

## REPORT TO THE UNIVERSITY SENATE

Approximately 40 people attended the SSHE Planning Commission Hearing on April 17. I wish to thank all of you who participated in the hearing. I believe that the comments made by several individuals addressing areas which included undergraduate and graduate education, faculty salaries, the education of teachers, computing technology and the teaching of values and related areas were extremely helpful. This information will be utilized by the Planning Commission.

House Bill 1944, which has the primary effect of allowing individual system campuses to complete the design and construction of repair and renovation projects in which our own money is utilized, as well as provides an opportunity for universities to lease and sell property has passed the House unanimously. A similar bill, Senate Bill 1031 has also passed the Senate. A decision has to be made as to which bill will be introduced in the other House in order to assure its adoption.

On April 19, the Board of Governors took several actions to approve new policies governing the design and repair of facilities on the campus. These policies will be necessary in order to implement this new legislation once it is signed. We are in the process of completing the plans for these changes so that we are prepared to take advantage of the Legislation as soon as it is approved.

The Board of Governors took action to authorize the Executive Committee of the Board to approve the purchase of the property which includes the Campus Towers, Indiana Towers and University Towers on the southeastern corner of our campus. We anticipate the completion of that purchase within the next few weeks.

I am also pleased to report to you that I have appointed a thirty member committee to plan the 25-year celebration of our obtaining University status. The committee, under the leadership of Gary Buterbaugh has been hard at work. Very shortly they will be announcing some of the plans for the 1990-91 academic year. It is the committee's desire to involve the entire University community in the celebration during the coming year.

I have also taken action to approve a recommendation which has been made by a committee to establish summer hours for the University. Our official business hours will be 8:00 a.m. to 4:00 p.m., beginning Monday, May 21, and running through Friday, August 24, 1990. Concurrent with this change in business hours, employees who work on hourly shifts will be given an option to choose from two different work schedules during this period. A complete announcement will be made in News and Views, with details of the different options available to hourly workers and the steps to be followed in choosing an option. Unfortunately, there will be a few exceptions to this option because of the nature of the work that individuals perform. I believe that this step will provide increased flexibility for our employees while still allowing us to meet the needs that must be addressed within the University.

I wish all of you the very best during the coming summer months and I'll look forward to working with you this fall.

I would now like to ask Sharon Brown-McGowan to update you on our Periodic Review Report to the Middle States Association.

UNIVERSITY SENATE - MAY 1, 1990

from: Academic Committee

For Senate Information:

The Committee accepted as editorial revisions the changes in the Requirements Leading to Teacher Certification, as presented by Dean Butzow. The revisions to the process established in 1988 may be summarized as follows:

1. Thirteen changes of title: Director of Professional Laboratory Experiences to Director of Student Teaching and Certification Programs.
2. Change of title for the Teacher Education group to Teacher Education Coordinating Council.
3. Changes in the exam for Pennsylvania state certification to reflect the change from PTCTP to a generic specification of the state specified test (NTE) as the state is in the process of change and will stop giving the PTCTP as of summer 1990.
4. Two changes of "must" to "should" in processes for filing forms.
5. One change of substance: Deletion of EN102 as a prerequisite for junior standing. This is consistent with the Liberal Studies change moving EN202: Research Writing to sophomore or later in students' sequence. This is an implementation of previously-approved Senate policy, not a change of requirement but rather a change in timing.

The complete policy as revised will appear in the 1990 undergraduate catalog, will be attached to the official minutes of the meeting of the University Senate and is available on request for interested individuals from the office of the Dean of Education. The College of Education will produce the revised policy for distribution to all teacher education students.

The policy as revised will become effective September 1, 1990, and will apply to all students seeking certification after that date. This time is congruent with the state certification testing change and with the title changes in the College of Education.

DL Duntley, chair  
Senate Academic Committee  
May 1, 1990

Approved April 26, 1990, at Teacher Education Coordinating Council (TECC)  
Requirements Leading to Teacher Certification  
A Four Step Process  
Effective for Students Applying to Teacher Certification Programs  
on or after  
September, 1988

To improve the quality of teacher education, there is an evaluation and advisement of each student at four stages:

A. Admission to the Certification Program

Procedure

By the early registration period of the student's SECOND semester in teacher education, he or she should file an application and personal goals essay with the major academic advisor who will review and provide recommendation to the office of the "Director of Student Teaching and Certification Programs."

Requirements

- 1... Completion of at least 29 semester hours or the freshmen year which may include accepted transfer credits
- 2... A 2.5 overall grade point average.
- 3... An affirmative recommendation from the major academic advisor or appropriate departmental committee. Evidence of approval should be sent by the advisor or departmental committee to Director of Student Teaching and Certification Programs.

Results

If the requirements are met, the Director of Student Teaching and Certification Programs will send the student a letter admitting that student to the teacher certification program. At this point the student may consider enrolling in the following courses from the professional core: ED 242 (Pre-Student Teaching), FE 202 (American Education in Theory & Practice), EP 302 (Educational Psychology), and CM 301 (Instructional Media). In addition, it is recommended that the student take the NTE Core Battery. This test is a Commonwealth of Pennsylvania required examination (NTE) for Pennsylvania State Certification. The results of this test would be used at this point in the program for advisory purposes only. The scores on this test will be used to verify the passing standard for teacher certification in Pennsylvania.

