

## MINUTES OF THE UNIVERSITY SENATE

The May 12, 1981 meeting of the University Senate was called to order by Chairman Richard Chamberlin at 3:25 p.m. in Pratt Hall Auditorium.

The following Senators were excused from the meeting: Doerr, Katzbeck, Kirby, Reigh, Sledzik, Wegener, Worthen, Charlton and Gallo. The following Senators were also absent from the meeting: Bogan, Bright, T. Cunningham, Chan, Crumm, Dakak, A. Davis, DeFurio, Flowers, Fuget, Gallati, Halleck, Intili, Isar, J. Johnson, F. Jones, K. Jones, Keene, King, Knab, Lafranchi, Marquette, Matous, Merryman, Millward, Miller, Mott, Nesbitt, Newhill, Newkirk, Oliver, Park, Roberts, Russell, Seacrist, Shirey, Teti, Varughese, Walz, Warren, Washburn, Whitson, Wilson, Yagel, Zoni, Anderson, Aquila, Carey, Cassidy, Clifford, Dentler, Dressman, Emerick, Haak, Kelly, Koeneke, Lingenfelter, Marciano, McHale, Nevills, Palumbo, Patt, Pepper, Provonche, Richards, Schweich and Siwik.

Chairman Chamberlin expressed his appreciation to the officers and other members of the Senate for their hard work and cooperation during his term as Chairman during the past two years.

The minutes of the April 30, 1981 meeting, at which those present acted as an Ad Hoc Committee of the University Senate, were approved as published. Senator Helmrich moved, and Senator Michael seconded, that the Senate confirm approval of those actions taken at the April 30 meeting. A motion by Senator Landon, seconded by Senator Arroyo, to remove from the table the request for the approval of three new History courses, listed below, was approved. It was noted that HI 365, History of Black America Since Emancipation, will not be dropped. HI 366, American Labor Movement, will be dropped. The three new history courses approved were:

- HI 372 - History of the Early American Working Class - 3 s.h.
- HI 373 - History of the Modern American Working Class - 3 s.h.
- HI 374 - History of Organized Crime - 3 s.h.

The Helmrich/Michael motion to approve the actions of the Ad Hoc Committee was then passed, as amended by the approval of the three new History courses.

The Rules Committee announced the following dates for the 1981-82 Senate meetings:

September 15, 1981	February 9, 1982
October 13, 1981	March 9, 1982
November 10, 1981	April 6, 1982
December 8, 1981	May 4, 1982

The Elections Committee distributed a report on the results of the Senate Committee elections, a copy of which is attached to these minutes.

The following new courses were approved, as recommended by Committee B2, Curriculum:

- CS 464 - Interior Planning and Drawing - 3 s.h.  
Lifespace analysis and design as related to residential applications. Presentation, appropriate media, equipment and techniques will be stressed. Freehand and mechanical methods employed to depict floor

plans, elevation, and construction details. Prerequisite: CS 217, Interior Design. Four lecture/lab hours per week.

AN 471 - Internship in Anthropology - 3-12 s.h.

This course is designed to offer students practical experience in any of the specialized fields of anthropology. Each student develops objectives in consultation with a particular departmental faculty member who is supervising the internship. Prerequisite: 57 s.h., 18 s.h. anthropology, minimum 2.0 cumulative QPA, minimum 2.0 cumulative QPA in anthropology, and the permission of the instructor. Maximum of 6 credits will count toward the major.

HE 324 - Family Dynamics - 3 s.h.

Prerequisites: HE 224 (Current Catalog Listing: HE 319). Emphasis will be placed on processes and models of family development topics. Focus will be on approaches and dynamics of principles related to familial and marital adjustment and coping. Three lecture hours per week.

SA 461 - Air Pollution - 3 s.h.

Focuses on the various major aspects of the air pollution problem. These include sources of pollution, evaluation and engineering control of pollutants, government regulations, atmospheric chemistry and dispersion, and human and non-human effects. Particular emphasis is placed on information that is practical for the Safety Management and Industrial Health professions. Prerequisites: CH 101 and 102 or equivalent, and SA 301.

The following curriculum changes were also approved:

EC 122 - Principles of Economics II - as a General Education substitute for EC 101 - Basic Economics.

Change in FN 362 - Experimental Foods - from 2 lecture/2 laboratory hours to 2 lecture/3 laboratory hours. Course will remain 3 semester hours.

