

## MINUTES OF THE UNIVERSITY SENATE

The October 6, 1992 meeting of the University Senate was called to order by Chairperson Ender at 3:15 p.m. in Pratt Auditorium.

The following Senators were excused from the meeting: Bellak, Bower, Cercone, Costa, DeCoster, Hall, Haller, Handsome, Howe, Hulings, Johnson, Moore-Armitage, Radakovic, Smits, Staszkievicz, Thibadeau

The following Senators were absent from the meeting: Andrew, Bird, Buckwalter, Camp, Cavanaugh, Cole-Slaughter, Dahlheimer, Forbes, Kelley, Lynn, Marshall, Marutiak, Muffley, Noel, Paulicks, Repasky, Russell, Solak, Thompson, Walia, Walls, Yard

The September 8, 1992 minutes were APPROVED as submitted.

The agenda items and order were APPROVED as submitted.

President Pettit's report is attached (Attachment A).

Provost Richards made the following announcements:

1. The admissions office is now part of Academic Affairs and reports to Dr. Mark Staszkievicz, as does the Registrar's Office and Academic Information Systems.
2. Dr. William Nunn has been appointed Director of Admissions and will assume this office October 26, 1992.
3. Peggy Akers has been appointed Transfer Credit Evaluator.
4. The search for a new Registrar is underway; it is anticipated that the position will be filled by the end of the Fall Semester.

Chairperson Ender made the following announcements:

1. As I represent the Senate on the University's Refocusing Committee it is my intention to convene the chairpersons of the Senate's Standing Committees for their advice and consultation regarding issues under consideration by the Refocusing Committee. Presently, I will be sending each chairperson a copy of the Refocusing Committee Sub-committee structure and the charge to each sub-committee. I will request that chairs share this document with their committee members.
2. It has come to my attention through Senator Richards that we may have temporary faculty serving as departmental representatives to the Senate. I have requested that the Rules Committee consider our Constitution in regard to temporary faculty. The Constitution presently uses the criteria of full time status but does not further discriminate between tenure track and temporary.
3. IUP's Board of Trustees did not take action regarding the Senate Constitution at the September meeting. Apparently, they are still awaiting an opinion from legal council. I will keep the Senate informed as to the status of the Constitution. Also, it has come to my attention through Senator Stineman that the By-Laws to the Constitution, which were mailed to you over the summer, do not reflect Senate action which occurred in April of last year. This action approved revisions to the

functions of the Rules Committee and the responsibilities of the Senate Secretary. Corrected By-Laws will be mailed out next summer, as the Rules Committee believes there will be other changes during this academic year.

4. I have completed, through recommendations by the Development & Finance and Library & Educational Services Committees, the following university committee appointments:
  - Educational Service Fee Committee: Senator Tom Cunningham
  - Academic Computing Advisory Committee: Senator Ali Aghbar
  - Budget Committee: Senator George Radakovic
  - Classroom Space Committee: Senator Ken Brode
5. Racquel Handsome and Bokul Bhuiya, student senators, have been appointed to the Foundation Distinguished Scholarship Committee.
6. Neil Ating, President, IUP APSCUF has made the following appointments to our standing committees to serve as liaisons and observers:
  - David Foltz: Undergraduate Curriculum Committee
  - Trenton Ferro: Graduate Curriculum Committee
  - Dean Eiteman: Academic CommitteeAlso, Senator Tom Goodrich has been appointed by APSCUF to serve as Senate Liaison.
7. The concept of using microphones in the aisles does not seem workable. We will use two microphones in the front and I would request that each Senator stand as they speak and give their name if I do not call it out. Also, please sit in the front as close together as possible.

### **STANDING COMMITTEE REPORTS**

#### **RULES COMMITTEE - CHAIRPERSON STINEMAN**

Chairperson Stineman announced the following changes to the Senate Roster:

1. Stanley Sobolweski replaces Devki Talwar as the department representative for the Physics Department and assumes an assignment to the Library and Educational Service Committee.
2. Thomas Lord replaces Carl Luciano as the department representative for the Biology Department and assumes an assignment to the University Development & Finance Committee.
3. Mary Micco will not be able to complete her term on the Library & Educational Services Committee. Please call Senator Stineman to suggest a replacement.

#### **NON-CREDIT COMMITTEE - CHAIRPERSON HOLT**

Senator Holt announced that the first meeting of this committee will be October 16, 1992 at 1:00 p.m. in Whitmyre Hall.

## ACADEMIC COMMITTEE - CHAIRPERSON DUNTLEY

The Senate APPROVED the following amendment to the Policy on Admission to Teacher Education and Certification:

1. Under "C. Admission to Student Teaching" on page 28 of the 1992-1993 Undergraduate Catalog, insert item 9 (changing current 9 to 10).

