

MINUTES OF THE UNIVERSITY SENATE

The March 22, 1988 meeting of the University Senate was called to order by Chairman Buterbaugh at 3:25 p.m. in McVitty Auditorium, Sprowls Hall.

The following Senators were excused from the meeting: Welty, Norberg, Storm, Ender, Hall, Moreau, Nastase, Andrew, Lipsky, Cercone, Miller, Ojanlatva, Dutkiewicz-Zetterberg, Reigle, Tabler, Foster, Walker and Ferguson. Also absent were Senators Cignetti, Dakak, Como, Freeman, H. Cunningham, Hernandez, Jackson, Ross, Zoni, Rowell, Halapin, Jones, Voelker, Lepley, Nelson, Russell, Green, Mitchell, Drescher, Bahn, Spewock, Cvejnovich, Kerr, Lauer, DelGrosso, Wood, Ray, Wong, Modrak, Mace, Moore, Kot, O'Connell, Galo, Thewes, Rizzo, Eberle and Gentile.

The following corrections were made to the minutes of the February 16, 1988 minutes: Page 2: Curriculum Committee - Item 1 c: change "non-graduating credit" to "degree credit"

Item 1 d: change "non-graduating credit" to "degree credit"

Item 2, line 1: change "graduating credit" to "degree credit"

On a motion by Senator Duntley, seconded by Senator Chamberlin, the minutes were then approved as amended.

Chairman Buterbaugh noted that the following items, which were all received too late for in the official printed agenda, will be considered as New Business at this meeting:

1. Curriculum Committee Report
2. Capital Budget Approval
3. Proposal for Formal Process for Admission to the Teacher Education Program
4. Report from Senate Representatives to Admissions Committee concerning effect of Articulation Agreements with Community Colleges
5. Course Syllabi Proposal
6. Allocation of Field Space for Sports Teams

President Welty was not present for the meeting; his report was read by Senator Richards and is shown as Attachment A.

Provost Richards reported to the Senate on the following items:

1. The Curriculum Planning and Resource Review Document identified problems and issues and possible approaches for resolutions.
2. The Report on International Programs Committee, chaired by Dr. Ruth Shirey, produced a lengthy document. The Provost's Office will respond to the report and try to work through some of the recommendations included in it.
3. The committee dealing with Distinguished Visiting Professors, which includes Chairpersons and graduate coordinators, has outlined priorities for 1989-90 and is preparing a communication describing procedures and guidelines for submitting proposals.

Senate Chairman Buterbaugh reported to the Senate on the following items:

1. The report from Provost Richards is a result of a recent discussion between Buterbaugh and President Welty.
2. Apologized to Senator DeFurio for ignoring his call for the question at the February meeting. Noted that this would not happen again.
3. The Liberal Studies Committee is moving ahead.
4. Noted that the Undergraduate Curriculum Committee asked about the monitoring of the 481 offerings and other matters along this line. Chairman Buterbaugh indicated that he will see what can be done.

Vice Chairman Brown reported the following from the student segment:

1. Noted that the Drop-Add Committee is both a committee of the Senate and of the Student Government Association members
2. Announced that there will be an SGA Lobby Day in Harrisburg for all citizens to meet with legislators and hold press conferences concerning the Governor's and SSHE budget requests,
3. Noted that the students have two items of New Business to bring to the Senate:
 - a. Course Syllabi Proposal
 - b. Allocation of Field Space for Sports Teams

The Rules Committee, chaired by Senator Tackett, submitted the following for Senate information;

1. University Senate meeting dates: April 19 -agenda items due to Senator Nastase by April 8.
Meets at 3:15 p.m. - McVitty Auditorium.
Reserve April 26, 1988 for extra meeting.
2. That the Rules Committee write a letter to the SSA stating that it is the responsibility of the SGA/SSA to assist in electing and/or screening students to serve as members of the University Senate. It is not the responsibility of the SSA to remove students from the University Senate. This function (removal of members) is the sole responsibility of the Rules Committee. Students who wish to resign should notify the chair of the Rules Committee in writing. It is further suggested that this policy be incorporated in the SSA by-laws. Motion was passed unanimously by the Rules Committee.
3. University Senate meeting dates for Fall 1988 semester:

September 13, 1988	November 8, 1988
October 11, 1988	December 6, 1988

The Graduate Committee, chaired by Senator Linzey, moved approval of the Revision to the Ph.D. in English (Literature and Criticism) along with the new courses included. This proposal, as approved by the University Senate by a majority vote, is shown as Attachment B.
(It was noted prior to the discussion of the revision that the committee vote on the proposed revision was 4 Yes, 0 No and 4 Abstentions.)