DROP the B.A. program in Mathematics (Rationale: difficulty in distinguishing a sufficient difference and uniqueness between the B.A. and B.S. degree programs to justify their continuation.)

The Bachelor of Fine Arts concentrate in Theater was approved, including its revision from three tracts to two; changes in the Theater core; change Theater History from 2 semester sequence to a 4 semester sequence; revisions in course numbers and course titles, as follows:

TH 130 - Performance I - 3 credits

First course of the performance sequence. Basic introduction to the vocal and physical training of the actor, stage vocabulary and improvisation. 3 lecture hours + rehearsal time. No prerequisite. (Replace TH 130, Movement and Pantomime)

TH 201 - Theater History I - 3 credits

A comprehensive survey of theory and history of theater and dramatic literature from prehistoric times through the Greek Classical and Roman eras. Prerequisite: TH 101, Introduction to Theater or TH 110, Fundamentals of Theater (Revised)

TH 202 - Theater History II - 3 credits

A comprehensive survey of theory and history of theater and dramatic literature from the Middle Ages through the French, English and Spanish Renaissance. Prerequisite: TH 101, Introduction to Theater or TH 110, Fundamentals of Theater (Revised)

TH 203 - Theater History III - 3 credits

A comprehensive survey of theory and history of theater and dramatic literature from the English Restoration and Continental 17th Century through 1900. Prerequisite: TH 101, Introduction to Theater or TH 110, Fundamentals of Theater. (New)

TH 204 - Theater History IV - 3 credits

A comprehensive survey of theory and history of theater and dramatic literature from 1900 to the present. Prerequisite: TH 101, Introduction to Theater or TH 110, Fundamentals of Theater. (New)

TH 230 - Performance II - 3 credits

Second course in the performance sequence. Exploration, characterization and development through physical action. 3 lecture hours + rehearsal time. Prerequisite: TH 130, Performance I (Replaces TH 131, Stage Voice)

TH 330 - Performance III - 3 credits

Building a character. Course deals with the primary elements of the Stanislavsky System of character development to include text analysis, motivation, inner and outer action, scene dynamics and improvisational techniques. Class includes scene work to develop the actor's craft within these areas. 3 lecture hours + rehearsal time. Prerequisite: TH 230, Performance II. (Replaces TH 330, Acting II)

TH 340 - Performance IV - 3 credits

Advanced acting course concentrating on such particular elements of craft as role scoring, characterization, staging in character and ensemble playing. Emphasis placed on dramatic period styles, age and characterization through scene work. 3 lecture hours + rehearsal time. Prerequisite: TH 330, Performance III. (Replaces TH 340, Directing II)

TH 483 - Acting Studio - 3 credits

Repeatable studio course offering scene practice with faculty direction, coaching and criticism. Specific type of scene work varies from semester to semester. 3 lecture hours + rehearsal time. Prerequisite: TH 330, Performance III.

TH 484 - Directing Studio - 3 credits

Repeatable course offering opportunity for students to direct scene work, one-act plays or larger projects, according to individual levels of experience, preparation and readiness. Practical application of principles directing to specific problems in directing. Student projects performed in public, open-class recitals. 3 lecture hours + rehearsal time. Prerequisite: TH 330, Performance III.

TH 487 - Scenographic Problems - 3 credits

Advanced level classes dealing with scenic, costume and lighting design. Content will cover research techniques, extension of initial artistic mediums used in design, designing in all three areas for alternate production facilities and situations. Class is repeatable up to two times. 3 lecture hours + shop time. Prerequisites: TH 220, Scene Design; TH 221, Stage Lighting; and TH 222, Costume Design. (Drop TH 320, Advanced Scene Design; and TH 321, Advanced Stage Lighting.)

TH 489 - Technical Theater Problems - 3 credits

Open to all students desiring instruction in a variety of technical theater areas not presently covered in other courses. Topics to include: Sound Design, Stage Management, Set Props, Media Make-up, Technical Drawing/Mixed Mediums, and Scene Painting. Permission of Instructor. Three lecture hours.

