

MINUTES OF THE UNIVERSITY SENATE

The December 11, 1984 meeting of the University Senate was called to order by Chairman Anthony DeFurio at 3:25 p.m. in Gorell Recital Hall.

The following Senators were excused from the meeting: Bartlebaugh, Benz, Chamberlin, Cignetti, Craig, Johnson, Norberg, Riesenman, Storm, Stratton, Drescher, Ames, Dakak, Forbes and Major. Also absent were Senators Altimus, Bahn, Barker, Bogan, Brown, Costa, Culp, Liscinsky, McNabb, Miller, Nania, Receski, Russell, Solak, Sommer, Syty, Taiani, Thibadeau, Tobin, Turton, Wiley, Witchel, Zorich, Little, Barry, Boyle, Fiorilla, Gibb, Kirby, Miller, Roan, Strategos, Davis, Fitzpatrick, Greene, Mason, Stover, Thompson, Haas, Dixon, Erickson, Hilton, Maline and Phipps.


Interim President John D. Welty reported to the Senate on the following items:

1. This has been an excellent semester, due largely to the great deal of time and effort put forth by the University Senate, its committees, and the many other committees and councils of the University.
2. The report of the Middle States Re-evaluation Team has been received from its chairman. A response has been prepared and it was reviewed and approved by the Board of Trustees at its December 7 meeting. The report identifies three overriding issues which they believe should receive University attention. They are:
 - a. The evaluation was done in the context of attempting to help us achieve our goal of becoming a regional comprehensive university with a strong reputation characterized by certain graduate and undergraduate programs with some degree of national recognition,
 - b. Pointed out that we have a need for the recruitment and nurturing of faculty committed to scholarly research and publication, and
 - c. Steps that we take in the future to achieve the goals of earning a reputation in graduate scholarship and research must be accomplished through a process that is dependent upon the collective bargaining agreement.

The four topical areas studied by the team and in which the report made recommendations were:

- a. graduate education
- b. quality of teaching
- c. computer utilization
- d. process of self-assessment

The complete report is available for anyone who wishes to review it. The team report and our response will now be forwarded to the Middle States Association, which has two committees which will review these two reports along with the confidential team report and we will be advised probably in mid-March about our re-accreditation.

3. SSHE has authorized IUP to proceed with design and finance arrangements for our cogeneration plant. It will be a 24.3 megawatt cogeneration plant which would meet the University's heating and electrical needs and provide the opportunity for the sale of excess electricity to the Pennsylvania Electric Company.
 4. Under Dr. Lee Bowker's leadership the fourth draft of the proposed Management Guidelines for the Allocation of Resources in the Graduate Program has been distributed and responses have been received. Dr. Como will be disseminating this information widely throughout the University community for final comments. Steps will be taken in the spring semester to utilize these guidelines.
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5. The report of the committee addressing the Drop-Add Procedures has developed several proposals for changes in the procedures in an effort to reduce frustration. We hope that some of these changes can be implemented for the registration for the fall of 1985.
6. Wished everyone an enjoyable and relaxing Holiday Season!

Report of Chairman Anthony DeFurio:

1. Reinforced Dr. Welty's feelings that this has been a good semester and indicated that Dr. Welty has kept him informed as Chairperson of the Senate of the changes that are taking place, etc. Asked for continued support for the Senate.
2. Appointments to the Admissions Committee: Faculty: Diane Duntley
Victor Drescher
Student: Edward Keller
(Senate Vice-Chairman)
3. Appointment of Alicia Linzey as Senate representative to the Committee for the Study of the School of Communications.
4. The Executive Committee of the Senate, composed of the chair and officers of the Senate, held its first meeting about a week ago to organize. The work of this committee will be to expedite and facilitate matters which come before the Senate.
5. Plans to request that Dr. Welty appoint a Senate member ex-officio to the University Committee on Athletic Policy.
6. Has met with the past chairs of the Senate, the officers of the Senate, SGA officers and student members of the Senate, to clear up some of the feelings of frustration and confusion about how governance takes place.

