

FILE

MINUTES OF THE UNIVERSITY SENATE

The September 22, 1987 meeting of the University Senate was called to order by Chairman Gary Buterbaugh at 3:25 p.m. in McVitty Auditorium.

Senators Welty, Cignetti, Doerr, Marx, Wingard, DeCoster, Moorhead and Grove were excused from the meeting. In addition, the following administrative and faculty and senators were absent: Dakak, Bright, C. Carranza, Dudt, Novels, H. Cunningham, McCauley, Neal, Zoni, Rowell, Woolcock, Oblitey, Austin, Halapin, J. Miller, Lepley, L. Miller, Russell, Green, Pillion, Mitchell, Robinson, Pavlosky, Cvejanovich, and Spewock. The following students were present at the meeting: Brown, Wood, Carey, Lauer, Mays, Mace, McCall, Sulkowski, Litzenberger, Anthony, Reigle, Tabler, Wolfgang, Dogo-Esekie, Yousaf, Ferguson, Modrak, Kuhn, Perzia, Saltzman, Wong, Crouse, Greer, DiVito, Henning, Hriban, Angello, Ray and Moore.

On a motion by Senator Chamberlin, seconded by Senator Duntley, the Senate approved the minutes of the April 15, 1987 meeting as published.

On a motion by Senator Ali, seconded by Senator Carey, and approved by the Senate, the order of the agenda items was amended to include the election of the Senate Vice Chair under the Rules Committee and a motion for approval of the proposal for the Prior Learning Assessment.

Provost Hilda Richards presented President John Welty's report in his absence. It is shown as **ATTACHMENT A**.

Chairman Buterbaugh welcomed the new Senators, noted that the President's Office was responsible for providing refreshments for the meeting, and announced that an orientation session will be held for new Senators next Tuesday. Chairman Buterbaugh's official report to the Senate is shown as **ATTACHMENT B**.

The Rules Committee submitted the following for Senate information:

Dates of 1987-88 meetings:

| | |
|--------------------|-------------------|
| September 22, 1987 | January 26, 1988 |
| October 13, 1987 | February 16, 1988 |
| November 10, 1987 | March 15, 1988 |
| December 8, 1987 | April 19, 1988 |

Due dates for agenda items for 1st semester meetings:

October 1 for 13th, October 24 for Nov. 10 and Nov. 24 for Dec. 8
Items are to be submitted to Senator A. J. Nastase in Weyandt 10, ext. 2993.

All fall 1987 meetings will be held in McVitty Auditorium.

The following general policy concerning graduate curricula and procedures was presented for approval:

"That all previously non-approved changes in graduate curricula and procedures be submitted to the Graduate Committee for evaluation and Senate action in a timely fashion; that all graduate Special Topics courses which are intended to be converted to regular graduate courses be processed in accordance with current procedure; and that new graduate students be admitted only into graduate programs where all aspects of the program have been properly approved by the Senate and the Council of Trustees."

Following discussion of the above policy, it was moved by Senator Brown to divide the policy and vote on the first two sections and separately on the third. The motion to divide was passed by the Senate, which then approved the items in the first two sections. The third aspect of the policy was returned to the Rules Committee, as moved by Senator Cahalan, seconded by Senator Ender, and approved by the Senate.

As Marc Brown was the only nominee for the position of Vice Chair of the Senate, a motion by Senator Ali, seconded by Senator Tackett, instructed the Secretary to cast the ballot to elect Marc Brown to the position.

Senator Wiley, Chair of the Development and Finance Committee, reported that the Ad Hoc Committee on Classroom Utilization met three times over the summer and a Senator was present at these meetings to ensure that the policy was being properly interpreted.

Senator Duntley, Chair of the Academic Affairs Committee, announced the following committee officers for the coming year:

Chair: Diane Duntley

Vice Chair: Corinne Carey

Secretary: rotating

The following committee members will serve on Grade Appeals Level II screening: Kurt Dudt, Herlinda Hernandez, Carolyn Wilkie and Marybeth Kuhn (student).

Meetings of the Academic Affairs Committee are held every Thursday at 3:15 p.m. in 218 Sutton.

NOTE: Point of information concerning grade appeals for Spring 1987: October 30, 1987 has been confirmed as the deadline date for grade appeals for the spring semester.

The Academic Affairs Committee moved approval of the Proposal for Prior Learning Assessment as shown in ATTACHMENT C. The only amendment made to the original policy was in #4 of Portfolio Evaluation: Principles--original proposal was that "Credits earned through

portfolio assessment MAY apply as residency credit." (Vote on amendment to have this read "MAY NOT" was 48 Yes, 44 No, 3 abstentions. The motion to amend was made by Senator Mutchnick, and seconded by Senator Ali.)

