

MINUTES OF THE UNIVERSITY SENATE

The December 10, 1985 meeting of the University Senate was called to order by Chairman Anthony DeFurio at 3:30 p.m. in Pratt Auditorium.

Senators Brown, Cronk, Keller, Marx, Moorhead, Norberg, Scroxton and Stratton were excused from the meeting. Also absent were Senators Lynch, Abrams, Culp, Thibadeau, Mlecko, Soule, Solak, Forbes, Tompkins, Stacy, Washington, Quirk, Shirey, Russell, Bowes, Allen, Jackson, Zoni, Dakak, Woolcock, Halapin, Gates, Wilson, McClosky, H. Cunningham, Tiger and Craig. The following student Senators were also absent: Brady, Davis, Dixon, Fitzpatrick, Keller, Marsili, Neidermeyer, Schloeffel, Pavlock, Rebenknoff, VandeWerken, Gentile, Johnson, Crooks, Ward, Baldoni, Gall, Hughes, Charpentier, Turetsky, Morris, Fey, Poli, Wallman, Shovlin, Baker, Stewart, Sunhachawi, and McCartney.

The minutes of the November 12, 1985 meeting were approved as published, with the following corrections: Lipsky not absent; Receski and Curey excused.

President Welty reported to the Senate on the following items:

1. Will be reviewing the progress of the Middle States Steering Committee and other actions taken to strengthen our doctoral programs with Dr. Emily Hannah, Vice Chancellor for Academic Affairs of the State System, on December 11 and with Dr. Robert Kirkwood, Executive Director of the Middle States Association on December 17.
2. Task Force on General Education has made progress in developing a statement of goals for general education.
3. The comprehensive review of all masters degree programs is near conclusion. Dr. Como hopes to complete a series of recommendations by the beginning of the Spring Semester, 1986. Following receipt of that report in early February, President Welty will act quickly to assure clarity with regard to resources for the coming year and the proposed direction of our masters degree programs.
4. The Council of Trustees, on December 6, approved a revised mission statement for the University and planning directions for the 1980s and 1990s. This is a result of the recommendations of the Long-Range Planning Committee and these modified recommendations are now available for the next step in planning.
5. The Council of Trustees approved the Grade Appeals Policy as approved by the Senate recently.
6. The Council of Trustees approved actions which will significantly strengthen our fund-raising and institutions advancement efforts. The firm of Ketchum, Inc. had made a series of recommendations concerning how we might strengthen our fund-raising and institutional advancement programs. An Ad Hoc Committee consisting of President Welty, two members of the Council of Trustees, and three members of the Foundation for IUP Board reviewed the recommendations from Ketchum and the following actions were recommended:
 - a) An Institutional Advancement Committee be established with at least two members from the Council of Trustees and two members from the Board of Directors of the Foundation for IUP. This Standing Committee of the Council of Trustees would provide overall policy direction for all fund-raising and institutional advancement efforts conducted on behalf of IUP. This will effectively coordinate the overall efforts of the Foundation and IUP.

- b) As requested by the Foundation for IUP Board, President Welty will provide guidance and direction for the Executive Director of the Foundation for IUP and prepare an annual performance evaluation of the Executive Director and transmit it to the Foundation Board. The University will also provide services and facilities to the Foundation, including office space, telephone, postage, and related activities. Within the University we will establish an Office of Institutional Advancement, with an Executive Director who will report directly to the President. This office will provide administrative coordination and direction to the offices of Alumni Affairs, Annual and Planned Giving, Media Relations, Media Development, Publications Design and Development, Marketing and Advertising, and Sports Information. A national search will commence shortly to fill the position of Executive Director. Until that position is filled, these offices will report to the Office of the President.
 - c) The action taken also establishes an Institutional Needs Committee to be made up of the President, the Provost, the Executive Director of the Foundation, the Executive Director of Institutional Advancement, two faculty members serving on the Foundation for IUP Board of Directors, and the Vice President for Finance. This committee will advise the President on the needs of the University as developed through long-range planning and those needs will be transmitted by the President to the Foundation for requests for unrestricted funds.
7. The Council of Trustees reviewed a study which has been conducted by Ketchum, Inc. on the feasibility of developing a capital campaign for the University. This study was referred to the newly-formed Committee on Institutional Advancement for review and later recommendations.
 8. Johnson Hall will open with the beginning of the Spring Semester, 1986.
 9. The search for Provost and Vice President for Academic Affairs is progressing; candidates are currently visiting the campus.
 10. Two representatives of the Office of Civil Rights are currently visiting the campus for the purpose of reviewing the implementation of our Equal Opportunity Plan.
 11. A report later in the meeting on the Middle States Steering Committee will recommend the centralization of the Graduate School. It is our intention to move forward to implement this recommendation during the Spring Semester.
 12. President Welty's response to two motions that were brought to the Senate at the April 1985 meeting:
 - Motion M - request that the President report on IUP's response to the Bell Report and the Report of the Study Group on the Conditions of Excellence in American Higher Education, both of which call for an increase in the skills acquired best in the liberal arts. Two major steps have been taken in response --the Task Force on General Education and the Task Force on Intellectual Life. Both of these will be considering the recommendations of the Bell Report and the Report of the Study Group on the Conditions of Excellence.
 - Motion N - requested that the President direct that over one-half of the reserved parking spaces on campus be located in the Stadium Parking Lot. The new parking regulations have been put into effect following a comprehensive review of our parking policy; however, this recommendation did not occur.