On a motion by Senator Ali, seconded by Senator Duntley, the minutes of the November 13, 1984 meeting were approved, with the following corrections:

1. Senator Edward Keller should not have been listed as absent.
2. On page 3, Item 1.D - 4th line - should be of, not "if".
3. Charles Bove is Vice Chairman of the Academic Committee (not Curriculum).

The Rules Committee listed the following dates for the remainder of the 1984-85 Senate meetings: January 22, 1985, February 12, 1985, March 19, 1985 and April 16, 1985, all to be held in Pratt Auditorium.

On the recommendation of the Curriculum Committee, chaired by Senator Tiger, the following three new courses were approved:

1. PC 372 - Drugs and Behavior - 3 credits. Prerequisite: General Psychology and Junior Standing or permission. Survey of the current knowledge concerning the actions of drugs. Topics will include legal and social issues surrounding drug use, hazard potential of commonly used drugs, review of current theories and issues regarding the use of drugs in psychotherapy and consideration of treatment approaches for addiction.
2. MA 495 - Seminar in Preparing a Mathematics Paper - 1-2 credits. The course provides the student with the opportunity to study a topic of his/her choosing (with the help of the instructor, if necessary) and to prepare a written and oral presentation of his/her investigations. While searching for and working on the topic the student is expected to read and use several mathematical journals and books. The student is encouraged to submit the finished paper for presentation at regional and national meetings of mathematics students and professional mathematicians. Prerequisite: Completion of the 18 s.h. of the Mathematics Core Courses.

3. SA 482 - Process Safety in the Chemical Industry - 3 credits. Prerequisites: SA 301, SA 311, SA 345 and senior standing, or permission of instructor. This course is designed to cover all important aspects of loss prevention as it is practiced in the chemical process industries. Its objective is to prepare the safety professional so that he/she may be able to work more effectively with chemists and chemical engineers in joint hazard identification, evaluation and control projects.

Chairperson Matthews, of the Student Affairs Committee, reported to the Senate that just last week the recommendation from legal counsel were received concerning the RORB guidelines, and that due to the backlog of items in the committee, they will be holding two meetings in January, one on the 24th and one on the 29th.

Senator Bowker, Chairman of the Graduate Committee, submitted the following items for Senate information:

1. Delete these courses:
 - BI 561 - General Physiology
 - BI 611 - Comparative Plant Morphology
 - HP 547 - Instructor of CPR
 - SC 580 - ISCS Teacher Workshop
 - SC 581 - ISCS Internship
 - SC 573 - Computer Physics and Chemistry I
 - SC 574 - Computer Physics and Chemistry II
2. Title Change: CE 651 from Evaluating Pupil Personnel Services TO Evaluating Principles

On the recommendation of the Graduate Committee, the following were approved:

1. Two new courses:
 - FN 562 - Advanced Experimental Foods - 3 s.h. Prerequisites: FN 362, CH 231. Experimental approach to factors influencing chemical and physical properties of food. Use of the scientific method in developing an individual project combining evaluation of current literature and appropriate sensory and analytical methodology. One-hour lecture; four-hour lab.
 - FN 564 - Food and Nutrition Laboratory Research Methods - 3 s.h. Prerequisites: FN 362, FN 458, CH 351, MA 217. Introduction to laboratory research methodology in foods and nutrition. Includes theory and techniques of physical, chemical and instrumental analysis. Applications of these methods to food and animal models with statistical analysis of data. Three lecture hours.
2. Co-op Program - Marywood/IUP - Doctorate in Counselor Education (See Attachment 1)

The Graduate Committee brought before the Senate a "Policy on Graduate Course Numbering", (See Attachment 2), with a recommendation for approval. A motion by Senator Goodrich, seconded by Senator Steele, divided the policy into two sections: Items 1, 2 & 3 and then Item 4. There was extensive discussion of the policy items 1, 2 and 3. A motion by Senator Bright, seconded by Senator Krull, closed debate on the issue. Items 1, 2 and 3 of the policy were then passed.