On a motion by Senator Marc Brown, seconded by Senator Newell, the Senate voted to close debate, and subsequently approved the proposal with the above amendment. Approved policy shown as ATTACHMENT C.

At this point, a motion by Senator Radell, seconded by Senator Goodrich and approved by the Senate, extended the meeting for ten minutes in order to consider the Program Revisions to the Ph.D. in English (Rhetoric and Linguistics). This revision was brought before the Senate by the Graduate Committee, chaired by Senator Linzey, and received approval by the Senate. See ATTACHMENT D.

Following the motion to adjourn, Chairman Buterbaugh reminded the Senate that the items of New Business which were not discussed at this meeting can be moved up for discussion prior to the Standing Committee Reports at the October meeting. This can be done when the Senate is asked to approve the current agenda items and order.

The meeting was adjourned at 5 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Anthony J. Nastase", with a stylized flourish at the end.

Anthony J. Nastase
Secretary of the University
Senate

adf

ATTACHMENT A

PRESIDENT WELTY'S REPORT TO THE UNIVERSITY SENATE

I would like to report to you the following items of information:

1. In July, 1987, the State System of Higher Education Board of Governors took action to approve the University's mission statement which had been submitted as part of the Long Range Planning process and to approve the proposed bachelors degree program in Hotel, Restaurant and Institutional Management which the University Senate and Council of Trustees had approved previously.
2. I am pleased to report that we have been able to prepare a balanced budget for the 1987-88 year. Now that the appropriation to IUP through the State System of Higher Education and tuition costs are set, a budget has been developed assuming the adoption of the tentative agreement between APSCUF and the State System of Higher Education. This new budget will allow for us to meet continuing expenditures and address the following priorities:
 - a. An increase of 2.5 faculty and 14 staff positions
 - b. A special \$200,000 allocation to support library acquisitions
 - c. \$100,000 to support release time for scholarly activity
 - d. An increase in graduate assistant stipends
 - e. \$300,000 for doctoral program enhancement
 - f. Initial funding for Liberal Studies
 - g. Increased equipment support for the Colleges of Natural Science and Mathematics and Business
 - h. Funds to support renovation of Waller Hall and Ackerman Hall
3. On April 14, 1987, the University Senate passed a motion establishing a recommendation that the administration form an ad hoc Computer Software Policy Commission to refine the permanent Computer Software Policy. After review of this action I have asked the Academic Computing Advisory Group to assume responsibility for refining the permanent Computer Software Policy. That committee, chaired by Mr. Garrett Bozylinsky, Associate Vice President for Computing, will be submitting the report as soon as it is able to review the matter thoroughly.
4. As a result of recommendations submitted by the Long Range Planning Committee, we have taken action to make modifications in the Long Range Planning process for the coming year. First, the committee membership has been revised slightly. In order to more effectively improve communication, I will chair the Long Range Planning Committee to assure that I am involved in on-going deliberations of the committee.

Each college and vice presidential area will be asked to develop a comprehensive unit plan for submission to the Long Range Planning Committee this year. In addition, I will be asking the Long Range

Planning Committee to undertake four comprehensive planning studies during the year to address the following:

- a. Planning and projections of enrollment for the future
 - b. Assessment of our Human Resource needs and steps we must take to address them
 - c. Development of long-term facilities planning and strategies to achieve support for additional facilities
 - d. Identification of those program areas in which we should place particular emphasis in the coming years.
5. I am also pleased to report to you that Dr. Richards has appointed a Computer Literacy Committee consistent with the recommendation contained in the Liberal Studies Program which was adopted by the University Senate in April, 1987. Committee membership consists of the following: Mark Staszkievicz, Chair; Mr. Ken Shildt, MIS; Mr. Jim Wolfe, Computer Science; Dr. Richard Rowell, Business; Dr. John Johnson, Education; Dr. Donald Eisen, Fine Arts; Dr. Dave Pistole, Biology; Dr. Mike Williamson, English; Dr. Ruth Browning, Home Economics; Dr. John Butzow, Associate Dean, College of Education; Mr. Garrett Bozylinsky, Associate Vice President for Computing; Mr. Rick McFerron; one Senate representative; one Liberal Studies Committee representative; and two or three students.
6. Provost Richards has also appointed a Committee on International Programs. The committee will be asked to review the consultant report on International Education which was submitted in May, 1987 and to develop a recommended mission statement and goals for international education for the future; develop recommendations on the best organizational arrangement; identify other plans/issues which the University should address in support of international programs and identify steps the University should take in order to improve the climate for international education.
7. I am also undertaking a comprehensive review of our organization in Institutional Advancement. I am in the process of consulting with appropriate individuals within the university community and representatives of the Foundation Board and Alumni Association Board concerning this issue. I anticipate completion of this review and an announcement of the steps which we will take to organize the Institutional Advancement unit within the next few days.
8. The State System of Higher Education has made two major appointments during the summer: Donald R. Shaffer has been appointed to the position of Director for Facilities Management to provide leadership for the system's facility programs and Dr. Edith Crew has been appointed Director of Social Equity to provide leadership for equal opportunity and affirmative action programs.

