

## MINUTES OF THE UNIVERSITY SENATE

The January 21, 1986 meeting of the University Senate was called to order by Chairman Anthony DeFurio at 3:30 p.m. in Beard Auditorium, Stouffer Hall.

Senators Welty, Kroah, Cignetti, Norberg, Moorhead, Viggiano, Thibadeau, Ender, Bellak, Anderson, McClay, Reynolds, Craig, Gates and Kuzneski were excused from the meeting. Also absent were Senators Knowlton, DeCoster, Bahn, Fox, Benz, Juliette, Washington, Pavloski, Quirk, Halapin, Miller, Shirey, Godlasky, Voelker, Mlecko, Russell, Barker, Lipsky, Andrew, Screxton, Solak, Tompkins, Welker, Penrod, Brady, Como, Davis, Dixon, Fitzpatrick, Neidermeyer, Johnson, Schloeffel, Pavlock, Rebenknoff, Van de Werke, Gentile, Johnson, Crooks, Ward, Baldoni, Gall, Hughes, Charpentier, Turetsky, Morris, Fey, Poli, Wallman, Shovlin, Baker, Stewart, Sunhachawi, McCartney and Keller.

The minutes of the December 10, 1985 meeting were approved as published, with two corrections:

Excused rather than absent: D. M. Lynch

Page 3, Paragraph 5: Associate of Arts in General Studies (~~Program~~)

As an item of Old Business, the Senate brought back to the floor the Program Proposal for the Doctor of Philosophy in Criminology, shown as Attachment A. Following considerable discussion and some "friendly amendments" to pages 6 and 7 of the proposal, it was passed by the Senate by a vote of 60 Yes, 21 No and 8 Abstentions.

In the absence of President Welty, Senator Como presented information on the following items from the President:

1. The Council of Trustees took several actions designed to improve the University's institutional advancement and fund-raising efforts at their December 6, 1985 meeting. A complete summary of the actions taken will appear in the next issue of the Faculty News and he urges all members of the Senate to review the details of that report. Copies are also available from the President's Office. As indicated in that statement the Office of Annual and Planned Giving will be established within the University effective February 24, 1986. Ms. Kathleen Mack, who is currently employed by the Foundation for IUP, has been named Director of that office. The search for an Executive Director of Institutional Advancement has begun. The Search Committee which will be named very shortly will begin reviewing applications for the position March 1, 1986 and continue until the position is filled. The memorandum to be distributed describes the interim reporting arrangements of staff until such time as this position is filled.
2. Reports that decisions have been made with regard to the allocation of \$300,000 for the enhancement of doctoral programs. These allocations were made as a result of the self-studies conducted by each of the existing doctoral programs and those departments proposing doctoral programs. The self-studies were reviewed by the Deans of the respective colleges, the Dean of the Graduate School and then by the Interim Provost. The Provost then submitted a series of recommendations to the Middle States Steering Committee for their reaction. As a result of recommendations which were forwarded to

the President, decisions were made on the allocation. A complete description of these allocations as well as other actions to be taken to enhance doctoral programs will also appear in the next issue of the Faculty News. Senators are urged to read that document carefully.

Interim Provost Como reported on the Advisory Committee on Library Acquisitions--a copy of which is shown as Attachment B.

Senata Chairman DeFurio reported on the progress of the search for the Provost. Of the 132 applications that were received for the position, it was narrowed down to 17, five of whom have already been interviewed on campus. Five to seven more of these candidates are being interviewed by phone, and possibly three more of them will be invited to the campus.

Chairman DeFurio also announced that Sen. Gary McCloskey has been appointed to replace Senator Tompkins on the Long-Range Planning Committee and Senator Warner Tobin has been appointed Senate representative to the Student Retention Committee. A vacancy still exists for Senate representation on the Middle States Committee, as well as the Athletic Policy Committee.

Senator Tackett, a member of the Task Force on General Education, announced that a tentative statement of policy has been developed and is being circulated for input and guidance from the various university segments.

Disposition of the two items of New Business on the December 1985 agenda has been made, as follows:

1. The matter of the Athletic Policy Committee has been referred to the Rules Committee.
2. The matter of student registration has been referred to the Academic Policies Committee.

The Rules Committee made the following announcements:

1. Meeting on Tuesday, January 28, 1986 in 101 Stabley concerning the break-up of the Research, Library and Educational Services Committee. There will also be a meeting of the subcommittee on the Constitution next week.
2. Meeting dates and LOCATION for remainder of semester:  
February 11, 1986 )  
March 18, 1986 ) New location: BEARD AUDITORIUM  
April 15, 1986 ) STOUFFER HALL
3. Agenda items are due to Secretary Nastase ten working days prior to the meeting date. Materials handled otherwise will not be included on that month's agenda.

