Assoc Dean-GrdSch.
Leon Van deCreek		Interim Asst. Provost
Brenda Carter	L. & Ed.	Dean, Hum. & Soc. Sci.
Sam Barker	Student	Student Co-op
Al Novels	Academic	Assoc. Provost
Randall LeBlanc	Univ. Dev.	Comptroller's Office
Ed Nardi		Asst. Dean, Cont. Ed.

Ruth Riesenman	Awards	Asst. to President
William Cale	Rules-1	Dean, NS&M
Cynthia Cronk		Human Resources
Linda Hall		Asst. VP Student Affairs
Peter Smits	Awards-1	Institutional Advancement
Harold Wingard	Awards	Dean, Hum. Ec. & Health
Betsy Joseph		Housing and Res. Life

\*If or whenever our revised Constitution is ratified and passed by the Trustees, 1/2 (9) will be appointed by the President and 1/2 (9) will be elected by and from the administrators/managers.

As a means of clarification, the next publication of committee membership will indicate "Ex Officio-(position title)" or "Appointed" in the segment heading rather than "Administration."

<u>Segment</u>	<u>Senate Members</u>	<u>Committee Slots</u>	<u>Senators</u>
Faculty	96(48+48)	75	21*
Administrators	32(1/3)	25	7*

\*No committee assignment. (Senate membership will increase by five if or whenever our revised Constitution is ratified and passed by the Trustees: 1 alumni and 4 staff.)

Some of our Standing Committees have and others may yet request increased membership allocations as part of the changes being suggested to better align committee descriptions with committee functions. This will reduce the number of no-committee senators. Another possible solution to the problem requires a vote on two separate items.

For Senate Action:

- A. The Rules Committee recommends that we activate our optional "Consultative Committee" (By-Laws, V, K., page 13); populate this committee with the non-committee senators; and make use of their expertise on an "as-need arises" basis.

Rationale: Their energies would be available to the Senate Chair or any of our other standing Senate Committees for special assignment or advising roles.

- B. The Chairperson of a standing committee may request that the composition of the committee be amended for a one-year period by formal request through the Rules Committee.

Rationale: As each committee reevaluates workload and/or accepts special assignments they could call upon Senators on the Consultative Committee for temporary assignment.