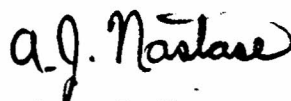
Discussion continued on Item 4. Senator Krull moved, and Senator Keller seconded, a motion that this item be referred back to the committee. This motion was subsequently passed by a vote of 42 Yes, 18 No and 2 Abstentions.

Chairman Anderson, of the Development and Finance Committee, announced that the recommendation of the position to be taken by the University Senate on the GWSM Parking Study Proposals is attached to the agenda. He urged everyone to read and study it for discussion at the January Senate meeting.

Senator Andrew, Chairman of the Budget Committee, announced that the budget has been submitted to the Chancellor's Office of the SSHE.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "a.j. Nastase".

Anthony J. Nastase
Secretary, University Senate

Co-op Program Marywood/IUP Doctorate in Counselor Education

The following outlines the provisions through which graduate students will be able to participate in a cooperative doctoral program in Counselor Education between IUP and Marywood College. The degree will be awarded by Indiana University of Pennsylvania.

Admission and Initial Screening

Applicants for the Program must meet the entrance requirements of both IUP and Marywood. Each applicant's total credentials will be evaluated in making the admission decision. Applicants will meet with assigned faculty members from both institutions for initial screening. Although each of the following is not used as an absolute cut-off for making the admission's decision, they do serve as guidelines. The applicant should have a graduate grade point average of 3.5 (4.0 scale) in the major field, Graduate Record Examination scores of approximately 500 on each section of the Aptitude Examination, and satisfactory recommendations from at least three references who are aware of the applicant's work performance. Each student must also demonstrate they he/she possesses the required writing skills to complete doctoral program work. If the student is successful with initial screening a pre-candidacy letter will be sent to him/her by both Graduate Schools with Counselor Education approval.

The Program

The minimum number of credit hours required for the degree beyond the master's degree is sixty-nine (69) credit hours. Students will be permitted to take up to twenty-seven (27) hours of coursework at Marywood. A minimum of forty-two hours of credit must be earned at IUP.

A tentative program of studies will be developed with the student and his/her adviser at the time of admission to the program. Coursework completed at Marywood will be processed and recorded on a Marywood transcript.

It will be the student's responsibility to keep the IUP Counselor Education Department informed of his/her progress at Marywood and to see that the Department receives an official transcript of all credit earned at Marywood.

Students may take comparable Marywood courses in the following areas:

Professional, Ethical and Legal Considerations

Human Relations and Communications

Pupil Services

Principles of Supervision

Computers in Education

Management Theory

Statistics II

Curriculum Development

The required twelve-hour minor may be taken as part of the maximum 27 credits that can be completed at Marywood.

The minor must be approved by both Marywood and IUP. The following are minor areas that could be completed at Marywood:

Early Childhood Education

Reading

Psychology (Assessment)

Labor Relations

Gerontology

Special Education

Counselor Education (Candidates from other disciplines)

Student Personnel

Food and Nutrition

Students may make arrangements with the Counselor Education Department at IUP to complete the internship in the Marywood geographic area if an

appropriate site and site-supervisor can be found. All internships must be completed as IUP credit and the university supervisor must be an IUP faculty member.

Students may be admitted to the Program on either a part-time or full-time basis. At sometime during their progress toward attaining the degree, each student must fulfill IUP's residency requirement. This requirement may be met in one of the following ways:

Completion of a minimum of nine hours of graduate credits at IUP for at least two consecutive semesters; completion of a minimum of nine graduate credits at IUP for at least one semester immediately preceding or following a summer of nine-hour study; completion at IUP of at least nine graduate credits in each of two consecutive summers plus six graduate credits during the intervening academic year; or completion of 12 graduate credits at IUP in each of two consecutive summers.