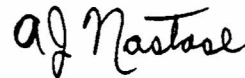
The Curriculum Committee recommended approval of the seven respiratory therapy courses listed in Attachment C. They were approved by the Senate.

On the recommendation of the Curriculum Committee, the Senate also approved by majority vote the B.S. in General Studies Program of the School of Continuing Education, shown in Attachment D.

The Graduate Committee, chaired by Senator Linzey, then presented their recommendation for approval of the IUP Policy on Graduate Assistantships, shown as Attachment D of the Agenda. At 5 p.m., in the midst of the discussion of this item, Senator Duntley moved extension of the meeting for six minutes in order that the Senate could act on the Emeritus Status recommendations, shown as Attachment E of these minutes. As it was imperative that these be acted upon at this meeting so that the Council of Trustees could act on them at its February meeting, the Senate agreed to this rearranging of the agenda, and hence approved for Emeritus Status those 11 candidates listed on Attachment E.

The meeting was adjourned at 5:05 p.m. and the February 11 meeting will pick up with the Graduate Assistantship Policy and continue through the January agenda. PLEASE BRING JANUARY AGENDA TO THE FEBRUARY MEETING.

Respectfully submitted,



Anthony J. Nastase  
Secretary  
University Senate

NOTICE: There will be a meeting of the Student Segment of the University Senate on February 6, 1986 at 3:30 p.m. in Room 224 of the Student Union Building.

## I. Introduction To Ph.D. Proposal

The Department of Criminology at Indiana University of Pennsylvania is proposing to establish a Doctorate of Philosophy program in Criminology. The department has assessed the needs of the discipline and has determined that there is a need for a program of this nature in Pennsylvania and that IUP is an excellent location and institution because of the facilities, existing program and faculty.

The proposed program integrates well with the mission of the University both from an educational and service standpoint. The addition of a Ph.D. in criminology will increase the diversification of degrees at IUP as well as provide a unique program for the state.

## II. Need for a Ph.D. Program in Criminology

Volumes II and III of the National Manpower Survey reported the need for raising the quality of criminal justice institutions. Attachments 1 and 2 provide relevant data as to degrees held by criminal justice individuals nationwide. Attachment 3 indicates the percent of law enforcement and corrections executives with college degrees. The data reflect graduate degrees generally and do not differentiate between master's and doctoral degrees. However, drawing inferences from Misner's Criminal Justice Education: A National Profile, only 45.83% of the faculty in the Pennsylvania region hold doctorates. Nationally, only 52.58 percent hold the doctorate. In the Commonwealth it is estimated that there are 150 criminal justice faculty teaching full-time in two and four year institutions of higher education, public and private. The above data suggests that 75-90 do not hold doctorates.

The initial doctoral market in criminology can be approximated as follows:

*PA Probation	72
PA Criminal Justice Educators	82
State Police	30
*State Correction/Parole	75
Pre-service/in state	30
Out of State	20

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309

Attachment 4 indicates degrees held by correctional personnel nationally and supports our estimates.

In summary, we believe from a potential market of 309 we can attract and prepare 30 FTE doctoral students. Long term these numbers can be maintained as our reputation advances.

### Data Indicating Tentative Student Enrollment For The Program

The Department of Criminology faculty has determined that the Ph.D. program, specifically its nine hour advanced research requirement, will be limited to 15 FTE doctoral students. The Pennsylvania State Police, Bureau of Corrections, in addition to pre-service students and academics in junior and some senior colleges in Pennsylvania will be the primary consumers of this degree. The Institute for Juvenile Justice Training and Research concluded a survey of Pennsylvania probation officers in March 1984. The survey indicated that 72 individuals would be interested in the Ph.D. degree at IUP. Since the bulk of the respondents were from Allegheny and Erie Counties we believe IUP is located appropriately to draw this clientele (Attachment 5).

Also, Herb Yost, Governor's Justice Commission, reported in 1983 that the Commonwealth has a potential need of nearly 200 Ph.D.'s to elevate criminal justice planning, research, systems and training to levels of competing government agencies (speech, Harrisburg Area Community College) The National Manpower Survey of the Criminal Justice System, "Criminal Justice Education and Training," Volume 5 supports the thrust of our proposal. The NMS states:

Thus among the objectives of graduate programs must be expansion of the availability of personnel aspiring to planning, policy-making, administration, and management positions in the criminal justice system. Additionally, the NMS found the demand running through task requirements of all sectors for further preparation in research and evaluation methods, not only to increase current knowledge, but to develop techniques for the acquisition and analysis of new data on which to loose institutional agency, policy, and program changes(V-155).