\*The Title Director of Student Teaching and Certification Programs is a new title for the Director of Professional Laboratory Experiences. This office will report to the Associate Dean of the College of Education beginning on September 1, 1990.

If the requirements are not met, the student would not be permitted to continue work in professional education and would be administratively removed from those courses in professional education that were registered for during the early registration process. The student may reapply, if desired, for admission to teacher education at any point in his or her academic career that the 2.5 overall grade point average and an affirmative departmental recommendation are attained.

#### B. Admission to Junior Standing

##### Procedure

The student should complete an application with the office of the Director of Student Teaching and Certification Programs for Junior Standing in the semester in which he or she expects to complete at least 57 semester hours.

##### Requirements

###### Completion of:

- 1... Completion of at least 57 semester hours which may include accepted transfer credits
- 2... A cumulative grade point average of 2.5 or higher.
- 3... English I or equivalency with a grade of C or higher.
- 4... Completion of the following professional courses: ED 242, Pre Student Teaching I, with a grade of C or higher; FE 202, American Education in Theory & Practice, with a grade of C or higher.
- 5... Pass Speech & Hearing Test.

##### Results

If the requirements are met, the student will receive a letter during early June from the Director of Student Teaching and Certification Programs granting Junior Standing. At this point the student may take the junior level professional educational courses which include ED 342 (Pre-Student Teaching Clinical Experience II), EP 377 (Educational Tests and Measurements), and Methods of Teaching courses.

Students will also file, by October 15, to the Director of Student Teaching and Certification Programs a formal plan of study developed in consultation with their major departmental advisor showing their plans for completing the teacher education program of their registration. Included in this plan will be a preliminary reservation for a student teaching opportunity.

If the requirements are not met, the student will receive a letter during early June from the office of the Director of Student Teaching and Certification Programs indicating that he/she has not achieved Junior Standing and may not take the junior level professional education courses.

including ED 342 and EP 377. Students must reapply for Junior Standing when they believe that deficiencies indicated in the denial of Junior Standing have been removed. Any of these junior level professional education courses scheduled in the early registration process will be administratively removed from the students schedule.

C. Admission to Student Teaching

Requirements

- 1... Completion of at least 91 semester hours with a cumulative grade point average of 2.5 or higher.
- 2... Completion of the science requirement of the liberal studies program with grades of C or higher.
- 3... Completion of the mathematics requirement of the liberal studies program with grades of C or higher.
- 4... Completion of EP 302, Educational Psychology, and all other courses in the professional core with a grade of C or higher.
- 5... Affirmative recommendation by the student's major departmental advisor or appropriate committee to the Director of Student Teaching and Certification Programs, including a review of the requirements above, completion of, or current registration for all departmental prerequisites to student teaching.
- 6... Completion of Special Education requirements (pass Special Education competency exam or take and pass EX 300, Education of the Exceptional in the Regular Classroom).

Results

If the requirements are met, the Director Student Teaching and Certification Programs will inform the student by letter of approval to register for student teaching during the early registration process.

If the requirements are not met, the student will be informed by letter by the Director of Student Teaching and Certification Programs of the denial of the opportunity to register for student teaching until deficiencies are removed and the student is recommended by the major advisor or appropriate departmental committee.

D. Recommendation for Certification

Procedures

Complete application for the Pennsylvania Department of Education Certification and file with the Director of Student Teaching and Certification Programs by the listed dates appropriate to the anticipated date of graduation.

### Requirements

- 1... Grade of C or higher in all professional education courses and overall grade point average of 2.5.
- 2... Recommendation and review by the major academic advisor or appropriate departmental committee indicating completion of all departmental teacher education requirements and confirmation by the Director of Student Teaching and Certification Programs of successful completion of student teaching.
- 3... Completion of the Core Battery and Specialty Area tests of the Commonwealth of Pennsylvania required examination (NTE).

### Appeal Provision

A student who believes that any requirement of this policy has been inequitably applied or believes that he/she merits special consideration may appeal through the usual channels: academic advisor, chairperson, College of Education Dean (or designee). Appeals must be made before the end of the next regular academic semester following the application.

Every effort should be made to resolve the appeal through the process so described. If, at the conclusion, the student still is in disagreement with the findings, the student may request review before a special Teacher Education Appeals Committee. The committee will be composed of three voting members elected each year by the Teacher Education Coordinating Council (TECC) from among its membership. To initiate an appeal, the student must file an appeal form with the Director of Student Teaching and Certification Programs. Appeals will be heard only during the regular academic semester. The student will be expected to submit written documentation of his/her complaint about the process of reviewing for continuation or eligibility in the teacher education program. The committee will review the materials to deny or confirm the student's request.

### End Notes

In all cases where adviser action is required, departments may choose to use a committee or other departmentally approved process. In cases where recommendations are supplied by someone other than the academic advisor, the department needs to place a copy of its policy and procedures on file with the Dean of the College of Education.

Some departments have additional Junior Standing requirements in place. Departments may continue to apply those requirements, but need to keep a current copy of these requirements on file with the Dean of the College of Education.