I look forward to continuing to work with you in the coming year in order to further strengthen our university.

JDW10/aml
9/15/87

CHAIRMAN'S REPORT

The University Senate at IUP is in a unique position. It is the only body on campus which has representation from the three groups on campus that have the most interest in University policy: the administration, the faculty, and the students. Currently the University Senate enjoys a favorable reputation on campus with the manner in which the Liberal Studies and other proposals were handled in the past. Perhaps our best asset is the positive climate that is a part of the Senate membership.

This does not mean that the University Senate is without its problems. We continue to have non-involvement from a large number of our body and still some of our committees remain largely inactive. Also in spite of a good record of acting responsively, there is still a reluctance on the part of some to have matters deliberated before the University Senate and we find policies that affect the entire University being conceived and implemented by a few individuals.

In light of this I would like to share with you my three goals for the University Senate for this academic year.

1. To increase participation of Senators both at the Senate level and the committee level. In order to accomplish this, we will need to place more emphasis on attendance, enforce the attendance policy and make meeting worth the while of Senators attendance.
2. To increase the influence of the University Senate, especially in those places where it is intended that we have input. In particular, I believe that it is important for us to not only be represented on committees such as the Budget Committee and the Admissions Committee, but for us to be informed of what is happening in these and other committees where the University Senate has representation.
3. To begin the process of changing the Senate constitution. I will be charging the Rules Committee to come up with a five year plan that will enable us to change the constitution piecemeal, addressing the difficult problem of our purpose, at which we still remain at odds with the Council of Trustees, at the end of this period.

I would like to briefly outline what I see as the major work for each of the University Senate Standing Committees:

RULES COMMITTEE - As indicated above, one of the major tasks I envision for the Rules Committee this year is to come up with the five year plan to change the

Constitution and to begin that process. We will also need this committee's help to enforce the attendance policy. We also need to have the procedure for the replacement of vacant positions in each of the three segments more clearly defined. Finally I would like to see the Rules Committee come up with a better procedure for Senate elections, especially committee elections. All this in addition to their normal work load.

ACADEMIC PROCEDURES COMMITTEE - Policy is currently being developed in various segments of the University which is academic policy, such as procedures for assessment of skill level and placement in appropriate courses which will need to be reviewed by this committee. One of the important roles of this committee is serving as a watchdog to make sure that academic policy is not being developed and implemented without Senate action.

CURRICULUM COMMITTEE - Besides the normal heavy workload of approving new courses, new programs, and approving changes to existing courses and programs, this committee needs to finish work on a Curriculum Handbook and be involved with Phase II of the Liberal Studies Proposal. See attached for a listing of current proposals before the committee.

GRADUATE COMMITTEE - The Graduate Committee's primary responsibility will be to approve new graduate courses and programs and changes in existing courses and programs. It will also be necessary for them to look at appropriate Graduate policy as it comes forth. See attached for a listing of current proposals before the committee.

LIBRARY AND EDUCATIONAL SERVICES COMMITTEE - The Library and Educational Services Committee will need to work closely with both the Associate Vice President for Computing and the Director of Libraries as new policies are developed. Involvement of this committee and the University Senate is particularly important as the university develops a RFP for additional computing power.

RESEARCH COMMITTEE - This committee's sole responsibility will be to present its ranking of research proposals.

STUDENT AFFAIRS COMMITTEE - This committee has several items that it must consider this year. These include: Guidelines for Organization Recognition, Alcohol Task Force Report, RORB Guidelines, Sign and Poster Policy, and the University-Wide Hazing Policy.

UNIVERSITY DEVELOPMENT AND FINANCE COMMITTEE - With the completion of the classroom space allocation policy last year, this committee needs to work on policy that deals with other university facilities. I would also like to see this committee be more aware of the budget process and to have Senate involvement in this process increased.