The inserted item reads as follows:

9. Satisfaction of supplemental departmental requirements, if any, as approved by Senate and described in the department section of the undergraduate catalog.

Material to implement this section would be placed in the footnotes of the appropriate degree program outline (DPO).

2. The Senate APPROVED the following supplemental standard for the program in biology education:

Eligibility for student teaching and certification in secondary biology requires a cumulative GPA of 2.75 and a grade of C or better in biology courses.

3. The Senate APPROVED the following supplementary standard for the program in social studies education (history concentration):

Eligibility for student teaching and certification in secondary social studies (history concentration) requires a cumulative GPA of 2.75 and a grade of C or better in history courses and in the required social science distribution courses.

4. The Senate reviewed the proposed Policy for Removal of a Student from a Student Teaching Position for Senate approval and APPROVED the policy. Additions by Cunningham and Buterbaugh were accepted as friendly amendments. The approved policy appears as Attachment B. The approved changes are noted.

## CURRICULUM COMMITTEE - CO-CHAIRPERSONS RICHARDS & BUTERBAUGH

Chairperson Buterbaugh announced that the University Senate Undergraduate Curriculum Committee will hold an open forum on the proposed Honors College as set forth in the IUP Honors Planning Committee Report. The forum will be held at Pratt Auditorium on Thursday, October 29, 1992 at 3:15 to 5:00 p.m.

The Senate APPROVED the following course revision:

FI 310 Finance I

3c-01-3sh

Prerequisites: AG 202, MA 214 for business majors; AG 202, MA 214 or MA 217 for non-business majors (MA 214 recommended)

Study of the methods of securing and managing funds on short, intermediate, and long term bases; of the financial analysis, planning, and control of a corporation; and of management of working capital.\*

\* This description reflects a rewording by the committee chairperson Buterbaugh to correct for awkward sentence structure. Also, a typographical error was corrected to change "capitol" to "capital".

The Senate APPROVED the following new courses (See pages 4-5 of the October 6, 1992 Agenda):

AG 471 International Accounting	3c-01-3sh
BI 115 Biotic Diversity of North America	3c-01-3sh
MK 434 Marketing Logistics	3c-01-3sh

#### **GRADUATE COMMITTEE - CHAIRPERSON NASTASE**

The Senate APPROVED a course description change for EN 772 Topics in Women's Literature (for course description see page 5 of October 6, 1992 agenda).

#### **LIBRARY & EDUCATIONAL SERVICES COMMITTEE - CHAIRPERSON GOODRICH**

Chairperson Goodrich noted that the committee meetings will be in the Conference Room of Stapleton Library rather than 101 Stabley Library as noted in the previous agenda.

#### **UNIVERSITY COMMITTEE REPORTS**

#### **AD-HOC TEXTBOOKS AND COURSE FEES COMMITTEE - CHAIRPERSON NOWELL**

The Senate APPROVED Motion I (see page 6 of September 8, 1992 agenda). The Committee accepted the following friendly amendments to Motion I:

- (a) Senator Cunningham offered a friendly amendment to delete the word "primary" in the third sentence.
- (b) A Duntley/Dugan motion was accepted to reinsert the word "primary."
- (c) After further discussion, the Committee accepted a friendly amendment by Brown-McGowan to replace the word "primary" with "substantive."

#### **NEW BUSINESS**

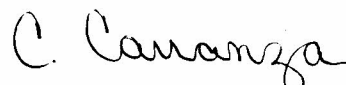
#### **AD-HOC TEXTBOOKS AND COURSE FEES COMMITTEE - CHAIRPERSON NOWELL**

The Senate APPROVED the revised Motion IV with paragraph 3 deleted as shown on page 6 of the October 6, 1992 agenda.

A motion by Cunningham to review other issues related to Motion IV was ruled out of order by Chairperson Ender and was referred to our Textbook Ad Hoc Committee for review.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,



Carmy Carranza, Secretary  
University Senate

## Attachment A

There are several things I would like to report to you. The first is on the continuing saga of cogeneration. As some of you know, the Council of Trustees at its last meeting adopted a motion to authorize us to seek the issuance of bonds in the amount of four million dollars to proceed with the retrofit of the four engines and the construction of a higher stack to try to do something about the environmental problems. There already is an engineering contract signed for the construction of a new stack, and we hope to be proceeding on schedule. In addition, on about the mid-point of September, we filed with the Public Utilities Commission, a petition to force a renegotiation of the sales agreement in order to try to reduce, or eliminate, or somehow compromise the 28 million-dollar-and-growing liability. As we proceed, we will let you know what happens on all fronts.

Second, it is necessary to apprise you again of the status of the refocus committee and perhaps to allay some fears that seem to be surfacing, largely due to my own clumsy use of terminology and perhaps some erroneous signals that were sent out at the first meeting of that group.