Senator Barker, Chairman of the Student Affairs Committee, moved approval of the Guidelines for Organization Recognition. Item #11 was added. A motion by Senator Lynn, seconded by Senator Richards, to return this policy to the committee for re-writing was rejected. A motion to close debate was passed and the Guidelines were approved by the Senate, as shown in Attachment C.

Senator Juliette, Chairman of the Curriculum Committee, submitted the following for Senate information;

1. Change in course prefix: PH 311 - Eastern Philosophy to RS 311
2. Change in course numbers: SA 302 - Health Hazard Evaluation to SA 402
3. Course title changes:
 - a. Political Science Dept.: PS 444 - Science, Technology and Politics TO
Science, Technology and Public Policy
 - b. English Department: EN 313 - The History of Rhetorical Thinking TO
The Rhetorical Tradition
 - c. Allied Health Department:
 - RT 326 Respiratory Therapy Clinical Practice I TO
Respiratory Care Clinical Practice I
 - RT 328 Introduction to Respiratory Therapy TO
Introduction to Respiratory Care
 - RT 329 Respiratory Therapy Equipment I TO
Respiratory Care Instrumentation
 - RT 337 Introduction to Pulmonary Functions TO

- Introduction to Pulmonary Function Studies
- RT 426 Respiratory Therapy Clinical Practice III TO
Respiratory Care Clinical Practice III
- RT 428 Essentials of ECG Interpretation TO
Essentials of Electrocardiography
- RT 429 Respiratory Therapy Facility Design TO
Design and Function of a Respiratory Care Program
- RT 431 Pediatric Respiratory Therapy TO
Pediatric Respiratory Care
- RT 433 Respiratory Therapy Clinical Practice IV TO
Respiratory Care Clinical Practice IV
- RT 434 Pediatrics and Special Topics TO
Neonatal Respiratory Care
- RT 436 Respiratory Therapy Teaching TO
Respiratory Care Teaching

A new Finance/MIS Department course, IM 372, Advanced Microcomputer Applications, 3 credits, was not approved by the Senate, by a vote of 44 yes, 39 no and 5 abstentions.

As moved by the Curriculum Committee, three new Geoscience courses were approved, as follows:

1. GS 310 - Environmental Geology - 2c/1 lab/3 sh. Prerequisites: 8 sh in geology or permission. The application of geologic information to the accomodation and reduction of natural hazards, to land-use planning, and to the utilization of earth materials. Includes field trips which occur on weekends.
2. GS 331 - Hydrogeology - 2c/3 lab/3 sh. Prerequisties: MA 121-122, GS 121-122 or permission. An overview of groundwater geology, including flow equations, graphical solutions to flow problems and computer modeling of flow systems, as well as the geo-technical and social implications of groundwater utilization. Includes field trips which occur on weekends.
3. GS 332 - Geochemistry - 2c/3 lab/3 sh. Prerequisites: CH 111-112, GS 121-122, or permission. Introduction to low-temperature chemistry of the earth's surface and near-surface; includes discussions of chemical activity, solution chemistry, organic geochemistry, trace elements, isotopes and the chemistry of natural waters.

Also as moved by the Curriculum Committee, GS 362 - Marine Geology and Plate Tectonics was changed to GS 362 - Plate Tectonics, 2 c/3 lab/3 sh, with the following course description:
Prerequisites: PY 111-112 and a minimum of 20 sh of geology. Introduction to formal theory of plate tectonics. Topics include: magnetic anomalies, first motion studies, thermal structures of the plates, kinematics, crustal generation, sea floor spreading, collision and subduction deformation.

Senator Wiley, Chair of the Finance and Development Committee, submitted the Capital Budget for 1989-90 for approval. See Attachment D.