CURRICULUM REVISION

THEATER CORE -- All Majors

TH 110	Fundamentals of Theater Practice	3 credits
TH 120	Stagecraft	3 credits
TH 122	Costume Workshop	3 credits
TH 130	Performance I	3 credits
TH 201	Theater History I	3 credits
TH 202	Theater History II	3 credits
TH 203	Theater History III	3 credits
TH 204	Theater History IV	3 credits
TH 221	Stage Lighting	3 credits
TH 223	Make-up	3 credits
TH 230	Performance II	3 credits
TH 330	Performance III	3 credits

TOTAL CORE CREDITS: 36 credits

B.A. in Theater:

Completion of the core satisfies the requirements for the B. A. in Theater. In addition, all majors are required to take EN 366, Shakespeare.

B.A. in Theater Summary:	General Education	52 credits
	Theater BA (core)	36 credits
	Electives	36 credits
	TOTAL CREDITS:	124 credits

B.F.A. In Theater:

BFA Concentrations:	General Education	52 credits
	Theater Core	36 credits
	Theater Concentration	18 credits
	Theater Electives	9 credits
	Electives	9 credits
	TOTAL CREDITS:	124 credits

PERFORMANCE CONCENTRATE

18 credits

TH 310	Theater Criticism	3 cr.
TH 330	Performance IV	3 cr.
TH 483	Acting Studio	3 cr.
TH 484	Directing Studio	3 cr.
TH 486	Practicum in Production	3 cr.
TOTAL:		18 cr.

TECHNICAL CONCENTRATE

18 credits

TH 220	Scene Design	3 cr.
TH 222	Costume Design	3 cr.
TH 486	Practicum in Production	3 cr.
TH 487	Scenographic Problems	3 cr.
TH 489	Technical Theater Seminar	3 cr.
TOTAL:		18 cr.

Theater Electives - Choice for 9

TH 220	Scene Design	3 cr.
TH 222	Costume Design	3 cr.
TH 399	Internship	3 cr.
TH 481	Special Topics	1-6 cr.
TH 482	Independent Study	1-6 cr.
TH 483	Acting Studio	3 cr.
TH 484	Directing Studio	3 cr.
TH 485	Studio Theater	3-6 cr.
TH 486	Practicum in Production	1-6 cr.
TH 487	Scenographic Problems	3-6 cr.
TH 488	Summer Theater Workshop	9 cr.
TH 489	Technical Theater Problems	3 cr.

Theater Electives - Choice for 9

TH 310	Theater Criticism	3 cr.
TH 330	Performance IV	3 cr.
TH 399	Internship	3 cr.
TH 481	Special Topics	1-6 cr.
TH 482	Independent Study	1-6 cr.
TH 483	Acting Studio	3-9 cr.
TH 484	Directing Studio	3-9 cr.
TH 486	Practicum in Production	1-6 cr.
TH 487	Scenographic Problems	3-6 cr.
TH 488	Summer Theater Workshop	9 cr.
TH 489	Technical Theater Problems	3 cr.

Recommended Electives - Choice for 9

HP 349	Dance Rep I	1 cr.
HP 350	Dance Rep II	1 cr.
MU 151	Voice I	2 cr.
MU 152	Voice II	2 cr.
EN 206	Nature of Drama	3 cr.
EN 208	The Art of the Film	3 cr.
EN 305	Modern Drama	3 cr.
EN 310	Oral Interpretation	3 cr.
EN 366	Shakespeare	3 cr.
HP 301	Modern Dance	5 cr.
HP 322	Dance Production	3 cr.

Recommended Electives - Choice for 9

AR 111	Drawing I
AR 112	Fundamentals of Drawing/ Design
AR 113	Design I
AR 216	Basic Metal Techniques
AR 321	Advanced Drawing
CS 214	Apparel Structure/Design
CS 356	Historic Costume
CS 362	Historical Interiors
HP 322	Dance Production
EN 208	The Art of the Film

(References indicating that students could replace English III, EN 201, with EN 366, Shakespeare, were deleted, as this constitutes a change in the General Education Requirement. The Senate deleted these references as moved by Senator Kofoed, seconded by Senator Davis.)

Committee F1, Student Affairs, chaired by Senator Michael, presented STUDENT CONSUMER GUIDELINES for approval by the Senate. There was discussion as to the purpose and intent of these guidelines, where they are to be published, who is responsible for their implementation, who is accountable for them, etc. A few minor changes were made in the guidelines, as attached, but on a motion by Senator Kofoid, seconded by Senator Hughes, the document was returned to the Committee for further clarification of the points raised.

Committee G, Development, requested Senate approval to have the Waller Pool area put under the control of the Theater Department. This request was approved by the Senate.