UNIVERSITY-WIDE AWARDS COMMITTEE - This committee's primary responsibility shall be recommending individuals for awards.

NON-CREDIT INSTRUCTION COMMITTEE - This committee had been mainly inactive in the past. I suspect that it will be this year also.

Attached you will find a list of those who are appointed to represent the University Senate on other committees and those who are serving as liaisons. If a number is blank, this means that there is a vacancy. If the name has a parenthesis around it, this means that the position is currently held by this individual, but that the position is up for reappointment. If a name appears without parenthesis, this means that the appointment is for the current academic year.

I appreciate the opportunity to serve my university in a leadership position by being your chair. Please help me to make the University Senate the fine organization that it can and should be.

Respectfully,

Gary L. Buterbaugh
Chairman
University Senate

SENATE UNDERGRADUATE CURRICULUM COMMITTEE PROPOSALS

| No. | Course or Proposal | Comte. Action | Senate |
|-----------|--|---|----------|
| 86-87/1-1 | FN 408 Title Change | Approved 11/25/86 | Approve |
| 86-87/1-2 | HP 261, 262, 265, 266, 267 Course No.Changes | Approved 11/25/86 | Approver |
| 86-87/1 | Child Development/Family Relations Program Changes | Returned to Dept. 11/18/86 | |
| 86-87/2 | Modification of Geology Minor | Approved 12/2/86 | Approved |
| 86-87/3 | CR 499, 482 Course No. Change; CR 299 New Course | CR 499, 482 Change Approved 12/2/86 CR 299 Returned to Dept. | |
| 86-87/4 | HP 160 New Course | Approved 11/25/86 | Approved |
| 86-87/5 | CO 355 New Course | Approved 2/10/87 | Approved |
| 86-87/6 | CH 340 New Course | Approved 2/10/87 | Approved |
| 86-87/7 | Foreign Lang. Options for Chemistry Majors | Approved 2/10/87 | Approved |
| 86-87/8 | SP 353 New Course | Approved 2/26/87 | Returned |
| 86-87/9 | HE 457 New Course | Returned to Dept. 11/18/86 | |
| 86-87/10 | Degree-Credit Course Renumbering | Approved 11/25/86 | Approve |
| 86-87/11 | GE 416/516 New Course | Approved 2/24/87 conditionally | |
| 86-87/12 | Course Letter Prefixes Changes | Approved 11/25/86 | Approve |
| 86-87/13 | LC 090 New Course | Returned to department 3/24/87 | |
| 86-87/14 | LC 095 New Course | Returned to department 3/24/87 | |
| 86-87/15 | Course Prefix, Credit, Name, Content Changes | Returned to department 3/24/87 | |

| | | | |
|----------|---|------------------|----------|
| 86-87/16 | DS 213 COURSE NAME CHANGE | Approved 2/24/87 | Approver |
| 86-87/17 | Child Development/Family Relations Program Changes | Passed 3/31/87 | Approver |
| 86-87/18 | B.S. in Education in Math Education | Passed 3/31/87 | Approver |
| 86-87/19 | MA 117, New Course | Passed 3/31/87 | Approver |
| 86-87/20 | MA 457, New Course | Passed 3/31/87 | |
| 86-87/21 | MA 350, New Course | Passed 3/31/87 | Approver |
| 86-87/22 | B.S. in Hotel, Restaurant and Institutional Management | Passed 3/31/87 | Approver |
| 86-87/23 | HP 430, New Course, American Woman and Sport | | |
| 86-87/11 | GE 416, New Course Computer-Assisted Cartography | Passed 3/31/87 | Approver |
| 86-87/24 | Course Name Changes Safety Sciences | | |
| 86-87/25 | Curriculum Changes for Computer Science | | |
| 86-87/26 | Non-Credit Bearing Cooperative Education Courses, UN 299/399 | | |
| 86-87/27 | Revisions in the B.S. Degree in Biology Education | | |
| 86-87/28 | Minor for non-business major | | |
| 86-87/8 | SP 353, New Course Spanish Phonemics and Phonetics | | |
| 87-88/1 | Program Changes in Physical Education and Sport Program | | |
| 87-88/2 | Minor in Business for Non-Business Majors | | |
| 87-88/3 | Changes in Food and Nutrition Science Curriculum | | |
| 87-88/4 | New Course - FN 413 Advanced Food Management | | |
| 87-88/5 | New Course - SA 482 Independent Study | | |

87-88/6

New Course - SA 299, SA 399
Initial Experience & Subsequent
Experience in Cooperative
Education

CO-CHAIR OF COMMITTEE: Provost Hilda Richards
Harold Sommer (will be replaced by Ron Juliette the 2nd sem.)