The student must apply for candidacy after completing from twelve to fifteen credit hours in the Program. To obtain approval for candidacy the student must satisfy the following requirements: attained at least a 3.5 grade point average on the credits completed after admission to pre-candidacy, passed the Counselor Education Competency Test (written and oral), demonstrated appropriate interpersonal skills to function in a human service setting. Marywood faculty may participate as members of the candidacy screening committee.

If the student is accepted for candidacy, the Candidacy Committee, the student's adviser, and the student will select a potential dissertation committee and review the plan of study. The dissertation committee must

include at least four members, one of whom is the student's program adviser. Faculty members from Marywood may serve on the dissertation committee but may not serve as the chairperson of the committee. It is desirable that a faculty member from the student's minor area serve on the committee.

Each student will be required to take the Comprehensive Examination after completion of between forty-five and sixty credit hours in the program. The questions for the Comprehensive Examination will be based on the student's plan of study. Students who satisfactorily pass the Comprehensive Examination will complete any additional coursework and the dissertation. It is highly desirable that the student be on the IUP campus while he/she is completing the dissertation.

- The program tracks are outlined on page 5.

<u>Prefix</u>	<u>Course Title</u>	<u>Credit Hours</u>	<u>SGS¹</u>	<u>SPPS²</u>	<u>DEd³</u>
CE 630	Professional, Ethical, and Legal Considerations	3	3	3	3
CE 642	Introduction to Instructional and Pupil Personnel Services	3	3	3	
CE 643	Planning Human Services	3	3	3	3
CE 644	Organizing Human Services	3	3	3	3
CE 645	Human Relations and Communications	3	3	3	3
CE 646	Interpersonal Sensitivity in Human Services	3	3	3	3
CE 648	Advanced Research in Counselor Education	3			3
CE 649	Principles of Supervision	3		3	
CE 650	Supervision of Human Development Specialists	3	3		3
CE 651	Evaluating Human Services	3	3	3	3
CE 660	Internship	12	12	12	12
CE 950	Dissertation	12			12
CO 502	Computers in Education	3	3	3	
CO 601	Fundamentals of Computer Programming	3			3 ⁴
EX 623	Curriculum and Methods	3		3 ⁵	
FE 515	Curriculum Development	3	3	3	
FE 612	Philosophical Foundations of Education	3	3	3	
GR 517	Statistical Methods II	3			3
MG 630	Management Theory	3	3	3	3
	Minor	12			12
Total Credit Hours			48	48	69

¹Credit hours for Certificate as Supervisor of Guidance Services.

²Credit hours for Certificate as Supervisor of Pupil Personnel Services.

³Credit hours for Doctor of Education Degree.

⁴CO 502 may be substituted with permission.

⁵May be substituted for FE 515 with permission.

Policy on Graduate Course Numbering
(Received Committee approval 1984 Nov 27
for forwarding to Senate)

Regular graduate courses at IUP now carry numbers in the 600's. Numbers in the 500's are used for registering graduate students in courses designed primarily for advanced undergraduates that have been approved as part of a graduate degree program.

The fact that only the 600's are used for full graduate courses has been adequate in the past when only master's programs were offered, and the depth of course and curriculum structure in the Graduate School was modest. As the Graduate School moves toward a greater range of courses, and an increasing number of specialized post-master's programs, it seems necessary to have a numbering scheme which distinguishes more clearly between introductory and advanced graduate courses. Therefore, the following policy is proposed:

1. Regular graduate courses at IUP will be numbered in the 600's and 700's. A course number in the 600's will indicate a graduate course designed primarily but not exclusively for students in the first two semesters of their (equivalent full-time) graduate study. A course number in the 700's will indicate an advanced course designed largely but not exclusively for students beyond their first two semesters of graduate study.