As recommended by Committee G, the following ranked order for the Capital Budget items for Fiscal Year 1982-83 was approved by the Senate:

1. Original Equipment - Safety Science Building
2. Renovation of Waller Hall
3. Renovation of McElhaney Hall
4. John Sutton Hall Basement Renovation
5. Clark Hall Psychology Renovation
6. Renovation of Stabley Library (interior)
7. Parking Lot Development
8. Library Phase II
9. Energy Conservation Package
10. Renovation & Addition to Ackerman Hall
11. Maintenance Shop Expansion
12. Memorial Hall Expansion
13. Cogswell Hall Expansion and Renovation
14. Renovation of Uhler Hall
15. Renovation of Keith Hall
16. Renovation of Leonard Hall
17. Original Equipment - Library Phase II
18. Behavioral Science Classroom Building
19. Restoration of Breezedale

The Senate Ad Hoc Committee on Non-credit Instruction, chaired by Senator Zapor, requested and received approval of the attached GUIDELINES FOR NON-CREDIT COURSES.

As an item of New Business, Senator Landon raised the question as to whether or not anyone had considered reverting to the old class schedule with 10 minutes between classes rather than 15, since the construction project on the library is completed. Chairman Chamberlin indicated that he would communicate the raising of this issue to Committee B1 and the Academic Vice President.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,



Ruth Anderson  
Secretary  
University Senate

## 1981 SENATE COMMITTEE ELECTION RESULTS

### COMMITTEE A:

#### Administrative Segment:

Robert L. Marx (2)  
Patricia Heilman (2)  
Karen L. Chickos (2)  
One more to be selected

#### Faculty Segment:

Richard Chamberlin (2)  
Robert Murray (2)  
Norma Walker (2)  
Jo Anne Mueller (2)  
One more to be selected

### COMMITTEE B-1:

#### Faculty Segment:

Ruth Anderson (2)      Mark McNabb (1)  
Crawford Johnson (2)      Neil Asting (1)  
Richard Kolaczowski (2)      Robert Soule (1)  
William Neal (2)

#### At-Large Segment:

Diane Duntley (2)

### COMMITTEE B-2:

#### Faculty Segment:

Anita Henry (2)  
Dale Landon (2)  
Dennis Tiger (2)

Foster Jones (2)  
Al Bouffard (1)

#### At-Large Segment:

Larry Vold (2)

### COMMITTEE D:

#### Faculty Segment:

Allan Andrew (2)  
Alice Louise Davis (2)

### COMMITTEE E:

#### Faculty Segment:

Virginia Arroyo (2)  
William Forbes (2)  
Augusta Syty (2)  
Renee Liscinsky (2)

### COMMITTEE F-1:

#### Faculty Segment:

Alfonse Novels (2)  
Edward Flowers (2)  
Carleen Zoni (2)  
Carolyn Wilkie (1)  
Malcolm Bowes (1)

#### At-Large Segment:

Ruth Riesenman (2)

### COMMITTEE F-2:

#### Faculty Segment:

Ruth Podbielski (2)

### COMMITTEE G:

#### Faculty Segment:

Donald Robbins (2)  
Dennis Bartha (2)  
Fred Anderson (2)

SENATE CHAIRMAN: Stanford Tackett

SENATE SECRETARY: Mary Katzbeck



## PROPOSED STUDENT CONSUMER GUIDELINES

1. (a) "President" includes anyone authorized to act on the President's behalf.
- (b) "Institution" refers to Indiana University of Pennsylvania, including its campuses at Punxsutawney and Armstrong County.

### 2. Admissions.

The institutions' policy is to provide all prospective students with:

- (a) accurate and clear information concerning the admissions process (i.e., application procedures, deadlines, notification dates, transfer of credits, qualifying tests, remedial instruction, etc.); and
- (b) accurate descriptions of aspects of the University (i.e., academic affairs, student affairs, financial costs, etc.)

### 3. Academic Affairs.

The institutions' policy is to provide all students with:

- (a) accurate and clear information on all academic policies and procedures (i.e., drop-add, withdrawal, from a course, course requirements, advanced placement, academic probation, pass-fail, class attendance, etc.);
- (b) an evaluation of academic performance in a fair and timely fashion, and to provide an academic appeals process; and
- (c) adequate protection from unreasonable requirement changes and elimination of programs. If changes or elimination of programs becomes necessary, students should be offered such alternatives as may be reasonably provided in the judgment of the President.