SECRETARY: Loree Brown

August 4, 1987

TO: Dr. Gary Buterbaugh
Chairperson, University Senate

FROM: Alicia Linzey ^{al}
Chairperson, Graduate Committee of Senate

SUBJECT: Proposals Before Committee

In response to your request, the following proposals are at various stages of the review process. The most recent action is noted.

1. Educational Psychology 616, 715, 716
12/2/86 - course proposals returned to department to resolve issue of overlap with other department's offerings
2. PC 799 Internship in Psychology
request to raise credits from 3 to 9
3/31/87 - committee members and Psychology Department directed to gather information on current practices at IUP and other institutions
3. EC 630 Labor Economics
4/28/87 - course approved by committee
4. Industrial and Labor Relations 635, 642, 651
2/26/87 - returned to department
5. Ph.D. Program in Rhetoric and Linguistics
5/13/87 - program conditionally approved; final approval pending acceptance of conditions by department
6. Industrial and Labor Relations 636
4/6/87 - received by committee
7. Proposal to change GRE Requirement
5/14/87 - received by committee
8. Educational Psychology 710, 753, 766
5/15/87 - received by committee
9. M.A. In Sociology (revisions)
6/4/87 - received by committee

SENATE APPOINTEES

ACADEMIC COMPUTING ADVISORY COMMITTEE

1.

ADMISSIONS COMMITTEE

- | | |
|--------------------|-----------------------|
| 1. (Deb Hackman) | Currently two faculty |
| 2. (Diane Duntley) | and one student |
| 3. (Jean Blair) | |

BUDGET COMMITTEE

- | | |
|-------------------|-----------------------------------|
| 1. (Wilma Hunter) | Member of Finance and Development |
|-------------------|-----------------------------------|

DISTINGUISHED ACHIEVER SCHOLARSHIP COMMITTEE

- | | |
|-----------------------|------------------------------|
| 1. (Larry Wood) | Two faculty and two students |
| 2. (Jennifer Tobler) | |
| 3. (Robert Morris) | |
| 4. (Robert Mutchnick) | |

LIBERAL STUDIES COMPUTER LITERACY COMMITTEE

1.

LONG RANGE PLANNING COMMITTEE

1. (Gary McClosky)

TASK FORCE ON ASSESSMENT OF UNIVERSITY OUTCOMES

- | | |
|---------------------|----------------------------|
| 1. (Joan Elliott) | One member from Curriculum |
| 2. (Carolyn Wilkie) | Committee and one from |
| 3. (George Wiley) | Academic Affairs |

UNIVERSITY COMMUNITY COUNCIL

- | | |
|--------------------|---------------------|
| 1. Gary Buterbaugh | Chair and one other |
| 2. Diane Duntley | |

LIAISONS

| | |
|--|--------------|
| APSCUF----- | George Wiley |
| LIBERAL STUDIES----- | Don Eisen |
| UNIVERSITY COMMITTEE ON ATHLETIC POLICY----- | |
| CLASSROOM SPACE ALLOCATION COMMITTEE----- | George Wiley |

POLICY ON PRIOR LEARNING ASSESSMENT

IUP has authorized a policy for assessment of prior learning that took place outside traditional classrooms in a procedure known as Portfolio Assessment. It is particularly designed for adults with extensive documentable knowledge from work experience, travel, independent study or other out-of-class experiences.

Portfolio Evaluation: Principles

1. Credit awarded through portfolio evaluation must conform to specific course titles listed in the IUP catalog. Credit awards for general broad areas (block credit) will not be permitted.
2. In order to request a portfolio evaluation, the student must be currently enrolled at IUP. Credit awarded must be intended for use as part of a degree or certification program.
3. Each department will determine the maximum number of credits to be awarded for prior learning for its major. In no case will more than one-half of the major be earned through CLEP, challenge examinations and other forms of prior learning assessment.
4. Credits earned through portfolio assessment may not apply as residency credit.
5. Credit earned through portfolio assessment may either be awarded as regular course credit or as internship credit.
6. If a related examination is available through CLEP or if a challenge examination has previously been established for the course, a portfolio assessment of those credits will not be accepted.
7. Acceptance of portfolio assessment credits by the department will be indicated by the signature of the chairperson of the department offering the course. The dean of the appropriate IUP college and the dean of continuing education must also indicate approval.
8. Students may qualify solely for undergraduate credit -- not graduate credit.
9. The title of the course, the semester hours, as well as the indication that credit was earned through Assessment of Prior Learning will be recorded on the academic record. A grade of "S" will be assigned if the portfolio is acceptable.