Let me review for you what we see as the goals of the refocusing committee. The first is to avoid retrenchment, if possible, by identifying for 93-94 each area where we can realize savings sufficient to eliminate our ten million dollar problem. We will be giving that our best effort.

Second, to develop a framework, that is to say a strategic vision and a set of aspirations and priorities, which will guide our budget decision-making in the future from 94-95 forward. This will be done in the context of diminishing state resources which I think all of us are realistic enough to know is going to be the pattern of the future.

Third, to consider a restructuring of the administration.

Fourth, to consider all avenues of enhancing revenue in a coordinated fashion from philanthropic contributions, to grants and contracts, to solicitations of foundations and corporations, to patterns of congressional earmarking. Once we have the vision and priorities in place we can begin to identify those areas where we would like to put together particular projects or interdisciplinary centers that merit funding.

Fifth, to examine the physical and technological infrastructure of the campus, to determine the condition that we are in now, what we face in the future, what the costs are going to be to bring our buildings up to code, and also to integrate and develop the kinds of technology we're going to need to be a competitive university into the next century.

And sixth, to reformat budgetary and other data as necessary, and to re-examine our pattern of information flow and information sharing to see if we can't make improvements.

These are the six principles that are guiding us and they are reflected in what we've established as a subcommittee structure. I should say that each subcommittee includes people from the larger committee, but it has also been augmented in each case by other people within the campus community, students, faculty, staff and others. The roster of the committee itself and of all the subcommittees will be made available as soon as possible, I hope within the next few days, so everyone within the university will know where to direct inquiries and information and entreaties. The minutes of the full committee will be made public. We're trying to be fluid at this point, with respect to process. We know that we want the process to be open and participatory. What we haven't determined is exactly how we're going to insure that this happens.

We are committed, and as you know when I impaneled the group, part of its charge was to develop procedures that are consonant with university policy and negotiated agreements with respect to participation and openness. That still is a commitment that we will follow. The subcommittees have begun to meet. They will be reporting back to the larger committee at subsequent meetings, and as I said, minutes of those meetings will be made public. I hope that all of you will take the opportunity to provide input either to committee members or to the subcommittees. I am expecting that all members of the committee will be active representatives of the constituencies they represent and will report back regularly and solicit views and opinions from their constituencies.

I hope, when we put it all together, that we have a process that can be widely agreed upon. This is an open process; there are no preconceptions. We don't know where the road is going to take us, but I hope that whatever we come up with will be widely accepted. If we do get off course in terms of process, I hope you will nudge us a little bit and correct us. I don't expect I'll be using the 'R' word for awhile. Thank you.

[new]

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## Attachment B

Removal of a Student Teacher from a Student Teaching Placement

Purpose: To establish reasons or a process for removal of a student teacher from the student teaching assignment. The first two items are consistent with ACT 34, Criminal Record Check, item 3 establishes a procedure if student behavior is not consistent with appropriate expectations of the school district, item 4 establishes a process and assures that the student teacher learns of unsatisfactory progress as early as possible, and item 5 affirms an appeal process.

Policy: Student teachers are ultimately guests of the cooperating school districts and may be removed by the district officers. A student teacher may also be removed by IUP from the student teaching assignment for any of the following reasons:

1. If ~~indicated~~ **indicted** for a felony which is covered in the School Code and ACT 34, there shall be a removal of the student teacher from the school assignment until the matter is cleared. When the student is cleared of the indictment, the student teaching assignment will be extended to cover the time missed during student teaching.
2. If convicted of a felony, **which is covered in the School Code and Act 34**, the student teacher will be withdrawn from the student teaching assignment and will forfeit the time spent during the student teaching experience.
3. If the behavior exhibited by the student teacher is not acceptable to the school district, it should be documented by the School Administrator/Principal in collaboration with the Cooperating Teacher and the University Supervisor/Coordinator and Director, Student Teaching Office. If after discussion with the student, improvement is evidenced, no further action will be taken by the Student Teaching Office.
4. If it is determined either by the Cooperating Teacher or University Supervisor that the teaching competency of the student teacher is at an unsatisfactory level based on the teaching competencies indicated on the evaluation form are not in the best interest of the students, a three-way conference of cooperating teacher, university supervisor, and student will be held to discuss the concern, possible outcomes, and remedial strategies. **If after consultation with the University Director of Student Teaching, removal from this student teaching site (changed to "placement" by a Nowell friendly amendment) as necessary, this action shall be done by the Director of Student Teaching and the Dean of the College of Education.** This behavior should be documented and discussed as early in the student teaching experience as possible.

~~5. Decisions made under this policy may be appealed to the Dean, College of Education (certification officer).~~

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Approved: Senate Academic Committee 9/15/92

Approved: Senate Meeting 10/06/92





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