### 4. Financial.

It is the institutions' policy to provide prospective and enrolled students with accurate and clear information concerning:

- (a) all fees (i.e., deposits, tuition, room, board, special educational fees, special student service fees, etc.) and
- (b) policies and procedures for refunds of fees.

### 5. Financial Aid.

It is the institutions' policy to provide prospective and enrolled students with:

- (a) accurate and clear information concerning governmental and private financial aid programs (i.e., application process, deadlines, notification dates, etc.); and
- (b) notice of the award of financial aid to qualifying students in a manner consistent with any regulations or legal instruments governing such aid.
- (c) The institution shall adopt an appeals procedure to resolve student grievances concerning the award of financial aid.



## PROPOSED STUDENT CONSUMER GUIDELINES

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### 6. Campus Publications.

The President will, from time to time, establish a publications review committee which will include student members. The committee shall be responsible for examining catalogs, handbooks, recruitment materials and other student related publications, and shall recommend to the President such additions, deletions, and changes as may be deemed appropriate to aid in the achievement of the policies set forth in these rules.

### 7. Relief and Penalties.

- (a) nothing in these rules is intended to modify or waive any privilege or immunity of a state college/university or its officers, agents and employees; and
- (b) nothing in these rules shall be construed to diminish the rights of faculty to teach, as established by law and relevant collective bargaining agreements, or to diminish the authority of the institutions to determine academic standards and standards of admission.

Approved by Committee F1 of the University Senate  
October 7, 1980

## GUIDELINES FOR NON-CREDIT COURSES

### I. Definition of Non-Credit Courses

A non-credit course is considered any short course, conference, institute, workshop, etc., that is not offered for academic credit.

### II. Guidelines for Establishment of Non-Credit Courses

- A. The content of the School of Continuing Education is as broad as the needs and interests of the community. The program content is reviewed each semester.
- B. The director of each program in the School of Continuing Education works out the subject matter content of each course with the subject matter specialist before each course is offered. This may take the form of a meeting with the Continuing Education instructor or instructors.
- C. Prior to the initiation of any course within the School of Continuing Education, an outline of the content must be submitted to the director of the program. The director, in conjunction with the Dean of the School of Continuing Education, approves or rejects the content outline.
- D. Contact with the various schools of the University shall be between the program director and the department chairpersons. Contact shall relate to course generation, course evaluation, faculty selection/nomination, faculty scheduling, and possible overlap with existing University programs.  
  
Courses and programs within the School of Continuing Education shall be in concert with the stated goals, objectives and academic programs endorsed by the University.
- E. At the conclusion of a non-credit course, the director reviews the content of the course with the instructor. The information utilized in this review process comes to the reviewer from prior course evaluations and/or student feedback.

### III. Selection of Faculty

The staff of the School of Continuing Education consists of community resource people and experts, plus the University faculty. The Director or Dean of the School of Continuing Education will choose the best possible staff -- being aware of public sensitivity and possible conflict of interest; the Director will interview each instructor before a non-credit course is implemented.

The director of each program within the School of Continuing Education will observe and objectively evaluate faculty. An objective evaluation instrument will be administered prior to the concluding class session. The evaluation results thus obtained, plus the degree of problems encountered during the duration of the course, will be determining factors for future faculty staffing patterns.

#### IV. Facilities and Classroom Space

The School of Continuing Education shall make every effort to secure classroom space on the University campus. Second priority shall be given to off-campus public facilities. Private facilities and businesses shall be used only if no other facility is available.

#### V. Publicity and Marketing of Courses

All course costs for the participants, including materials, must be delineated in all marketing and publicity, where possible.

#### FOR SENATE INFORMATION:

As a result of its work during the past academic year, the Ad Hoc Committee on Non-Credit Courses makes the following suggestions to the Senate:

1. The Senate should establish a permanent committee to facilitate communication between the School of Continuing Education and the rest of the University as well as review the work done by Continuing Education during the semester.
2. The Senate should examine space and facility priorities within the University (space and facilities are a particular problem for the School of Continuing Education).
3. The Senate should highlight (underline, describe) for its members the role of IUP not only in teaching and research, but also in direct community service (this is a special forte of the School of Continuing Education).
4. The Senate should investigate the establishment of a centralized office -- perhaps in the context of the School of Continuing Education -- to aggressively pursue and facilitate conferences at IUP.

Approved by the University Senate  
May 12, 1981