Portfolio Evaluation: Procedures

1. Student meets with Director of Division of Credit Programs in the School of Continuing Education to determine the feasibility of earning credit through portfolio evaluation. Standard outlines of related courses are provided to student.
2. Preliminary Application Form
Student must provide a resume and answer the following questions:
 - a. What have you learned that relates to this course?
 - b. Where and when have you learned it?
 - c. What documentation do you have that supports the claim?
3. A handbook to assist students in compiling a portfolio will be printed. It will show how to relate to the written portfolio learning gained through work experience, independent study and other experiences. Evidence of learning through documentation of experience, completion of a project and written examination will be explained. If there is sufficient demand, a workshop will be conducted to assist students.
4. Fees
Application Fee per Assessment: \$15.00
Assessment Fee: \$38.00 for each credit requested; to be paid when portfolio is submitted for evaluation.
5. The application will be submitted to the Director of the Division of Credit programs. Upon approval, the chairperson of the department offering the course will be requested to suggest the name of a faculty member to the dean of the college for approval.
6. The faculty member will meet with the student to determine the technique of assessment or a combination of techniques to be used including interviews, documentation, observation of performance, examination, etc.
7. After the portfolio has been prepared by the student, it will be submitted to the Dean of the School of Continuing Education for review, then forwarded to the appointed faculty member for assessment.
8. The faculty member will evaluate the portfolio, then make a recommendation for or against the award of credit and the amount of credit in the form of a letter, which must be approved and countersigned by the chairperson of the department offering the course. The portfolio will be forwarded to the Dean of the college which oversees the student's curriculum to approve and verify that the course will be accepted as part of the student's program. Finally,

the portfolio is sent to the Dean of the School of Continuing Education who will notify the student and the Registrar.

9. The Registrar will list the course title, credit and an indication that credit was earned through Assessment of Prior Learning.
10. A workshop pertaining to prior learning assessment will be conducted by a representative of the Council for Adult and Experiential Learning for the benefit of IUP faculty members and School of Continuing Education staff.
11. A guide will be produced to assist faculty members with a portfolio evaluation. It will focus on such topics as documentation of evidence of learning, breadth of learning and quality of learning.
12. A faculty member will be paid 65% of tuition requested for a portfolio evaluation. This formula conforms to Article 27 of Collective Bargaining Agreement.*

Approved: Council of Deans -- March 31, 1987

Approved: Senate Academic Committee -- September 10, 1987

Approved: University Senate -- September 22, 1987

Revisions to Ph.D. in English (Rhetoric and Linguistics)

The proposed changes are designed to expand and update that portion of the Ph.D. program in English currently referred to as the Rhetoric and Linguistics program. Academic aspects of this program, which is targeted at two-year and four-year college teachers, now include the following requirements. These requirements conform to or amplify those set forth in the Graduate Catalog (requirements for the doctoral degree, pp 30-32).

1. Completion of the MA in English or a related area prior to admission;
2. Completion of 30 semester hours in academic courses approved for the program, including the following required courses: 3 semester hours in EN 710, "Research Methodology in Rhetoric and Linguistics;" 3 semester hours in EN 730, "Teaching Basic Writing;" and 6 semester hours of linguistics courses (3 semester hours in EN 720, "Linguistics and the English Teacher" and 3 semester hours in either EN 721, "Psycholinguistics" or EN 722, "Sociolinguistics");
3. Advancement to candidacy, which is possible following the completion of 9-15 credit hours;
4. Completion of a 3-semester-hour course, EN 698, "Orientation and Field Experience in the Community College," as part of the 30-semester-hour requirement above. This requirement is waived when experienced teachers demonstrate appropriate effective teaching by filing with their dissertation committee a letter of evaluation from the chairperson or dean of the student's institution. When students waive this course, they must still complete three credit hours in lieu of registering for this course;

5. Successful completion of a comprehensive examination, three written and one oral, covering three doctoral fields approved by the candidate's dissertation committee;

6. Approval of the candidate's Dissertation Research Proposal at a formal meeting;

7. Completion of 12 credit hours of EN 950, "Dissertation";

8. Successful defense of the completed dissertation at a public Dissertation Review Meeting;

9. Submission of 3 copies of the dissertation to the Director of Rhetoric and Linguistics in English;

10. Completion of the Research Skills Requirement, with prior approval by the Director of the Program Committee and the Dean of the Graduate School, through one of the following means:

(a) Six (6) semester hours of graduate courses in a foreign language

(a language other than English and one which is relevant to the dissertation) with a grade of "B" or better; or equivalent examinations by ETS or the appropriate foreign language department at IUP. If ETS or the appropriate foreign language department at IUP is unable to test the language, it cannot be used to fulfill this option.