HAPPY HOLIDAYS!

Senate Chairman DeFurio announced the interviews and open forums scheduled for two more candidates for the position of Provost and urged the university community to attend these forums.

The Rules Committee submitted the following for Senate Information:

1. Dates of 1985-86 Meetings: January 21, 1986
February 11, 1986
March 18, 1986
April 15, 1986
- NOTE: all of these meetings will be held in BEARD AUDITORIUM, STOUFFER HALL.

Agenda items are to be submitted to Secretary Nastase ten work days prior to the meeting date. All materials handled otherwise will not be included on that month's agenda.

An item of New Business from the Rules Committee, shown as Attachment A in the Agenda, concerning the Committee on Libraries and Educational Services, was returned to the Committee for parliamentary reasons.

As recommended by the Curriculum Committee, the Senate approved changes in requirements for the B.S. in Consumer Services/Fashion Merchandising Tract, as follows:

New Requirements

Required Courses:

CS 121	Introduction to Consumer Services	1 sh
CS 216	Clothing and Man	3 sh
CS 314	Textiles	3 sh
CS 315	Consumer Economics/Family Finance	3 sh
CS 318	Fashion Merchandising	3 sh
CS 421	Senior Seminar	3 sh
CS 456	Historic Costume	3 sh
JN 120	Journalistic Writing	3 sh

Controlled Electives:

One course from CS 112 or CS 212

Courses from list: CS 212, CS 213,

AR 120 or AR 113, CS 217, CS 303,

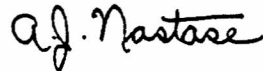
CS 354, CS 433, CS 453, CS 454, CS 455 11-12 sh

The Senate passed, by a majority vote, the recommendation for an Associate of Arts Program in General Studies, with the proviso that the Provost be urged to carry out a study to see if the libraries of the centers are sufficiently endowed to respond to the demands to be placed on them. (See Attachment A for Proposal).

Senator Van de Creek reported to the Senate on the work of the Middle States Committee. It is broken down into four sub-committees: a) mission and goals; b) institutional policies affecting doctoral work; c) external standards; and d) criteria for allocating resources. The mission and goal statement has been approved by the Council of Trustees and the self-studies have been completed. The institutional policies sub-committee, in October, submitted four recommendations to President Welty, including the centralization of the Graduate School, support for the Graduate School through staffing and budget; the establishment of criteria for faculty who teach in the doctoral programs, and appropriate course load assignments for faculty. There is an April 1987 deadline for reporting to Middle States on their recommendations concerning our doctoral programs.

The Graduate Committee recommended approval of the Program Proposal for the Doctor of Philosophy in Criminology (as shown in Attachment D of the Agenda). There was extensive discussion of this proposal, with some concern being expressed about the language requirement, the qualifications of the faculty, the implementation date, the office and equipment needs, etc. Due to the lateness of the hour, it was moved that the meeting be adjourned, with this item coming under Old Business on the January, 1986 agenda. The motion to adjourn passed at 5:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "A.J. Nastase".

Anthony J. Nastase
Secretary, University Senate

PROGRAM PROPOSAL
IUP SCHOOL OF CONTINUING EDUCATION
ASSOCIATE OF ARTS DEGREE

The School of Continuing Education proposes to establish the Associate of Arts degree to be offered at the Armstrong County Branch Campus, the Punxsutawney Branch Campus, and the main campus. The program would enable students assigned to the branch campuses to earn a degree before transferring to the main campus to continue their work toward a bachelor's degree. On the main campus, sufficient courses would be scheduled during evening hours so that adults who are fully employed or otherwise occupied during daytime hours may earn a degree at IUP. The primary purpose of the program is to provide a short-term goal for those just beginning a degree program. After achieving the short-term goal, students would be encouraged to continue their studies and pursue the bachelor's degree.