### III. Integration With Current Departmental Offerings

The proposed doctorate integrates well with the existing master's degree which was redesigned during the 1983-84 academic year. The new design for the master's was predicated on the development of a Ph.D. program in criminology. The master's in criminology now reflects the theory/research orientation necessary to properly prepare students for doctoral work. In fact if a student applying for admission to the Ph.D. program in criminology is deficient in any specific area s/he can obtain the foundation work at IUP.

### IV. Impact The Program Will Have Upon Undergraduate Programs Within The Department

The Ph.D. in Criminology will have a positive impact on both the undergraduate curriculum and the Department of Criminology faculty. There will be an enriched academic/scholarly environment to be experienced by both students and faculty. There will be greater opportunities for the undergraduate to become involved in active research and scholarship. Undergraduate students hopefully would be stimulated by their contact with doctoral students and even expand their own educational horizons to include advanced study or at least gain an appreciation for it through association.

The Ph.D. program includes the addition of only one faculty member. This is necessary for the implementation of the Ph.D. program while maintaining the integrity of the undergraduate program. The new faculty and resident doctoral students would increase the diversity in the undergraduate program.

#### V. Faculty Qualifications

The Department of Criminology currently consists of twelve full-time faculty members and a search committee has been constituted to fill a faculty vacancy. Ten of the faculty hold terminal degrees in their fields. Seven of the ten have Ph.D.'s or Ed.D.'s, one D.P.A. and two have J.D.'s. With the addition of the proposed faculty position a total of eleven full-time faculty holding doctorates would be qualified to teach graduate courses in the program. These eleven faculty represent most of the specialty areas within criminology.

#### VI. Resources Available And Needed

##### A. Faculty and Staff

With the addition of one additional faculty member, the department can accommodate the Ph.D. program. Either an additional half-time or full-time secretary or increased student help is projected to meet the increased workload of this program. This program, operating in tandem with the Center for Research in Criminology (CRC), will accelerate activities considerably. It is our intention to use the Ph.D. program and the CRC to both programs' mutual benefit; therefore, grant writing and other external funding activities will be accelerated.

##### B. Office Space and Equipment

If the renovation of Walsh 209 is accomplished as planned, the department will have adequate space for the additional faculty and some meager accommodations for doctoral students. Desks, chairs, bookshelves, and filing cabinets will have to be procured.

### C. Student Financial Support

A maximum of ten students per year would be admitted to the program. At the end of the third year thirty students would be on campus. An annual allocation of fifteen additional half-time assistantships would permit us to fund approximately half of the doctoral students. Also, the availability of one fellowship per year for outstanding scholars would enhance our ability to attract academically superior students.

### D. Library

The space and support services of the library are adequate for the program. Several additional journals will be required. Although the library recently purchased the 14,000 volume NCJRS microfiche collection, the number of books is not adequate.

Currently, our graduate students are able to resolve any problems with resource material by obtaining the materials through inter-library loan or by using the University of Pittsburgh library. Our current students have not had major difficulties obtaining needed materials except in some specialty areas.

### E. Computing And Word Processing Services and Equipment

This program undoubtedly will increase our need for computing services. Also, with the revitalization of the CRC, it's grant writing, and publishing activities, the need for additional word processing will be necessary and important. The department, as a result of this program will request three terminals and a Lanier word processor.

### F. Travel Funds

The Department, through the Dean of the College and the Dean of the Graduate School will provide the necessary funds to support scholarly growth.

## VII. Program Description For Ph.D. in Criminology

### A. Administrative Organization

#### 1. Coursework

##### a. Core Criminology Coursework

All students in the Ph.D. program are required to take the following courses:

1. CR-710 - Advanced Theoretical Criminology II - 3 s.h.
2. CR-720 - Advanced Qualitative and Quantitative Methods - 3 s.h.
3. CR-730 - Ethical and Philosophical Issues In