(b) Six (6) semester hours of graduate level courses in research methodology/design or computer usage in which the student achieves a grade of "B" or better.

(c) Six (6) semester hours of graduate level courses in linguistics taken in an accredited program. The student must achieve a grade of "B" or better. These courses must be taken in addition to the six credit-hour program requirement.

The means of fulfilling the Research Skills Requirement must have prior approval of the Director of the Program Committee and the Dean of the Graduate School. Coursework taken to fulfill this requirement will not count toward course credit hour requirements for the degree.

Revised Portions of the Program

Program revisions include an expanded course offering, revisions to the foreign language requirement, and a reduction in overall credit hour requirements. These changes may be summarized as follows:

Expanded Course Offering

The revision includes 10 new course proposals, 5 substantially revised courses, 3 courses retained with no (or minor) alteration, and deletion of one course (EN 691 Multi-media and Teaching English). These additions and revisions reflect expansion of the program to include an expanded student audience (the addition of teachers of English as a second language), growth in the discipline, and the addition of new faculty in this specialty. A listing of the total proposed course offering is given below.

Revisions to the Foreign Language Requirement

A "Research Skills Requirement" replaces the original Foreign Language Requirement. This requirement may be met by one of the options specified above (#10).

Reduction in Total Credit Hours

The previously approved Ph.D. program in English requires a minimum of 36 credit hours of coursework, exclusive of the dissertation and language requirement. The proposed program revision requires students to complete 30 credit hours of coursework, plus 12 credit hours of dissertation and the Research Skills Requirement (6 credit hours or the equivalent).

Course Descriptions

Courses marked with an asterisk are either new courses or have undergone substantial revision.

- *EN 692** American English Grammar 3 s.h.
The study of phonology, morphology, syntax, and semantics of present-day American English, using various approaches to the analysis of grammar and usage.
- EN 693** Seminar in Teaching English in Secondary School 3 s.h.
Explores recent developments in teaching language, composition, and literature.
- *EN 696** Internship in ESL/EFL 3 s.h.
Consists of one semester of supervised teaching, tutorial activities and materials preparation for non-native or limited English-speaking students. The purpose of the practicum is to demonstrate the candidate's preparation for teaching English as a second or foreign language.
Prerequisite: Permission of the Director of Graduate Studies in Rhetoric and Linguistics.
- EN 698** Orientation and Field Experience in the Community College 3 s.h.
Examines the community college from historical and philosophical perspectives. Includes observation of classes and interviews with staff at community colleges. Specifically for students preparing for careers in the community college. Prerequisite: Permission of the Director of Graduate Studies in Rhetoric and Linguistics.
- *EN 710** Research Methodology in Rhetoric and Linguistics 3 s.h.
Interdisciplinary dimensions of the transmission of literacy and its position as a domain for scientific inquiry, including bibliographical resources for the study of rhetoric and linguistics.
- *EN 720** Linguistics and the English Teacher 3 s.h.
Introduces the principles and uses of linguistics for the teaching of English.
- *EN 721** Psycholinguistics 3 s.h.
Studies the psychological bases and processes of language acquisition and use, with emphasis on the relevance of current research for language learning and teaching. Prerequisites: EN 710, EN 720.
- *EN 722** Sociolinguistics 3 s.h.
Studies language in its social context, including such topics as social and regional variations, language change and language planning, and the implications of language variety for the transmission of literacy. Prerequisites: EN 710, EN 720.
- *EN 730** Teaching Basic Writing 3 s.h.

Studies characteristics of the writing process and of the basic writer, methods for the evaluation of writing, and approaches to the teaching of writing.

*EN 731 The Rhetorical Tradition and the Teaching of Writing 3 s.h.
Surveys the rhetorical tradition from classical Greece to the present day, with emphasis on continuing philosophical and professional issues.

*EN 732 Advanced Seminar in Composition Theory 3 s.h.
Explores a single topic in depth. Topics, announced in advance, include such areas as approaches to the teaching of style, writing across the curriculum, the evaluation of composition instruction, the development of the writing process in children, computers in composition, writing in the professions, and discourse analysis. Prerequisites: EN 730, EN 731. May be taken more than once.