The Academic Affairs Committee, chaired by Senator Duntley, moved approval of A Proposal to Add a Formal Process for Admission to Teacher Education Process. On a motion by Senator Duntley, seconded by Senator Neal, Professor Ed Mott (non-Senator) was permitted to answer questions on thi's proposal. During the course of the discusson, Senator Costa moved to include an appeal process in the formal policy. Discussion then centered on this topic, but the 10-minute time extension had run out and the meeting was adjourned at 5:10 p.m. before a vote could be taken.

Respectfully submitted

A.J. Nastase

Anthony J. Nastase

Secretary of the University Senate

Report to
University Senate
March 22, 1988

There are several items about which I would like to report to you today.

Affirmative Action and Equal Opportunity Plan

A planning group consisting of individuals from respective state university campuses along with the System's director of social equity, Dr. Edith Crew, has been preparing a new Affirmative Action and Equal Opportunity Plan for the State System of Higher Education. A final draft of that plan has been submitted to the campus for review and comment. It is anticipated that the Board of Governors of the State System of Higher Education will take action on that plan in April, 1988. The plan will require us to develop a four-year plan for the period July 1, 1988 through June 30, 1992. I will be preparing a process by which we can begin to complete that plan so it is available for comment from the University community early in the Fall Semester 1988.

The IUP/Spring Hill Commission on the Education of Teachers has begun to meet. The Commission will meet with Dr. Russell Edgerton, who played a major role in the Spring Hill Commission, on March 23, 1988. Dr. Edgerton is president of the American Association of Higher Education. I would also like to call your attention to a conference to be titled "Preparing Teachers for Tomorrow's Schools," which will be held April 14-15 on the campus. I hope that as many members of the Senate as possible can participate in that conference.

The Task Force on Student Outcomes Assessment has announced that there will be two open hearings to discuss reactions to their initial report which was circulated during the Fall Semester. Hearings are scheduled for Tuesday, March 29, and Thursday, April 7, from 3:00 to 4:30 p.m. in Pratt Hall lounge. I would urge you to plan to attend one of those meetings. The Task Force would like a copy of any prepared remarks at the time of the open hearings.

Articles on Student Outcomes Assessment have been placed on reserve in the library for background reading. You may wish to review these before the meeting.

Report on 1988-89 Budget

We have begun work on the 1988-89 budget. You will recall that the State System of Higher Education requested an increase of 15.1 percent in the education and general expenditures category. In addition, there were several line items requested. The Governor has proposed an increase of four percent in his budget. It is clear, based upon this severe discrepancy between the request and the Governor's budget recommendation, that we face an extremely difficult year fiscally. As a result, we have begun work on planning for the 1988-89 budget. This planning will involve discussions with the Budget

Committee over the next several weeks. We have prepared a tentative preliminary model for discussion purposes. This preliminary model assumes that we will be able to generate an additional \$1.9 million in revenue beyond what the Governor has recommended. This increase will have to come in the form of either an increase in the amount the legislature allocates for the State System of Higher Education and/or as a result of increases in tuition or fees. The model which makes this assumption that we can attract an additional \$1.9 million in revenue will seek to meet the following priorities:

1. Allow for a balanced budget for 1988-89 which does not require the implementation of severe actions with regard to freezing of personnel vacancies or require retrenchment.
2. Allow funding for the implementation of the Liberal Studies Program.
3. Support the commitments made for doctoral program enhancement.
4. Support positions to ease a shortage of courses available to students, especially in English.
5. Support the purchase of a new mainframe computer and the increase of computing support staff to complete data base development.
6. Support the commitment made to the strengthening of the College of Business.
7. Allow for a very modest inflationary increase in supplies, postage, services and related areas.
8. Allow for a modest improvement in staff in the library.

In order to achieve the above goals, it will be necessary for us to undertake the following actions:

1. Stabilize our enrollment for the next year at approximately the same level as this year. This will mean that we will close applications for admission in almost all categories in the very near future.
2. Reduce support to bring international exchange professors to the campus by 50 percent.
3. No funding of additional new positions except those necessary to cover the above initiatives.
4. Reduce overtime by 10 percent.
5. Hold open a small number of vacant positions during the coming year.

6. Reduce allocations for equipment by 50 percent of this year's expenditures.
7. Severely reduce the number of repair and renovation projects which will be funded next year.

The entire model assumes the ability to generate an additional \$1.9 million in revenue above what the Governor has proposed. This will not be an easy task. Obviously, if this amount cannot be increased by this level, we will then be faced with the necessity to take even more stringent reductions.