Appropriateness to Mission

One of the purposes listed in the publication, The Mission and the Strategic Direction Statements for the State System of Higher Education, is "To provide associate degree programs, including preprofessional transfer preparation, essential to serve unmet educational needs in particular geographical areas." The IUP mission statement announces the intent of the University to provide "...a liberal education of both general and specialized studies which allow our students to liberate themselves from narrow interests and prejudices, to broaden their intellectual horizons by increased cultural perspective, to develop the ability to think logically, critically and creatively and to communicate their judgments clearly and forcefully."

The proposed Associate of Arts degree program is in keeping with the mission statements because it would encourage adults to pursue a liberal education. In that there is no community college in Indiana County, it is appropriate for IUP to offer the program. Students would receive a broad-based general education when they complete the required number of courses in English, humanities, social sciences, science, mathematics and health and physical education. Upon completion of the AA degree, a student may transfer to one of a number of bachelor's degree programs at IUP, if the cumulative average required by the department has been attained.

Degree Requirements

The program consists of the General Education requirements of the IUP bachelor's degree programs as listed on pages 59-63 of the 1985-86 catalog, plus ten semester hours of electives.

ASSOCIATE OF ARTS DEGREE

General Education	
English (3 courses)	10 sh
Fine Arts (1 course)	3 sh
Humanities (2 or 3 courses)	6-9 sh
Mathematics (1 course)	3-4 sh
Natural Sciences (a 2-semester sequence)	8 sh
Social Sciences (5 courses from 12 alternatives)	15 sh
Health and Physical Education or military science	4 sh
Science/Math Electives	0-3 sh
	<hr/> 52 sh
Electives	10 sh
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Notes: No more than 30 sh accepted in transfer from other colleges. 62 sh

Need

The Associate of Arts degree would satisfy two areas of program needs at IUP. The Associate of Arts in Business has been approved for both branch campuses, and the Associate of Arts in Criminology is available at the Punxsutawney branch campus. In order to provide for a balanced program that will enable students to transfer to a wider range of IUP majors, a general associate of arts degree program should be offered at both branch campuses. Currently, the majority of the students attending classes at the branch campuses transfer to the main campus after only one year of study. A general Associate of Arts degree program would encourage students to stay at the branch campuses for two years instead of one year, thus providing greater stability of enrollment at the branch locations. The practice of completing the associate's degree prior to enrolling in courses which apply toward a major would be more appropriate for most disciplines within the College of Humanities and Social Sciences than for majors which require courses to be taken in a set sequence. For example, students would have difficulty completing a fine arts, business, foreign language, or science program within four years if they were not able to enroll in courses for their major during their freshman year. Therefore, the A.A. degree program would be optional.

The second program need is for the School of Continuing Education to provide access to IUP degree programs for adults throughout Indiana and Armstrong Counties. Recent reports predict a significant decrease in the number of traditional college-age youths in the near future, coupled with a substantial increase in adults who will be interested in attending college. By 1990, one-third of the nation's population will be in the 25 - 45 age group--the years considered to be the primary adult learning years. Within the same time period, the proportion of college students over the age of 25 will increase to 50 percent, and the percentage of part-time college students will increase to 50 percent.

With the expected decline in the number of high school graduates within the next few years, there will be greater emphasis on attracting the older, nontraditional student. The availability of a general Associate of Arts degree at the branch campuses, and on the main campus during evening hours, appeals to the adult learner who has been away from school for several years and is unsure of his or her ability to assume the role of a student again. For those who have not attended college previously, the prospect of spending eight years earning a bachelor's degree can be a formidable obstacle. An Associate of Arts degree would encourage adult students to enroll in classes because it would serve as a short-term goal. Once the AA degree goal is reached, the student would then decide whether or not to continue toward the bachelor's degree. For those who continue their studies, the General Education requirements will have been completed, enabling the students to focus on the academic major requirements for the remaining 62 semester hours.

Academic Integrity

The curriculum consists primarily of the General Education requirements of IUP bachelor's degree programs. Therefore, the quality and selection of courses is the same as the equivalent section of the bachelor's degree program.