*EN 736 Reading Theory and the College English Teacher 3 s.h.
Examines the psycholinguistic and ethnographic research on the fluent reading process of native and non-native college readers, relevant to the teaching of reading and writing for academic and literary purposes.

*EN 740 TESL/TEFL Methodology 3 s.h.
Surveys current theory and practice in teaching English to non-native speakers. Includes traditional and innovative approaches, methods, and techniques for teaching all the language skills at various educational levels.

*EN 741 ESL Materials and Media 3 s.h.
Treats current principles of syllabus design, instructional materials, and systems for observing and evaluating the ESL/EFL classroom. Emphasis is placed on preparing or adapting language lessons as well as producing materials in audio, visual, and computer-assisted media for particular language learners and situations and demonstrating their effectiveness. Prerequisite: EN 740.

*EN 742 Cross-Cultural Communication 3 s.h.
Investigates cultural behaviors, assumptions, values, and conflicts surrounding communication across cultures in the context of teaching English as a second or foreign language at all levels.

*EN 743 Second Language Acquisition 3 s.h.
Introduces current research in second language acquisition especially of English. Focuses on prominent research trends in the study of the language learner, the process of acquisition, and the interaction of learner, language, and context. Prerequisites: EN 720 and EN 740.

*EN 799 Independent Study 1-3 s.h.
An in-depth investigation of topic or area related to the student's doctoral program but not available through regular course work. Independent study is initiated by the student and supervised by a faculty member in the area of study. Prior approval by the director of the student's doctoral program is required.

EN 950

Dissertation

1-12 s.h.

MINUTES OF THE UNIVERSITY SENATE

At a special meeting of the University Senate held on May 5, 1987, the Senate APPROVED the Liberal Studies Proposal as presented by the Senate Undergraduate Curriculum Committee, with the following amendments:

- Pages 12 & 13: Remove departmental prefixes: MA, HI, PH/RS and EN from the Learning Skills and Knowledge Area description.
- Page 18: Paragraph 3, line 4: "period of five years." CHANGED TO "period of two years."
- Page 20: Add #5: to read: To encourage the steady growth of library skills; to encourage the meeting of competency skills through examinations rather than through credits alone; and to encourage the investigation of values in our society.
- Page 20: Under paragraph entitled "Note on Procedural Relationships--": Add this sentence as the second sentence (first sentence remains the same; remainder of paragraph remains the same): "All curricular proposals presented to the Liberal Studies Committee will be submitted to the Senate Undergraduate Curriculum Committee with the Liberal Studies Committee recommendation for appropriate action by the University Senate."

The following Senators were in attendance at the meeting:

| | | | | |
|---------------|-------------------|-------------|--------------|-----------------|
| Abrams | Dakak | Kolaczowski | Pavloski | STUDENTS: |
| Andrew | DeCoster | Kolb | Perkins | Brown, L.E. |
| Agyei-Asamoah | DeFurio | Kroah | Radell | Carey |
| Ali | Dietrich | Landon | Ray | DelGrosso |
| Altimus | Do err | LeBlanc | Richards | DiVito |
| Anderson | Drescher | Lepley | Richardson | Gabriel |
| Austin | Duntley | Levinson | Rowell | Greer |
| Bahn | Dutkiewicz- | Linzey | Ryan | Hucko |
| Barker | Zetterberg | Lipsky | Shirey | Kerr |
| Blair | Eisen | Lynch | Snyder | Lauer |
| Bright | Ender | Marx | Sommer | Loeff |
| Bormann | Frank | Matous | Stacy | Mornebeck |
| Brown | Freeman | Mitchell | Staszkievicz | Osman |
| Brown-McGowan | Ford | Moyer | Steele | Wilson |
| Buterbaugh | Fuget | Murray | Stratton | NEW STUDENTS: |
| Cahalan | Gates | Mutchnick | Taylor | Getty |
| Carranza | Goodrich | Newell | Voelker | Hebe |
| Chamberlin | Hall | Newkerk | Welty | Henning |
| Craig | Hunter | Norberg | Wilkie | Rearick |
| H. Cunningham | Jones | Novels | Wingard | Wolfgang |
| T. Cunningham | Knowlton | Oblitey | Woolcock | <u>EXCUSED:</u> |
| | | | Yirenki | Cignetti |
| | | | Zoni | Elliott |
| | | | | Tackett |