This summary of the model gives you some sense of the discussions which will take place with the Budget Committee over the coming weeks. However, I believe it is important enough for the entire University community to be aware of what we are faced with in regard to budget allocations in the coming year.

Provost Report

- a. Curriculum planning and resource review
- b. Report of International Programs Committee

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Revisions to Ph.D. in English (Literature and Criticism)

PROGRAM REQUIREMENTS

Following the student's admission to the Graduate School and to Pre-Candidacy status, the requirements for the proposed degree program are as follows:

1. Course Work

Passage of a minimum of 30 hours of course work beyond the M.A., as well as 12 hours of dissertation credit, courses required from the 600 level (EN 674 Bibliographic Methods or EN 675 Literature and the International Student) and courses taken to fulfill the Foreign Language or Research Skills Requirement. Although the 30 hours will normally be in English Department literature courses, the Director of Graduate Studies in Literature may give special permission to students with particular programmatic needs to take a maximum of 6 hours in a closely related field such as Rhetoric and Linguistics.

A. Core Courses (6 hours required)

These courses form the basis for later work. Although they are not pre-requisites for other courses, they are meant to be taken at the beginning of the student's program.

- EN 751 The History and Theory of Criticism (3 cr.)
- EN 752 Literary Theory for the Teacher
and Scholarly Writer (3 cr.)

B. Elective Courses

These courses focus on close readings of texts and research. Students are to take major roles in the preparation of materials to be presented during the class. The preparation of a research paper is an element of all courses in this group. Each course carries 3 credits.

1. Courses in Traditional Literature (minimum of 6 hours required)

- EN 761 Topics in American Literature before 1870
- EN 762 Topics in American Literature since 1870
- EN 763 Topics in British Literature before 1660
- EN 764 Topics in British Literature since 1660
- EN 765 Topics in Literature as Genre
- EN 766 Topics in Comparative Literature

2. Courses in Special Literatures (minimum of 3 hours required)

- EN 771 Topics in Postmodern Literature
- EN 772 Topics in Women's Literature
- EN 773 Topics in American or British Minority Literature

C. Seminars (minimum of 6 hours required)

These seminars give students the opportunity to apply newly acquired knowledge of literary approaches and scholarly techniques to class work and research. They are meant to be taken at the end of the student's program. The development of a research project resulting in a paper suitable for publication is an element of all seminars. Each course carries 3 credits.

- EN 783 Seminar: Literary Theory Applied to Major American Author or Theme
- EN 784 Seminar: Literary Theory Applied to Major British Author or Theme
- EN 785 Seminar: Comparative Literary Theory Applied to Traditional and Special Literatures

D. Up to nine additional credit hours to be selected from literature electives.

2. Advancement to candidacy following the completion of 12 hours of credit, including successful passage of the candidacy examination and completion of all Graduate School requirements for candidacy.
3. Foreign Language Requirement - Reading ability in a foreign language (not English) as measured by ETS, by an exam administered by IUP faculty in the Foreign Language Departments, or by other means approved by the Dean of the Graduate School, is a requirement for successful completion of the degree. Testing must be accomplished after admission to the program.
4. Research Skills Requirement - Students will, in consultation with the adviser, select one of the following options to fulfill this requirement. The option selected must have the approval of the Director of Graduate Studies in Literature and Criticism and the Dean of the Graduate School and should be related to the student's programmatic or research interests or long-range professional needs. If a student chooses course work to fulfill this requirement, the courses must be taken after admission to the doctoral program in literature or must have been taken not more than five years prior to admission to the program (note exception for computer courses). Please note, however, that a maximum of 6 credits can be transferred from another university to a student's degree program.
 - a. Six semester hours of graduate credit with a grade of B or above in approved and regularly scheduled rhetoric, linguistics, writing for publication, or computer courses beyond the 30 hours required. If a student wishes to fulfill this requirement by transfer of credit for computer courses, such courses must have been taken not more than three years prior to admission to the program.
 - b. Proficiency in a second foreign language (not English or the student's native language) as measured by ETS, by an exam administered by IUP faculty in the Foreign Languages Departments, or by other means approved by the Dean of the Graduate School. If the option is chosen, the language must be relevant to the student's dissertation research. Testing must be accomplished after admission to the program.