Students would be assigned to the School of Continuing Education and would comply with all academic policies and admission requirements as stated in the IUP catalogue. Full-time students must be admitted through the Admissions Office, then assigned to the branch campuses while part-time students enter through the School of Continuing Education. Full-time students who choose to earn an associate of arts degree must obtain permission to transfer to the School of Continuing Education. The Dean of the School of Continuing Education would enforce all academic regulations which may result in placing students on probation or issuing academic dismissals.

Upon completion of the associate's degree, students would enter the bachelor's degree program with the same cumulative average acquired during the first 64 sh of courses. For example, a student who earns a 2.50 in the associate's degree program would start the junior year in a bachelor's degree program at IUP with a 2.50 average. A minimum cumulative average of 2.00 would be required to graduate. The residency requirement for the associate's degree would be set at 32 semester hours because of the shorter duration of the degree, however, the last 30 credits must be completed at IUP.

Academic advising would be a shared responsibility of the School of Continuing Education and other IUP colleges. The Director of Adult Advisement Services for the School of Continuing Education currently assists new part-time non-degree students with their selection of courses as well as registration, transfer credit, and financial aid matters. As part of Director's regular duties, he or she would also assist students who enroll in the AA degree program with the same concerns. As the students progress through the AA degree curriculum, the Director would assist them with a choice of major for their bachelor's degree program. Once the future major is determined, the students would be required to meet with the chairperson or a designated representative of the appropriate department to plan the selection of the remaining AA degree courses. Special requirements, if any, for transfer students would also be

explained by the department chairperson or designee. At the branch campuses, the regular faculty members would provide initial academic advising, then refer students to department chairpersons when the bachelor's degree major has been selected.

Coordination with Other Programs

All of the courses needed for the General Education requirements have been available during evening hours on main campus for the past two years. Several department chairpersons have indicated their commitment to continue to offer these courses after 5:00 PM on a regular basis. All courses required for the AA degree program will be available over a two-year cycle.

Mr. Robert Doerr, Director of the Armstrong County Branch Campus and Mr. Norman Storm, Director of the Punxsutawney Branch Campus strongly endorse the proposal. They indicate that the degree program will enhance the educational offerings that presently exist at their sites.

There was no attempt to coordinate the program with another college because of the limited number of courses required for the degree and the distance to the nearest college. The program is designed to fit the specific general requirements of bachelor's degrees offered solely at IUP. There is no overlapping of geographical territory because the closest college is nearly an hour's drive from either branch campus.

Periodic Assessment

Each program at IUP is evaluated by a faculty committee every five years, and this program would be included in the evaluation cycle. The quality of instruction is evaluated regularly, through faculty assessment procedures and periodic departmental program reviews.

Resources Sufficiency

An adequate selection of courses is currently available in the evening on the main campus to fulfill all Associate of Arts degree requirements. A few seats are reserved in most lower-level evening courses for adults who attend on a part-time basis. In view of the fact that the program would consist of existing courses currently scheduled during evening hours, there is no anticipated need to schedule additional sections. If there is a considerable demand for evening courses, some sections could be transferred from the day schedule to the evening schedule where possible. If schedule changes are not feasible, additional faculty complement could be provided to hire part-time instructors.

In anticipation of increased advising responsibilities for this program as well as other new programs, the School of Continuing Education has reassigned one staff member from the Division of Conferences and Non-credit Programs to the Division of Credit Programs. Also, office hours have been extended to 7:00 PM each night, which requires additional college work/study funds. There are no special purchases of learning resources or instructional equipment required for the main campus.

At both branch campuses, all of the courses needed for completion of the proposed AA degree program were scheduled during the 1984-85 academic year. There are sufficient courses to satisfy at least the minimum requirements in all other subject areas with some choice provided in the social science and elective area. The most critical need would be the scheduling of additional literature courses to provide a more extensive selection for the humanities requirement. If an increase in enrollment warrants the expansion of the course schedule, additional full-time or part-time faculty will be hired. Library resources will be purchased to support the added courses.

Impact on Educational Opportunity

The Associate of Arts degree program provides an opportunity for students to experience a wide choice of courses from various academic departments before making a final selection of a baccalaureate major. Students, with the help of academic advisors, prepare for career choices while completing courses that will apply toward the bachelor's degree.

To serve the special needs of adult students who must attend college on a part-time basis, the degree provides a short-term goal which can be achieved before pursuing further study for the four-year degree. It appeals to adults who wish to return to campus to seek learning that will enhance their careers, gain a better understanding of the world in which they live, or simply enjoy the personal satisfaction of earning a degree. IUP should offer the Associate of Arts degree to better serve the students at the branch campuses and the adult part-time students.

November 1985