	Criminology	- 3 s.h.
4.	CR-740 - Advanced Criminal Justice Policy:Sem	- 3 s.h.
5.	CR-750 - Doctoral Colloquium in Criminology	- 3 s.h.
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	SUB-TOTAL	15 s.h.
b.	Criminology Elective Coursework	
	Two courses (3 s.h. each) at the graduate level	
	taken from the course offerings of the Department of	
	Criminology.	- 6 s.h.
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	SUB-TOTAL	6 s.h.
c.	Elective Coursework Outside Of Criminology	
	Three courses ( 3 s.h. each) at the graduate level	
	approved by the Director of Graduate Studies	- 9 s.h.
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	SUB-TOTAL	- 9 s.h.
d.	Advanced Applied Criminology Coursework	
1.	CR-801 - Advanced Applied Research I	- 3 s.h.
2.	CR-802 - Advanced Applied Research II	- 3 s.h.
3.	CR-803 - Advanced Applied Research III	- 3 s.h.
4.	CR-804 - Advanced Applied Teaching Techniques	- 3 s.h.
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	SUB-TOTAL	12 s.h.
e.	Dissertation	- 12 s.h.
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	SUB-TOTAL	12 s.h.
	GRAND TOTAL	54 s.h.

## 2. Preliminary Examinations

An oral examination will be taken by each doctoral student during the first third of the semester in which they complete their fifteenth semester hour of credit towards the doctoral degree. The examining committee will consist of three members of the Department of Criminology who have doctoral teaching status. The first member of the preliminary examining committee will be selected by the student. The other two members of the committee will be selected by the Director of Graduate Studies for the Department of Criminology from the remaining doctoral faculty.



The committee will administer an oral examination to the student. The material for the examination will represent the subject matter covered in the required courses taken by the doctoral student during his/her first semester in residency (minimum of three criminology courses) as well as any other material from undergraduate and master's level education specific to criminology and/or criminal justice that the properly prepared student should be familiar with to pursue a doctorate in criminology.

The committee will render one of three decisions regarding the outcome of the preliminary oral examination:

- a. Approval of the student to continue doctoral studies;
- b. Prohibition of student from continuing doctoral studies in the Criminology program; or
- c. Approval with stipulation(s) [student can be required to take additional coursework - graduate or undergraduate - to make up identified deficiencies and/or to read certain specified works and demonstrate mastery of the material either in written form or orally to an identified member of the oral examining committee].

The oral examining committee will report the results of the oral examination to the Director of Graduate Studies who is then charged with communicating the results in writing to the doctoral student. The oral examining committee will communicate its decision within forty-eight hours of the conclusion of the examination. The Director of Graduate Studies will do the same within one week of the conclusion of the exam.

### 3. Skill Requirement

The doctoral student in criminology can meet the language requirement for the Ph.D. by completing one of the alternatives listed below:

1. One computer language with competency and applicability that will allow the student to use the language in graduate course work and research. Competency will be determined by successful completion of an appropriate examination administered by the Computer Science Department or IUP or other testing service approved by the Department of Criminology and the Graduate School in consultation with the Computer Science Department. The applicability of a particular language, as compared with simply a package, will be determined by the Department of Criminology in consultation with the Computer Science Department; or
2. One foreign language in which significant criminological literature is available. Competency will be determined by completing six semester hours of graduate foreign language in an accredited program with a minimum grade of "B", or an appropriate examination administered by the specific Foreign Language Department or other testing service approved by the Department of Criminology and the Graduate School; or
3. Two advanced statistics courses above the department requirement. Competency will be determined by completing the six

semester hours of graduate level statistics with a minimum grade of "B" or by successful completion of an appropriate examination administered by the Mathematics Department or other testing service approved by the Department of Criminology and the Graduate School; or -

The credits necessary to complete this requirement will not count towards the completion of the Ph.D. degree. This language competency is actually a prerequisite for the program but can be met by the student once s/he is enrolled.

#### 4. Comprehensive Examinations

The comprehensive examinations will be required of all students upon completion of their coursework for the degree. The student will petition the Director of Graduate Studies for permission to sit for the written examinations. The examinations will be prepared and administered by the Director of Graduate Studies. The written examinations will consist of a theory section, methods section, a policy section and a substantive section. The persons responsible for submitting and grading questions will be the individuals who teach the required courses related to the subject areas. The substantive section will be developed by the person or persons in the department most familiar with the specific subject identified by the student. All faculty within the Department will be eligible to read and submit comments regarding the student's performance on the examination, but only the individuals whose questions are utilized will be allowed to determine the outcome of the examination. The comprehensive examining committee will render one of the following decisions:

- a. Student passes the examination and is admitted to candidacy;
- b. Student does not pass the examination, but may take the exam a second time after waiting a period of at least one semester; or
- c. Student has not passed the examination for the second time and is not permitted to take future examinations.

#### 5. Residency

Doctoral students have the following options available to them to satisfy the residency requirement: completion of a minimum of nine graduate credits at IUP in each of at least two