2. At the time this policy is adopted, the number change will be planned for the beginning of the next academic year, and all departments with graduate courses will be asked to review their existing 600-level courses and propose for each of them whether they should remain at 600-level or be renumbered in the 700's. Upon approval of the Graduate Committee of the Senate, those proposals will be forwarded to the Senate for information.

3. 500-level designations will continue to be used to register graduate students in courses designed primarily for advanced undergraduates that have been approved for inclusion as part of a graduate program.

4. The policy for admission of undergraduate students into graduate courses will be as follows:

- a. Undergraduate students may enroll in 600-level courses if they meet all of the following criteria:
 - i. They currently have a cumulative grade point average of at least 2.6 overall or at least 3.0 in their major (as certified by their academic advisor or department chair).
 - ii. They have completed at least 90 credits of undergraduate work toward the baccalaureate degree.
 - iii. They have the approval of their department (by the academic advisor or department chair, who will certify the student's grade point and credit standing), the course instructor, and the Graduate School.
- b. Undergraduate students normally may not enroll in 700-level courses, but in special circumstances may be allowed to; the Dean of the Graduate School shall decide, in any individual case.

Recommendation of Position
to be Taken by University Senate
on GWSM Parking Study Proposals

from Committee G
12/11/84

It is the recommendation of Committee G that the Senate endorse the first proposal of the GWSM Parking Feasibility Study (pg. 17) that "All members of the University population ... who ... operate a motor vehicle on the IUP campus must register their vehicles with the office of Campus Security."

It is further the recommendation of Committee G that the Senate oppose as unfounded the full construction proposals of GWSM, and their proposals #2 through #6 (pg.s 17-19). These proposals appear designed -- at least in part -- to discourage usage of (presumed) scarce parking facilities. While additional parking construction may, or may not, be needed, we feel no trustworthy projection of such need can be adduced from the GWSM study.

GWSM's proposed full construction plan adds 1217 spaces (850 of them on currently owned land) to meet a deficiency of 748 spaces (GWSM study estimate on pg. 15). But Committee G believes the means by which this deficiency were calculated are not valid, and tend to overstate the number of additional spaces needed. For example, based probably on a faulty survey, the study appears to assume that 78% of the student population arrives for classes as auto drivers: Yet only 68% live off campus and only 26% hold commuter decals. Also, the acquisition of the Robertshaw facility -- a factor which GWSM would not have foreseen -- will reduce the need for new construction by at least another 225 spaces.

Similarly, study proposals #2 through #6 appear inadequately supported by the calculations therein. These use-discouraging proposals, with the commentary of Committee G, are paraphrased below.

- #2 - We recommend opposition to proposal #2, the institution of a \$10 per semester parking decal. We recommend endorsement, however, of the one-per-parker transferrable "decal" -- an idea which arose in the public discussions of proposal #2.
- #3 - We recommend opposition to proposal #3, the elimination of most reserved parking spaces. The only spaces which can be readily eliminated are administrative, and consequently the gain would be only about 6 or 7 spaces per day (out of 1545 currently available). This proposal appears more symbolic than substantive.
- #4 - We recommend opposition to proposal #4, the acquisition of borough or state streets through IUP. However, we recognize that opposition (or endorsement) is somewhat irrelevant if the borough or state decide to (or refuse to) turn such streets over to the University.

- #5 - We recommend opposition to proposal #5, the extension of the boundaries within which one is not allowed a commuter parking decal. This burden upon the more distant walkers has not been demonstrated to be necessary. It appears that space is usually available in the Stadium lot, 4 blocks from the Oak Grove, while the proposal would require some people to walk 14 blocks.
- #6 - We recommend opposition to proposal #6, the addition of parking meters to several existing areas. This decision appears to be the purview of the Parking Authority Review Board, in any case. If there is to be metering, we recommend that it be based on an assessment of specific need at the site, rather than blanket (e.g., Parking Regulation proposal V. J-2, which calls for "Two (2) meter spaces in each lot").